

2017

City of Burlington
Annual Budget



Jeannie Hefty, Mayor
Carina Walters, City Administrator
Steve DeQuaker, Treasurer



Overall picture of the City from a budgetary view as seen by the City Administrator and compiled by the Budget Officer/Treasurer.

City of Burlington 2017 Annual Budget

Executive Summary

City of Burlington

2017 Budget Timeline

DEPARTMENT HEAD DEADLINES

CITIZEN BUDGET PARTNERS

COMMON COUNCIL DATES

BUDGET OFFICER DEADLINES

June-July

Budget Binder Prep and Update 2016 to 2017

July 5

6:30pm

Council Advised on Citizen Budget Partners Selection

July 15

5:00pm

Preliminary 2017 Budget Numbers and 2016 Anticipated to Steve

July 29

5:00pm

Final Citizen Budget Partners Selected

August 5

by 5pm

Budget Binder Prep for Dept. Heads and Budget Partners

August 8

by 5pm

Budget Binder Prep for Dept. Heads and Budget Partners

August 11*

6:00pm

Budget Partners Orientation (Mayor, Carina, Steve)

August 18*

6:00pm

Budget Partners Department Presentations (Admin, Fire, Library, Police)

August 25*

6:00pm

Budget Partners Department Presentations (DPW & Budget Priorities)

September 1*

6:00pm

Budget Partners Budget Priorities Exercise

September 7

9:00am

Budget Kick off with Department Heads/Budget Partners Priorities
(after or during Staff Meeting)

September 15

by 5pm

Dept. Head Budget data to Steve

September 16

10:00am

Dept. Head Budget Meetings with Carina/Steve (Library, Admin, Fire)

September 20

10:00am

Dept. Head Budget Meetings with Carina/Steve (Public Works, Police)

September 30

by 5pm

Budget Binders to Council

October 6**

6:30pm

COW Budget Workshops with Dept. Heads (Fire, Library, Police)

October 13**

6:30pm

COW Budget Workshops with Dept. Heads (Admin, DPW)

October 18

NOON

BUDGET PUBLIC HEARING NOTICE TO PAPER

October 20**

6:30pm

FINAL COW Budget Review with Steve/Carina (Misc. Items)

October 27**

6:30pm

IF NEEDED Budget Review with Steve/Carina (Misc. Items)

November 11

by 5pm

Final Budget Adjustments prior to Public Hearing

November 15

6:30pm

Council Meeting - Public Hearing on Budget

November 23

by 5pm

Final Budget Pages to Dept. Heads & Council prior to Adoption

December 6

6:30pm

Council Meeting - Budget Adoption (COW/Council same night)

December 9

by 5pm

Levy & Data provided to Racine & Walworth County for Tax Bill Prep

December 12

by 5pm

Verification of Levy and Tax Data Racine & Walworth Counties

December 15

Approximate Date Tax Bills will be received by property owners

*Dinner will be provided

** Snacks will be provided

City of Burlington, Racine and Walworth Counties, Wisconsin

Notice is hereby given that on TUESDAY, November 15, 2016 at or shortly after 6:30 p.m. in the Council Chambers of the Police Department, the Common Council for the City of Burlington will hold a PUBLIC HEARING on the Proposed 2017 Budget for the City of Burlington. The Proposed Budget in detail is available for inspection at the City Clerk's Office and at the Burlington Public Library during regular hours. The following is a summary of the Proposed 2017 Budget and is likely to change based upon State budgetary input until the Proposed 2017 Budget is adopted by the Common Council.

BUDGET SUMMARY FOR THE CITY OF BURLINGTON

GENERAL FUND

	Budget 2016	Proposed Budget 2017	Percent Change
Revenues			
General Levy Taxes	\$ 5,625,640	\$ 5,681,109	0.99%
Debt Levy Taxes	\$ 406,157	\$ 431,280	6.19%
Other Taxes	\$ 140,150	\$ 143,650	2.50%
Intergovernmental Revenues	\$ 1,372,270	\$ 1,171,677	-14.62%
Licenses and Permits	\$ 432,480	\$ 387,980	-10.29%
Fines and Forfeitures	\$ 195,000	\$ 186,000	-4.62%
Charges for Services	\$ 61,000	\$ 99,120	62.49%
Special Assessments	\$ 15,000	\$ 15,000	0.00%
Property Sales and Recoveries	\$ 10,000	\$ 10,000	0.00%
Investment Income	\$ 12,500	\$ 12,500	0.00%
Other	\$ 18,600	\$ 14,200	-23.66%
Total Revenues	<u>\$ 8,288,797</u>	<u>\$ 8,152,516</u>	-1.64%
Expenditures			
General Government	\$ 936,802	\$ 980,515	4.67%
Public Safety	\$ 3,677,172	\$ 3,856,158	4.87%
Public Works	\$ 1,947,975	\$ 1,969,461	1.10%
Health and Human Services	\$ 80,917	\$ 81,561	0.80%
Culture, Recreation and Education	\$ 583,067	\$ 644,200	10.48%
Conservation and Development	\$ 176,461	\$ 186,655	5.78%
Total Expenditures	<u>\$ 7,402,394</u>	<u>\$ 7,718,550</u>	4.27%
Excess Revenues Over (Under)			
Expenditures	\$ 886,403	\$ 433,966	
Other Financing Sources (Uses)			
Special Capital Outlay	\$ -	\$ -	
Operating Transfers In	\$ 864,000	\$ 524,000	-39.35%
Operating Transfers Out	\$ (473,647)	\$ (849,195)	79.29%
Total Other Financing Sources (Uses)	<u>\$ 390,353</u>	<u>\$ (325,195)</u>	-183.31%
Excess Revenues and Other Financing Sources Over (Under) Expenditures & Other Uses			
Net Change in Fund Balance	\$ 1,276,756	\$ 108,771	
Fund Balances - January 1	\$ 2,077,218	\$ 2,088,164	
Fund Balances - December 31	\$ 3,353,973	\$ 2,196,935	

	Fund Balance 1/1/2017	Total Revenues	Total Expenditures	Fund Balance 12/31/2017
Governmental:				
General Fund	\$ 2,088,164	\$ 7,171,821	\$ 7,718,550	\$ 1,541,435
Library	\$ 56,535	\$ 736,711	\$ 764,336	\$ 28,910
Block Grant	\$ 114,169	\$ 65,000	\$ 1,900	\$ 177,269
TIF 3 RLF Loan	\$ (4,000)	\$ 4,000	\$ -	\$ (0)
Wehmoft Trust	\$ 51,997	\$ 1,500	\$ -	\$ 53,497
Park Development	\$ 135,860	\$ 50,226	\$ 156,184	\$ 29,902
Library Trust	\$ 119,991	\$ 7,050	\$ 10,600	\$ 116,441
Police Donations	\$ 11,549	\$ 5,003	\$ 5,000	\$ 11,552
Debt Service	\$ -	\$ 524,595	\$ 524,595	\$ (0)
TIF District 3	\$ 1,813,818	\$ 4,182,000	\$ 2,970,961	\$ 3,024,857
TIF District 5	\$ 47,727	\$ 797,092	\$ 783,582	\$ 61,238
ER TIF District 1	\$ (1,487)	\$ 147,621	\$ 146,134	\$ 0
Capital Projects Infrast.	\$ (1,148,646)	\$ 6,254,511	\$ 6,253,311	\$ (1,147,446)
Storm Water Mgmt	\$ (393)	\$ 3	\$ -	\$ (390)
Façade Grants	\$ 1,060	\$ 50,014	\$ 50,000	\$ 1,074
Downtown Redevelop	\$ -	\$ -	\$ -	\$ -
Equipment Replacement	\$ 1,281,145	\$ 265,000	\$ 310,937	\$ 1,235,208
Enterprise:				
	Net Position 1/1/2017	Total Inflows	Total Outflows	Net Position 12/31/2017
Sewer	\$ 14,127,046	\$ 3,317,050	\$ 3,892,138	\$ 13,551,958
Water	\$ 16,087,416	\$ 2,724,670	\$ 2,354,733	\$ 16,457,353
Airport	\$ 1,963,130	\$ 879,090	\$ 859,495	\$ 1,982,725
Internal Service:				
	Fund Balance 1/1/2017	Total Revenues	Total Expenditures	Fund Balance 12/31/2017
Self Insurance	\$ 66,488	\$ 1,406,000	\$ 1,308,300	\$ 164,188
Government Wide	\$ 36,823,119	\$ 28,593,960	\$ 28,115,755	\$ 37,301,325

Date: October 20, 2016

Submitted by: Steven J. DeQuaker, Budget Officer/Treasurer

SALARY & BENEFITS OVERALL SUMMARY

Legislative Payroll: General Fund								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Elected Position Wages & FICA	\$ 19,345	\$ 19,345	\$ 19,345	\$ 19,345	\$ 19,350	\$ 19,350	\$ 19,350	\$ 19,350	\$ 19,350	\$ 19,350
Staff Positions Salaries & Wages	\$ 102,120	\$ 74,544	\$ 71,975	\$ 66,715	\$ 84,212	\$ 82,900	\$ 74,375	\$ 76,616	\$ 77,598	\$ 86,946
Staff Positions Benefits	\$ 28,986	\$ 26,659	\$ 22,531	\$ 21,676	\$ 23,173	\$ 43,001	\$ 43,383	\$ 23,520	\$ 24,400	\$ 25,325
Legislative TOTAL	\$ 150,451	\$ 120,548	\$ 113,852	\$ 107,736	\$ 126,735	\$ 145,251	\$ 137,108	\$ 119,485	\$ 121,348	\$ 131,621
Administration & Finance Payroll: General Fund								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 273,562	\$ 221,311	\$ 219,692	\$ 205,239	\$ 202,019	\$ 203,762	\$ 209,952	\$ 212,815	\$ 216,002	\$ 219,236
Staff Positions Benefits	\$ 143,816	\$ 119,706	\$ 121,030	\$ 112,250	\$ 119,715	\$ 117,029	\$ 125,857	\$ 131,080	\$ 136,743	\$ 142,608
Admin & Finance TOTAL	\$ 417,378	\$ 341,017	\$ 340,722	\$ 317,489	\$ 321,735	\$ 320,791	\$ 335,809	\$ 352,745	\$ 352,745	\$ 361,844
Public Safety Payroll: General Fund								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$2,002,853	\$2,123,359	\$2,156,318	\$2,134,804	\$2,162,429	\$2,199,813	\$2,242,006	\$2,274,756	\$2,302,997	\$2,336,736
Staff Positions Benefits	\$1,039,839	\$1,103,767	\$1,054,981	\$939,380	\$1,004,242	\$1,010,015	\$1,071,052	\$1,121,897	\$1,160,573	\$1,202,414
Police & Fire TOTAL	\$3,042,692	\$3,227,126	\$3,211,299	\$3,074,185	\$3,166,671	\$3,209,828	\$3,313,058	\$3,396,653	\$3,463,570	\$3,539,150
Public Works Payroll: General Fund								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 699,565	\$ 721,928	\$ 729,032	\$ 727,292	\$ 739,451	\$ 706,885	\$ 686,729	\$ 696,479	\$ 706,071	\$ 715,807
Staff Positions Benefits	\$ 378,375	\$ 399,639	\$ 365,681	\$ 279,768	\$ 365,103	\$ 319,516	\$ 358,973	\$ 380,782	\$ 396,083	\$ 412,103
Streets & Parks TOTAL	\$1,077,940	\$1,121,567	\$1,094,712	\$1,007,060	\$1,104,554	\$1,026,401	\$1,045,702	\$1,077,262	\$1,102,154	\$1,127,910
Library Payroll								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 428,362	\$ 405,071	\$ 404,867	\$ 397,464	\$ 422,482	\$ 422,500	\$ 420,995	\$ -	\$ -	\$ -
Staff Positions Benefits	\$ 131,675	\$ 148,005	\$ 146,542	\$ 140,093	\$ 148,507	\$ 149,507	\$ 151,499	\$ -	\$ -	\$ -
Library TOTAL	\$ 560,037	\$ 553,076	\$ 551,409	\$ 537,557	\$ 570,989	\$ 572,007	\$ 572,494	\$ -	\$ -	\$ -
Waste Water Payroll: Enterprise								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 522,809	\$ 553,157	\$ 525,642	\$ 517,443	\$ 615,000	\$ 571,610	\$ 605,839	\$ 614,687	\$ 623,667	\$ 632,782
Staff Positions Benefits	\$ 291,247	\$ 324,163	\$ 311,606	\$ 277,576	\$ 310,537	\$ 317,047	\$ 316,895	\$ 364,993	\$ 437,101	\$ 556,790
Waste Water TOTAL	\$ 814,057	\$ 877,319	\$ 837,248	\$ 795,019	\$ 925,537	\$ 888,657	\$ 922,735	\$ 979,680	\$1,060,768	\$1,189,572
Water Payroll: Enterprise								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 324,880	\$ 347,139	\$ 373,443	\$ 327,742	\$ 426,400	\$ 416,550	\$ 408,626	\$ 413,820	\$ 419,093	\$ 424,446
Staff Positions Benefits	\$ 205,264	\$ 221,704	\$ 258,446	\$ 246,005	\$ 259,831	\$ 270,382	\$ 263,141	\$ 273,793	\$ 284,965	\$ 383,392
Water TOTAL	\$ 530,144	\$ 568,842	\$ 631,889	\$ 573,747	\$ 686,231	\$ 686,932	\$ 671,767	\$ 687,613	\$ 704,058	\$ 807,838
RECAP										
General Fund Payroll Summary								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$3,097,445	\$3,160,487	\$3,196,362	\$3,153,395	\$3,207,461	\$3,212,710	\$3,232,412	\$3,280,016	\$3,322,018	\$3,378,075
Staff Positions Benefits	\$1,591,017	\$1,649,772	\$1,564,223	\$1,353,075	\$1,512,233	\$1,489,561	\$1,599,265	\$1,657,278	\$1,717,799	\$1,782,450
Subtotal General Fund	\$4,688,461	\$4,810,259	\$4,760,585	\$4,506,470	\$4,719,694	\$4,702,271	\$4,831,677	\$4,937,294	\$5,039,817	\$5,160,525
Library Payroll Summary								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 428,362	\$ 405,071	\$ 404,867	\$ 397,464	\$ 422,482	\$ 422,500	\$ 420,995	\$ -	\$ -	\$ -
Staff Positions Benefits	\$ 131,675	\$ 148,005	\$ 146,542	\$ 140,093	\$ 148,507	\$ 149,507	\$ 151,499	\$ -	\$ -	\$ -
Subtotal Library Fund	\$ 560,037	\$ 553,076	\$ 551,409	\$ 537,557	\$ 570,989	\$ 572,007	\$ 572,494	\$ -	\$ -	\$ -
Water / Waste Water Payroll Summary								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 847,689	\$ 900,296	\$ 899,085	\$ 845,185	\$1,041,400	\$ 988,160	\$1,014,465	\$1,028,507	\$1,042,760	\$1,057,228
Staff Positions Benefits	\$ 496,511	\$ 545,866	\$ 570,502	\$ 523,581	\$ 570,368	\$ 587,429	\$ 580,036	\$ 638,787	\$ 722,066	\$ 940,182
Subtotal Enterprise Funds	\$1,344,200	\$1,446,162	\$1,469,137	\$1,368,766	\$1,611,768	\$1,575,589	\$1,594,502	\$1,667,294	\$1,764,826	\$1,997,410
Special District (TIF 3, TIF 5, ERTIF 1)								Projected (% comp to Proped)		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	2018	2019	2020
Staff Positions Salaries & Wages	\$ 9,777.56	\$ 9,799	\$ 9,967	\$ 7,548	\$ 9,098	\$ 9,098	\$ 15,438	\$ 15,669	\$ 15,904	\$ 16,143
Staff Positions Benefits	\$ 4,845	\$ 3,587	\$ 3,470	\$ 2,978	\$ 3,768	\$ 3,578	\$ 6,214	\$ 6,307	\$ 6,401	\$ 6,497
Subtotal Enterprise Funds	\$ 14,623	\$ 13,385	\$ 13,437	\$ 10,526	\$ 12,866	\$ 12,676	\$ 21,651	\$ 21,976	\$ 22,306	\$ 22,640
Total Payroll	\$4,383,273	\$4,475,652	\$4,510,281	\$4,403,592	\$4,680,441	\$4,632,468	\$4,683,310	\$4,324,192	\$4,380,683	\$4,451,446
Total Benefits	\$2,224,049	\$2,347,229	\$2,284,287	\$2,019,727	\$2,234,876	\$2,230,076	\$2,337,013	\$2,302,372	\$2,446,266	\$2,729,128
Total Payroll & Benefits	\$6,607,322	\$6,822,881	\$6,794,568	\$6,423,319	\$6,915,317	\$6,862,543	\$7,020,324	\$6,626,564	\$6,826,949	\$7,180,575



The capital improvement projects show 5 years of future capital needs with expected expenditures and funding sources. A 5 year FMP is detailed showing projected revenues and estimated annual borrowings along with a Utility rate strategy.

City of Burlington 2017 Annual Budget

Future Forecasting 5 Year Capital Improvement Plan 5 Year Financial Management Plan

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2020**

Project #	LIBRARY 1
Project Name	Stair Facing Pine Street

Contact	
Department	Library
Type	Building
Useful Life	10 yrs
Category	Repairs
Priority	High
Total Project Cost	\$5,200

Description

Replace cracked stairs and loose railings. Replace cracked sidewalk and ramp at bottom.

Justification

Safety issues

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	5,200	0	0	0	0	5,200
Total	5,200	0	0	0	0	5,200

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Equipment Replace	5,200	0	0	0	0	5,200
Source 4 Line Item Budget	0	0	0	0	0	0
Total	5,200	0	0	0	0	5,200

Operational Impact/Other Information

Equipment replacement fund expenditure. No contributions in.

