



City of Burlington Fee Schedule

Revised 11/2022

Ch. 9 Budget and Finance

Special Assessment or other status letter	\$35
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Ch. 22 Departments

Fingerprint Fee	\$20
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Ch. 31 Emergency Government

Vehicle Storage Fee	\$10/day or portion thereof
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Ch. 67 Records

Photocopies (letter or legal size, copied on site)	\$0.25 per page
USB Drive	\$10
Search fees if in excess of \$50.00	Hourly pay rate of lowest paid employee capable of performing the search
Mailing	Actual cost
Frequently asked for documents	
Fire Prevention Code	\$20
Zoning Map	\$15
Voting Map	\$15
24" x 36" prints	\$3.75 each

Ch. 100 Amusements and Special Events

Circus or Caravan License	\$30 per day
Show, Event or Amusement License	\$25 per day
Block Party Permit	Actual cost per man hour for city services
Special Event Permit	Actual cost per man hour and items requested for City services and processing fees

Ch. 104 Animals

Special Permit	\$10
Dog/Cat - Spayed/Neutered	\$10
Dog/Cat - Not Spayed/Neutered	\$15
Late Fee	\$5 after April 1 or 8 months

	old within year
First Impoundment	\$15
Second Impoundment	\$25
Third Impoundment	\$40
Commercial License	\$15

Ch. 110 Bicycles and Play Vehicles

Bicycle Registration	No charge - Valid for life of bicycle
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Ch. 115 Building Construction

1 and 2 Family Dwelling

Minimum Permit Fee for All Building Permits	\$65
Early Start	\$250
Plan Review	\$250
Zoning	\$100
Erosion Control	\$175
New 1 & 2 Family (including decks)	\$0.39/sq. ft.
State Seal	\$65
Occupancy	\$65
Temporary Occupancy	\$80
911 Address number	\$15
Remodel/Additions + Mechanicals	\$0.39/sq. ft. Min. \$190
Plan Review	\$100
Certificate of Completion	\$50
Erosion Control	\$50
Basement Finish + Mechanicals	\$0.22/sq. ft. Min. \$100
Plan Review	\$50
Certificate of Completion	\$50
Add Bath/laundry room (all trades included)	\$200
Kitchen <u>or</u> Bath remodel (includes all trades)	\$200
Kitchen or Bath -fixture replacement/cabinets (includes all trades)	\$150
Modular Home (includes all trades)	\$1500
Accessory Structure	
Less than 120 sq. ft. (includes plan review & zoning)	\$100
Greater than 120 sq. ft.	\$0.31/sq. ft. Min \$120
+Plan review	\$65
Manufacture built () (includes plan review & zoning)	\$75
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$150
Exterior Entry Landing/Ramp (Under 25 sq. ft.-includes plan review)	\$85
ADA Ramp Manufactured	\$65
Re-inspection fee	\$75
Where sq. footage cannot be calculated	\$13per \$1000 of valuation
Raze	\$200 (Fees may be waived at the discretion of the Building Inspector)
Fire Sprinkler piping installation	\$125 + \$.04/sq. ft.
Fire Sprinkler alteration	\$75 + \$2 per head

Miscellaneous 1 and 2 Family

Permit renewal	\$75/inspection
Roof/Siding	\$50
Add window/door	\$85/inspection
Foundation Repair/drain tile	\$120
Fence	\$65
Driveway addition/alteration/relocate	\$65
Egress window	\$85
Final grade & Landscaping Bond	\$2,000
Pools/Hot tub above ground (include zoning) + Mechanicals	\$120 (includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$180 (includes 3 inspections), \$65 each additional inspection

Commercial/Multifamily

Minimum permit fee	\$100
Permit Renewal	\$85/Inspection, Min. \$200
Early Start	\$280
Plan Review	\$300+ \$25/per additional units
Zoning	\$150
Erosion Control	\$250/Building + \$5/1,000 Sq. Ft. Max. \$2,000
New Building	\$0.37/sq. ft.
Occupancy	\$210+ \$ 50/unit
Temporary Occupancy	\$100
Tenant Finish/Remodel /Addition	\$0.37/ sq. ft., Min. \$200
Plan Review/Zoning	\$250
Certificate of Completion	\$50
Add bathroom	\$250
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$250
Accessory Structures	\$0.37/sq. ft., Min. fee \$180
Plan review	\$100
Certificate of -Completion	\$100/unit
Where Square footage cannot be calculated	\$13/\$1,000 value of project

