



CITY OF BURLINGTON

ADMINISTRATION DEPARTMENT
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

AGENDA
COMMUNITY DEVELOPMENT AUTHORITY (CDA)
August 2, 2022
224 East Jefferson Street, Burlington, WI
Council Chambers
5:30 p.m.

Bil Scherrer, Chairman
Jeannie Hefty, Mayor
Jon Schultz, Aldermanic Representative
Chuck Rule
Thomas Wiemer
Steve Rauch
Daniel Colwell

1. Call to Order
2. Roll Call
3. Approval of Minutes from the June 1, 2021 CDA Meeting
4. Persons desiring to be heard
5. Resolution 122 - To authorize temporary limited easements to be sought as part of the Jefferson Street Bridge Reconstruction Project.
6. Adjournment

Note: Notice is hereby given that a majority of the members of the Common Council may be present at this meeting. Although this may constitute a quorum of the Council, the Council will not take any action at this meeting.

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



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**CITY OF BURLINGTON
COMMUNITY DEVELOPMENT AUTHORITY
MEETING MINUTES
Tuesday, June 1, 2021 at 5:00 p.m.
Via Zoom**

1. CALL TO ORDER

Mayor Hefty called the meeting of the Community Development Authority to order at 5:10 p.m.

2. ROLL CALL

The following commissioners were in attendance: Mayor Jeannie Hefty, Council President Jon Schultz, Commissioner Chuck Rule, Commissioner Dan Colwell and Commissioner Corina Kretschmer. Excused: Chairman Bil Scherrer, Commissioner Thomas Wiemer.

Also in attendance: City Administrator Carina Walters, Attorney John Bjelajac

3. APPROVAL OF MINUTES

A motion to approve the minutes from January 5, 2021 was made by Commissioner Rule with a second by Commissioner Colwell. With all in favor, the motion carried.

4. ADJOURN INTO CLOSED SESSION

Motion: Council President Alderman Jon Schultz. Second: Commissioner Colwell. Roll Call Vote: Aye – 5. Nay – 0. With all in favor, the motion carried and the meeting adjourned into Closed Session at 5:13 p.m.

5. RECONVENE INTO OPEN SESSION

Motion: Commissioner Colwell. Second: Commissioner Kretschmer. With all in favor, the motion carried and the meeting reconvened into Open Session at 5:20 p.m.

6. DETERMINATION – None

7. ADJOURNMENT

Motion: Council President Schultz. Second: Commissioner Kretschmer. With all in favor, the motion carried and the meeting was adjourned at 5:25 p.m.

Recording Secretary
Diahn C. Halbach
City Clerk



COMMUNITY DEVELOPMENT AUTHORITY

ITEM NUMBER 5

DATE: August 2, 2022

SUBJECT: RESOLUTION 122 - To authorize temporary limited easements to be sought as part of the Jefferson Street Bridge Reconstruction Project.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The City of Burlington has been working with the Wisconsin Department of Transportation (WisDOT) and CORRE, INC. to complete design and engineering for the replacement of the Jefferson St Bridge. Design is to be completed in 2022, bidding in the fall of 2022, and construction to begin in 2023. As part of construction, a temporary limited easement (TLE) will be necessary to enter onto non-ROW parcels adjacent to the bridge. There are a total of three parcels that will require a TLE. The City owns two of the parcels and the Community Development Authority is the owner of the third. The City must provide approval to seek these TLEs as part of the project. This resolution provides the necessary approval.

BUDGET/FISCAL IMPACT:

The City and the CDA own the parcels that the TLEs will impact. Therefore, there will be no financial impact for seeking these TLEs.

RECOMMENDATION:

Staff recommends approval of the resolution authorizing TLEs to be sought for the Jefferson St Bridge Replacement Project.

TIMING/IMPLEMENTATION:

This item is for consideration at the August 2, 2022 Community Development Authority meeting and is scheduled for discussion and consideration at the August 2, 2022 Common Council meeting.