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2020**

Project #	LIBRARY 2
Project Name	Stairs Facing Parking Lot

Contact	
Department	Library
Type	Building
Useful Life	10 yrs
Category	Repairs
Priority	High
Total Project Cost	\$3,560

Description

Remove & Replace concrete stoop cap and treads. Remove & reset railings then paint

Justification

Safety issues

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	3,560	0	0	0	0	3,560
Total	3,560	0	0	0	0	3,560

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Equipment Replace	0	0	0	0	0	0
Source 4 Line Item Budget	3,560	0	0	0	0	3,560
Total	3,560	0	0	0	0	3,560

Operational Impact/Other Information

Equipment replacement fund expenditure. No contributions in.

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2020**

Project #	LIBRARY 3
Project Name	Sidewalk Replacement

Contact	
Department	Library
Type	Building
Useful Life	10 yrs
Category	Repairs
Priority	High
Total Project Cost	\$1,560

Description

Remove & Replace Concrete sidewalk. Or Add Detectable warning fields as a \$650 option.

Justification

Safety issues

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	1,560	0	0	0	0	1,560
Total	1,560	0	0	0	0	1,560

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Equipment Replace	0	0	0	0	0	0
Source 4 Line Item Budget	1,560	0	0	0	0	1,560
Total	1,560	0	0	0	0	1,560

Operational Impact/Other Information

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2020**

Project #	LIBRARY 1
Project Name	Ramp Repair

Contact	
Department	Library
Type	Building
Useful Life	10 yrs
Category	Repairs
Priority	High
Total Project Cost	\$4,830

Description

Remove & replace the first stone of concrete ramp. Remove, repair, reset railings as needed to reconstruct rusted posts, pain

Justification

Safety issues

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	4,830	0	0	0	0	4,830
Total	4,830	0	0	0	0	4,830

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Equipment Replace	4,830	0	0	0	0	4,830
Source 4 Line Item Budget	0	0	0	0	0	0
Total	4,830	0	0	0	0	4,830

Operational Impact/Other Information

Equipment replacement fund expenditure. No contributions in.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Street 2017
Project Name	Kendall Street Reconstruction

Contact	Jim Bergles
Department	Streets, Water, Sewer, MS4
Type	Improvement
Useful Life	20 to 50 years
Category	Capital
Priority	1 urgent
Total Project Cost	\$2,190,854

Description

Street/Storm: Resurfacing and or reconstruction of Kendall St., from W State St. to West Chestnut St. Water: Replacement of approximately 600 ft of 4" water main on Kendall St., from Lewis St to W Chestnut St. Wastewater: Replacement of 2700 ft of sanitary sewer on Kendall St., from W. State St. to W. Chestnut St.

Justification

Streets; Section of Kendall St were paved in 1977, 1981 and 1983. All sections have reached their life span. Resurfacing and/or reconstruction is necessary, with storm sewer replacement. The street is selected based upon the City's Pavement Management (Passerware) Priority Ratings and Condition ratings. Water; The DNR mandates that all 3' and 4" water mains be replaced at the time of resurfacing. Lead services need to be replaced with copper or PVC to help reduce the amount of lead in the City water. Wastewater; The sanitary sewer main is in very poor condition with cracked pipes, poor alignment and off set joints. The sanitary sewer is 1909 era vitrified clay pipe. We have recently televised the mains and the reports conform that the sewer needs to be re-laid.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Street Storm	603,311	0	0	0	0	603,311
Water	281,280	0	0	0	0	281,280
Wastewater	1,306,263	0	0	0	0	1,306,263
total	2,190,854	0	0	0	0	2,190,854

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	2,190,854			0	0	2,190,854
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	0	0	0	0	0
Total	2,190,854	0	0	0	0	2,190,854

Operational Impact/Other Information

Water; The new water main will improve overall water pressure throughout the City as well as help reduce ongoing maintenance costs and energy repairs. Each year construction and operation costs will be reviewed to determine the impact on water rates. Wastewater; This sanitary sewer main needs to be replaced due to its condition and it is at risk for failure, backups and leaks. Each year the capital items in Wastewater will be evaluated for their impact on rates.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Street 2018
Project Name	E Jefferson, Maryland and S Sperkins Reconstrution

Contact	Jim Bergles
Department	Streets, Water, WWTP, MS4
Type	Improvement
Useful Life	20 to 80 years
Category	Capital
Priority	1 urgent
Total Project Cost	\$1,543,731

Description

Street/Storm Resurfacing and or reconstruction of E Jefferson St from N Pine St to the Railroad; Maryland Ave., from Milwaukee Ave, to the north line of the Original Plat; and S Sperkins Blvd., from Chandler Blvd. to Highland Ave. Water: Replacement of approx 600 ft of 6 inch water main on E Jefferson St., from North Pine St. to the railroad. Possibly 6 lead services need to be replaced on S Perkins Blvd., from E Chandler Blvd to E Highland ave. Wastewater: Replacement of 600 ft of sanitary sewer on E Jefferson St from N Pine St., to the Railroad and replacment of 545 ft of sanitary sewer on S Perkins Blvd., from E. Chandler Blvd to E Highland Ave.

Justification

Streets ; The streets are selected based upon the Citys Pavement Management (Paserware) Priority and Condition Ratings. All are in poor range Water; The water main in this area of Jefferson ST is all 8" in size, except for this portion. It has been stubbed out to the 8" size at each intersection, preparing to make this final conversion from 6" to 8" water main, for better flow, pressure and fire protection. The lead service on S Perkins Blvd. may need to be replaced to assist in reduction in lead levels in City Water. (As it is unclear for certain if the services on S Perkins are lead or not, it is included in the budget to replace them.) Wastewater: The sanitary sewer mains on East Jefferson St. and on S. Perkins Blvd are old verified clay pipe and in very poor condition with multiple cracks, poor alignment and offset joints. The mains have been televised and the reports confirm that they need to be re-laid.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Street Storm	0	609,640		0	0	609,640
Water	0	369,531	0	0	0	369,531
Wastewater	0	595,435	0	0	0	595,435
total		1,574,606				1,574,606

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	1,574,606		0	0	1,574,606
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0		0	0	0	0
Total	0	1,574,606		0	0	1,574,606

Operational Impact/Other Information

Water; The new water main will improve overall water pressure throughout the City as well as help reduce ongoing maintenance costs and energy repairs. Each year year construction and operation costs will be reviewed to determine the impact on water rates. Wastewater; This sanitary sewer main needs to be replaced due to tis condition and it is at risk for failure, backups and leaks. Each year the capital items in Wastewater will be evaluated for their impact on rates.

City of Burlington, Wisconsin

5 / 10 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Pine Street Sewer Installation
Project Name	Pine Street Sewer Installation

Contact	Jim Bergles
Department	Streets/Sewer
Type	New Sewer Main
Useful Life	50 years
Category	Loan
Priority	medium
Total Project Cost	\$104,088

Description

This project will involve the installation of a sewer main at 988 South Pine St. The sewer main will connect 5 parcels of land on the east side of Pine Street with the Marina being the center point of the installation. The main will connect to a manhole on the east side of Pine St that will have a City installed main that is to go under Pine Street to the existing City collection system.

Justification

The 5 parcels were annexed from the Town but no utility service were offered at that time. Presently, the Marina wants to expand into a new building and needs sewer to accommodate the expansion. The City has determined it is best to serve all 5 unsewered parcels on the east side of Pine Street instead of one.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY'21	Total
	104,088	0		0	0	\$ 104,088.00
Total	104,088	0	0	0	0	\$ 104,088.00

For the Funding Sources noted below, date funding needs to be applied _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY'21	Total
Source 1 Bond	0	0	0	0	0	\$ -
Source 2 Loan	0	0	0	0	0	\$ -
Source 3 Grant	0	0	0	0	0	\$ -
Source 4 Line Item Budget	104,088	0	0	0	0	\$ 104,088.00
Total	104,088	0	0	0	0	\$ 104,088.00

Operational Impact/Other Information

The 5 parcels who were annexed but not given sewer or water will be a continuing problem. Eventually their septic or wells will fail and they will then need to connect to City utilities. By not doing this project you will only be delaying the problem to a future date.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Jefferson Street Sewer Relay
Project Name	Jefferson Street Sewer Relay

Contact	Jim Bergles
Department	DPW
Type	
Useful Life	20 - 80 years
Category	Capital
Priority	needed during bridge project
Total Project Cost	\$300,000

Description

Install new sewer on Jefferson St east of the Jefferson St Bridge

Justification

Cracked, crooked and will be in the construction zone during the bridge rebuild in 2019

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	0	0	300,000	0	0	300,000
Total	0	0	300,000	0	0	300,000

For the Funding Sources noted below, date funding needs to be applied. _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	300,000	0	0	
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	0		0	0	0
Total	0	0	300,000	0	0	0

Operational Impact/Other Information

During the Jefferson St Bridge installation project it will be best to relay the sewer on the East side of the bridge. Traffic will be stopped which will make thi sproject easy to do.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Lewis Street Wall Rebuild
Project Name	Lewis Street Wall Rebuild

Contact	Jim Bergles
Department	Parks
Type	
Useful Life	40 years
Category	
Priority	high
Total Project Cost	\$250,000

Description

The wall that borders Lewis Street below the Water tower is failing. The wall needs to be replaced or removed depending on what coarse is chosen.

Justification

Structural Deficiency and noticable failure of concrete. It is now a saftey concern due to falling concrete.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	250,000	0		0	0	250,000
Total	250,000	0	0	0	0	250,000

For the Funding Sources noted below, date funding needs to be applied for: _____

	Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1	Bond	0	0	0	0	0	0
Source 2	Loan	250,000	0	0	0	0	250,000
Source 3	Grant	0	0	0	0	0	0
Source 4	Line Item Budget	0	0	0	0	0	0
	Total	250,000	0	0	0	0	250,000

Operational Impact/Other Information

I suggest pulling down the tower and cutting the hill back so no wall is needed.

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan

Years: **2017-2021**

2017 Budget Year

Project #	Netting Replacement
Project Name	Netting Replacement

Contact	Jim Bergles
Department	Parks
Type	Repair
Useful Life	10 years
Category	Repair
Priority	high
Total Project Cost	\$60,000

Description

The netting and backstop at Beaumont Field needs replacement due to its deteriorated condition.

Justification

The current netting has been an issue in 2016 where two foul balls each broke a cars windshield on Milwaukee ave. The City and Baseball 2000 work together in maintaining the field. Baseball 2000 plans to pay the City back with installments over 5 years with the City funding the project.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	60,000	0	0	0	0	60,000
Total	60,000	0	0	0	0	60,000

For the Funding Sources noted below, date funding needs to be applied for _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Park Dev. Fund Budget	60,000	0	0	0	0	60,000
Total	60,000	0	0	0	0	60,000

Operational Impact/Other Information

The baseball netting needs to be replaced so a safer condition will exist around the ball field next to Milwaukee Avenue. Baseball 2000 is planning on moving the netting closer to the field so the existing trees that interfered with the old net will no longer be an issue.

September 15, 2016

Ryan Hoffman
Burlington Baseball 2000
PO BOX
Burlington WI 53105

Carina Walters
City Administrator
City of Burlington
300 N. Pine St.
Burlington WI 53105

Dear Mrs. Walters,

Thank you for taking the time to review the attached proposals for an updated and enhanced protection system at Beaumont Field. We feel confident that these proposals accomplish the goals set forth by baseball 2000 and the City of Burlington. With the installation of a new backstop and netting system, we feel this will dramatically reduce the number of balls entering Milwaukee Ave.

We have researched this project along with City staff and have received bids from three separate vendors. All three vendors have concluded that moving the backstop up 15-20 feet will reduce the number of balls leaving the playing field. In addition, adding a 7th pole down the right field line will give added protection from line drives hooked into Milwaukee Ave. This combination will serve as a great benefit to passing vehicles. All three vendors were given the same specs and all have relatively similar proposals. It is also worth noting that all three vendors pointed out various code violations that exist with our current backstop situation. This enhanced netting system will eliminate those violations.

Our recommendation is to work with Midwest Netting Solutions. They are the low bid and have outstanding references and a reliable background.

Midwest Netting Solutions Proposal:

- 7 pole netting system \$55,184 including installation
- Additional 3ft fence around new backstop \$6,000
- Additional Concrete \$5,000 (Needed due to moving backstop up to hold more balls)

Total Cost \$66,184

Baseball 2000 Contribution:

We are committed to this project similarly to the lighting project we worked with the City to complete in 2011. Baseball 2000 worked with the City on a payment plan over 10 years to payback over 25% of the total project costs. Also please note Baseball 2000 was able to pay off this project in 5 years. Using that model, Burlington Baseball 2000 would request the city budget for the entire \$66,184 to complete this project in the 2017 fiscal year, prior to the start of baseball games. Baseball 2000 would pay the city \$16,546 over the course of 5 years (starting in 2017) to fulfill covering 25% of the project.

If you have any questions on this project, please feel free to contact Ryan Hoffman or Tyson Fettes. I appreciate your time and willingness to consider this project.

Best Regards,

Ryan Hoffman

Tyson Fettes

Baseball 2000



To: Ryan Hoffman – Beaumont Field

From: Matt Jacobs

Date: August 24, 2016

Ryan:

It was a pleasure speaking with you. As a follow up to our conversation, below is pricing for a 250' long x 40' AGL backstop netting system to be supplied and installed at your baseball field:

SPECS

- (6) 51' Long x 10 3/4" OD Black weather treated heavy duty steel poles will be secured in the ground 11' deep utilizing 24" boring and 4,000 psi concrete to attain a 405' above ground level.
- The 2 poles behind home plate will be approximately 50' OC with the poles angled toward 1st and 3rd base at 50' OC. There will be an additional pole placed further down the first base line at 50' OC, approximately 10' beyond the dugout with an additional pole placed further down the first baseline at 50' OC.
- A 150' long x 3' or 4' high Black chain link fence will be installed in between or directly in front of the 4 backstop poles. (*Fencing to be supplied and installed by others*).
- (5/16") 1 x 7 Galvanized steel strand cable will be secured to the top of each pole utilizing galvanized oval eye bolts and strandvises. Vertical face cables will be installed on each pole.
- (# 36), 1 3/4" Black, weather treated, rope bordered, on the square baseball netting will be secured to the cables and fence top rail utilizing spring loaded snaps, weather treated twine and heavy duty tie wraps.

Project Cost: \$47,718.00

The pricing shown reflects a delivered and installed cost. The turnaround time for completion of this project is 3 weeks from receipt of your approval. There may be an additional charge should we encounter rock or very poor soil conditions prior to reaching the necessary depths. Spoils to be disbursed onsite.

(3) Progress payment are to be made upon delivery of the poles, installation of the poles and installation of the cable and netting.

We can supply and install an additional 40' AGL pole with netting 50' OC further down the rightfield line for an additional \$7,466.00.

I will follow up with you later today.

Thank you,
Matt Jacobs



6463 Waveland St. – Unit A
Hammond, Indiana 46320

847-277-1140 • 800-594-0744 • FAX 847-277-1137

www.midwestcover.com

Date: 9/14/16

To: Ryan Hoffman

Description: Beaumont Net System

Thank you for the opportunity to quote on your project. We can supply and installed the requested 40' high x 250' long backstop netting system as follows:

(6) Heavy duty steel poles installed in the ground 9' – 11' deep, pending soil quality with 20" – 24" boring, poles not to exceed 50' on center.

We will utilize 3,500 psi concrete.

3' High chain link fence to be supplied and installed by your local fence contractor

Cable will be installed at the top of each pole with turnbuckles and cable clamps. We will determine if cables are needed down each pole.

250 Linear ft of 37' high # 36 baseball netting will be connected to the cables and fence with snaps and tie wraps.

Project Cost: \$55,900.00 (6) Pole System * \$64,000.00 (7) Pole System

Spoils to be left onsite.

Additional charge for bad soil conditions or rock.

Lead Time: 6 Weeks

Beacon Athletics
8233 Forsythia Street, #120
Middleton, WI 53562

(800) 747-5985

Quote



visit our website at beaconathletics.com

Order Number: 0266722
Order Date: 6/24/2016
Salesperson: EH
Customer Number: B531051

Sold To:

BASEBALL 2000
DAVE HALLENBECK
6187 RAVEN CT
BURLINGTON, WI 53105

Ship To:

RYAN HOFFMAN
BURLINGTON BASEBALL 2000
30105 MOCCASIN DR
BURLINGTON, WI 53105

Project name: CITY OF BURLINGTON BASEBALL BACKSTOP RENOVATIONS

Customer P.O.	Shlp VIA	F.O.B.	Terms
	COMMERCIAL FRT		ADVANCE PAYMENT

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
QUOTE-BACKSTOP		1.0	0.0	0.0	23,527.0000	23,527.00

CUSTOM BACKSTOP SYSTEM #N5038A

APPROXIMATE COVERAGE AREA: 144'L X UP TO 40'T ABOVE GRADE (BACKSTOP WALL OR SIMILAR BY OTHERS TBD)

NETTING MATERIAL: #36 TWISTED KNOTTED NYLON - BLACK
MESH: 1-3/4" SQUARE
EDGING: SEWN HEMS AND GROMMETS TOP AND SIDES WITH MACHINE SEWN ROPE BOTTOM

SYSTEM INCLUDES:

- NETTING AS NOTED ABOVE
- FOUR (4) 40' ABOVE GRADE STEEL SUPPORT POLES
- ALL HARDWARE TO FACILITATE A HOISTABLE BACKSTOP NET SYSTEM

*** SEE DRAWINGS #N5038-SR-1 AND SR-2 FOR PROPOSED DIMENSIONS AND LAYOUT ***

*** INSTALLATION NOT INCLUDED ***

FREIGHT FOR BACKSTOP SYSTEM: \$1,300.00

QUOTE-NETSYS		1.0	0.0	0.0	35,674.0000	35,674.00
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CUSTOM BARRIER NET SYSTEM #N5038B

APPROXIMATE COVERAGE AREA: THREE (3) 66'-0"L X 35'-0"T NET PANELS AS PART OF A 40'-0" ABOVE GRADE SYSTEM COVERING 198'-0" DOWN THE RIGHT FIELD FOUL LINE

NETTING MATERIAL: #36 TWISTED KNOTTED NYLON - BLACK
MESH: 1-3/4" SQUARE
EDGING: SEWN HEMS AND GROMMETS TOP AND SIDES WITH MACHINE SEWN ROPE BOTTOM

SYSTEM INCLUDES:

- NETTING AS NOTED ABOVE
- SEVEN (7) 40'-0" ABOVE GRADE STEEL SUPPORT POLES
- ALL HARDWARE TO FACILITATE A HOSITABLE BARRIER NET SYSTEM

*** SEE DRAWING #N5038-SR-1 AND SR-2 FOR PROPOSED DIMENSIONS AND LAYOUT ***

*** INSTALLATION NOT INCLUDED ***

FREIGHT FOR BARRIER NET SYSTEM: \$1,300.00

Sign up for the Beacon Newsletter to receive product information, sales and specials, field tips, demonstration videos and more.

