



## City of Burlington Fee Schedule

Revised 4/2020

### **Ch. 9 Budget and Finance**

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Special Assessment or other status letter \$35

### **Ch. 22 Departments**

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Fingerprint Fee \$20

### **Ch. 31 Emergency Government**

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Vehicle Storage Fee \$10/day or portion thereof

### **Ch. 67 Records**

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Photocopies (letter or legal size, copied on site)	\$0.25 per page
Other reproductions or photography	Actual cost
Audio Tape	\$15
Compact Disc/DVD	\$10
Video Tape	\$20
Search fees if in excess of \$50.00	Hourly pay rate of lowest paid employee capable of performing the search
Mailing	Actual cost
Frequently asked for documents	
Entire Municipal Code	Actual cost charged by code co.
Municipal Code Supplements (Ordinances)	\$0.25 per page printed
Zoning Code	\$20
Fire Prevention Code	\$20
Zoning Map	\$15
Voting Map	\$15
24" x 36" prints	\$3.75 each

### **Ch. 100 Amusements and Special Events**

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Circus or Caravan License	\$30 per day
Show, Event or Amusement License	\$25 per day
Block Party Permit	Actual cost per man hour for city services
Special Event Permit	Actual cost per man hour and items requested for City services and processing fees

**Ch. 104      Animals**

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Special Permit	\$10
Dog/Cat - Spayed/Neutered	\$6
Dog/Cat - Not Spayed/Neutered	\$10
Late Fee	\$10 after April 1 or 8 months old within year
First Impoundment	\$15
Second Impoundment	\$25
Third Impoundment	\$40
Commercial License	\$15

**Ch. 110      Bicycles and Play Vehicles**

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Bicycle Registration	No charge - Valid for life of bicycle
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**Ch. 115      Building Construction**

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**1 and 2 Family Dwelling**

Minimum Permit Fee for All Building Permits	\$65
Early Start	\$200
Plan Review	\$175
Zoning	\$75
Erosion Control	\$150
New 1 & 2 Family (including decks)	\$0.32/ sq. ft.
State Seal	\$50
Occupancy	\$65
Temporary Occupancy	\$80
911 Address number	\$15
Remodel, Additions + Mechanicals	\$0.32/ sq. ft. Min. \$190
Plan Review	\$100
Certificate of Completion/occupancy	\$50
Basement Finish + Mechanicals	\$0.18/ sq. ft. Min. \$100
Plan Review	\$50
Certificate of Completion	\$25
Add Bath (all trades included)	\$200
Kitchen Remodel (includes all trades)	\$165
Bath Remodel-fixture replacement only (includes all trades)	\$120
Modular Home (includes all trades)	\$800
Accessory Building	
Less than 120 sq. ft. (includes zoning)	\$100
Greater than 120 sq. ft.	\$0.28 sq. ft. Min \$120
Manufacture built (no plan review needed)	\$75
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$150
Exterior Entry Landing/Ramp (Under 25 sq. ft.)	\$85 (Includes plan review)
ADA Ramp Manufactured	\$65
Re-inspection fee	\$75
Where sq. footage cannot be calculated	\$11 per \$1000 of valuation
Raze	\$200 (Fees may be waived at the discretion of the Building Inspector)

**Miscellaneous 1 and 2 Family**

Permit renewal	\$75/inspection, Min. \$100
Roof/Siding	\$50
Add window/door	\$85/inspection
Foundation Repair/drain tile	\$120
Fence	\$50
Driveway addition/alteration/relocate	\$50
Egress window	\$85
Final grade & Landscaping Bond	\$2,000