Attachments

Resolution Authorizing TLEs to be sought for Jefferson St Bridge Project

COMMUNITY DEVELOPMENT AUTHORITY
OF THE CITY OF BURLINGTON
RACINE COUNTY, STATE OF WISCONSIN

August 2, 2022

Resolution No. 122

**A RESOLUTION AUTHORIZING TEMPORARY LIMITED EASEMENTS TO
BE EXECUTED AS PART OF THE JEFFERSON STREET BRIDGE
RECONSTRUCTION PROJECT IN CONNECTION WITH TRANSPORTATION
PROJECT PLAT NO. 3834-00-02**

WHEREAS, the City of Burlington in cooperation with the Wisconsin Department of Transportation (WisDOT) will be reconstructing the Jefferson Street bridge over the Fox River Transportation Project Plat No. 3834-00-02; and,

WHEREAS, the City of Burlington and the Community Development Authority of the City of Burlington (City) is the owner of certain properties adjacent to the Jefferson Street bridge over the Fox River, identified as Parcel Nos. 1, 2, and 3 on the 'Schedule of Lands & Interests Required' on the Plat, as legally described on attached Exhibit A and depicted on attached Exhibit B; and

WHEREAS, the City is waiving compensation for temporary access and disturbance to properties as identified by the Plat for the life of the project.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington hereby grants temporary limited easements for lands identified as Parcel Nos. 1, 2, and 3 in Transportation Project Plat No. 3834-00-02, as legally described on attached Exhibit A and depicted on attached Exhibit B.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign on behalf of the City, this resolution.

Dated this 2nd day of August, 2022.

William Scherrer, Chairman

Carina G. Walters, Executive Director

EXHIBIT A

PARCEL NO. 1 LEGAL DESCRIPTION

Temporary Limited Easement (TLE) for grading, matching existing slopes, and restoration including for such purpose the right to operate necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that roadway and construction authorities may deem desirable to prevent the erosion of the soil. This easement is to terminate upon completion of construction of the roadway improvements.

Said easement described as a parcel of land being part of Outlot 2, Certified Survey Map #2292, located in part of the Southeast 1/4 of the Northeast 1/4, and the Southwest 1/4 of the Northeast 1/4, Section 32, Township 3 North, Range 19 East, City of Burlington, Racine County, Wisconsin. Said parcel includes all land of the owner contained with the following traverse.

Commencing at the North 1/4 corner of said Section 32; thence along the North line of said Section 32, South 89°45'38" East, 1321.59 feet; thence South 00°08'14" East, 1334.87 feet; thence North 65°00'59" East, 13.72 feet; thence South 24°59'01" East, 26.70 feet to the Southerly right-of-way of East Jefferson Street, the ordinary high water line of the Fox River, and the Point of Beginning; thence along said ordinary high water line, South 50°12'54" East, 8.01 feet; thence continuing along said ordinary high water line, South 41°27'46" East, 0.75 feet; thence South 65°00'59" West, 49.95 feet; thence South 65°47'16" West, 20.31 feet; thence North 25°11'40" West, 7.32 feet to the said Southerly right-of-way; thence along said Southerly right-of-way, North 64°41'50" East, 66.66 feet to the Point of Beginning.

Said parcel contains **530 Square Feet**, more or less.

PARCEL NO. 2 LEGAL DESCRIPTION

Temporary Limited Easement (TLE) for grading, matching existing slopes, and restoration including for such purpose the right to operate necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that roadway and construction authorities may deem desirable to prevent the erosion of the soil. This easement is to terminate upon completion of construction of the roadway improvements.

Said easement described located being part of Block 33, of the Original Plat City of Burlington, located in part of Northwest 1/4 of the Northeast 1/4, Section 32, Township 3 North, Range 19 East, City of Burlington, Racine County, Wisconsin. Said parcel includes all land of the owner contained with the following traverse.

Commencing at the North 1/4 corner of said Section 32; thence along the North line of said Section 32, South 89°45'38" East, 1321.59 feet; thence South 00°08'14" East, 1334.87 feet; thence South 65°00'59" West, 5.82 feet; thence North 24°59'01" West, 39.19 feet to the Northerly right-of-way of East Jefferson Street, also being the Point of Beginning; thence along

said Northerly right-of-way, South 64°41'50" West, 20.12 feet; thence North 24°59'01" West, 27.92 feet; thence North 65°00'59" East, 7.02 feet to the ordinary high water line of the Fox River; thence along said ordinary high water line, South 50°12'40" East, 30.74 feet to the Point of Beginning.

Said parcel contains **378 Square Feet**, more or less.