Industrial/Manufactory Building

Minimum Permit Fee	\$100
Permit Renewal	\$85/Inspection Min. \$200
Early Start	\$280
Plan Review	\$300
Plan Review (<\$40,000)	\$125
Zoning	\$150
Erosion Control	\$250/Building + \$5/1000 sq. ft.
New Building (not including office/lab or similar area)	\$0.30/sq. ft.
Office/Lab or similar area	\$0.37/sq. ft.
Occupancy	\$210
Temporary Occupancy	\$190
Remodel/Addition (not including office/lab or similar area)	\$0.30/sq. ft.
Office/Lab or similar areas	\$0.37/sq. ft.
Plan review	\$150
Certificate of Completion	\$100/unit

Miscellaneous Commercial/Multifamily/Industrial/Manufactory Fees

Minimum Permit Fee	\$100
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Re-inspection Fee	\$75 1st time/ \$100 each additional
Missed inspections	\$100
Work Started without permits	Double Fee
Special Inspection, Reports or Letter	\$100/hr.
Cellular Tower Modification	\$140
Cellular Tower Installation – New	\$750
Cold Storage + Mechanicals	\$0.30/sf. ft.
Wrecking, Razing or Demolition	\$100+ \$0.10/sq. ft. / Max. \$750/building (Fees may be waived at the discretion of the Building Inspector)
Fire Sprinkler piping installation	\$150 + \$.04/sq. ft.
Fire Sprinkler alteration	\$100 + \$2/head
Foundation Repair/drain tile	\$220
Re-Roof	\$12/\$1,000 value of project/ Max. \$300
Siding	\$100
Fence	\$75
Driveway	\$75
Pools/Hot tub above ground (include zoning) + Mechanicals	\$180(includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$12.50/\$1,000 valuation/max \$1,000(includes 3 inspections), +\$65 each additional inspection
Signs/Awning (each)	\$65
Temporary Sign Permit	\$30 (30 days), \$60 (annual)
Dumpster / Receptacle Enclosure Permit	\$65
Yard Sprinkler System	\$100
Final grade & Landscaping Bond	\$5,000
Parking lot alteration/addition	\$300

Note: The state fee schedule for commercial buildings (DSPA 305) projects may be charged in lieu of or in addition to this fee schedule at the Municipalities discretion

Note: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included

Note: The state fee schedule for commercial building projects may be charged in lieu of or in addition to this fee schedule at the City's discretion.

Note: All fee categories shall be rounded up to the next full dollar amount.

Note: Where fees are based upon square footage, they shall be based on exterior dimensions, including garage and each unfinished floor level. Unfinished basements or portions thereof are not included.

Ch. 115 Heating and Air Conditioning

1 and 2 Family Residential

New/Addition	\$65base fee + \$0.08/ sq. Ft.
Remodel (duct alteration only)	\$65
HVAC Appliance replace/added	\$65 each
Geothermal	\$100
In-floor radiant heat	\$100

Commercial/Multi Family	
New/Addition/Remodel	\$100 base fee + \$0.09/sq. ft.
Where sq. ft. cannot be calculated	\$85/inspection
Industrial/Manufactory	
New/Addition/Remodel	\$100 base fee+ \$0.05/sq. ft.
Where sq. ft. cannot be calculated	\$85/inspection
Commercial/Multi Family/Industrial/Manufactory – Additional or Replace Units	
Air Conditioning Unit or heating	\$100/unit
Exhaust Hood System (New/ Replace)	\$200
Heating & Air Conditioning Distribution System	\$0.06/sq. ft. of conditioned area. Min. \$100
Heating, Incinerator Unit or Wood Burning Appliance	\$100/unit
Miscellaneous Fees	
Rooftop units	\$100/each
Heat pumps	\$65/each
Gas piping	\$25/appliance, Min. \$100
Economizer	\$65 each
Geothermal	\$100
In-floor radiant heat	\$150
Ch. 128	Cigarettes and Tobacco Products
Cigarette License	\$100
Ch. 142	Electrical Work / Inspections
1 and 2 Family Dwelling	
Minimum permit fee	\$65
New /Remodel/Addition (plus electric service)	\$65 base + \$0.12/sq. ft., Min \$100
Where Sq. Ft. cannot be calculated	\$65 + \$4/ device, Min \$100
Accessory Structure	\$65 base fee + \$0.12/sq. ft.
Multi Family/ Commercial	
Minimum permit fee	\$100
New/Addition/Remodel (plus electric service)	\$120 base + \$0.13/sq. ft.
Where sq. ft. cannot be calculated	\$100+ \$5/device
Industrial/Manufactory	
Minimum permit fee	\$100
New /Addition/ Remodel (plus electric service)	\$120 Base fee + \$0.10/sq. ft.
Office/Lab /similar areas	\$0.13/sq. ft.
Where Sq. Ft. cannot be calculated	\$120 + \$5/device
Plan review if not submitted at time of original review	\$65
Miscellaneous Fees	
Special Inspections	\$100
New/Temporary/Upgrade service	
Feeder panel	\$85