**Commercial/Multifamily**

Minimum permit fee	\$100
Permit Renewal	\$85/Inspection, Min. \$200
Early Start	\$245
Plan Review	\$250 + \$25/per additional units
Zoning	\$125
Erosion Control	\$180/Building + \$5/1,000 Sq. Ft. Max. \$2,000
New Building	\$0.32/ sq. ft.
Occupancy	\$190 + \$ 50/unit
Temporary Occupancy	\$80
Tenant Finish/Remodel /Addition	\$0.32/ sq. ft., Min. \$200
Plan Review/Zoning	\$225
Certificate of Completion	\$50
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$200
Accessory Structures	\$0.32/ sq. ft., Min. fee \$180
Plan review	\$75
Certificate of completion	\$50/unit
Where Square footage cannot be calculated	\$12/ \$1,000 value of project

**Industrial/Manufactory Building**

Minimum Permit Fee	\$100
Permit Renewal	\$85/Inspection Min. \$200
Early Start	\$245
Plan Review	\$225
Plan Review (<\$40,000)	\$125
Zoning	\$125
Erosion Control	\$180/Building + \$5/1000 Sq. Ft.
New Building (not including office/lab or similar area)	\$0.26/ sq. ft.
Office/Lab or similar area	\$0.32/ sq. ft.
Occupancy	\$190
Temporary Occupancy	\$190
Remodel/Addition (not including office/lab or similar area)	\$0.26/ sq. ft.
Office/Lab or similar areas	\$0.32/ sq. ft.
Plan review	\$100
Certificate of Compliance	\$50/unit

**Miscellaneous Commercial/Multifamily/Industrial/Manufactory Fees**

Minimum Permit Fee	\$65
Re-inspection Fee	\$75 1st time/100 each time after
Missed inspections	\$75
Work Started without permits	Double Fee
Special Inspection, Reports or Letter	\$75/hr.

Cellular Tower Modification	\$120
Cellular Tower Installation – New	\$750
Cold Storage + Mechanicals	\$0.26 sf. ft.
Wrecking, Razing or Demolition	\$75 + \$0.10/sq. ft. / Max. \$750/building (Fees may be waived at the discretion of the Building Inspector)
Foundation Repair/drain tile	\$220
Re-Roof	\$11/\$1,000 value of project / Max. \$250
Siding	\$100
Fence (include zoning)	\$50
Driveway	\$50
Pools/Hot tub above ground (include zoning) + Mechanicals	\$120 (includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$180 (includes 3 inspections), \$65 each additional inspection
Signs/Awning (each)	\$65
Temporary Sign Permit	\$65
Dumpster / Receptacle Enclosure Permit	\$65
Yard Sprinkler System	\$65
Final grade & Landscaping Bond	\$5,000
Parking lot alteration/addition	\$300

- Note: The state fee schedule for commercial buildings (DSPS 305) projects may be charged in lieu of or in addition to this fee schedule at the Municipalities discretion
- Note: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included
- Note: The state fee schedule for commercial building projects may be charged in lieu of or in addition to this fee schedule at the City's discretion.
- Note: All fee categories shall be rounded up to the next full dollar amount.
- Note: Where fees are based upon square footage, they shall be based on exterior dimensions, including garage and each unfinished floor level. Unfinished basements or portions thereof are not included.

**Ch. 115 Heating and Air Conditioning**

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Plan Review if not submitted at time of original review	\$65
Minimum Permit fee	\$65
<b>New 1 and 2 Family Residential</b>	\$ 60 base fee + .07/ sq. ft.
Addition	\$ 60 base fee + .07/ sq. Ft.
Remodel (duct alteration only)	\$ 65
HVAC Appliance replace/added + electrical	\$ 65 each
<b>Commercial/Multi Family</b>	
New/Addition/Remodel	\$100 base fee + \$ .06/ sq. ft.
Minimum permit fee	\$100
Where sq. ft. cannot be calculated	\$85/inspection
<b>Industrial/Manufactory</b>	
New/Addition/Remodel	\$100 base fee+ \$0.04 sq. ft.
Minimum permit fee	\$100