PARCEL NO. 3 LEGAL DESCRIPTION

Temporary Limited Easement (TLE) for grading, matching existing slopes, and restoration including for such purpose the right to operate necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that roadway and construction authorities may deem desirable to prevent the erosion of the soil. This easement is to terminate upon completion of construction of the roadway improvements.

Said easement described as a parcel of land being part of Lot 1, Block 43, of the Original Plat City of Burlington, located in part of the Northeast 1/4 of the Northeast 1/4, and the Southeast 1/4 of the Northeast 1/4, Section 32, Township 3 North, Range 19 East, City of Burlington, Racine County, Wisconsin. Said parcel includes all land of the owner contained with the following traverse.

Commencing at the North 1/4 corner of said Section 32; thence along the North line of said Section 32, South 89°45'38" East, 1321.59 feet; thence South 00°08'14" East, 1334.87 feet; thence North 65°00'59" East, 194.25 feet; thence South 24°59'01" West, 27.94 feet to the intersection of the Southerly right-of-way of East Jefferson Street and the Westerly right-of-way of Spring Street, also being the Point of Beginning; thence along said Westerly right-of-way, South 24°41'14" East, 33.00 feet; thence South 65°18'46" West, 41.49 feet to the ordinary high water line of the Fox River; thence along said ordinary high water line, North 05°44'21" West, 34.89 feet to said Southerly right-of-way; thence along said Southerly right-of-way, North 65°18'46" East, 30.16 feet to the Point of Beginning.

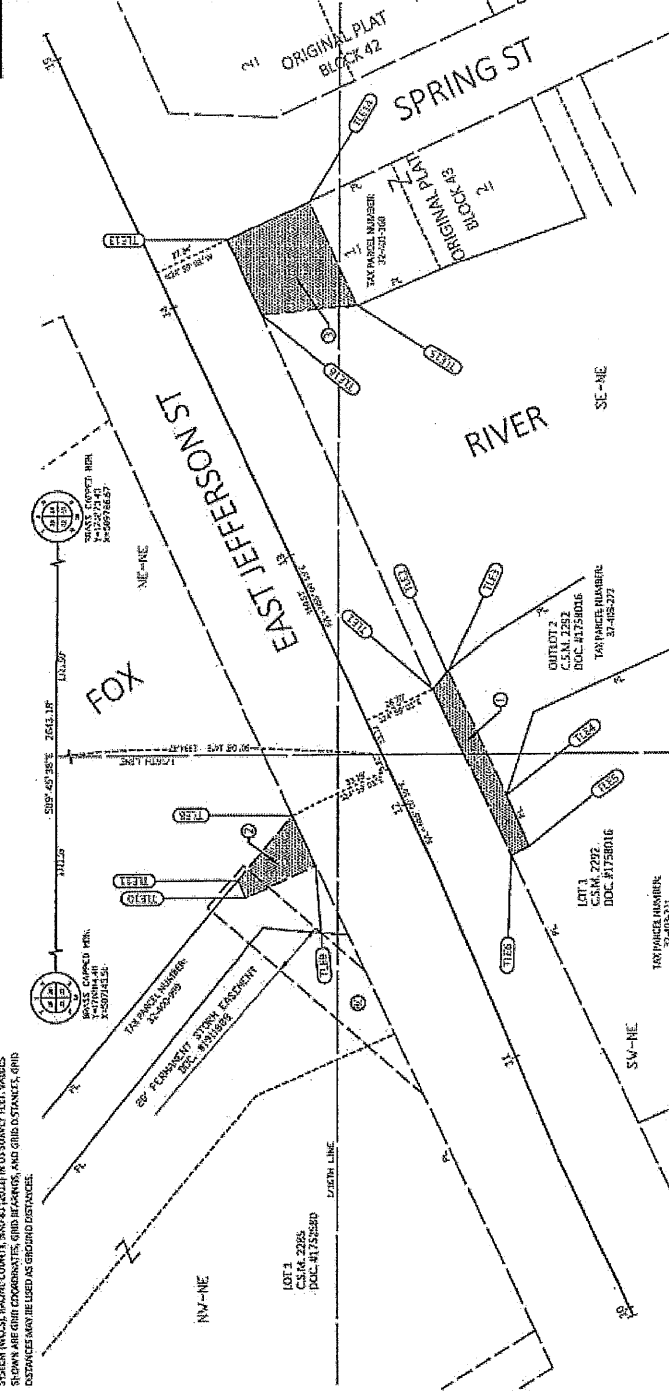
Said parcel contains **1182 Square Feet**, more or less.