Go to <http://beaconathletics.com/beacon-newsletter/> to sign up.

Net Order:	59,201.00
Discount:	0.00
Freight:	2,600.00
Sales Tax:	0.00
Order Total:	61,801.00

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Portable Generators
Project Name	Portable Generators

Contact	Glenn Harjis
Department	Water
Type	reserve power
Useful Life	5 to 10 years
Category	Emergency use
Priority	high
Total Project Cost	\$4,950

Description

The Burlington Water Department would like to equip all 3 water trucks with gas generators for on site power. The generator would be used to power lights, water pumps, freeze machine, power tools and any other item needed at a water main break or in an area where no power is available. Currently the water department has one generator that is 20 yaers old.

Justification

During water main breaks or any other trench repair, water in the trench is a main concern. Electric pumps are easier to operate and more controllable. On a bad break, 2 to 3 electric pumps are needed which the generator can handle 2. For night time repair, the generators will be used to run lights. Having portable power brings in a higher security during power outages. The generators can also be used in emergencies for other departments. Currently DPW has one small generator.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	1,675	1,675	1,675	0	0	5,025
Total	1,675	1,675	1,675	0	0	5,025

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	1,675	1,675	1,675	0	0	5,025
Total	1,675	1,675	1,675	0	0	5,025

Operational Impact/Other Information

I have split the generators into one a year for the next three years. The generator would be an 8000 watt, electric start, multi voltage gas generator. By spliting the purchase into three years, we lower the risk of having a problem year of three bad generators. If we do not purchase the generators we will stay at a less prepared state in the event of an emergency.

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Standby Generators
Project Name	Standby Generators

Contact	Glenn Harjis
Department	Water
Type	Repair
Useful Life	20 to 30 years
Category	Maintenance
Priority	medium
Total Project Cost	\$600,000

Description

500KW Generator set for each remaining building site in our water system for stand by power. The generators cost approximately 200,000 per unit. This program will place one a year over 3 years.

Justification

We currently have three sites without backup power. By having all sites with backup power, our stress level during power outages or natural emergencies is greatly decreased. Our ability to continually supply the City with drinkable water also increases with the addition of the generators.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	200,000	200,000	200,000	0	0	600,000
Total	200,000	200,000	200,000	0	0	600,000

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	200,000	200,000	200,000	0	0	600,000
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	0	0	0	0	0
Total	200,000	200,000	200,000	0	0	600,000

Operational Impact/Other Information

Backup generators are becoming a needed necessity with the onset of extreme weather patterns. With all wells supplied with backup power, our crisis level is greatly lowered. It will be best practice to have all wells supplied by backup power.

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2021**

Project #	Reservoir Inspection
Project Name	Reservoir Inspection

Contact	Glenn Harjis
Department	Water
Type	Maintenance
Useful Life	5 years
Category	Maintenance
Priority	high
Total Project Cost	\$20,000

Description

Inspect and clean water storage reservoirs and storage tanks. This has a 5 year life cycle as noted by the WI DNR

Justification

Mandated by the Wisconsin DNR. This service is to be conducted every 5 years

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	20,000		0	0	0	
Total	20,000	0	0	0	0	0

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0		0	0	0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Adding Error

Operational Impact/Other Information

The is a requirement by the Wisconsin DNR for all water utilities. Every 5 years tanks and towers must be inspected and a full report submitted to the DNR

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan 2017 Budget Year

Years: 2017-2021

Project #	Roof Rebuild
Project Name	Roof Rebuild

Contact	Glenn Harjiss
Department	Water
Type	Repair
Useful Life	20 - 30 years
Category	Repair
Priority	
Total Project Cost	\$20,000

Description

Replace roof at Well 10 and Standpipe control building on Dunford Drive

Justification

The roofs at both locations are showing signs of age and should be replaced. The roofs are getting close to a 30 year life span.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

For the Funding Sources noted below, date funding needs to be applied for _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Operational Impact/Other Information

Currently roof leaks are not present. When a leak does start, it will lead into the control room where multiple electric panels, control equipment and pumps are located. This is why it is best to maintain the roofs at our wells.

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan

Years: 2017-2021

2017 Budget Year

Project #	Well Roof Rebuild
Project Name	Well Roof Rebuild

Contact	Glenn Harjiss
Department	Water
Type	Repair
Useful Life	20 - 30 years
Category	Repair
Priority	
Total Project Cost	\$20,000

Description

Install custom fabricated hinged roof door to access well pump at Well 8

Justification

The current panel system has deteriorated and can only be removed with a crane. Installing a hinged roof door would give contractors and water operators safer roof access to the pump. During any repair work, the doors can be closed easier for security.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
		16,000	0	0	0	16,000
Total		16,000	0	0	0	16,000

For the Funding Sources noted below, date funding needs to be applied ; _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	0	0	0	0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget		16,000	0	0	0	16,000
Total	0	16,000	0	0	0	16,000

Operational Impact/Other Information

The installation of the new roof door will be advantageous for well operation. Having a secure access that is easier to use, limits the chance of injury during removal of the current door. At any time during repair, the hinged door can be closed to prevent weather elements from entering. The old style will require more labor to close. Well repairs average about once every 6 years but every 10 years a full inspection is needed. At these times the door is used.

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2021**

Project #	Dunford Tank Repair/Repaint
Project Name	Tank Repair/Repaint

Contact	Jim Bergles
Department	Water
Type	Repair
Useful Life	20 to 30 years
Category	Maintenance
Priority	high
Total Project Cost	\$1,100,000

Description
Repair, update and paint standpipe.

Justification
DNR requirement. A recent inspection has revealed issues with the coating inside and out. Along with the general overall condition of the standpipe.

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	0	1,100,000	0	0	0	1,100,000
Total	0	1,100,000	0	0	0	1,100,000

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	1,100,000	0	0	0	1,100,000
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	0	0	0	0	0
Total	0	1,100,000	0	0	0	1,100,000

Operational Impact/Other Information
With the repainting of the tower, the structure will last longer. If we let the tower degrade, we will possibly be forced to install a new tower.

CITY OF BURLINGTON, WISCONSIN

**5 Year Capital Improvement Plan
2017 Budget Year**

Years: **2017-2021**

Project #	Tank Repair/Repaint
Project Name	Tank Repair/Repaint

Contact	Glenn Harjis
Department	Water
Type	Repair
Useful Life	20 to 30 years
Category	Maintenance
Priority	high
Total Project Cost	\$700,000

Description

Repair, Paint, Origen Street Tank.

Justification

The Origen Street water tank is starting to weather and needs to be repainted

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
	0	700,000	0	0	0	700,000
Total	0	700,000	0	0	0	700,000

For the Funding Sources noted below, date funding needs to be applied for: _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0	0	0	0
Source 2 Loan	0	700,000	0	0	0	700,000
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	0	0	0	0	0
Total	0	700,000	0	0	0	700,000

Operational Impact/Other Information

The longer we wait to repaint the water tank, more rust will appear which drives the cost up higher. The tank needs to be maintained so it has a longer shelf life before any major repairs are needed.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan 2017 Budget Year

Years: **2017-2021**

Project #	Hydrant Flow Test
Project Name	Hydrant Flow Test

Contact	Jim Bergles
Department	Water
Type	Flow Test of Hydrants
Useful Life	5 years
Category	Capitol
Priority	high
Total Project Cost	\$ 50,000.00

Description

Flow Test all fire hydrants in the City of Burlington

Justification

DNR requirement every 5 years

Expenditures	FY '17	FY '18	FY '19	FY '20	FY '21	Total
		\$ 50,000.00			\$ -	
Total		\$ 50,000.00		\$ -	\$ -	\$ 50,000.00

For the Funding Sources noted below, date funding needs to be applied for _____

Funding Sources	FY '17	FY '18	FY '19	FY '20	FY '21	Total
Source 1 Bond	0	0	0		0	0
Source 2 Loan	0	0	0		0	0
Source 3 Grant	0	0	0	0	0	0
Source 4 Line Item Budget	0	50,000	0	0	0	50,000
Total	0	50,000	0	0	0	50,000

Operational Impact/Other Information

Flow testing is a requirement by the Wisconsin DNR



Final Report: Financial Management Plan

September 30, 2016



Section 1 – Background

The City of Burlington being cognizant of the near future closing of Tax Increment District (TID) Number Three, which comprises approximately 24% of the equalized value of the City. With the projected closure of the TID prior to May 15, 2018 the City's levy authority will be impacted in 2019. To provide some future guidance and assist in developing a plan for the impact of the TID closure, the City of Burlington retained Ehlers to develop a Financial Management Plan to guide future budgeting and financing decisions. The report focuses on the City's General Fund, Debt Service Fund, Water Utility, and Sewer Utility. This plan has accomplished several objectives including examining existing financial strengths and weaknesses, identifying the potential financial impact to taxpayers to fund operational and capital needs, and establishing financial guidelines related to debt management.

This document summarizes the results of the City's Financial Management Plan. The spreadsheet model developed as part of the process is intended to be used as an analytical framework for making future decisions with respect to annual budgets, service levels, and capital expenditures. Because conditions can change rapidly, and assumptions may or may not be borne out over time, it is recommended that this plan be updated annually as part of the annual budget process, or at other key times prior to making long-term financing commitments.

Section 2 – Process

Ehlers met with staff on several occasions to discuss the formulation of the plan that was presented to the Common Council Committee of the Whole (COW) on August 30, 2016. The results of the staff meetings and presentation to the Common Council COW are the drivers of the content of this plan.

Section 3 – Current Financial Position of the City

3.1 General Obligation (G.O.) Debt Schedule

G.O. debt is secured by the "full faith and credit" of the issuer, meaning the City has an irrevocable duty to levy annually a property tax in an amount sufficient to ensure timely repayment of the debt. While the debt is ultimately secured by the ability to levy a property tax, the City can abate portions of the levy if other sources of revenue are available for debt payments. **Table 1** provides a schedule of existing City G.O. debt. **Table 2** summarizes this debt, and identifies sources of revenue other than the tax levy used to make debt payments in order to determine the actual annual levy requirement and associated tax rate impact. The Wisconsin State Constitution limits the amount of G.O. debt principal that a municipality may have outstanding to 5% of its equalized value. The City's equalized value as of January 1, 2016 is \$858,346,500 (including TIDs) with a corresponding debt principal limit of \$41,382,345. The City's outstanding debt principal as of December 31, 2016 will be \$25,725,000 which is 61.1% of the limit.

Table 1: Existing General Obligation Debt

Dated Amount	Refunding Bonds		Refunding Bonds		Refunding Bonds Series 2011A		Street Improvement Bonds Series 2012A		Taxable GO Refunding Bonds Series 2012B		GO Refunding Bonds Series 2014A		GO Refunding Bonds Series 2015A		Taxable GO Promissory Notes Series 2015B		GO Bank Note - Fox River Bank 2016		Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year	
	9/20/2007 \$1,500,000	5/12/2010 \$4,290,000	11/15/2011 \$9,120,000	5/23/2012 \$3,155,000	6/12/2012 \$1,460,000	6/10/2014 \$6,200,000	5/13/2015 \$4,215,000	5/13/2015 \$4,500,000	2/1/2016 \$300,000	4/1	5/1	4/1	4/1	4/1											
Maturity	4/1	5/1	4/1	4/1	4/1	4/1	4/1	4/1	5/1	4/1	4/1	4/1	4/1	4/1	4/1	4/1	4/1	4/1							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest							
2016		63,975	690,000	8,075	875,000	116,000	50,000	75,335	145,000	13,376	480,000	117,875	1,400,000	77,300	69,850	1,388			3,630,000	544,361	4,174,361	22,095,000	20.56%	2016	
2017	100,000	4,375%	61,788		905,000	97,131	50,000	74,335	145,000	11,709	485,000	114,978	1,405,000	42,250	700,000	0.70%	67,378	6,844	3,790,000	476,412	4,266,412	18,905,000	34.21%	2017	
2018	110,000	4.100%	57,345		940,000	75,200	50,000	73,335	150,000	9,678	245,000	112,055	1,410,000	14,100	715,000	1.10%	60,955	6,463	3,680,000	409,170	4,089,170	14,625,000	47.44%	2018	
2019	120,000	4.150%	52,600		970,000	48,900	165,000	71,185	145,000	7,248	245,000	109,299			735,000	1.40%	51,918	60,000	2,440,000	340,699	2,780,699	12,185,000	56.21%	2019	
2020	130,000	4.200%	47,380		1,145,000	17,175	170,000	67,835	155,000	4,354	255,000	105,855			755,000	1.70%	40,355	60,000	2,670,000	287,300	2,957,300	9,515,000	65.80%	2020	
2021	140,000	4.250%	41,675				170,000	64,785	55,000	2,133	340,000	101,553			780,000	2.00%	26,109	60,000	1,495,000	238,594	1,733,594	8,020,000	71.18%	2021	
2022	150,000	4.250%	35,515				125,000	62,929	60,000	750	360,000	94,743			815,000	2.25%	9,169	60,000	1,570,000	203,198	1,773,198	6,450,000	76.92%	2022	
2023	150,000	4.250%	29,138				165,000	58,766			370,000	87,436						685,000	113,341	800,000	800,000	5,765,000	79.08%	2023	
2024	150,000	4.300%	22,725				200,000	54,660			380,000	79,103						730,000	156,568	886,568	5,035,000	81.90%	2024		
2025	150,000	4.300%	16,275				190,000	50,273			390,000	69,936						730,000	136,485	866,485	4,305,000	84.53%	2025		
2026	150,000	4.350%	9,788				195,000	45,844			410,000	59,528						755,000	115,159	870,159	3,550,000	87.24%	2026		
2027	150,000	4.350%	3,263				200,000	41,103			425,000	47,906						775,000	92,301	867,301	2,775,000	90.03%	2027		
2028							205,000	36,099			435,000	35,355						640,000	71,394	711,394	2,135,000	82.53%	2028		
2029							215,000	30,576			450,000	21,855						665,000	52,431	717,431	1,470,000	94.72%	2029		
2030							220,000	24,758			465,000	7,440						685,000	32,198	717,198	785,000	97.18%	2030		
2031							385,000	16,494										385,000	16,494	401,494	400,000	98.56%	2031		
2032							400,000	5,600										400,000	5,600	405,600	0	100.00%	2032		
2033																									2033
	1,600,000	505,438	1,275,000	30,175	5,680,000	489,372	3,155,000	929,285	1,000,000	64,000	6,200,000	1,284,533	4,215,000	171,932	4,500,000	352,546	300,000	28,987	27,825,000	3,855,667	31,680,667				

Table 2: Tax Rate Impact of Existing G.O. Debt

Fiscal Year	Debt Payments	TID #3	TID #5	ER TID #1	Sewer	Water	Misc. Adjustments	Net Debt Payments	Equalized Value	Tax Rate	Fiscal Year
2016	4,174,361	(3,449,655)	(69,828)	(145,419)	(61,918)	(39,398)	(1,701)	406,444	666,283,100	0.61	2016
2017	4,266,412	(2,815,659)	(767,378)	(144,326)	(61,678)	(39,248)		438,124	686,712,400	0.64	2017
2018	4,089,170	(2,439,300)	(775,995)	(272,358)	(61,338)	(34,060)		506,120	699,588,258	0.72	2018
2019	2,786,698	(1,018,900)	(786,918)	(264,333)	(60,888)	(38,804)		616,857	881,872,337	0.70	2019
2020	2,957,300	(1,162,175)	(795,355)	(265,720)	(60,338)	(38,460)		635,253	898,407,444	0.71	2020
2021	1,733,594		(806,138)	(167,653)	(79,528)	(52,933)		627,344	915,252,583	0.69	2021
2022	1,773,188		(824,169)	(170,265)	(83,400)	(57,165)		638,190	932,413,569	0.68	2022
2023	860,341			(172,513)	(87,048)	(56,265)		544,516	991,896,324	0.55	2023
2024	886,568			(174,375)	(85,508)	(55,275)		571,410	1,010,494,380	0.57	2024
2025	866,485			(175,833)	(83,828)	(59,133)		547,693	1,029,441,149	0.53	2025
2026	870,159			(176,865)	(91,873)	(57,833)		543,589	1,048,743,171	0.52	2026
2027	867,301			(172,564)	(94,581)	(61,374)		538,783	1,068,407,105	0.50	2027
2028	711,394			(172,955)	(97,020)	(59,765)		381,654	1,088,439,738	0.35	2028
2029	717,431			(172,998)	(94,275)	(63,010)		387,149	1,108,847,984	0.35	2029
2030	717,198			(172,720)	(91,440)	(66,040)		386,998	1,129,638,883	0.34	2030
2031	401,494							401,494	1,150,819,612	0.35	2031
2032	405,600							405,600	1,172,397,480	0.35	2032
2033								0	1,194,379,933	0.00	2033
2034								0	1,216,774,557	0.00	2034
2035								0	1,239,589,079	0.00	2035
2036								0	1,262,831,375	0.00	2036
	29,084,693	(10,885,689)	(4,825,779)	(2,820,894)	(1,194,656)	(778,760)	(1,701)	8,577,215			

Equalized Value based on average 0.88% plus 1.00% inflationary growth

Section 4 – Financial Plan Data Tables

4.1 General Fund Operating Projections

Projections were developed for the City’s General Fund. A separate **Appendix A** contains line item level detail for the projections. **Table 3** summarizes the assumptions used for forecasting annual increases or decreases within major revenue categories. **Table 4** provides the same information as it relates to major expenditure categories.