0 to 200 amp	\$120
201- 400 amp	\$200
401 amp and up	\$300
Accessory Structure+ electrical service	\$120Base fee + \$0.10/sq. ft
Vehicle Charging Station	\$100
Solar/ Generators	\$120
Low Voltage system	\$75 + \$0.03/ sq. ft.
Low Voltage alteration	\$75 + \$1/opening
Appliances	\$65
Hot Tubs/pools above ground	\$120
Built in Pools/Hot Tubs	\$180 (includes 2 inspections)
Parking Lot lighting	\$100 Base fee + \$15/fixture
Pump/Grinders	\$100/device
Heating Units	\$100/unit
Sign	\$65
Rooftop units	\$100/each

Ch. 155 Fire Prevention, Protection and Control

Bonfire Permit	\$25 per fire
Open Burning Permit	\$25 per year
Blasting Permit	\$100 per project
Fireworks Permit	No fee
High Piled Storage Permits	\$300 per permit*
Change in use or occupancy permit	\$300 per occupancy*
Plan review	\$75

Inspection, review, modification, consulting or witness fee

Acceptance test	\$75
Fire sprinkler/fire control and/or fire suppression system basic Plan review (without hydraulic calculations)	\$250 per system review
Fire sprinkler/fire control and/or fire suppression system basic Plan review (with hydraulic calculations)	\$340 per system review
Verification of additional hydraulic calculations	\$185 each
Verification of additional hydraulic calculations utilizing the Darcy-Weisbach calculation method	\$220 each
Site inspection of fire protection systems during installation	\$80/hour
Witness final acceptance test of fire protection systems	\$80/hour
Modifications to existing sprinkler systems	
Minimum fee without hydraulic calculations	\$115
Up to 15 sprinklers without hydraulic calculations	\$10 per sprinkler
Up to 15 sprinklers with hydraulic calculations	\$340
16 or more sprinklers	\$340
Fire pumps	\$300 per review
Sprinkler system underground mains, including combination mains	
0 to 999 feet	\$185
1,000 feet	\$300
Fire hose and/or standpipe hose connections	\$10/outlet
Other fire protection control and/or fire suppression systems	\$300
Fire alarm systems	\$250 per control panel review
Fire alarm system notification devices (audible and visual), manual pull stations, initiating devices, photoelectric detectors,	

water flow devices and monitoring devices	\$50 up to three; \$10/additional
Witnesses of all required tests (2 hour min. per test)	\$85/hour
Inspections during installation (2 hour min. per system)	\$85/hour
Fire protection consulting on systems and/or occupancies or permits (2 hour minimum)	\$85/hour
Work commenced without permit	Triple fee charged
*Hourly fire protection consulting fee may also be charged	

Ambulance Service

Basic Life Support (BLS) – resident	\$1100
Basic Life Support (BLS) – non-resident	\$1100
Advanced Life Support 1 (ALS1) – resident	\$1400
Advanced Life Support 1 (ALS1) - non-resident	\$1400
Advanced Life Support 2 (ALS2) – resident	\$1700
Advanced Life Support 2 (ALS2) – non- resident	\$1700
Mileage – resident	\$23
Mileage – non-resident	\$23
Oxygen	\$65
Spinal immobilization	\$150
BLS on scene care – resident	\$400
BLS on scene care – non-resident	\$400
ALS on scene care – resident	\$750
ALS on scene care – non-resident	\$750
Billable supplies	Based on market rates

Ch. 187 Intoxicating Liquor/Fermented Malt Beverages

Retail Class "A" Fermented Malt Beverages	\$100 Plus publication charge 187-7
Retail Class "B" Fermented Malt Beverages	
Full Year	\$100 Plus publication charge
Six Month	\$50 Plus publication charge
Temporary/Picnic (Special Gathering)	\$10
Wholesaler's Ferm. Malt. Bev.	\$25 Plus publication charge
Retail "Class A" Liquor	\$500 Plus publication charge
"Class B" Liquor	
Full Year	\$500 Plus publication charge
Six Months	\$250 Plus publication charge
Operator's	\$25
Provisional Operator's	\$15
Temporary Operator's	\$10
Retail "Class C" (Wine)	\$100 Plus publication charge
Retail Reserve "Class B" Liquor	No less than \$10,000 plus publication charge

Ch. 193 Junk Collectors / Dealers

Junk Collector	\$25
Junk Dealer	\$25
Junk Yard	\$25
Each Additional Vehicle	\$15
Duplicate License	\$5

Ch. 219 Noise

Construction Equip. Operation	\$125 for operation outside of regular hours
Loudspeaker Permit	\$30

Ch. 227 Public Nuisance

Noxious and other weeds	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
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Ch. 234 Parks and Public Areas

Overnight Camping Permit	\$15
Pavilion Rental for City residents (up to 50 people)	\$100
Pavilion Rental for non-residents (up to 50 people)	\$200
Pavilion Rental security deposit (up to 50 people)	\$100
Echo Park kitchen rental (Added on to pavilion rental)	\$25
Park Use Permit for City residents (50+ people*)	\$100
Park Use Permit for non-residents (50+ people*)	\$200
Park Use Permit security deposit (50+ people)	\$200

*Events over 50 people & requesting usage of the park outside of the pavilion reservation usage (i.e. weddings, wedding receptions, etc.)

