



City of Burlington Fee Schedule

Revised 2/2017

Ch. 9 Budget and Finance		
9.8	Special Assessment or other status letter	\$35
Ch. 22 Departments		
22-7	Fingerprint Fee	\$20
Ch. 31 Emergency Government		
31-9	Vehicle Storage Fee	\$10/day or portion thereof
Ch. 67 Records		
67-6	Photocopies (letter or legal size, copied on site)	\$0.25 per page
	Other reproductions or photography	Actual cost
	Audio Tape	\$15
	Compact Disc/DVD	\$10
	Video Tape	\$20
	Search fees if in excess of \$50.00	\$17.60 per hour, or actual cost
	Mailing	Actual cost
	Frequently asked for documents	
	Entire Municipal Code	Actual cost charged by code co.
	Municipal Code Supplements (Ordinances)	\$0.25 per page printed
	Zoning Code	\$20
	Fire Prevention Code	\$20
	Zoning Map	\$15
	Voting Map	\$15
	24" x 36" prints	\$3.75 each
Ch. 100 Amusements and Special Events		
100-1	Circus or Caravan License	\$30 per day
100-1	Show, Event or Amusement License	\$25 per day
100-3	Block Party Permit	Actual cost per man hour for city services
100-5	Special Event Permit	Actual cost per man hour and items requested for City services and processing fees

Ch. 104		Animals
104-2	Special Permit	\$10
104-3	Dog - Altered	\$6
	Dog - Unaltered	\$10
	Late Fee	\$10 after April 1 or 8 months old within year
104-4	Cat - Altered	\$6
	Cat - Unaltered	\$10
	Late Fee	\$10 after April 1 or 8 months old within year
104-8	First Impoundment	\$15
	Second Impoundment	\$25
	Third Impoundment	\$40
104-12	Commercial License	\$15
Ch. 110		Bicycles and Play Vehicles
110-1	Bicycle Registration	No charge - Valid for life of bicycle
Ch. 115		Building Construction
115-6	Weatherization stipulation or waiver fee	\$25
115-9	1 and 2 Family Dwelling	
	Minimum Permit Fee for All Building Permits	\$65
	Early Start	\$200
	Plan Review	\$175
	Zoning	\$75
	Erosion Control	\$150
	New 1 & 2 Family (including decks)	\$0.32/ sq. ft.
	State Seal	\$50
	Occupancy	\$65
	Temporary Occupancy	\$80
	911 Address number	\$15
	Additions + Mechanicals	\$0.32/ sq. ft. Min. \$190
	Plan Review	\$100
	Certificate of Completion/occupancy	\$50
	Remodel/Basement Finish + Mechanicals	\$0.32/ sq. ft. Min. 120
	Plan Review	\$50
	Certificate of Completion	\$25
	Add Bath (all trades included)	\$200
	Kitchen Remodel (includes all trades)	\$165
	Bath Remodel-fixture replacement only (includes all trades)	\$120
	Modular Home (includes all trades)	\$800
	Accessory Building (includes zoning)	
	Plan Review	
	Less than 120 sq. ft.	\$100
	Greater than 120 sq. ft.	\$0.28 sq. ft. Min \$120
	Manufacture built (no plan review needed)	\$75
	Decks/Gazebo/Pergolas (includes plan review & zoning)	\$150
	Exterior Entry Landing (Under 25 sq. ft.) (Includes plan review)	\$85
	Re-inspection fee	\$75
	Where sq. footage cannot be calculated	\$11 per \$1000 of valuation