Table 3: Revenue Forecast Assumptions

Revenues	Assumptions
Tax Levy	<ul style="list-style-type: none">• Increasing based on projected Levy Limit calculations, including increases in net new construction and TID closures
Intergovernmental Aids	<ul style="list-style-type: none">• No increase in State Shared Revenues.• No increase in Transportation Aids.• Library Aid from County increasing 2% per year.
Licenses and Permits	<ul style="list-style-type: none">• Increasing 2% per annum.
Fines and Penalties	<ul style="list-style-type: none">• Increasing 2% per annum.
Public Charges for Services	<ul style="list-style-type: none">• Increasing 2% per annum.
Transfers	<ul style="list-style-type: none">• No increase.• No surplus funds applied.

Table 4: Expenditure Forecast Assumptions

Expenditures	Assumptions
Salaries & Wages	Increase 1.50% per year.
Health Insurance	Health insurance premiums increase 5% annually.
Supplies and Contractual Items	Increase 1% per year.
Equipment Replacement Fund	Increase funding from \$400,000 to \$600,000 annually

4.2 Capital Improvements Financing Plan Scenarios

The City produced a Capital Improvement Plan (CIP) that identified total project costs of \$11,468,000 from 2016 – 2020, including utility projects. This list reflects project costs associated with the City’s capital initiatives. Over the course of the staff discussions, the construction of a aquatic facility was reviewed separately.

Table 5, below, summarizes the proposed financing plan for the City’s CIP projects, summarized into broad categories. For planning purposes, projects are generally financed the year which the expenditure will occur. However, in 2017 it is anticipated that the City would issue Sewer Revenue Bonds that finance projects in both 2017 and 2018. Similarly, in 2018, the City would issue general obligation debt to finance projects for both 2018 and 2019. As the City proceeds towards implementation the timing and phasing of the projects should be revisited annually as part of the budgeting process.

Capital Plan	2016	2017		2018		2019	2020
		GO	Sewer REV	GO	Sewer REV		
General	0						
Police Department	0						
Fire Department	153,000						3,500,000
Public Works		1,280,000		850,000		520,000	510,000
Parks							
Miscellaneous							
Sewer			1,720,000				180,000
Water	1,400,000	270,000		335,000	585,000		165,000
Refunding 2007 GO Bonds							
Offsetting Funds	(153,000)						(1,000,000)
Capital Needs	1,400,000	1,550,000	2,305,000	1,705,000	520,000		3,355,000
Borrowing Costs	43,500	48,000	344,500	52,800			103,800
Funds Needed	1,443,500	1,598,000	2,649,500	1,757,800			3,458,800
Rounding	6,500	2,000	500	2,200			1,200
Total Borrowing	1,450,000	1,600,000	2,650,000	1,760,000			3,460,000

The estimated allocation of debt service for each of the proposed financings is shown in **Table 6**. Whenever general obligation debt is issued for utility purposes, the cost is anticipated to be offset by revenues of the particular utility. While this plan does not contemplate economic development initiatives, it is assumed that any said initiative would be part of a tax increment district and the costs offset by the revenues of the TID. For the purposes of the plan, we have attempted to use a predominantly level principal structure for debt amortization. As the City moves into the financing stage of projects, it is anticipated that a further evaluation of the amortization structure will occur.

Table 7 illustrates the impact of the construction of an approximate \$5.0 M aquatic center that would be constructed in 2017. For the purposes of the analysis, a level payment structure was utilized

Table 8 provides a projection of the City's tax rate and tax levy requirement for debt service considering the existing debt structure of the City as well as the proposed new issues to finance all project costs within the CIP as shown in Table 5. The City's present equalized tax rate for debt service is \$0.64/\$1,000 of value. The maximum debt service tax rate is projected to be \$1.50/\$1,000 of equalized value.

As the developed plan only includes five years of capital projects, we have averaged the annual issuance, less utility and facility projects, and projected a continuation of an average level of borrowing. **Table 9** projects the continuation of annual projects on an averaged basis (approximately \$790,000 borrowed annually indexed at 3%). The added impact of the annual borrowings maximizes the tax rate at \$1.55/\$1,000 of equalized value.

The chart included below is a projection of the City's G.O. debt limit including the proposed 2015 and 2017 G.O. Bonds. The City's G.O. debt limit is equal to 5% of the total equalized value of the community. Based upon the capital plan, not including the aquatic facility, the City will maintain a more than adequate reserve of borrowing capacity to address additional infrastructure or facility needs and any economic development initiatives in the future.

GO Debt Outstanding

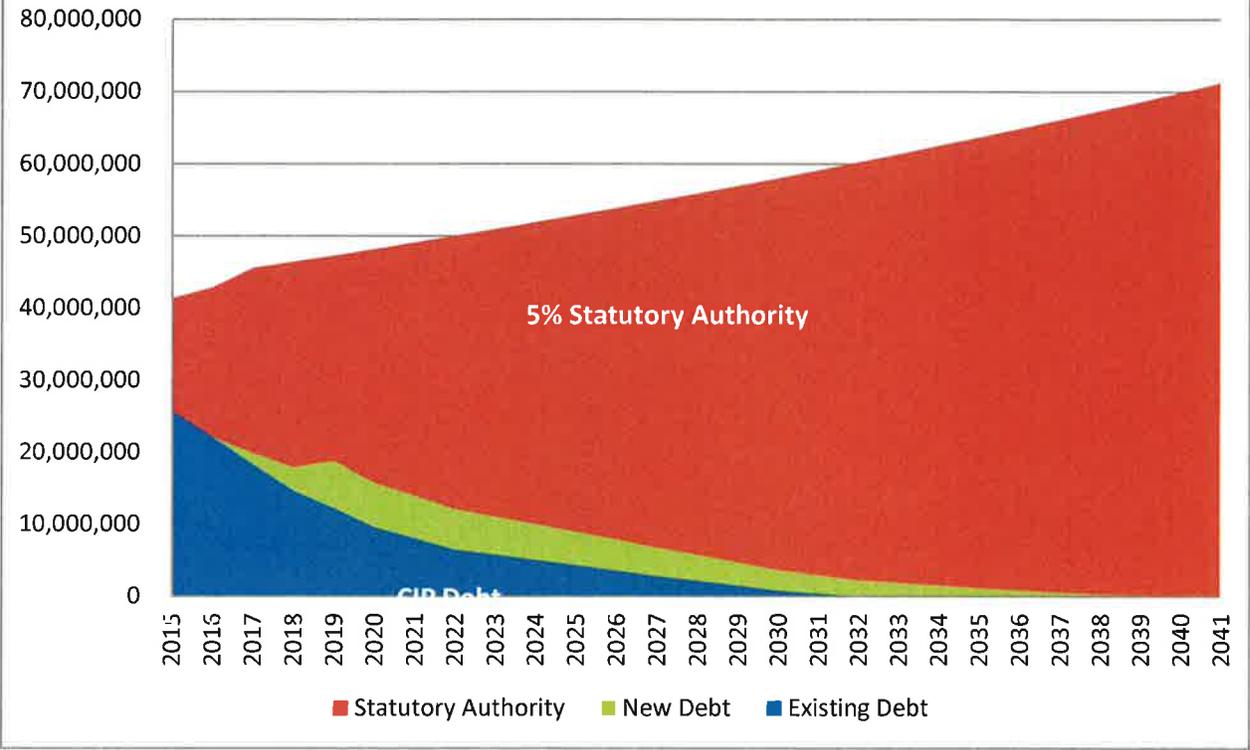


Table 6.1: Allocation of 2017 Debt Issue



Table 6.1

Allocation of 2017 Issue - By Payment Authority

Year	General			Sewer			Water			Total	
	Principal	Rate	Interest	Principal	Rate	Interest	Principal	Rate	Interest	Principal	Interest
2017											
2018	50,000	3.25%	63,538		3.25%	0	25,000	3.25%	13,244	75,000	76,781
2019	75,000	3.25%	40,056		3.25%	0	25,000	3.25%	7,881	100,000	47,938
2020	125,000	3.25%	36,806		3.25%	0	25,000	3.25%	7,069	150,000	43,875
2021	50,000	3.25%	33,963		3.25%	0	25,000	3.25%	6,256	75,000	40,219
2022	45,000	3.25%	32,419		3.25%	0	30,000	3.25%	5,363	75,000	37,781
2023	45,000	3.25%	30,956		3.25%	0	30,000	3.25%	4,388	75,000	35,344
2024	45,000	3.25%	29,494		3.25%	0	30,000	3.25%	3,413	75,000	32,906
2025	45,000	3.25%	28,031		3.25%	0	30,000	3.25%	2,438	75,000	30,469
2026	45,000	3.25%	26,569		3.25%	0	30,000	3.25%	1,463	75,000	28,031
2027	45,000	3.25%	25,106		3.25%	0	30,000	3.25%	488	75,000	25,594
2028	75,000	3.25%	23,156		3.25%	0		3.25%	0	75,000	23,156
2029	75,000	3.25%	20,719		3.25%	0		3.25%	0	75,000	20,719
2030	75,000	3.25%	18,281		3.25%	0		3.25%	0	75,000	18,281
2031	75,000	3.25%	15,844		3.25%	0		3.25%	0	75,000	15,844
2032	75,000	3.25%	13,406		3.25%	0		3.25%	0	75,000	13,406
2033	75,000	3.25%	10,969		3.25%	0		3.25%	0	75,000	10,969
2034	75,000	3.25%	8,531		3.25%	0		3.25%	0	75,000	8,531
2035	75,000	3.25%	6,094		3.25%	0		3.25%	0	75,000	6,094
2036	75,000	3.25%	3,656		3.25%	0		3.25%	0	75,000	3,656
2037	75,000	3.25%	1,219	0	3.25%	0	0	3.25%	0	75,000	1,219
	1,320,000		468,813	0		0	280,000		52,000	1,600,000	520,813

Table 6.2: Allocation of 2018 Debt Issue



Table 6.2

Allocation of 2018 Issue - By Payment Authority

Year	General			Sewer			Water			Total	
	Principal	Rate	Interest	Principal	Rate	Interest	Principal	Rate	Interest	Principal	Interest
2018											
2019	50,000	3.75%	78,656		3.75%	0	25,000	3.75%	18,938	75,000	97,594
2020	120,000	3.75%	48,938		3.75%	0	30,000	3.75%	11,438	150,000	60,375
2021	45,000	3.75%	45,844		3.75%	0	30,000	3.75%	10,313	75,000	56,156
2022	45,000	3.75%	44,156		3.75%	0	30,000	3.75%	9,188	75,000	53,344
2023	45,000	3.75%	42,469		3.75%	0	30,000	3.75%	8,063	75,000	50,531
2024	45,000	3.75%	40,781		3.75%	0	30,000	3.75%	6,938	75,000	47,719
2025	45,000	3.75%	39,094		3.75%	0	30,000	3.75%	5,813	75,000	44,906
2026	45,000	3.75%	37,406		3.75%	0	30,000	3.75%	4,688	75,000	42,094
2027	45,000	3.75%	35,719		3.75%	0	30,000	3.75%	3,563	75,000	39,281
2028	55,000	3.75%	33,844		3.75%	0	30,000	3.75%	2,438	85,000	36,281
2029	75,000	3.75%	31,406		3.75%	0	25,000	3.75%	1,406	100,000	32,813
2030	75,000	3.75%	28,594		3.75%	0	25,000	3.75%	469	100,000	29,063
2031	75,000	3.75%	25,781		3.75%	0		3.75%	0	75,000	25,781
2032	75,000	3.75%	22,969		3.75%	0		3.75%	0	75,000	22,969
2033	75,000	3.75%	20,156		3.75%	0		3.75%	0	75,000	20,156
2034	100,000	3.75%	16,875		3.75%	0		3.75%	0	100,000	16,875
2035	100,000	3.75%	13,125		3.75%	0		3.75%	0	100,000	13,125
2036	100,000	3.75%	9,375		3.75%	0		3.75%	0	100,000	9,375
2037	100,000	3.75%	5,625		3.75%	0		3.75%	0	100,000	5,625
2038	100,000	3.75%	1,875	0	3.75%	0	0	3.75%	0	100,000	1,875
	1,415,000		622,688	0		0	345,000		83,250	1,760,000	705,938

Table 7: Impact of Proposed \$5.0 M Aquatic Facility



Table 7



Impact of \$5.0 M Aquatic Facility

Fiscal Year	Existing Debt Payments	2017 GO Pool Bonds			Future Debt Issues	Sewer	Water	Misc. Adjustments	Net Debt Payments	Equalized Value	Tax Rate	Fiscal Year
2016	406,444							406,444	666,283,100	0.61	2016	
2017	438,124							438,124	686,712,400	0.64	2017	
2018	696,145	105,000	3.25%	242,044				1,043,189	699,588,258	1.49	2018	
2019	1,014,207	190,000	3.25%	156,000				1,360,207	881,872,337	1.54	2019	
2020	1,113,009	195,000	3.25%	149,744				1,457,753	898,407,444	1.62	2020	
2021	1,374,456	200,000	3.25%	143,325				1,717,781	915,252,583	1.88	2021	
2022	1,308,571	210,000	3.25%	136,663				1,655,233	932,413,569	1.78	2022	
2023	1,198,835	215,000	3.25%	129,756				1,543,591	991,896,324	1.56	2023	
2024	1,214,560	220,000	3.25%	122,688				1,557,248	1,010,494,380	1.54	2024	
2025	1,174,568	230,000	3.25%	115,375				1,519,943	1,029,441,149	1.48	2025	
2026	1,154,189	235,000	3.25%	107,819				1,497,008	1,048,743,171	1.43	2026	
2027	1,162,470	245,000	3.25%	100,019				1,507,489	1,068,407,105	1.41	2027	
2028	968,091	255,000	3.25%	91,894				1,314,985	1,088,439,738	1.21	2028	
2029	966,449	260,000	3.25%	83,525				1,309,974	1,108,847,984	1.18	2029	
2030	948,973	270,000	3.25%	74,913				1,293,885	1,129,638,883	1.15	2030	
2031	833,463	280,000	3.25%	65,975				1,179,438	1,150,819,612	1.02	2031	
2032	824,881	290,000	3.25%	56,713				1,171,594	1,172,397,480	1.00	2032	
2033	406,594	300,000	3.25%	47,125				753,719	1,194,379,933	0.63	2033	
2034	418,438	310,000	3.25%	37,213				765,650	1,216,774,557	0.63	2034	
2035	404,813	320,000	3.25%	26,975				751,788	1,239,589,079	0.61	2035	
2036	366,719	330,000	3.25%	16,413				713,131	1,262,831,375	0.56	2036	
2037	354,156	340,000	3.25%	5,525				699,681	1,286,509,463	0.54	2037	
2038	267,813							267,813	1,310,631,515	0.20	2038	
2039	159,563							159,563	1,335,205,856	0.12	2039	
2040	153,188							153,188	1,360,240,966	0.11	2040	
2041	0							0	1,385,745,484	0.00	2041	
	19,328,715	5,000,000		1,909,700				0	0	0	26,238,415	

Pool Only Impact		
2018	347,044	0.50
2019	346,000	0.39
2020	344,744	0.38
2021	343,325	0.38
2022	346,663	0.37
2023	344,756	0.35
2024	342,688	0.34
2025	345,375	0.34
2026	342,819	0.33
2027	345,019	0.32
2028	346,894	0.32
2029	343,525	0.31
2030	344,913	0.31
2031	345,975	0.30
2032	346,713	0.30
2033	347,125	0.29
2034	347,213	0.29
2035	346,975	0.28
2036	346,413	0.27
2037	345,525	0.27
Average		0.33

Equalized Value based on average 0.88% plus

Table 8: Tax Rate Projection for Capital Plan (2016-2020)



