



## BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105  
www.burlingtonlibrary.org | 262-342-1130

### Board of Trustees Meeting

**Tuesday, April 28, 2020 – 6:30 PM**

Webinar: <https://us02web.zoom.us/j/89567896096>

Phone: +1 312 626 6799 ID: 895 6789 6096

#### **Board Members:**

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

#### **AGENDA**

1. CALL TO ORDER
2. PRESENTATION/DISCUSSION WITH FEH DESIGN
3. PUBLIC COMMUNICATION TO THE BOARD
4. TRUSTEE TRAINING – [Reopening Recommendations from DPI PLDT](#)
5. DISPOSITION OF PREVIOUS MINUTES – [March 24, 2020](#)
6. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
7. COMMITTEE REPORTS
8. FEDERATED LIBRARY REPORT
  - a. Updates to Delivery Services
  - b. Shared Communication Center
  - c. Exploring Additional Digital Resources – [CreativeBug](#), [Hoopla](#), [Beanstack](#)
9. DIRECTOR’S REPORT
  - a. [Monthly Statistics Report](#)
  - b. [Current staffing levels](#) (p. 3 & 4 of linked document)
10. UNFINISHED BUSINESS
11. NEW BUSINESS
  - a. Discussion of proposed new library hours based on [Library Hours Study](#)
  - b. Plans for reopening (timing, physical barriers, alternative services)
12. ADJOURNMENT
  - a. Next Meeting: Tuesday, May 26 at 6:30 pm
  - b. This will be Organizational Meeting – Please consider standing for an office

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.