Where sq. ft. cannot be calculated \$85/inspection

**Commercial/Multi Family/Industrial/Manufactory – Additional or Replace Units**

Air Conditioning Unit (Up to 3 tons or 36,000 BTUs) \$100/unit  
Air Conditioning Unit (Over 3 tons) \$16/ton (12,000 BTUs) or fraction  
Thereof, Max. \$750/unit  
Exhaust Hood System (New/ Replace) \$200  
Heating & Air Conditioning Distribution System \$0.04/ sq. ft. of conditioned area.  
Min. \$100  
Heating, Incinerator Unit or Wood Burning Appliance  
(Up to & including 150,000 BTUs) \$65/unit  
Heating, Incinerator Unit or Wood Burning Appliance  
(Over 150,000 BTUs) \$16/unit per 50,000 BTUs or  
fraction thereof, Max. \$750/unit  
Heat pumps \$65/each  
Gas piping \$25/appliance

**Ch. 128 Cigarettes and Tobacco Products**

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Cigarette License \$100

**Ch. 142 Electrical Work / Inspections**

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**1 and 2 Family Dwelling**

Minimum permit fee \$65  
New /Remodel/Addition \$60 base + \$0.10/ sq. ft.  
Where Sq. Ft. cannot be calculated \$65 + \$3 / device  
Accessory Building \$60 base fee +\$0.10/ sq. ft.

**Multi Family/ Commercial**

Minimum permit fee \$100  
New/Addition/Remodel (plus electric service) \$100 base + \$0.10/ sq. ft.  
Where sq. ft. cannot be calculated \$85 + \$4 /device  
Plan review if not submitted at time of original review \$65  
Where sq. ft. cannot be calculated \$85/inspection

**Industrial/Manufactory**

Minimum permit fee \$100  
New /Addition/ Remodel (plus electric service) \$120 Base fee + \$ .08/ sq. ft.  
Office/Lab /similar areas \$0.10/ sq. ft.  
Where Sq. Ft. cannot be calculated \$85 + \$4/device  
Plan review if not submitted at time of original review \$65

**Miscellaneous Fees**

Special Inspections \$85  
New/Temporary/Upgrade service  
Feeder panel \$65  
0 to 200 amp \$100  
201- 400 amp \$120  
401 amp and up \$240  
Accessory Structure+ electrical service \$65 Base fee + \$ 8/device  
Solar/Wind generation \$120  
Generators/Transformer \$120

Low Voltage system	\$75 + \$0.02/ sq. ft. or \$75 + \$1/opening
Appliances	\$65
Hot Tubs/pools above ground	\$120
Built in Pools/Hot Tubs	\$180
Parking Lot lighting	\$65 Base fee + \$15/fixture
Pump/Grinders	\$65 /device
Heating Units	\$65 /unit
Sign	\$65
Miscellaneous	\$65

### **Ch. 155 Fire Prevention, Protection and Control**

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Bonfire Permit	\$25 per fire
Open Burning Permit	\$25 per year
Blasting Permit	\$100 per project
Fireworks Permit	No fee
High Piled Storage Permits	\$300 per permit*
Change in use or occupancy permit	\$300 per occupancy*
Plan review	\$75

#### **Inspection, review, modification, consulting or witness fee**

Acceptance test	\$75
Fire sprinkler/fire control and/or fire suppression system basic Plan review (without hydraulic calculations)	\$250 per system review
Fire sprinkler/fire control and/or fire suppression system basic Plan review (with hydraulic calculations)	\$325 per system review
Verification of additional hydraulic calculations	\$175 each
Verification of additional hydraulic calculations utilizing the Darcy-Weisbach calculation method	\$210 each
Site inspection of fire protection systems during installation	\$75/hour
Witness final acceptance test of fire protection systems	\$75/hour
Modifications to existing sprinkler systems	
Minimum fee without hydraulic calculations	\$100
Up to 15 sprinklers without hydraulic calculations	\$10 per sprinkler
Up to 15 sprinklers with hydraulic calculations	\$325
16 or more sprinklers	\$325
Fire pumps	\$300 per review
Sprinkler system underground mains, including combination mains	
0 to 999 feet	\$150
1,000 feet	\$300
Fire hose and/or standpipe hose connections	\$10/outlet
Other fire protection control and/or fire suppression systems	\$300
Fire alarm systems	\$250 per control panel review
Fire alarm system notification devices (audible and visual), manual pull stations, initiating devices, photoelectric detectors, water flow devices and monitoring devices	\$50 up to three; \$10/additional
Witnesses of all required tests (2 hour min. per test)	\$75/hour
Inspections during installation (2 hour min. per system)	\$75/hour
Fire protection consulting on systems and/or occupancies or permits (2 hour minimum)	\$75/hour
Work commenced without permit	Triple fee charged