Table 8



Option 1

Fiscal Year	Existing Debt Payments	2017 GO Bonds			2018 GO Bonds			2020 GO Bonds			Future Debt Issues	Sewer	Water	Misc. Adjustments	Net Debt Payments	Equalized Value	Tax Rate	Fiscal Year
2016	406,444													406,444	666,283,100	0.61	2016	
2017	438,124													438,124	686,712,400	0.64	2017	
2018	506,120	75,000	3.25%	76,781							0	(38,244)		696,145	699,588,258	1.00	2018	
2019	616,857	100,000	3.25%	47,938	75,000	3.75%	97,594				0	(76,819)		1,014,207	881,872,337	1.15	2019	
2020	635,253	150,000	3.25%	43,875	150,000	3.75%	60,375				0	(73,506)		1,113,009	898,407,444	1.24	2020	
2021	627,344	75,000	3.25%	40,219	75,000	3.75%	56,156	160,000	4.25%	217,175	(26,475)	(97,088)		1,374,456	915,252,583	1.50	2021	
2022	638,190	75,000	3.25%	37,781	75,000	3.75%	53,344	175,000	4.25%	136,531	(21,906)	(95,819)		1,308,571	932,413,569	1.40	2022	
2023	544,516	75,000	3.25%	35,344	75,000	3.75%	50,531	175,000	4.25%	129,094	(21,269)	(93,081)		1,198,835	991,896,324	1.21	2023	
2024	571,410	75,000	3.25%	32,906	75,000	3.75%	47,719	175,000	4.25%	121,656	(25,525)	(90,344)		1,214,560	1,010,494,380	1.20	2024	
2025	547,693	75,000	3.25%	30,469	75,000	3.75%	44,906	175,000	4.25%	114,219	(24,675)	(87,606)		1,174,568	1,029,441,149	1.14	2025	
2026	543,589	75,000	3.25%	28,031	75,000	3.75%	42,094	175,000	4.25%	106,781	(23,825)	(84,869)		1,154,189	1,048,743,171	1.10	2026	
2027	538,783	75,000	3.25%	25,594	75,000	3.75%	39,281	200,000	4.25%	98,813	(22,975)	(87,025)		1,162,470	1,068,407,105	1.09	2027	
2028	381,654	75,000	3.25%	23,156	85,000	3.75%	36,281	200,000	4.25%	90,313	(22,125)	(54,563)		968,091	1,088,439,738	0.89	2028	
2029	387,149	75,000	3.25%	20,719	100,000	3.75%	32,813	200,000	4.25%	81,813	(21,275)	(47,681)		966,449	1,108,847,984	0.87	2029	
2030	386,998	75,000	3.25%	18,281	100,000	3.75%	29,063	200,000	4.25%	73,313	(20,425)	(45,894)		948,973	1,129,638,883	0.84	2030	
2031	401,494	75,000	3.25%	15,844	75,000	3.75%	25,781	175,000	4.25%	65,344	0	0		833,463	1,150,819,612	0.72	2031	
2032	405,600	75,000	3.25%	13,406	75,000	3.75%	22,969	175,000	4.25%	57,906	0	0		824,881	1,172,397,480	0.70	2032	
2033		75,000	3.25%	10,969	75,000	3.75%	20,156	175,000	4.25%	50,469	0	0		406,594	1,194,379,933	0.34	2033	
2034		75,000	3.25%	8,531	100,000	3.75%	16,875	175,000	4.25%	43,031	0	0		418,438	1,216,774,557	0.34	2034	
2035		75,000	3.25%	6,094	100,000	3.75%	13,125	175,000	4.25%	35,594	0	0		404,813	1,239,589,079	0.33	2035	
2036		75,000	3.25%	3,656	100,000	3.75%	9,375	150,000	4.25%	28,688	0	0		366,719	1,262,831,375	0.29	2036	
2037		75,000	3.25%	1,219	100,000	3.75%	5,625	150,000	4.25%	22,313	0	0		354,156	1,286,509,463	0.28	2037	
2038					100,000	3.75%	1,875	150,000	4.25%	15,938	0	0		267,813	1,310,631,515	0.20	2038	
2039								150,000	4.25%	9,563	0	0		159,563	1,335,205,856	0.12	2039	
2040								150,000	4.25%	3,188	0	0		153,188	1,360,240,966	0.11	2040	
2041														0	1,385,745,484	0.00	2041	
	8,577,215	1,275,000		352,219	1,535,000		547,969	3,460,000		1,501,738	(230,475)	(972,538)	0	19,328,715				

Equalized Value based on average 0.88% plus 1.00% inflationary growth

Table 9: Tax Rate Projection for Capital Plan (2016-2020 + Average Annual Debt Issuance thereafter)



Table 9



Option 1a

Fiscal Year	Existing Debt Payments	2017 GO Bonds		2018 GO Bonds		2020 GO Bonds		Future Debt Issues	Sewer	Water	Misc. Adjustments	Net Debt Payments	Equalized Value	Tax Rate	Fiscal Year
2016	406,444											406,444	666,283,100	0.61	2016
2017	438,124											438,124	666,712,400	0.64	2017
2018	506,120	75,000	3.25%	76,781					0	(38,244)		696,145	699,588,258	1.00	2018
2019	616,857	100,000	3.25%	47,938	75,000	3.75%	97,594		0	(76,819)		1,014,207	881,872,337	1.15	2019
2020	635,253	150,000	3.25%	43,875	150,000	3.75%	60,375		0	(73,506)		1,113,009	898,407,444	1.24	2020
2021	627,344	75,000	3.25%	40,219	75,000	3.75%	56,156	160,000	4.25%	217,175		1,374,456	915,252,583	1.50	2021
2022	638,190	75,000	3.25%	37,781	75,000	3.75%	53,344	175,000	4.25%	136,531	78,216	1,386,786	932,413,569	1.49	2022
2023	544,516	75,000	3.25%	35,344	75,000	3.75%	50,531	175,000	4.25%	129,094	158,293	1,357,128	991,896,324	1.37	2023
2024	571,410	75,000	3.25%	32,906	75,000	3.75%	47,719	175,000	4.25%	121,656	240,234	1,454,794	1,010,494,380	1.44	2024
2025	547,693	75,000	3.25%	30,469	75,000	3.75%	44,906	175,000	4.25%	114,219	324,036	1,498,604	1,029,441,149	1.46	2025
2026	543,589	75,000	3.25%	28,031	75,000	3.75%	42,094	175,000	4.25%	106,781	409,701	1,563,890	1,048,743,171	1.49	2026
2027	538,783	75,000	3.25%	25,594	75,000	3.75%	39,281	200,000	4.25%	98,813	497,228	1,659,698	1,068,407,105	1.55	2027
2028	381,654	75,000	3.25%	23,156	85,000	3.75%	36,281	200,000	4.25%	90,313	586,617	1,554,708	1,088,439,738	1.43	2028
2029	387,149	75,000	3.25%	20,719	100,000	3.75%	32,813	200,000	4.25%	81,813	677,869	1,644,317	1,108,847,984	1.48	2029
2030	386,998	75,000	3.25%	18,281	100,000	3.75%	29,063	200,000	4.25%	73,313	770,982	1,719,955	1,129,638,883	1.52	2030
2031	401,494	75,000	3.25%	15,844	75,000	3.75%	25,781	175,000	4.25%	65,344	865,958	1,699,421	1,150,819,612	1.48	2031
2032	405,600	75,000	3.25%	13,406	75,000	3.75%	22,969	175,000	4.25%	57,906	962,797	1,787,678	1,172,397,480	1.52	2032
2033		75,000	3.25%	10,969	75,000	3.75%	20,156	175,000	4.25%	50,469	1,061,497	1,468,091	1,194,379,933	1.23	2033
2034		75,000	3.25%	8,531	100,000	3.75%	16,875	175,000	4.25%	43,031	1,162,060	1,580,498	1,216,774,557	1.30	2034
2035		75,000	3.25%	6,094	100,000	3.75%	13,125	175,000	4.25%	35,594	1,264,486	1,669,298	1,239,589,079	1.35	2035
2036		75,000	3.25%	3,656	100,000	3.75%	9,375	150,000	4.25%	28,688	1,368,773	1,735,492	1,262,831,375	1.37	2036
2037		75,000	3.25%	1,219	100,000	3.75%	5,625	150,000	4.25%	22,313	1,396,707	1,750,863	1,286,509,463	1.36	2037
2038					100,000	3.75%	1,875	150,000	4.25%	15,938	1,424,641	1,692,454	1,310,631,515	1.29	2038
2039								150,000	4.25%	9,563	1,452,575	1,612,138	1,335,205,856	1.21	2039
2040								150,000	4.25%	3,188	1,480,510	1,633,697	1,360,240,966	1.20	2040
2041											1,508,444	1,508,444	1,385,745,484	1.09	2041
	8,577,215	1,275,000		352,219	1,535,000		547,969	3,460,000		1,501,738	17,691,624	(230,475)	(972,538)	0	37,020,338

Equalized Value based on average 0.88% plus 1.00% inflationary growth

Section 5: Operational and Debt Levy Forecasts

Development of the forecasts discussed in the previous sections allows for a projection of the future tax levy and corresponding tax rates needed to support City operations and debt service. Since 2005, the amount that the City is permitted to increase its tax levy by has been limited by State law. The current version of State levy limits allows the City to increase its levy over the preceding year's actual levy by a percentage equal to its prior year net new construction increase. The City will also be allowed to increase its levy above the net new construction factor associated with the closure of the City's tax increment districts. Additionally, any amounts needed to pay General Obligation debt service authorized after July 1, 2005 is exempted from the limits. Because the City uses utility, TIF, and other revenues to abate a large portion of its annual debt service payment, the City could, but does not, levy to its maximum amount.

The General Fund and Debt Service levies are projected based on the methodology and capital finance models included in this report.

Equalized value projections for calculating the estimated property tax rates were based on the following assumptions:

- TID-OUT Value as of 1/1/2016 for the 2017 budget is based on the actual value.
- TID-OUT Value projection for 1/1/2017 for the 2018 budget is based on adding the remaining value associated with the Aurora Development
- TID OUT Value thereafter is based on the average net new construction factor of 0.88% plus 1% for inflation.

Table 10 illustrates the impact of the equalized value projections.

Table 11 projects the impact of levy limits and allowable growth in the overall tax levy of the City. Of note, the City's is positioned to utilize base levy for the majority of Post July 1, 2005 debt adjustments, leaving the City flexibility to address future budget considerations.

Table 12 includes a summary the City's overall budget and projected tax levy for levy years 2016-2025, covering budget years 2017-2026. This projection includes the levy authority that will be available with the closure of the TIDs, includes the operational increase indicated in the report and includes funding of the capital plan. Not included is the impact of the aquatic facility. The total levy is projected to increase an average of 3.76% per year from 2016-2025 for operations and debt service.

Due to the increased levy authority through the closure of the TIDs, the operational projection shows a surplus of funds each year moving forward, averaging \$330,000. These additional

funds are the “discretionary” funds that the City has to use to address additional operational initiatives.

Also included in the Table is the projected impact that the tax levy will have on an average home of \$200,000, indexed at the same inflationary growth rate of 1.00%. Based on those assumptions, the tax burden for the average homeowner remains relatively stable through the planning period.

Table 10: Equalized Value Projection



Table 10



Equalized Value

Historical	EV TID Out	Change	Change %	Net New Construction	TID #3	TID #5	ER TID #1	Total EV TID In
2010	690,669,600				165,341,900			856,011,500
2011	694,541,000	3,871,400	0.56%	1.56%	190,874,000		2,098,300	887,513,300
2012	662,417,800	(32,123,200)	-4.63%	0.49%	170,311,700		1,913,400	834,642,900
2013	638,322,700	(24,095,100)	-3.64%	0.52%	179,358,700		2,508,000	820,189,400
2014	639,419,400	1,096,700	0.17%	0.26%	167,826,200		1,362,500	808,608,100
2015	666,283,100	26,863,700	4.20%	1.43%	159,771,500		1,592,300	827,646,900
2016	686,712,400	20,429,300	3.07%	0.99%	167,411,200	4,222,900	1,755,600	858,346,500
		(3,957,200)		0.88%				
	Net New Construction	0.88%	Inflation	1.00%				
2017	692,721,134					37,777,100		912,217,597
2018	867,949,243				24.18%	167,411,200	1,755,600	929,321,677
2019	875,543,799							946,746,458
2020	883,204,808							964,497,954
2021	890,932,850							982,582,291
2022	940,728,512			4.50%		42,000,000		1,001,005,709
2023	948,959,887							1,019,774,566
2024	957,263,286							1,038,895,339
2025	965,639,339							1,058,374,627
2026	974,088,683							1,078,219,151
2027	982,611,959							1,098,435,760
2028	991,209,814							1,119,031,431
2029	999,882,900							1,140,013,270
2030	1,008,631,875							1,161,388,519
2031	1,017,457,404							1,183,164,553
2032	1,026,360,157							1,205,348,889
2033	1,035,340,808							1,227,949,180
2034	1,044,400,040							1,250,973,228
2035	1,053,538,540							1,274,428,976
2036	1,062,757,003							1,298,324,519
2037	1,072,056,126							1,322,668,104
2038	1,081,436,617							1,347,468,131
2039	1,090,899,188							1,372,733,158
2040	1,100,444,556							1,398,471,905
2041	1,110,073,446							1,424,693,253

Table 11: Levy Limit Projection



Table 11



Levy	2014	2015	2016	2017	2018	2019	2020	2021	2021
Budget	2015	2016	2017	2018	2019	2020	2021	2021	2022
	Actual	Actual	Pending						
Prior Year Levy	5,531,616	5,746,109	6,031,797	6,144,491	6,294,697	7,080,610	7,191,531	7,277,786	7,277,786
Less Prior Year Non-Base Levy	0	(200,000)	(406,444)	(438,124)	(506,120)	(616,857)	(635,253)	(627,344)	(627,344)
Base Levy	5,531,616	5,546,109	5,625,353	5,706,367	5,788,577	6,463,753	6,556,279	6,650,442	6,650,442
Growth plus terminated TID	5,531,616	0	0	0	0	12.09% 699,865	0	0	0
Net New Construction (Populated by DOR)	0.26% 5,546,109	1.43% 5,625,640	0.99% 5,681,044	4.40% 5,957,513	0.88% 5,839,227	0.88% 6,520,311	0.88% 6,613,646	0.88% 6,708,634	0.88% 6,708,634
Base Levy Prior to Adjustments	5,546,109	5,625,640	5,681,044	5,957,513	6,539,092	6,520,311	6,613,646	6,708,634	6,708,634
Adjustments									
Misc Adjustments	0								
Pre 2005 Debt									
Post 2005 Debt	200,000	406,444	438,124	506,120	616,857	635,253	627,344	638,190	638,190
Net Levy	5,746,109	6,032,084	6,119,168	6,463,633	7,155,949	7,155,563	7,240,990	7,346,823	7,346,823
Actual Levy	5,746,109	6,031,797	6,144,491	6,294,697	7,080,610	7,191,531	7,277,786	7,346,823	7,346,823
Levy	2022	2023	2024	2025	2026	2027	2028	2029	2029
Budget	2023	2024	2025	2026	2027	2028	2029	2030	2030
	Pending								
Prior Year Levy	7,346,823	7,462,944	7,550,374	7,587,722	7,645,218	7,702,552	7,608,106	7,676,832	7,676,832
Less Prior Year Non-Base Levy	(638,190)	(544,516)	(571,410)	(547,693)	(543,589)	(538,783)	(381,654)	(387,149)	(387,149)
Base Levy	6,708,634	6,918,427	6,978,964	7,040,029	7,101,630	7,163,769	7,226,452	7,289,683	7,289,683
Growth plus terminated TID	2.25% 151,093	0	0	0	0	0	0	0	0
Net New Construction (Populated by DOR)	0.88% 6,767,334	0.88% 6,978,964	0.88% 7,040,029	0.88% 7,101,630	0.88% 7,163,769	0.88% 7,226,452	0.88% 7,289,683	0.88% 7,353,468	0.88% 7,353,468
Base Levy Prior to Adjustments	6,918,427	6,978,964	7,040,029	7,101,630	7,163,769	7,226,452	7,289,683	7,353,468	7,353,468
Adjustments									
Misc Adjustments									
Pre 2005 Debt									
Post 2005 Debt	544,516	571,410	547,693	543,589	538,783	381,654	387,149	386,998	386,998
Net Levy	7,462,944	7,550,374	7,587,722	7,645,218	7,702,552	7,608,106	7,676,832	7,740,466	7,740,466
Actual Levy	7,462,944	7,550,374	7,587,722	7,645,218	7,702,552	7,608,106	7,676,832	7,740,466	7,740,466

Table 12: Summary Budgetary Projection, Fund Balance, Tax Levy, Tax Rate and Average Impact



