



BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105
www.burlingtonlibrary.org | 262-342-1130

Board of Trustees Meeting **Tuesday, November 26, 2019 – 6:30 PM** Library Meeting Room – Main Floor

Board Members:

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMUNICATION TO THE BOARD
3. DISPOSITION OF PREVIOUS MINUTES
4. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
5. COMMITTEE REPORTS
 - a. Building & Grounds Committee
 - b. Personnel Committee
6. FEDERATED LIBRARY REPORT
 - a. Follow-up discussion from Library Trustee Appreciation Dinner
7. DIRECTOR’S REPORT
 - a. Monthly Statistics Report
 - b. Kanopy video trial
 - c. RIPL scholarship application
 - d. 2019 Employee Evaluations
 - e. New Shelver: Aidan Eberle
 - f. LSTA grant application
8. UNFINISHED BUSINESS
 - a. Strategic Plan follow-up
9. NEW BUSINESS
 - a. Gift & Donor Recognition Policy
 - b. Review of Inclusive Services Assessment
 - c. Wisconsin Libraries Engaging Communities
 - d. RFP for Space Planning
10. ADJOURNMENT

Next Meeting: Tuesday, December 17 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.