Ch. 243 Plumbing

New 1 and 2 Family

Addition/Remodel	\$65 base fee + \$0.12/sq. ft. +\$15 per fixture Minimum \$125
Sewer/water lateral	\$85/unit
Lawn sprinkler	\$65
Wells	\$85

New Commercial/ Multifamily/Manufactory/Industrial

Plan Review if not submitted at time of original review	\$120 base fee + \$0.12/sq. ft. \$100
Minimum Permit Fee	\$100
Addition/Remodel	\$15/fixture + \$85/ anticipated inspections, min. fee \$ 225
Sanitary/Storm/Sewer Water Laterals	\$100for 1st. 100 ft. + \$0.45/ea. additional ft.
Manhole & Catch Basin	\$25/each
Back Flow Preventers	\$120

Miscellaneous Commercial/Industrial

Gas piping	\$100 +\$25/appliance,
Lawn sprinkler	\$85/building connection
Wells	\$85
Fixture Replacement	\$85
Early start	\$280

Ch. 254 Sales

Direct Seller's Registration	\$50
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Weights and Measures License	\$30
Annual Assessment	Amount set by Council according to class of license
Vendor Vehicle Permit	
Pushed, Pedaled or Pulled Vehicle	\$20
Motorized Vehicle	\$30
Mobile Food Vendor Permit	\$250
Farmer's Market Permit	Handled by Farmers Market
Special Event Sales Permit	\$30

Ch. 259 Sewers

Sewer Connection Fee, within City	\$1,650 per REU
Holding tanks	\$85
Industrial Discharge Permit	\$110
Septage Disposal Permit	\$110

Ch. 270 Stormwater Management

Stormwater Permit	Actual cost of City Engineer's Charges
Stormwater Credit Application Fee	\$250 plus any applicable professional fees

Ch. 274 Streets and Sidewalks

Snow and Ice Removal	\$110 Administration fee, plus equipment cost, and hourly labor (doubled)
Outdoor Seating Permit B2 & B2A Zoning Dist.	
Sidewalk Seating Permit without alcohol	\$30
Sidewalk Seating Permit with alcohol	\$45
Right-of-way Work	Deposit \$2,000.00 Refundable on satisfactory restoration
Right-of-way Permit	
Excavation below 12" deep or pavement	\$200 Deposit +/- Actual
Surface or above 12" below surface	\$30
Dumpster or construction vehicle placement	\$30

Ch. 278 Subdivision of Land

Final Grade Recertification Bond	\$2,000
Objecting Agency Review Fee	Actual cost charged by Agency
Inspection Fee	Actual cost of City Engineer's Charges
Public Site Fee	\$680 per dwelling unit
Park Facility Fee	\$975 per dwelling unit
Street Tree Fee	\$600 per tree required
Engineering Fee	Actual cost of City Engineer's charges
Administrative Fee	Actual cost of City's expenses
Developer Reimbursement Agreement Fee	Actual cost of City legal counsel and other consultant charges

Ch. 293 Vehicles and Traffic

All Night Parking Permit	\$10 per month
Parking Permit for Municipal Lot	\$10 per month
Key Return Fee	\$5
Impoundment Storage Fee	\$50 per day or portion thereof

Ch. 297 Vehicles for Hire

Taxicab License	
First vehicle	\$60 plus publication charge
Each additional vehicle	\$30
Carriage License	\$30 per carriage

Ch. 304 Water

Flow Tests	\$10
Water Rates	As approved by the PSC & Council in Rate Schedule
Well Operation Permit	\$75 permit must be renewed every five years

Ch. 315 Zoning

PUD Overlay District	\$500 Deposit +/- Actual
Conditional Use Permit	\$500 Deposit +/- Actual
Certified Survey Map Review	\$500 Deposit +/- Actual
Site Plan Review	\$500 Deposit +/- Actual
Preliminary Plat/CSM Review	\$500 Deposit +/- Actual
Final Plat Review	\$500 Deposit +/- Actual
Rezoning/change Application	\$500 Deposit +/- Actual
Historic Preservation District Certificate of Appropriateness	\$150 Deposit +/- Actual
Historic Preservation District Sign Application	\$150 Deposit +/- Actual
Variance Application/Zoning Appeal	\$150 Deposit +/- Actual
Quarry Operation Cond. Use	\$200 per year