Table 12



Base Finance Plan		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
		Budget					Projection					
Revenues												
General Taxes	Levy Sheet	5,625,640	5,681,044	5,957,513	6,539,092	6,520,311	6,613,646	6,708,634	6,918,427	6,978,964	7,040,029	7,101,630
Debt Levy taxes	Debt	406,444	438,124	696,145	1,014,207	1,113,009	1,374,456	1,308,571	1,198,835	1,214,560	1,174,568	1,154,189
Other Taxes		140,150	140,150	140,150	140,150	140,150	140,150	140,150	140,150	140,150	140,150	140,150
Intergovernmental Revenues		1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270	1,372,270
Licenses and Permits	2.00%	382,480	390,130	397,932	405,891	414,009	422,289	430,735	439,349	448,136	457,099	466,241
Fines & Forfeitures	2.00%	195,000	198,900	202,878	206,936	211,074	215,296	219,602	223,994	228,474	233,043	237,704
Charges for Service	2.00%	51,000	52,020	53,060	54,122	55,204	56,308	57,434	58,583	59,755	60,950	62,169
Special Assessments	2.00%	25,000	25,500	26,010	26,530	27,061	27,602	28,154	28,717	29,291	29,877	30,475
Property Sales & Recoveries	2.00%	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717	11,951	12,190
Investment Income	2.00%	12,500	12,750	13,005	13,265	13,530	13,801	14,077	14,359	14,646	14,939	15,237
Other	2.00%	68,600	69,972	71,371	72,799	74,255	75,740	77,255	78,800	80,376	81,983	83,623
Library Revenues	2.00%	332,496	339,146	345,929	352,847	359,904	367,102	374,444	381,933	389,572	397,363	405,311
Transfers												
Airport		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
CDBG		24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Water PILOT		474,000	480,000	480,000	480,000	480,000	480,000	480,000	480,000	480,000	480,000	480,000
TID Fund Balance Transfer (after close)								267,751				
Total Revenues		9,144,580	9,259,205	10,158,084	10,737,721	10,840,601	11,218,701	11,539,337	11,395,904	11,496,909	11,543,222	11,610,188
Expenditures												
General Government		849,317	862,485	875,965	889,769	903,907	918,394	933,242	948,463	964,073	980,087	996,519
Public Safety		3,669,185	3,735,502	3,803,585	3,873,500	3,945,319	4,019,114	4,094,963	4,172,945	4,253,145	4,335,650	4,420,552
Public Works		2,619,693	2,657,281	2,695,687	2,734,937	2,775,060	2,816,089	2,858,055	2,900,992	2,944,935	2,989,920	3,035,987
Health, Education & Recreation		846,718	860,358	874,318	888,611	903,249	918,243	933,606	949,353	965,496	982,052	999,035
Planning & Development		196,261	198,224	200,206	202,208	204,230	206,272	208,335	210,418	212,523	214,648	216,794
Total Expenditures		8,181,174	8,313,850	8,449,761	8,589,025	8,731,766	8,878,113	9,028,201	9,182,171	9,340,172	9,502,357	9,668,888
Debt Payments		406,444	438,124	696,145	1,014,207	1,113,009	1,374,456	1,308,571	1,198,835	1,214,560	1,174,568	1,154,189
Transfers												
Transfer to Equipment Replacement Fund		400,000	450,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Park Development		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Facade Grants		20,000			30,000							
Total w/ CIP Debt		9,032,618	9,226,974	9,770,906	10,258,232	10,469,774	10,877,569	10,961,772	11,006,006	11,179,732	11,301,924	11,448,076
Over/Under Budget		111,962	32,231	387,179	479,489	370,826	341,132	577,566	389,897	317,177	241,298	162,112
Fund Balance January 1		2,063,448	2,175,410	2,207,641	2,594,820	3,074,309	3,445,135	3,786,267	4,363,833	4,753,730	5,070,907	5,312,205
Surplus/(Deficit)		111,962	32,231	387,179	479,489	370,826	341,132	577,566	389,897	317,177	241,298	162,112
Fund Balance December 31		2,175,410	2,207,641	2,594,820	3,074,309	3,445,135	3,786,267	4,363,833	4,753,730	5,070,907	5,312,205	5,474,317
		23.79%	23.84%	25.54%	28.63%	31.78%	33.75%	37.82%	41.71%	44.11%	46.02%	47.15%
Calendar Year		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Operating Levy		5,625,640	5,681,044	5,957,513	6,539,092	6,520,311	6,613,646	6,708,634	6,918,427	6,978,964	7,040,029	7,101,630
Debt Levy (Including CIP & Future)		406,444	438,124	696,145	1,014,207	1,113,009	1,374,456	1,386,786	1,357,128	1,454,794	1,498,604	1,563,890
Total Levy		6,032,084	6,119,168	6,653,658	7,553,299	7,633,320	7,988,102	8,095,420	8,275,556	8,433,757	8,538,633	8,665,519
EV (TID Out)		666,283,100	686,712,400	699,588,258	881,872,337	898,407,444	915,252,583	932,413,569	991,896,324	1,010,494,380	1,029,441,149	1,048,743,171
Tax Rate		9.05	8.91	9.51	8.57	8.50	8.73	8.68	8.34	8.35	8.29	8.26
Taxes on a home valued at 200,000		1,811	1,800	1,940	1,765	1,768	1,835	1,843	1,789	1,808	1,814	1,825
Change in City Taxes			(11)	140	(173)	3	66	9	(14)	19	7	11

Section 6 - Tax Incremental Finance Districts

Updates to the cash flow projections for each Tax Incremental Finance District were prepared to monitor the performance of each TID. Increment values as of 1/1/2016 are included in each projection. The cash flow projections should be monitored and updated annually.

Table 13: Tax Incremental Finance District #3 Increment Projections

City of Burlington, Wisconsin							
Tax Increment District #3							
Tax Increment Projection Worksheet							
Valuation Date	Jan 1, 2011				Base Tax Rate	\$24.43	
Max Remaining Life (Years)	8				Rate Adjustment Factor	0.00%	
Expenditure Periods/Termination	3 9/29/2014				Tax Exempt Discount Rate	N/A	
Remaining Revenue Periods/Final Year	8 2020				Taxable Discount Rate	N/A	
Extension Eligibility/Years	N/A 0						
Recipient District	No Longer						
Construction Year	Value Added/(Decreased)	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment
1	2011			170,311,700	2013	\$24.43	4,161,342
2	2012	9,047,000	2013	0	2014	\$25.45	4,565,540
3	2013	(11,532,500)	2014	0	2015	\$24.73	4,150,548
4	2014	(8,054,700)	2015	0	2016	\$24.68	3,943,827
5	2015	7,639,700	2016	0	2017	\$24.68	4,132,407
6	2016	0	2017	0	2018	\$24.68	4,132,407
7	2017	0	2018	0	2019	\$24.68	4,132,407
8	2018	0	2019	0	2020	\$24.68	4,132,407
Totals		(2,900,500)	0		Future Value of Increment		33,350,883
Notes:							
Actual results will vary depending on development, inflation & overall tax rates.							

Table 14: TID #3 Cash Flow Projection

City of Burlington, Wisconsin																						
Tax Increment District #3																						
Cash Flow Projection - TID 3 2014 TID DONATED 2 YEARS																						
Year	Cash Inflows					Cash Outflow										Balances			Year			
	Tax Increments	Interest Earnings/ (Cost)	BAB Rebates on 2010 Taxable G.O.	Other Revenue	Total Revenues	CDA Lease Revenue Refunding Bond 11,810,000		Taxable G.O. Bond (SAB) 1,055,000		G.O. Refunding Bond 2,840,000		G.O. Refunding Bond 7,270,000		G.O. Refunding Bond 1,075,000		Other & Admin	Donation to TID	Total Cash Outflows		Annual	Cumulative	Principal Outstanding
						Dated Date: 05/26/05	Dated Date: 05/12/10	Dated Date: 05/12/10	Dated Date: 05/12/10	Dated Date: 11/15/11	Dated Date: 03/06/14											
2013	4,161,342	36,735	14,989	16,630	4,229,695	1,050,000	341,125	42,825	780,000	51,306	780,000	166,806				452,587		3,664,650			18,630,000	2013
2014	4,565,540	36,735	14,989	16,630	4,633,894	1,100,000	302,950	42,825	915,000	34,356	810,000	150,906				315,500		3,671,538			16,020,000	2014
2015	4,150,548	6,927	0	16,630	4,174,104	1,100,000	262,525		530,000	19,906	845,000	134,356	345,000	5,020	2,500			3,244,308		3,436,062	10,385,000	2015
2016	3,943,827	3,791	0	16,630	3,964,248	1,400,000	77,300		615,000	7,303	875,000	116,609	355,000	3,443	5,000			3,454,655	509,599	3,945,655	7,140,000	2016
2017	4,132,407	4,810	0	16,630	4,153,847	1,400,000	42,250				905,000	97,131	365,000	1,278				4,215,659	(61,812)	3,883,843	4,465,000	2017
2018	4,132,407	4,686	0	16,630	4,153,723	1,410,000	14,100				940,000	75,200						4,944,231	(790,508)	3,091,933	2,115,000	2018
2019	4,132,407	3,105	0	16,630	4,152,142						970,000	48,900						1,018,900	3,133,242	6,226,577	1,145,000	2019
2020	4,132,407	9,372	0	16,630	4,158,409						1,145,000	17,175						1,162,175	2,996,234	9,222,811	0	2020
Total	33,350,883	106,161	29,978	133,040	33,620,062	7,465,000	1,040,250	0	85,650	2,840,000	112,872	7,270,000	807,084	1,065,000	9,740	775,587	1,904,931	25,376,115				Total
Notes:	2013 & 2014 per PC-202s 2015 based on 8/15/14 values & forecast tax rate decrease of 0.89 mills for technical college. Assume no change in value or tax rate after that.		ignores reductions Went away when 2010 Taxable G.O. Bond was refunded.	Use 2013 actual	May be prepaid or current refunded 4/1/15. Shown as Refunding with the 2015A GO Refunding Bonds, dated May 13, 2015 in the amount of \$4,215,000			Refunded by 2014 G O Refunding Bonds	May NOT be called (prepaid)	May be prepaid 4/1/18	Refunded 2010 BABs	Expenditure period ends 9/29/14	Make Donation after providing for remaining debt	As of 12/31/13 Audit includes Net Advances to Other Funds of \$1,771,462								

Table 15: Tax Incremental Finance District #5 Increment Projections

City of Burlington, Wisconsin										
Tax Increment District # 5										
Tax Increment Projection Worksheet										
Type of District	Mixed Use		Base Value		121,197					
Creation Date	November 4, 2014		Appreciation Factor		1.00%		* Apply to Base Value			
Valuation Date	Jan 1,	2015	Base Tax Rate		\$25.30					
Max Life (Years)	7		Rate Adjustment Factor		0.00%					
Expenditure Periods/Termination	2	10/1/2016	Tax Exempt Discount Rate		1.50%					
Revenue Periods/Final Year	5	2022	Taxable Discount Rate		3.00%					
Extension Eligibility/Years	No.	3								
Recipient District	No.									

Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment	Tax Exempt NPV Calculation	Taxable NPV Calculation	
1	2015	4,222,900	2016	1,212	4,224,112	2017	\$24.68	104,269	102,728	101,232
2	2016	37,777,100	2017	43,453	42,044,665	2018	\$24.68	1,037,838	1,110,117	1,079,493
3	2017	0	2018	421,659	42,466,324	2019	\$24.68	1,048,246	2,112,573	2,038,787
4	2018	0	2019	425,875	42,892,199	2020	\$24.68	1,058,758	3,110,118	2,979,480
5	2019	0	2020	430,134	43,322,333	2021	\$24.68	1,069,376	4,102,777	3,901,933
6	2020	0	2021	434,435	43,756,768	2022	\$24.68	1,080,100	5,090,574	4,806,499
Totals		42,000,000		7,816,020		Future Value of Increment	5,398,586			

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

Table 16: TID #5 Cash Flow Projection

City of Burlington, Wisconsin

Tax Increment District # 5

Cash Flow Projection

Year	Projected Cash Inflows				Projected Cash Outflows				Balances			Year	
	Tax Increments	Interest Earnings/ (Cost)	Other Revenue (Note 1)	Total Revenues	Taxable G.O. Note 4,500,000 Dated Date: 05/13/15		Admin.	Total Expenditures	Annual	Cumulative (Note 2)	Principal Outstanding		
2015		0.15%	230,000	230,000	6/1		26,721		26,721	203,279	203,279	4,500,000	2015
2016		305		305			69,828	1,500	71,328	(71,023)	132,256	4,500,000	2016
2017	104,269	198		104,467	700,000	0.70%	67,378	1,500	768,878	(664,410)	(532,154)	3,800,000	2017
2018	1,037,838	(798)		1,037,039	715,000	1.10%	60,995	1,500	777,495	259,544	(272,610)	3,085,000	2018
2019	1,048,246	(409)		1,047,837	735,000	1.40%	51,918	1,500	788,418	259,420	(13,190)	2,350,000	2019
2020	1,058,758	(20)		1,058,739	755,000	1.70%	40,355	1,500	796,855	261,884	248,693	1,595,000	2020
2021	1,069,376	373		1,069,749	780,000	2.00%	26,138	1,500	807,638	262,111	510,805	815,000	2021
2022	1,080,100	766		1,080,866	815,000	2.25%	9,169	2,500	826,669	254,197	765,002	0	2022
Total	5,398,586	416	230,000	5,629,002	4,500,000		352,500	11,500	4,864,000				Total

Notes:

- Note 1 Reimbursement for non-TIF-eligible project costs
- Note 2 City will receive approximately 35% of cumulative fund balance at close.

Projected TID Closure

Section 7 – Water and Sewer Utilities Analysis

7.1 Water Utility Analysis

Historical water utility revenues and expenditures were analyzed from 2013-2015. An estimate of 2016 revenues and expenditures was also developed based upon current water rates and 2016 budgeted expenditures. The water utility has generally experienced break-even to positive cash flow on an annual basis historically, and has realized low rates of return between 2013 and 2015 that range from 0.09% to 0.49%.

The City anticipates Water Utility capital expenditures over the next 5-year of \$1.0 million in 2017 and \$165,000 in 2020 as is shown on **Table 17**. The City has applied for a Safe Drinking Water Fund Loan to fund the in 2017 planned expenditures and anticipates financing the \$1650,000 of water projects in 2020 as part of a larger City-wide borrowing. The preliminary financing plan for these capital expenditures is shown on **Table 18**.

Table 19 shows the projection of revenues, expenditures and future rate increases for the water utility through the year 2025. Under the expenses, the Utility's existing annual debt service payments are shown as well as future annual payments related to the capital expenditures described above. As is shown in the table, it is anticipated that the City will need to increase user rates by 5% in 2018. It is further anticipated that the City will need to increase water rates by 3% every other year starting in 2020. Water rates are regulated by the Wisconsin Public Service Commission (PSC). To increase water rates initially in 2018 the City will need to complete an Application to Increase Water Rates through the PSC and go through a conventional rate case process, which can take upwards of 9 months to complete. It is recommended that the City start this process in early to mid-2017 to ensure rates are in place by the beginning of 2018. The 3% rate increases can be completed with the PSC through a process known as a "simplified rate increase". The estimated impact of the recommended rate increases shown in the cash flow analysis are listed on **Table 20**.

		<h2>City of Burlington, WI</h2> <h3>2016-2020 Water and Sewer Utility Capital Improvement Plan</h3>						
Project	Department	2016	2017	2018	2019	2020	Totals	
Water	Water	0	1,000,000	0	0	165,000	1,165,000	
Sewer	Sewer	0	1,720,000	585,000	0	180,000	2,485,000	
Total Project Costs		0	2,720,000	585,000	0	345,000	3,650,000	
Funding Sources								
CIP Water Borrowing		0	1,000,000	0	0	165,000	1,165,000	
CIP Sewer Borrowing		0	1,720,000	585,000	0	180,000	2,485,000	
Water Fund Balance		0	0	0	0	0	0	
Sewer Fund Balance						0	0	
Total Funding Sources		0	2,720,000	585,000	0	345,000	3,650,000	

¹CIP project totals and categories taken from 2016-2020 Capital Improvement Plan document.

Table 18: Water and Sewer Utilities Preliminary Funding Plan

	Debt To Be Issued in 2017		Debt To Be Issued in 2020	
	Safe Drinking Water Fund Loan 2017 Water Project	Sewer Revenue Bond 2017-18 Sewer Projects	Sewer G.O. Bond 2020 Sewer Projects	Water G.O. Bond 2020 Water Projects
For Discussion Only				
CIP Projects ¹	1,000,000	2,305,000	180,000	165,000
Less Other Available Revenues				
Sewer Utility Cash On Hand	0	0	0	0
Water Utility Cash On Hand	0	0	0	0
Net Borrowing Requirement	1,000,000	2,305,000	180,000	165,000
Debt Service Reserve				
Debt Service Reserve Funds On Hand		0		
New Debt Service Reserve Requirement		172,366		
Subtotal Reserve Fund Requirement	0	172,366	0	0
Estimated Issuance Expenses				
Subtotal Issuance Expenses	17,500	95,163	5,633	5,164
TOTAL TO BE FINANCED	1,017,500	2,572,529	185,633	170,164
Estimated Interest Earnings	0	(1,275)	0	
Rounding	-	3,747	(633)	(164)
NET BOND SIZE	1,017,500	2,575,000	185,000	170,000
NOTES:				
¹ CIP project totals and categories taken from Capital Improvement Plan document provided by City staff on 2-15-16.				
³ Discount allowance of 1.25% for utility revenue bonds, and 0.5% for RBAN.				

