

COMMUNITY DEVELOPMENT AUTHORITY

April 27, 2010

5:30 p.m.

Council Chambers

224 East Jefferson Street

ROLL CALL

The meeting was called to order by Mayor Bob Miller at 5:30 p.m. with the following in attendance: Alderman Jeff Fischer, Commissioners Jack Eckola, Judie Lemieux, Jim Peterson Absent: Jim Spiegelhoff, Bil Scherrer

Also in attendance: Mr. Peter Scherrer and Ms. Leslie Scherrer of the Peter Scherrer Group, Ms. Tina Chitwood of Racine County Economical Development Committee (RCEDC)

APPROVAL OF MINUTES FROM APRIL 7, 2010

A motion was made by Eckola to approve the minutes of the April 7, 2010 regular meeting. Fischer seconded the motion and with all in favor, the motion carried.

RESOLUTION 99 "A RESOLUTION APPROVING THE FIRST AMENDMENT TO A FINANCING AGREEMENT BETWEEN THE CDA AND THE FRANCISCAN FRIARS ASSUMPTION BVM PROVINCE, INC., WITH RESPECT TO THE \$3,475,000 SENIOR HOUSING REVENUE BOND, SERIES 1999"

The mayor explained to the commissioners that the City of Burlington Community Development Authority is the successor to the Town of Burlington's Community Development Authority since the annexation. He further explained this resolution does not have any downside for the city and does not affect the city's bond rating.

A motion was made by Eckola with a second by Peterson to approve. With all in favor, the motion carried.

RESOLUTION 100 "A RESOLUTION TO CONSIDER APPROVING AN AGREEMENT FOR OWNER REPRESENTATION SERVICES WITH THE PETER SCHERRER GROUP FOR THE NOT-TO-EXCEED AMOUNT OF \$28,000"

The mayor introduced this resolution for consideration with the explanation that the purpose in hiring the Peter Scherrer Group is for them to oversee and be the representation for the City of Burlington in regard to the parking structure project. Due to the fact that part of the structure is coming from J.W. Peters and the other from an unknown source, it will take a lot of coordination to put the project together as well as to coordinate with the new retail area. The mayor further stated that The Peter Scherrer Group would be given the task of completing the project on time, under budget and done correctly.

Eckola questioned where the money would be coming from to pay the Peter Scherrer Group. The mayor stated it would be coming out of the bond fund.

Fischer asked where all the responsibilities will lie with the project. The mayor stated that Stelling and Associates are in charge of the design with the CDA hiring the general contractor. Fischer further questioned how the roll of the owner representation fits in with the project. Peter Scherrer explained that with pieces of this structure coming from two different sources, it will be his job to coordinate the construction. Scherrer stated there would not be a true general contractor roll as that roll would be held by the pre-cast company.

A motion was made by Peterson with a second by Fischer to approve. Roll Call Ayes: Miller, Fischer, Eckola, Peterson, Lemieux Nays: None Motion carried 5-0

ADJOURNMENT

A motion was made by Eckola to adjourn the meeting. Fischer seconded the motion and with all in favor, the meeting adjourned at 5:42 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine & Walworth County