115-9	Miscellaneous 1 and 2 Family	
	Permit renewal	\$75/inspection, Min. \$100
	Roof/Siding	\$50
	Add window/door	\$85/inspection
	Foundation Repair	\$120
	Fence	\$50
115-9	Commercial/Multifamily	
	Minimum permit fee	\$100
	Permit Renewal	\$85/Inspection, Min. \$200
	Early Start	\$245
	Plan Review	\$250 + \$25/ unit
	Zoning	\$125
	Erosion Control	\$180/Building + \$5/1,000 Sq. Ft. Max. \$2,000
	New Building	\$0.32/ sq. ft.
	Occupancy	\$190 + \$ 50/unit
	Temporary Occupancy	\$80
	Tenant Finish/Remodel /Addition	\$0.32/ sq. ft., Min. \$200
	Plan Review	\$225
	Certificate of Completion	\$50
	Decks/Gazebo/Pergolas (includes plan review & zoning)	\$200
	Accessory Structures	\$0.32/ sq. ft., Min. fee \$180
	Plan review	\$75
	Certificate of completion	\$50/unit
	Where Square footage cannot be calculated	\$12/ \$1,000 value of project
115-9	Industrial/Manufactory Building	
	Minimum Permit Fee	\$100
	Permit Renewal	\$85/Inspection Min. \$200
	Early Start	\$245
	Plan Review	\$225
	Zoning	\$125
	Erosion Control	\$180/Building + \$5/1000 Sq. Ft.
	New Building (not including office/lab or similar area)	\$0.26/ sq. ft.
	Office/Lab or similar area	\$0.32/ sq. ft.
	Occupancy	\$190
	Temporary Occupancy	\$190
	Remodel/Addition (not including office/lab or similar area)	\$0.26/ sq. ft.
	Office/Lab or similar areas	\$0.32/ sq. ft.
	Plan review	\$100
	Certificate of Compliance	\$50/unit
115-9	Miscellaneous Commercial/Multifamily/Industrial/Manufactory Fees	
	Minimum Permit Fee	\$65
	Re-inspection Fee	\$75 1st time/100 each time after
	Missed inspections	\$75
	Work Started without permits	Double Fee
	Special Inspection, Reports or Letter	\$75/hr.

Wrecking, Razing or Demolition	\$75 + \$0.10/sq. ft. / Max. (Fees may be waived at the discretion of the Building Inspector) \$750/building
Roof	\$11/\$1,000 value of project
Siding	\$100
Fence (include zoning)	\$50
Driveway	\$50
Pools/Hot tub above ground (include zoning) + Mechanicals	\$120 (includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$180 (includes 3 inspections), \$65 each additional inspection
Signs/Awning (each)	\$65
Temporary Sign Permit	\$65
Dumpster / Receptacle Enclosure Permit	\$65
Yard Sprinkler System	\$65

Note: The state fee schedule for commercial buildings (DSPS 305) projects may be charged in lieu of or in addition to this fee schedule at the Municipalities discretion

Note: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included

Note: The state fee schedule for commercial building projects may be charged in lieu of or in addition to this fee schedule at the City's discretion.

Note: All fee categories shall be rounded up to the next full dollar amount.

Note: Where fees are based upon square footage, they shall be based on exterior dimensions, including garage and each unfinished floor level. Unfinished basements or portions thereof are not included.

Ch. 115 **Heating and Air Conditioning**

Plan Review if not submitted at time of original review	\$65
Minimum Permit fee	\$65

Ch. 115-9	New 1 and 2 Family Residential	\$ 60 base fee + .07/ sq. ft.
	Addition	\$ 60 base fee + .07/ sq. Ft.
	Remodel (duct alteration only)	\$ 65
	HVAC Appliance replace/added + electrical	\$ 65 each

115-9	Commercial/Multi Family	
	New/Addition/Remodel	\$100 base fee + \$.06/ sq. ft.
	Minimum permit fee	\$100
	Per HVAC unit	\$65

115-9	Industrial/Manufactory	
	New/Addition/Remodel	\$100 base fee+ \$0.04 sq. ft.
	Minimum permit fee	\$100
	Per HVAC unit	\$65

115-9	Commercial/Multi Family/Industrial/Manufactory	
	Air Conditioning Permit (Up to 3 tons or 36,000 BTUs)	\$100/unit
	Air Conditioning Permit (Over 3 tons)	\$16/ton (12,000 BTUs) or fraction Thereof, Max. \$750/unit
	Exhaust Hood System Permit (New/ Replace)	\$ 200

Heating & Air Conditioning Distribution System	\$0.04/ sq. ft. of conditioned area. Min. \$100
Heating, Incinerator Unit or Wood Burning Appliance (Up to & including 150,000 BTUs)	\$65/unit
Heating, Incinerator Unit or Wood Burning Appliance (Over 150,000 BTUs)	\$16/unit per 50,000 BTUs or fraction thereof, Max. \$750/unit