Water Utility Cash Flow Analysis - Projected 2016-2025 City of Burlington



	Actual										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Revenues											
Total Revenues from User Rates	\$2,230,719	\$2,230,719	\$2,230,719	\$2,342,255	\$2,342,255	\$2,412,523	\$2,412,523	\$2,484,898	\$2,484,898	\$2,559,445	\$2,559,445
Percent Increase to User Rates Required			0.00%	5.00%	0.00%	3.00%	0.00%	3.00%	0.00%	3.00%	0.00%
Cumulative Percent Rate Increase			0.00%	5.00%	5.00%	8.00%	8.00%	11.00%	11.00%	14.00%	14.00%
Dollar Amount Increase to Revenues Required			\$0	\$111,536	\$0	\$70,268	\$0	\$72,376	\$0	\$74,547	\$0
Other Revenues											
Interest Income	\$8,304	\$8,000	\$1,438	\$2,038	\$2,695	\$6,473	\$7,685	\$8,483	\$9,396	\$11,224	\$13,190
Other Income	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090	\$15,090
Total Other Revenues	\$23,394	\$23,090	\$16,528	\$17,128	\$17,785	\$21,563	\$22,775	\$23,573	\$24,486	\$26,314	\$28,280
Total Revenues	\$2,254,113	\$2,253,809	\$2,247,247	\$2,359,382	\$2,360,040	\$2,434,086	\$2,435,298	\$2,508,471	\$2,509,385	\$2,585,759	\$2,587,726
Expenses											
Operating and Maintenance	\$1,015,950	\$1,046,145	\$1,077,240	\$1,109,262	\$1,142,239	\$1,176,200	\$1,211,173	\$1,247,189	\$1,284,279	\$1,322,475	\$1,361,810
PILOT Payment	\$507,989	\$518,149	\$528,512	\$539,082	\$549,864	\$560,861	\$572,078	\$583,520	\$595,190	\$607,094	\$619,236
Net Before Debt Service and Capital Expenditures	\$730,174	\$689,515	\$641,495	\$711,038	\$667,937	\$697,025	\$652,047	\$677,763	\$629,916	\$656,190	\$606,679
Debt Service											
Existing Debt P&I	\$393,326	\$394,561	\$393,764	\$387,779	\$391,574	\$394,847	\$407,334	\$414,004	\$184,141	\$183,125	\$186,957
New (2016-2025) Debt Service P&I		\$0	\$7,928	\$60,223	\$59,755	\$59,749	\$85,261	\$81,005	\$80,361	\$79,717	\$79,073
Total Debt Service	\$393,326	\$394,561	\$401,692	\$448,002	\$451,329	\$454,596	\$492,596	\$495,009	\$264,502	\$262,843	\$266,030
Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Funded Capital Improvements	\$176,380	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Annual Cash Flow	\$160,468	\$294,954	\$239,803	\$263,036	\$216,608	\$242,430	\$159,452	\$182,754	\$365,414	\$393,347	\$340,650
Restricted and Unrestricted Cash Balance											
Balance at first of year		\$280,261	\$575,215	\$815,019	\$1,078,055	\$1,294,663	\$1,537,093	\$1,696,544	\$1,879,298	\$2,244,712	\$2,638,059
Net Annual Cash Flow Addition/(subtraction)		\$294,954	\$239,803	\$263,036	\$216,608	\$242,430	\$159,452	\$182,754	\$365,414	\$393,347	\$340,650
Balance at end of year	\$280,261	\$575,215	\$815,019	\$1,078,055	\$1,294,663	\$1,537,093	\$1,696,544	\$1,879,298	\$2,244,712	\$2,638,059	\$2,978,709
Target Min Restricted and Unrestricted Cash Balance ¹	\$1,207,668	\$1,229,897	\$1,291,754	\$1,311,093	\$1,330,848	\$1,385,828	\$1,405,727	\$1,193,229	\$1,210,114	\$1,232,400	\$1,232,400

Notes:

1. Includes 6 month's operating expenses including depreciation plus next year's debt service payment.

City of Burlington

Projected Impact of CIP on Typical Residential Property



Table 20 Projected Impact of Water CIP on a Typical Residential Property

Year	Water User Charge	Water Service Charge + PFP	Utility Bill (Annual)	Change Over Prior Year
	CCF	Gen Service		
2016	2.15	53.93	\$ 353.69	
2017	2.15	53.93	\$ 353.69	\$ -
2018	2.26	56.63	\$ 371.37	\$ 17.68
2019	2.26	56.63	\$ 371.37	\$ -
2020	2.33	58.33	\$ 382.51	\$ 11.14
2021	2.33	58.33	\$ 382.51	\$ -
2022	2.39	60.08	\$ 393.99	\$ 11.48
2023	2.39	60.08	\$ 393.99	\$ -
2024	2.47	61.88	\$ 405.81	\$ 11.82
2025	2.47	61.88	\$ 405.81	\$ -

NOTES:

- 2. The water user charges include a volumetric rate of 2.15 per 100 cubic feet plus a quarterly charge of 28.69 and \$25.24 for public fire protection for a 5/8 inch meter. The usage is assumed to be 4,000 gallons per month or 535 cubic feet.
- 2. 2020 is the final year of the City's Capital Improvement Plan.

7.2 Sewer Utility Analysis

The City of Burlington retained Ehlers to perform a comprehensive Sanitary Sewer User Rate Study that was independent of the Financial Management Plan. As part of that study detailed sewer user rates were developed for 2017 based upon a cost of service study. The results of that study were incorporated into the cash flow projections in this Financial Management Plan.

The Capital Improvement Plan and preliminary financing plan for sewer utility capital expenditures over the next five year period is shown above on **Tables 5 and 6**. The primary debt issue for the utility is planned in 2017 for 2017 and 2018 capital projects, with a more minor debt issuance planned in 2020 as part of a larger overall City-wide borrowing. It is also possible that the utility will have sufficient cash on hand in 2020 to pay for the recommended projects in cash in lieu of borrowing.

The long range cash flow analysis through the year 2025 for the utility is shown on **Table 21**. The results of the Sewer User Rate Study recommend an approximate 12.50% increase to revenues from user rates for 2017. The increase to user rates will allow for the utility to generate sufficient revenues to all operations expenses, as well as take on the proposed financing in 2017.

Beyond 2017 it is recommended that the City consider increasing sewer user rates by 3% every other year starting in 2019. This is opposite the years that water rates are recommended to increase by the same percentage. It is further recommended that the City continue to monitor the projected net annual cash flow to the utility to determine if the future increases to user rates are necessary and at what level.

Sewer Utility Cash Flow Analysis - Projected 2016-2025 City of Burlington



Table 21: Sewer Utility Cash Flow Analysis (2016-2025)

	Year End Est										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Revenues											
Total Revenues from User Rates	\$2,934,820	\$2,934,820	\$3,221,748	\$3,221,748	\$3,318,401	\$3,318,401	\$3,417,953	\$3,417,953	\$3,520,491	\$3,520,491	\$3,626,106
Percent Increase to User Rates Required			12.52%	0.00%	3.00%	0.00%	3.00%	0.00%	3.00%	0.00%	3.00%
Cumulative Percent Rate Increase			12.52%	12.52%	15.89%	15.89%	19.37%	19.37%	22.95%	22.95%	26.64%
Dollar Amount Increase to Revenues Required			\$286,928	\$0	\$96,652	\$0	\$99,552	\$0	\$102,539	\$0	\$105,615
Total Other Revenues	\$31,228	\$17,995	\$83,803	\$95,478	\$96,686	\$103,715	\$106,097	\$108,480	\$110,589	\$112,885	\$114,874
Total Revenues	\$2,966,048	\$2,952,815	\$3,315,551	\$3,317,227	\$3,415,087	\$3,422,116	\$3,524,050	\$3,526,432	\$3,631,080	\$3,633,376	\$3,740,980
Expenses											
Operating and Maintenance	\$1,529,223	\$1,727,246	\$1,778,669	\$1,831,627	\$1,886,165	\$1,942,331	\$2,000,174	\$2,059,744	\$2,121,092	\$2,184,272	\$2,249,338
Net Before Debt Service and Capital Expenditures	\$1,436,825	\$1,225,569	\$1,536,882	\$1,485,600	\$1,528,922	\$1,479,784	\$1,523,875	\$1,466,688	\$1,509,988	\$1,449,104	\$1,491,643
Debt Service											
Existing Debt P&I	\$974,991	\$835,333	\$834,916	\$834,395	\$833,759	\$833,018	\$852,012	\$855,684	\$859,125	\$857,373	\$855,476
New (2016-2025) Debt Service P&I		\$0	\$31,784	\$167,964	\$166,720	\$170,365	\$195,355	\$189,163	\$191,667	\$193,825	\$195,682
Total Debt Service	\$974,991	\$835,333	\$866,700	\$1,002,359	\$1,000,479	\$1,003,383	\$1,047,367	\$1,044,847	\$1,050,792	\$1,051,198	\$1,051,158
Net Annual Cash Flow	\$461,834	\$390,236	\$670,182	\$483,241	\$528,443	\$476,402	\$476,509	\$421,841	\$459,196	\$397,907	\$440,484
Restricted and Unrestricted Cash Balance											
Balance at first of year		\$210,914	\$601,150	\$1,271,332	\$1,754,572	\$2,283,015	\$2,759,417	\$3,235,926	\$3,657,767	\$4,116,963	\$4,514,870
Net Annual Cash Flow Addition/(subtraction)		\$390,236	\$670,182	\$483,241	\$528,443	\$476,402	\$476,509	\$421,841	\$459,196	\$397,907	\$440,484
Balance at end of year	\$210,914	\$601,150	\$1,271,332	\$1,754,572	\$2,283,015	\$2,759,417	\$3,235,926	\$3,657,767	\$4,116,963	\$4,514,870	\$4,955,354
Target Min Restricted and Unrestricted Cash Balance ¹	\$2,433,321	\$2,530,323	\$2,691,694	\$2,716,292	\$2,746,465	\$2,818,532	\$2,844,934	\$2,880,664	\$2,911,744	\$2,943,294	\$2,943,294

Notes:

1. Includes 6 month's operating expenses including depreciation plus next year's debt service payment.

Section 8 – Financial Policy Initiatives

As part of the development of the financial management plan, a key area that will aid the City in managing finances, as well as maintaining the City's rating is the development of a variety of financial policies that guide decision making. These policies should be incorporated annually to the budget process to ensure that they remain understood and acknowledged by the Common Council, Staff and also the general citizen.

Polices that Ehlers would recommend be developed and incorporated into the 2017 Budget document are as follows:

- **Fund Balance:**
 - Maintain a minimum 25% of annual operating revenues in reserve for the General Fund
 - Maintain a minimum six months of operating expenses, including depreciation plus following years debt service in each of the utilities
 - Define use of excess reserve use policy – recommend to be used for non-recurring expenditures (purchases of land, etc. that will have a permanent asset value)
- **Debt Issuance**
 - Define what is and what is not considered a capital project
 - Define general policy of how long to finance a project/item over to meet the expected life of the asset
 - Limit debt issuance to not greater than 65% of General Obligation borrowing authority as defined by statute
 - Consider exception to rule by super majority vote of council
 - Consider exception to rule for economic development projects that have an offsetting revenue source (i.e. TID)
- **Financial and Capital Planning**
 - Annually update plans to address changing assumptions and initiatives
- **Utilities**
 - Annually evaluate the utility cash flows to determine debt service coverage on both a revenue debt and all debt basis
 - Annually evaluate the utility cash flows to determine need of increasing rates

Section 9 – Conclusions & Recommendations

The following is a summary of key conclusions and recommendations developed as a result of the modeling and development of the Financial Management Plan:

1. The primary challenges going forward will be:
 - Managing the levy authority granted through the closure of the tax increment districts.
 - Maintaining revenue sources available to abate the property tax levy from debt service include TIF revenues, utilities, and special assessment revenues. Particular focus on how the City applies potential special assessment revenue to abate the tax levy is important to ensure anticipated revenues are available to abate the levy if that is the expectation at the time of debt issuance.
 - Planning for the anticipated civic infrastructure initiatives.
 - Eliminating the negative fund balance in the capital projects fund.
2. Update the CIP annually so that it maintains a planning horizon, and accurately reflects planned projects and associated costs. As capital needs continue to mount, maintaining an updated CIP will be crucial to the City's ability to manage and allocate resources.
3. The City should assign a workgroup to review updates to the models developed in conjunction with the Financial Management Plan annually to review the impact of adjustments to the City's capital improvement plan and changes in equalized values.
4. Utilize a portion of the anticipated annual surpluses in the budget to eliminate the capital projects fund negative fund balance.
5. Implement a rate action process for the Water Utility in mid-2017 to increase rates approximately 5%. Implement simplified increases every other year thereafter.
6. Implement a rate increase as part of the 2016 budgeting process of approximately 12.5%. Implement a 3% increase every other year thereafter.



The strategic plan of the City of Burlington shows policy issues that were discussed in a Strategic Planning session. Key points and future concerns and solutions are presented. Budget data is designed to reflect the Strategic Plan each year .

City of Burlington 2017 Annual Budget

Strategic Plan

THE CITY OF BURLINGTON, WISCONSIN STRATEGIC PLAN



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CENTER FOR GOVERNMENTAL STUDIES
NORTHERN ILLINOIS UNIVERSITY
DEKALB, ILLINOIS 60115



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Information Technologies



NORTHERN ILLINOIS UNIVERSITY

Center for
Governmental Studies

Outreach, Engagement, and Information Technologies

November 30, 2015

RE: 2016-2019 Strategic Plan—City of Burlington

Dear Mayor Miller,

On behalf of the Center for Governmental Studies at Northern Illinois University, I am pleased to present this 2016-2019 Strategic Plan and Summary Report to the City of Burlington.

The plan reflects the organization's commitment to strategic planning, and to delivering measurable results. I appreciate the dedicated effort put forth by you, the City Council, and senior staff.

I also want to thank City Administrator Walters for her assistance and support during the process.

Yours truly,

A handwritten signature in black ink, appearing to read 'Craig R. Rapp'.

Craig R. Rapp
Senior Associate
President, Craig Rapp LLC

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Executive Summary

The City of Burlington engaged in a strategic planning process over three meetings during October and November 2015. The sessions yielded a draft strategic plan for the three-year period 2016-2019.

The strategic plan consists of five *strategic priorities*, which are the highest priority issues for the next three years; a series of *desired outcomes*, which provide a vision of success, *key outcome indicators*, which will be monitored to determine success; and a set of *performance targets*, which define the successful outcome.

The Council engaged in two major efforts to examine their operations, and the needs and expectations of their customers. The first, an environmental scan, conducted by staff, examined the current conditions of City operations and the external influences affecting those operations. The second was a strategic planning retreat held October 16-17, 2015.

On October 16, the Council began the process of developing the strategic plan. The group reviewed the environmental scan, and also examined the organization's strengths, weaknesses, opportunities and threats (SWOT analysis). They identified the major challenges facing the City.

On October 17, the group reviewed the challenges facing the community, and adopted a set of five strategic priorities. They then developed a set of desired outcomes, key indicators and performance targets for each priority, which established the desired performance for the next three years.

On November 12, the senior management team met and developed a set of strategic initiatives. The initiatives are the projects and programs that will be necessary to achieve the outcomes identified.

The strategic priorities, key outcome indicators, targets and initiatives are summarized on the following page.

City of Burlington-Strategic Plan Summary 2016-19

Strategic Priority	Desired Outcome	Key Outcome Indicator (KOI)	Target	Strategic Initiatives
Financial Sustainability FINANCE	A stable system that supports operations	--Fund balance --Bond Rating --Policies	- Compliance w/ all financial policies - >/= AA-	a) Monthly reporting system b) Long-term, comprehensive financial plan-all funds c) Develop financial policies
	Long-term revenue strategy that supports intended growth	-- Financial Plan --Fund balance	- Long-term revenue strategy in place	
	Expenditure system that supports growth	Expenses	Meet state req. exp. restraint	
Economic Development FINANCE	Increase quality jobs	Jobs above median income	200	a) Focused business dev program b) Develop business retention program c) Create a business incentive policy
	Thriving retail areas	Empty storefronts/vacancies	Decrease to 35	
	Expanded tax base	New A/V	\$20 million	
Infrastructure Maintenance and Expansion OPERATIONS	Meet current infrastructure needs	Plans and funding	Funded plan for each system	a) Dev vehicle, equipment, facilities replacement schedule & funding strategy b) Create plan for moving General Transportation Aid for intended purpose c) Create stormwater utility d) Limit water & wastewater treatment Limits e) Complete schedules and strategy for major facilities
	Meet the managed mandated requirements for ater/storm/wastewater systems	--Water requirements --Stormwater reqs. --Wastewater reqs.	100% compliance	
	Clear direction on facility needs/wants	Feasibility	Council decision: --City Hall, Pool, Library, Police Dept.	
A Competitive Workforce WORKFORCE	Retention of high quality employees	Turnover rate	Reduce turnover rate	a) Total compensation study b) Succession plan for organization c) Employee survey d) Exit interviews
	Trained workforce to assume leadership positions	Internal hires	Increase % internal candidates or > hired	
	Consistently attaining higher # of qualified applicants for openings	Qualified applicants	50% increase in qual. applicants	
Citizen Engagement CUSTOMER	Improved two-way communication	Responses to communication from city	Increase feedback 10% annually @sponsored events	a) Develop community engagement & education program b) Citizen Survey c) Recruitment & application process
	More citizen involvement	Participation	Increase 10% annually	
	Increased volunteerism at city functions & services	Volunteers for City functions & services	Full pool of volunteers-all functions	

City of Burlington Strategic Planning Process

Overview

Strategic planning is a process that helps leaders examine the current state of the organization, determine a desired future state, establish priorities, and define a set of actions to achieve specific outcomes. The process followed by the City was designed to answer four key questions: (1) Where are we now? (2) Where are we going? (3) How will we get there? (4) What will we do?

Environmental Scan—Assessing the Current Environment

To begin the strategic planning process, the senior staff conducted an environmental scan, which is a review of elements in the external and internal environments that impact performance. Included in the scan was a detailed review and summary of finance, operations, staffing, facilities and equipment. The scan revealed the most difficult challenges facing the City overall, as well as in each of the departments. The scan was presented to the Council on October 5th, and used as foundation and background for the strategic planning retreat.

Strategic Plan Development—SWOT, Setting Priorities, Defining Outcomes

On October 16, the leadership team held a retreat for the purpose of developing a strategic plan. As part of the exploration of “Where are we now?” the group was challenged to define the current organizational culture and its value proposition—understanding that an organization’s culture, and the value proposition it puts forth provide the foundation for the way in which services are delivered and strategic direction is set.

The three value propositions and core cultures are summarized below:

Three Value Propositions

Operational Excellence (Wal-Mart, Southwest Airlines)

- They adjust to us (command and control)

Product/Service Leadership (Apple, Google)

- They ‘ooh and ‘ah’ over our products/services (competence)

Customer Intimacy (Nordstrom, Ritz-Carlton)

- We get to know them and solve their problems/satisfy their needs (collaborative)

Four Core Cultures

Control Culture (Military - command and control)

- Systematic, clear, conservative
- Inflexible, compliance more important than innovation

Competence Culture (Research Lab – best and brightest)

- Results oriented, efficient, systematic

- Values can be ignored, human element missing, over planning

Collaboration Culture (Family-teams)

- Manages diversity well, versatile, talented
- Decisions take longer, group think, short-term oriented

Cultivation Culture (Non-profit/religious group-mission/values)

- Creative, socially responsible, consensus oriented
- Lacks focus, judgmental, lack of control

The group engaged in an extended discussion regarding the value proposition and the relationship to the culture. While there were a variety of different perceptions regarding the value proposition, it was generally believed that while the customer intimacy reflects the current approach, operational excellence is important and will continue to be important for operational stability, therefore it should be the primary value proposition, with customer intimacy as a secondary focus.