\*Hourly fire protection consulting fee may also be charged

**Ambulance Service**

Basic Life Support (BLS) – resident	\$650
Basic Life Support (BLS) – non-resident	\$750
Advanced Life Support 1 (ALS1) – resident	\$800
Advanced Life Support 1 (ALS1) - non-resident	\$900
Advanced Life Support 2 (ALS2) – resident	\$1000
Advanced Life Support 2 (ALS2) – non- resident	\$1100
Mileage – resident	\$16
Mileage – non-resident	\$16.50
Oxygen	\$65
Spinal immobilization	\$150
BLS on scene care – resident	\$200
BLS on scene care – non-resident	\$200
ALS on scene care – resident	\$450
ALS on scene care – non-resident	\$500
Billable supplies	Based on market rates

**Ch. 165      Geographical Designation and Logo**

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Use of Geographical Designation and Logo	\$110
Use of Logo Only	\$30

**Ch. 187      Intoxicating Liquor/Fermented Malt Beverages**

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Retail Class "A" Fermented Malt Beverages	\$100 Plus publication charge 187-7
Retail Class "B" Fermented Malt Beverages	
Full Year	\$100 Plus publication charge
Six Month	\$50 Plus publication charge
Temporary/Picnic (Special Gathering)	\$10
Wholesaler's Ferm. Malt. Bev.	\$25 Plus publication charge
Retail "Class A" Liquor	\$500 Plus publication charge
"Class B" Liquor	
Full Year	\$500 Plus publication charge
Six Months	\$250 Plus publication charge
Operator's	\$25
Provisional Operator's	\$15
Temporary Operator's	\$10
Retail "Class C" (Wine)	\$100 Plus publication charge
Retail Reserve "Class B" Liquor	No less than \$10,000 plus publication charge

**Ch. 193      Junk Collectors / Dealers**

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Junk Collector	\$25
Junk Dealer	\$25
Junk Yard	\$25
Each Additional Vehicle	\$15
Duplicate License	\$5

**Ch. 219      Noise**

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Construction Equip. Operation	\$125 for operation outside of
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Loudspeaker Permit	regular hours \$30
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**Ch. 227 Public Nuisance**

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Noxious and other weeds	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
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**Ch. 234 Parks and Public Areas**

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Special Occasion Permit	\$15
Overnight Camping Permit	\$15
Pavilion Rental for City residents	\$50
Pavilion Rental for non-residents	\$100
Park rental security deposit	\$100

**Ch. 243 Plumbing**

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**New 1 and 2 Family**

Addition/Remodel	\$60 base fee + \$ .10/ sq. ft. \$ 15 per fixture +\$65 per inspection, Minimum \$125
Lawn sprinkler	\$65
Wells	\$85

**New Commercial/ Multifamily**

Plan Review if not submitted at time of original review	\$65
Minimum Permit Fee	\$85
Addition/Remodel	\$15/fixture + \$85/ anticipated inspections, min. fee \$ 225
Sanitary & Storm Sewer Building Drain	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
Water, Sanitary & Storm Sewer Laterals	\$75 for 1st 100 ft. + \$0.45/ea. additional ft.
Sanitary & Storm Sewer	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
Manhole & Catch Basin	\$15/each
Back Flow Preventers	\$120