Ch. 128 Cigarettes and Tobacco Products

128-1	Cigarette License	\$100
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Ch. 142 Electrical Work / Inspections

142-5	1 and 2 Family Dwelling	
	Minimum permit fee	\$65
	New /Remodel/Addition	\$60 base + \$0.10/ sq. ft.
	Where Sq. Ft. cannot be calculated	\$65 + \$3 / device
	Accessory Building	\$60 base fee +\$0.10/ sq. ft.
142-5	Multi Family/ Commercial	
	Minimum permit fee	\$100
	New/Addition/Remodel (plus electric service)	\$100 base + \$0.10/ sq. ft.
	Where sq. ft. cannot be calculated	\$85 + \$4 /device
	Plan review if not submitted at time of original review	\$65
142-5	Industrial/Manufactory	
	Minimum permit fee	\$100
	New /Addition/ Remodel (plus electric service)	\$120 Base fee + \$.08/ sq. ft.
	Office/Lab /similar areas	\$0.10/ sq. ft.
	Where Sq. Ft. cannot be calculated	\$85 + \$4/device
	Plan review if not submitted at time of original review	\$65
142-5	Miscellaneous Fees	
	Special Inspections	\$85
	New/Temporary/Upgrade service	
	Feeder panel	\$65
	0 to 200 amp	\$100
	201- 400 amp	\$120
	401 amp and up	\$240
	Accessory Structure+ electrical service	\$65 Base fee + \$ 8/device
	Solar/Wind generation	\$120
	Generators/Transformer	\$120
	Low Voltage system	\$75 + \$0.02/ sq. ft.
	Appliances	\$65
	Hot Tubs/pools above ground	\$120
	Built in Pools/Hot Tubs	\$180
	Parking Lot lighting	\$65 Base fee + \$15/fixture
	Pump/Grinders	\$65 /device
	Heating Units	\$65 /unit
	Sign	\$65
	Miscellaneous	\$65

Ch. 165 Geographical Designation and Logo		
165-1	Use of Geographical Designation and Logo	\$110
165-2	Use of Logo Only	\$30
Ch. 187 Intoxicating Liquor/Fermented Malt Beverages		
187-7	Retail Class "A" Fermented Malt Beverages	\$100 Plus publication charge
187-7	Retail Class "B" Fermented Malt Beverages	
	Full Year	\$100 Plus publication charge
	Six Month	\$50 Plus publication charge
	Temporary/Picnic (Special Gathering)	\$10
187-7	Wholesaler's Ferm. Malt. Bev.	\$25 Plus publication charge
187-7	Retail "Class A" Liquor	\$500 Plus publication charge
187-7	"Class B" Liquor	
	Full Year	\$500 Plus publication charge
	Six Months	\$250 Plus publication charge
187-7	Operator's	\$25
	Provisional Operator's	\$15
	Temporary Operator's	\$10
187-7	Retail "Class C" (Wine)	\$100 Plus publication charge
187-7	Retail Reserve "Class B" Liquor	No less than \$10,000 plus publication charge
Ch. 193 Junk Collectors / Dealers		
193-2	Junk Collector	\$25
	Junk Dealer	\$25
	Junk Yard	\$25
	Each Additional Vehicle	\$15
193-7	Duplicate License	\$5
Ch. 219 Noise		
219-1	Construction Equip. Operation	\$125 for operation outside of regular hours
219-1	Loudspeaker Permit	\$30
Ch. 227 Public Nuisance		
227-3	Noxious and other weeds	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
Ch. 234 Parks and Public Areas		
234-2	Special Occasion Permit	\$15
234-3	Overnight Camping Permit	\$15
	Pavilion Rental for City residents	\$50
	Pavilion Rental for non-residents	\$100
	Park rental security deposit	\$100

