



## BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105  
www.burlingtonlibrary.org | 262-342-1130

### Board of Trustees Meeting

**Tuesday, September 22, 2020 – 6:30 PM**

Webinar/Call-In

<https://us02web.zoom.us/j/89567896096>  
+1 312 626 6799 Meeting ID: 895 6789 6096

#### **Board Members:**

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

#### **AGENDA**

1. CALL TO ORDER
2. PRESENTATION & DISCUSSION WITH FEH DESIGN
3. PUBLIC COMMUNICATION TO THE BOARD
4. DISPOSITION OF PREVIOUS MINUTES – [August 25, 2020](#)
5. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
6. COMMITTEE REPORTS
7. FEDERATED LIBRARY REPORT
8. DIRECTOR’S REPORT
  - a. [Monthly Statistics Report](#)
  - b. Job Posting: [Youth Services Librarian](#)
  - c. Absentee Ballot Drop-Off Location
  - d. Garden Club work in Library Courtyard
  - e. [Museum Pass](#)
  - f. Current open status
9. UNFINISHED BUSINESS
  - a. Space Planning discussion based on [Survey Results](#)
  - b. Library [organizational chart](#) and [updated job description](#)
10. NEW BUSINESS
  - a. [2021 DRAFT Budget](#)
11. ADJOURNMENT

Next Meeting: Tuesday, October 27 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.