**New Manufactory/Industrial**

Plan Review if not submitted at time of original review	\$65
Minimum Permit Fee	\$85
Addition/Remodel	\$15/fixture + \$85/ anticipated inspections, min. fee \$ 225
Sanitary & Storm Sewer Building Drain	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
Water, Sanitary & Storm Sewer Laterals	\$75 for 1st 100 ft. + \$0.45/ea. additional ft.
Sanitary & Storm Sewer	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
Manhole & Catch Basin	\$15/each
Back Flow Preventers	\$120



**Miscellaneous Commercial/Industrial**

Gas piping	\$25/appliance
Lawn sprinkler	\$85/building connection
Wells	\$85

**Ch. 254 Sales**

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Direct Seller's Registration	\$50
Weights and Measures License	\$30
Annual Assessment	Amount set by Council according to class of license
Vendor Vehicle Permit	
Pushed, Pedaled or Pulled Vehicle	\$20
Motorized Vehicle	\$30
Mobile Food Vendor Permit	\$250
Farmer's Market Permit	Handled by Farmers Market
Special Event Sales Permit	\$30

**Ch. 259 Sewers**

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Sewer Connection Fee, within City	\$1,650 per REU
Holding tanks	\$85
Industrial Discharge Permit	\$110
Septage Disposal Permit	\$110

**Ch. 270 Stormwater Management**

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Stormwater Permit	Actual cost of City Engineer's charges
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**Ch. 274 Streets and Sidewalks**

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Snow and Ice Removal	\$110 Administration fee, plus equipment cost, and hourly labor (doubled)
Outdoor Seating Permit B2 & B2A Zoning Dist.	
Sidewalk Seating Permit without alcohol	\$30
Sidewalk Seating Permit with alcohol	\$45
Right-of-way Work	Deposit \$2,000.00 Refundable on satisfactory restoration
Right-of-way Permit	
Excavation below 12" deep or pavement	\$200 Deposit +/- Actual
Surface or above 12" below surface	\$30
Dumpster or construction vehicle placement	\$30

**Ch. 278 Subdivision of Land**

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Final Grade Recertification Bond	\$5,000
Objecting Agency Review Fee	Actual cost charged by Agency
Preliminary Plat/CSM Review	\$35 Base fee, plus \$7 per lot
Reapplication	\$30
Improvement Review Fee	1% of estimated cost of public Improvements
Inspection Fee	Actual cost of City Engineer's Charges

Final Plat/CSM Review	\$8 Base fee, plus \$2 per lot
Reapplication	\$8
Public Site Fee	\$680 per dwelling unit
Park Facility Fee	\$975 per dwelling unit
Street Tree Fee	\$135 per tree required
Engineering Fee	Actual cost of City Engineer's charges
Administrative Fee	Actual cost of City's expenses

**Ch. 293      Vehicles and Traffic**

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All Night Parking Permit	\$10 per month
Parking Permit for Municipal Lot	\$10 per month
Key Return Fee	\$5
Impoundment Storage Fee	\$50 per day or portion thereof

**Ch. 297      Vehicles for Hire**

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Taxicab License	
First vehicle	\$60 plus publication charge
Each additional vehicle	\$30
Carriage License	\$30 per carriage

**Ch. 304      Water**

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Flow Tests	\$10
Water Rates	As approved by the PSC & Council in Rate Schedule
Well Operation Permit	\$75 permit must be renewed every five years

**Ch. 315      Zoning**

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PUD Overlay District	\$500 Deposit +/- Actual
Conditional Use Permit	\$500 Deposit +/- Actual
Certified Survey Map Review	\$500 Deposit +/- Actual
Site Plan Review	\$500 Deposit +/- Actual
Rezoning/change Application	\$500 Deposit +/- Actual
Historic Preservation District Certificate of Appropriateness	\$150 Deposit +/- Actual
Historic Preservation District Sign Application	\$150 Deposit +/- Actual
Variance Application/Zoning Appeal	\$150 Deposit +/- Actual
Quarry Operation Cond. Use	\$200 per year