Ch. 243		Plumbing
243-5	Plan Review if not submitted at time of original review	\$65
	Minimum Permit Fee	\$65
	Addition/Remodel (All building types)	\$15/fixture + \$65/ anticipated inspections, min. fee \$ 225
	Sanitary & Storm Sewer Building Drain	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
	Water, Sanitary & Storm Sewer Laterals	\$75 for 1st 100 ft. + \$0.45/ea. additional ft.
	Sanitary & Storm Sewer	\$75 for 1st. 100 ft. + \$0.45/ea. additional ft.
	Manhole & Catch Basin	\$15/each
	Back Flow Preventers	\$120
243-5	New 1 and 2 Family Addition/Remodel	\$60 base fee + \$.10/ sq. ft. \$ 15 per fixture +\$65 per inspection, Minimum \$125
243-5	New Commercial/ Multifamily	\$100 base fee + \$0.10/sq. ft.
243-5	New Manufactory/Industrial	\$100 Base fee + \$0.06/sq. ft.
Ch. 254		Sales
254-1	Direct Seller's Registration	\$50.00
254-1.1	Weights and Measures License Annual Assessment	\$30.00 Amount set by Council according to class of license
254-2	Vendor Vehicle Permit Pushed, Pedaled or Pulled Vehicle Motorized Vehicle	\$20.00 \$30.00
254-3	Farmer's Market Permit	Handled by Farmers Market
254-5	Special Event Sales Permit	\$30.00
Ch. 259		Sewers
259-5	Sewer Connection Fee, within City	\$1,650.00 per REU
259-13	Industrial Discharge Permit	\$110.00
259-16	Septage Disposal Permit	\$110.00
Ch. 270		Stormwater Management
270-12	Stormwater Permit	Actual cost of City Engineer's charges
Ch. 274		Streets and Sidewalks
274-11	Outdoor Seating Permit B2 & B2A Zoning Dist. Sidewalk Seating Permit without alcohol Sidewalk Seating Permit with alcohol	\$30 \$45
274-18	Right-of-way Work	Deposit \$2,000.00 Refundable on satisfactory restoration

274-20	Right-of-way Permit	
	Excavation below 12" deep or pavement	\$175
	Surface or above 12" below surface	\$30
	Dumpster or construction vehicle placement	\$30
Ch. 278	Subdivision of Land	
278-76	Objecting Agency Review Fee	Actual cost charged by Agency
278-77	Preliminary Plat/CSM Review Reapplication	\$35 Base fee, plus \$7 per lot \$30
278-78	Improvement Review Fee	1% of estimated cost of public Improvements
278-79	Inspection Fee	Actual cost of City Engineer's Charges
278-80	Final Plat/CSM Review Reapplication	\$8 Base fee, plus \$2 per lot \$8
278-81	Public Site Fee	\$500 per dwelling unit
278-82	Street Tree Fee	\$135 per tree required
278-83	Engineering Fee	Actual cost of City Engineer's charges
278-84	Administrative Fee	Actual cost of City's expenses
Ch. 293	Vehicles and Traffic	
293-3	All Night Parking Permit	\$10 per month
293-6	Parking Permit for Municipal Lot	\$10 per month
293-8	Key Return Fee	\$5
293-18	Impoundment Storage Fee	\$50 per day or portion thereof
Ch. 297	Vehicles for Hire	
297-1	Taxicab License First vehicle Each additional vehicle	\$60 plus publication charge \$30
297-2	Carriage License	\$30 per carriage
Ch. 304	Water	
304-11	Flow Tests	\$10
304-11	Water Rates	As approved by the PSC & Council in Rate Schedule
304-13	Well Operation Permit	\$75 permit must be renewed every five years
Ch. 315	Zoning	
	PUD Overlay District	\$500 Deposit +/- Actual
	Conditional Use Permit	\$500 Deposit +/- Actual
	Certified Survey Map Review	\$500 Deposit +/- Actual
	Site Plan Review	\$500 Deposit +/- Actual
	Rezoning/change Application	\$500 Deposit +/- Actual
	Historic Preservation District Certificate of Appropriateness	\$150 Deposit +/- Actual
	Historic Preservation District Sign Application	\$150 Deposit +/- Actual

Variance Application/Zoning Appeal
Quarry Operation Cond. Use

\$150 Deposit +/- Actual
\$200 per year