EXHIBIT B

RAW PROJECT NUMBER: 38X4-00-02 SHEET NUMBER: 1
 TILE ACQUISITION EXHIBIT
 JEFFERSON ST
 FOX RIVER BRIDGE E81-0001
 PART OF THE RAW 24 OF TILE NO. 109, THE 3/4 OF THE NE 1/4, SE 1/4
 SECTION 16, T4N, R10E, S4E, WISCONSIN COUNTY,
 WISCONSIN
 FOR THE CITY OF BURLINGTON, WISCONSIN COUNTY, WISCONSIN

Point	Station	Offset	Northing	Easting
TILE 1	12+93.05	26.70'	168923.67	508492.00
TILE 2	12+97.87	33.94'	168920.55	508498.15
TILE 3	12+37.28	34.66'	168915.99	508498.65
TILE 4	11+87.33	34.66'	168908.83	508495.37
TILE 5	11+68.17	34.64'	168890.55	508484.85
TILE 6	11+67.80	27.33'	168887.18	508481.73
TILE 8	12+16.12	-39.19'	168977.15	508446.65
TILE 9	11+94.00	-39.08'	168968.55	508438.27
TILE 10	11+94.00	-67.00'	168993.86	508416.48
TILE 11	12+01.02	-67.00'	168996.82	508272.84
TILE 13	14+14.19	77.94'	169000.18	508566.16
TILE 14	14+14.02	60.84'	168970.81	508609.95
TILE 15	13+72.63	50.73'	168953.48	508622.25
TILE 16	13+84.03	27.75'	168988.20	508628.76

Point - Point	Bearing	Distance
TILE 1 - TILE 2	S90°12'54"E	8.61'
TILE 2 - TILE 3	S41°27'46"E	0.75'
TILE 3 - TILE 4	S85°00'59"W	49.05'
TILE 4 - TILE 5	S65°47'16"W	20.31'
TILE 5 - TILE 6	N25°11'40"W	7.32'
TILE 6 - TILE 7	N64°41'50"E	66.66'
TILE 7 - TILE 8	N64°41'50"W	20.12'
TILE 8 - TILE 9	N65°00'59"E	27.92'
TILE 9 - TILE 10	N85°00'59"E	7.02'
TILE 10 - TILE 11	S90°12'40"E	30.74'
TILE 11 - TILE 12	S20°48'14"E	35.00'
TILE 12 - TILE 13	S67°19'46"W	43.49'
TILE 13 - TILE 14	N05°44'21"W	34.88'
TILE 14 - TILE 15	N65°18'46"E	33.16'



NOTES:
 THIS EXHIBIT IS A GRAPHIC REPRESENTATION AND IS FOR REFERENCE PURPOSES ONLY.
 REFER TO THE CORNER DOCUMENT FOR PARCEL RELATED DETAILS.
 THE PURPOSES OF THIS EXHIBIT ARE TO SHOW THE LOCATION OF THE TILES.
 POSITIONS SHOWN ON THIS EXHIBIT ARE WISCONSIN COUNTY COORDINATE
 SYSTEM (NAD83, PARK COUNTY, 840481, 2021) IN US SURVEY FEET. VALUES
 SHOWN ARE GROUND COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID
 DISTANCES MAY BE USED AS GROUND DISTANCES.

PARCEL NUMBER	OWNER(S)	TILE NO.	TILE AREA (SQ. FT.)
1	COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF BURLINGTON	TILE	530
2	CITY OF BURLINGTON	TILE	378
3	CITY OF BURLINGTON	TILE	1182

UTILITY INTERESTS REQUIRED

UTILITY	UTILITY COMPANY	UTILITY INTEREST REQUIRED
80	CITY OF BURLINGTON	TEMPORARY RELEASE OF RIGHTS

THIS MAP IS APPROVED FOR THE CITY OF BURLINGTON.
 SIGNATURE: [Signature]
 DATE: 10/20/21
 TITLE: [Title]
 CITY OF BURLINGTON
 PUBLIC WORKS DEPARTMENT

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