The team then conducted a brief review of their Mission, Vision and Values. In the case of the mission statement and the organizational values, the team felt that each needed slight adjustments to reflect current reality. The group worked on new ideas for each. Because there was no City vision statement, the group brainstormed key vision concepts, which were used to create a draft statement. The proposed statements are listed below:

Mission Statement:

The mission of the City of Burlington is to build and enhance our community by safely, respectfully, proudly and effectively executing our daily work activities. As an organization we are committed to continuous improvement.

Vision Statement (draft):

The vision of the City of Burlington is to be a location of choice and a great place to call home. We achieve our vision by offering a welcoming, safe environment and a strong sense of community. Our diverse business sector and multi-generational population provides a sound foundation for our future.

Values:

Our organizational values are:

1. Communication
2. Teamwork
3. Integrity
4. Continuous Learning
5. Positive Work Environment.

Following the mission, vision and values discussion, the group conducted an assessment of the environment within which the City operates. This was done via a SWOT (Strengths, Weaknesses,

Opportunities, and Threats) analysis: a process that examines the organization's internal strengths and weaknesses, as well as the opportunities and threats in the external environment. To facilitate this, a SWOT questionnaire was distributed to the Council and senior management team in advance of the planning session. The SWOT process revealed the most frequently mentioned characteristics in each area:

STRENGTHS

- Staff, quality of life, fiscal, citizens

WEAKNESSES

- Levy limits/funding, expenditure restraint, aging infrastructure/facilities, employee retention/benefits/compensation, lack of comprehensive financial plan, slow residential/business growth

OPPORTUNITIES

- Economic development/growth, attraction/charm, collaboration/community involvement, location/communication/friendly-helpful, emergency services

THREATS

- Capital concerns, mandates, slow population/business growth, employee issues, crises/disasters, uninformed populace, community members unable to improve financially, cyber security

The group then engaged in an exercise using the summarized SWOT data. They compared strengths with opportunities and weaknesses with threats, to determine which opportunities would maximize strengths, and which weaknesses would be exacerbated by the threats. This effort helped to crystalize the current challenges and opportunities facing the community. The results of this analysis are listed below:

STRENGTHS-OPPORTUNITIES

(Make good things happen)

- Economic development and growth
- Attraction, having an attractive and charming city
- Collaboration of staff and joint services and community involvement

WEAKNESSES-THREATS

(Keep bad things from happening)

- Long-term financial health
- Finding and retaining employees
- Slow population and business growth
- Economic development

This led to the identification of a broad set of issues and challenges facing the community:

ISSUES/CHALLENGES

- Financial
- Economic development
- Competitive workforce
- Beautifying city
- Branding-telling story “why”
- Aging infrastructure
- Mandates-unfunded
- Population growth
- Volunteers-recruiting
- Succession planning
- Citizen engagement
- Keep and attract young families
- Housing options

On October 17, the group discussed the strategic challenges and the issues that were most important to the success of the City in the next three years. From that discussion, a set of five Strategic Priorities emerged. They are:

STRATEGIC PRIORITIES

1. Financial Sustainability
2. Economic Development
3. Maintain and Expand Infrastructure
4. A Competitive Workforce
5. Citizen Engagement

Defining the Strategic Priorities

In order to clarify the meaning of each priority in the context of Burlington, the group identified key concepts for each. These will be used for the development of final definitions.

Financial Sustainability

Revenue/expenditure balance, plan-long-term, depreciation funds, less reliance on state-aid, funding operations/core services robustly

Economic Development

New business (C/I) jobs, redevelopment (Commercial and residential), expansion-industrial parks, annexation, residential expansion (housing)

Maintain and Expand Infrastructure

Underground/in-ground, facilities, fixed assets, ROW improvements, maintain integrity

A Competitive Workforce

Attraction, retention, mentoring, succession planning, training, total competitive compensation

Citizen Engagement

Volunteers, communication (two-way, outward/inward), branding, transparency, new forms-social media, plan needs and expectations, know the customer

Determining Success: Defining the Desired Outcomes, Indicators, Targets

After identifying strategic priorities, the group focused on developing a set of desired outcomes. Once the outcomes were established, Key Outcome Indicators (KOI's) were defined and Performance Targets were developed. KOI's are indicators of the desired outcomes that were established. Performance Targets define successful outcomes, expressed in measureable terms.

Clarifying outcomes provides organizational focus by establishing a limited set of desired outcomes and performance targets for achievement for each strategic priority. The alignment created between outcomes and strategic priorities is important, not only for clarity, but also for maintaining a disciplined focus on the desired results.

Key Outcomes, Indicators, and targets by priority are:

Financial Sustainability

Outcome: A stable system that supports operations; **KOI:** Fund balance, Bond Rating, Policies; **Target:** Compliance with all financial policies, >/= AA-

Outcome: Long-term revenue strategy that supports intended growth; **KOI:** Financial Plan, Fund balance; **Target:** Long-term revenue strategy in place

Outcome: Expenditure system that supports growth; **KOI:** Expenses; **Target:** Meet State required expenditure restraint

Economic Development

Outcome: Increase quality jobs; **KOI:** Jobs above median income; **Target:** 200

Outcome: Thriving retail areas; **KOI:** Empty storefronts/vacancies; **Target:** __#__ Decrease

Outcome: Expanded tax base; **KOI:** New A/V; **Target:** \$20 million

Maintain and Expand Infrastructure

Outcome: Meet current infrastructure needs; **KOI:** Plans and funding; **Target:** Funded plan for each system

Outcome: Meet the managed mandated requirements for water/storm/wastewater systems; **KOI:** Water requirements, Stormwater requirements, Wastewater requirements; **Target:** 100% compliance

Outcome: Clear direction on facility needs/wants; **KOI:** Feasibility; **Target:** Council decision: City Hall, Pool, Library, Police Dept.

A Competitive Workforce

Outcome: Retention of high quality employees; **KOI:** Turnover rate; **Target:** Reduce rate from _ to _

Outcome: Trained workforce to assume leadership positions; **KOI:** Internal hires; **Target:** ___% internal candidates or > hired

Outcome: Consistently attaining higher # of qualified applicants for openings; **KOI:** Qualified applicants; **Target:** 50% increase in qualified applicants

Citizen Engagement

Outcome: Improved two-way communication; **KOI:** Responses to communication from city; **Target:** Increase feedback 10% annually

Outcome: More citizen involvement **KOI:** Participation; **Target:** Increase participation 10% annually at sponsored events

Outcome: Increased volunteerism at city functions & services; **KOI:** Volunteers for City functions & services; **Target:** Full pool of volunteers-all functions

Implementing the Vision: Developing Strategic Initiatives and Action Plans

To successfully address the strategic priorities and achieve the intended outcomes expressed in the KOI's, it is necessary to have a focused set of actions, including detailed implementation steps to guide organizational effort. The City of Burlington accomplished this through development of strategic initiatives for each priority—listed below. Strategic initiatives are broadly described, but narrowly focused activities that are aligned with the priorities, and targeted to the achievement of outcomes expressed in the KOI's.

1. Financial Sustainability

- a. Monthly reporting system
- b. Long-term, comprehensive financial plan-all funds
- c. Develop financial policies

2. Economic Development

- a. Focused business development program
- b. Develop business retention program
- c. Create a development incentive policy

3. Maintain and Expand Infrastructure

- a. Develop vehicle, equipment, and facilities replacement schedules and funding strategy
- b. Create plan for moving General Transportation Aid to its intended purpose
- c. Create a Stormwater Utility
- d. Commit efforts to limit water and wastewater treatment limits
- e. Comprehensive schedules and strategy for major facilities

4. A Competitive Workforce

- a. Total Compensation Study
- b. Succession plan for organization
- c. Employee survey
- d. Exit interviews

5. Citizen Engagement

- a. Develop community engagement and education program
- b. Citizen survey
- c. Recruitment and application process

Strategic Planning Participants

The strategic plan was developed with the hard work and dedication of many individuals. The Council led the way, defining a direction and a set of outcomes that are important to the community. The Trustees and senior staff all spent time engaged in new ways of thinking to come up with a set of plans that will help the Council successfully measure and achieve the outcomes they defined.

Mayor and City Council

Mayor	Robert Miller
Alderman	Ed Johnson
Alderman	John Ekes
Alderman	Ruth Dawidziak
Alderman	Bob Grandi
Alderman	Tom Vos
Alderman	Jon Schultz
Alderman	Tom Preusker
Alderman	Todd Bauman

Administrative Staff

City Administrator	Carina Walters
Director of Administrative Services	Megan Watkins
City Treasurer & Budget Officer	Steve DeQuaker
Police Chief	Mark Anderson
Fire Chief	Perry Howard
Public Works Supervisor	Dan Jensen
Library Director	Gayle Falk

Strategic Priority: Financial Sustainability**Strategic Initiative: Financial Reporting System****Desired Outcome:** A stable system that supports operations**Target:** Compliance with all financial policies: Greater or equal to AA-

Initiative:	Measure of Success	Who's Responsible	Target Date
Financial Tracking/Monthly Reporting System	Upgraded Accounting Software and Excel Access	Steve	12/31/2015
Develop Budget To Actual spreadsheets for each department with links to Financial Data	Working spreadsheets	Steve	3/31/2016
Upgrade Departmental and Department head desktops to Clarity Icon and Excel plug in to read data	Add-In implementation and successful Inquiry Access to Clarity software	Steve	3/31/2016
Distribute Excel sheets to Department Heads for testing	Worksheets work as planned	Steve	4/15/2016
Final modifications if needed on Excel sheets	No Modifications	Steve	4/22/2016
Training for department heads on Clarity "Inquiry Access"	Departmental Meetings	Steve	4/29/2016
Department heads pulling own budget to actual and accessing data in Clarity as needed	Implementation	Steve	5/1/2016

Strategic Priority: Financial Sustainability**Strategic Initiative: 5 Year Financial Plan****Desired Outcome:** Long-term revenue strategy that supports intended growth**Target:** Long-term revenue strategy in place

Initiative:	Measure of Success	Who's Responsible	Target Date
5 Year Financial Plan 2016 Budgeted expenditure	Council Approved/Adopted Expenditure	Steve	12/31/2015
Meeting with Ehlers to discuss process and identify all areas of 5 year plan and data collection needed	Written plan of action going forward	Steve, Ehlers	2/28/2016
Coordinate data collection for plan review	Review of data collection with rough draft of plan	Steve, Ehlers, Dept. Heads	4/15/2016
Coordinate final draft of 5 year plan	Dept head approval, City Administrator approval	Steve	4/30/2016
Draft Resolution and Cover Sheet for Council	Accepted resolution by City Administrator	Steve	5/6/2016
Submission of 5 year plan to COW	Final form of plan to COW with Ehlers presentation	Steve Ehlers	5/17/2016
Approval of 5 year plan by Common Council	Final approval/resolution	Council	6/7/2016

Strategic Priority: Financial Sustainability**Strategic Initiative: Develop Financial Policies****Desired Outcome:** Expenditure system that supports growth**Target:** Meet state required expenditure restraint

Initiative:	Measure of Success	Who's Responsible	Target Date
Review and check current financial policy	Docs on hand and implemented currently	Steve	3/31/2016
Review for changes/corrections	Acceptance by City Administrator	Steve	4/30/2016
Cover Sheet and Resolution to COW	Questions answered	Steve	6/6/2016
COW worksheets move on to Council	Approved by Council	Steve	6/20/2016
Implementation and issuance of policy to Ehlers and Ehlers Investment Partners	Docs on File	Steve	6/30/2016
Incorporate financial policies as part of 2017 and beyond budget process	Approved 2017 Budget	Steve	12/15/2016

Strategic Priority: Economic Development **Strategic Initiative: Create a Focused Business Development Program**
Desired Outcome: Jobs Above Median Income
Target: 200 New Quality Jobs

Initiative:	Measure of Success	Who's Responsible	Target Date
Work with Racine County Economic Development Corporation (CORP) to update Downtown Strategic Plan from 2009	Meet with Business and Building owners to identify what resulted of downtown economic development assessment to including overall assessment on City services	Administration & RCEDC	December 2015
Contract with Racine County Economic Development Corporation to complete Gap Analysis of Retail leakage	Deliver a copy to the Common Council for review and approval. Findings should also be presented to the downtown merchants	Administration & RCEDC	February/ March 2016
Review and Discuss the chamber published community wide survey of summer 2015	Findings should also be presented to the downtown merchants	Chamber of Commerce & RCEDC	February/ March 2016
Work with Racine County Economic Development Corporation (CORP) to Interview larger businesses within City	Findings should be presented and/or incorporated into the overall Economic Development Profile	Administration & RCEDC	November 2016
Identify action plan for downtown economic development	Downtown revitalization begins to occur	Administration & RCEDC	2017-2018
Identify action plan for overall City wide economic development	City wide revitalization begins to occur	Administration & RCEDC	2017-2018

Strategic Priority: Economic Development**Strategic Initiative: Develop Business Retention program****Desired Outcome:** Reduction of Empty Store Fronts**Target:** 42 Decrease to 35 by 2018

Initiative:	Measure of Success	Who's Responsible	Target Date
Create and Adopt a Resolution by the Common Council to identify parameters for business Attraction and Retention Plan	Elected Body approves Strategic Plan and approves resolution to assist with sustainability of existing business within the City and new businesses	Administration	March 2016
Work with Racine County Economic Development Corporation (CORP) update downtown strategic plan	Identify Action Plans from Downtown work groups	Administration & RCEDC	April 2016
Partner with Code Enforcement Consultant to create a program that educates commercial and retail businesses and residential home owners that improves overall community services and aesthetics to attract and retain businesses	Contract with consultant to support building inspector, reviews and update property maintenance and nuisance codes where necessary.	Administration & Building Inspector	October 2016
Continue to Strengthen City/ Chamber Relationships to promote and enhance marketing tools for City	Continue to partner on City/Chamber Board, support Chamber Programs and implementation, provide necessary support for marketing etc.	Administration	On-Going
Work with RCEDC and Chamber of Commerce to quarterly update vacant storefronts master document	Continue to maintain a solid data base of empty storefronts allowing staff to track and reduce number	Administration & RCEDC Staff	September 2016

Strategic Priority: Economic Development

Strategic Initiative: Create a Focused Business Incentive Policy

Desired Outcome: Expanded tax base

Target: \$20 Million

Initiative:	Measure of Success	Who's Responsible	Target Date
Work with Racine County Economic Development Corporation (CORP) to create a Business Incentive Program that incorporates Retail Market Analysis.	Meet with Business and Building owners to identify what resulted of downtown economic development assessment to including overall assessment on City services	Administration & RCEDC	December 2015
Identify all possible funding mechanisms that the City of Burlington uses as Economic Development Incentives and incorporate in a marketing pamphlet	Utilize the Marketing Pamphlet for potential businesses that could and/or may want to relocate to the City of Burlington	Administration	October 2016
Identify all possible funding mechanisms that the City of Burlington uses as Economic Development Incentives and incorporate in a marketing pamphlet	Formally Adopt (if it hasn't been adopted) funding mechanisms and incentives by Common Council.	Administration	August 2016

Strategic Priority: Infrastructure Maintenance & Expansion

Strategic Initiative: Develop Vehicle, Equipment, Facilities Replacement Schedule & Funding Strategy

Desired Outcome: Meet current infrastructure/equipment needs

Target: Funding plan for each system

Initiative	Measure of Success	Who's Responsible	Target Date
Identify comprehensive Capital Improvement Plan to include current Equipment Replacement Fund.	Variables and needs are identified with associated funding needs	Department Heads	August 2016
Keep vehicle replacement needs.	Schedule for vehicle equipment replacement for each department	Department Heads	August 2016
Determine current life cycles of existing equipment	Defined methods used to justify replacement	Department Heads	August 2016
Construct a life cycle/cost of existing equipment and vehicles	Create spreadsheet showing costs, projections, and life cycles	Department Heads	October 2016
Determine best financing options for Capital Improvement Plan	Provide options for capitol purchases	Department Heads	October 2016
Calculate yearly funding cost for equipment and capital needs	Set number for annual budget	Department Heads	Ongoing

Strategic Priority: Infrastructure Maintenance & Expansion

Strategic Initiative: Create Plan for Moving General Transportation Aid for Intended Purpose

Desired Outcome: Meet current infrastructure needs

Target: Funded plan

Initiative:	Measure of Success	Who's Responsible	Target Date
Move General Transportation Aid (GTA) funds to intended purpose	Identify projects for GTA funds in 2017 and show the impact on the 2017 budget	City Admin, Treasurer and Staff	August 1, 2016
Complete GTA yearly	Grant Awarded	DPW	annual
Develop 5year right of way plan	Developed 5year right of way plan	DPW	annual

Strategic Priority: Infrastructure Maintenance & Expansion**Strategic Initiative: Create Stormwater Utility****Desired Outcome:** Meet the managed requirements for stormwater systems**Target:** 100% compliance

Initiative:	Measure of Success	Who's Responsible	Target Date
Start investigative work and mapping existing storm water system	Identified and mapped all known storm water components	Kapur	Jan 2017
Submit data to DNR for future MS4 permit	DNR accepts data with no modifications	Kapur, DPW	Ongoing
Implement best management practices dictated by the DNR	Plan for installing best management practices in place	Kapur, DNR, DPW	Ongoing
Create Storm Water Utility, MS4	Revenue for Utility received from users	Kapur and Associates, Council, Mayor, City Admin, Treasurer and Staff	Ongoing
Create storm water division out of DPW that will maintain the storm water system to the new MS4 permit	Maintenance crew funded by MS4 Utility	DPW	Ongoing

Strategic Priority: Infrastructure Maintenance & Expansion**Strategic Initiative: Limit water & wastewater treatment limits****Desired Outcome:** Meet the mandated requirements for water/wastewater systems**Target:** 100% compliance

Initiative	Measure of Success	Who's Responsible	Target Date
List all required treatment limits and concentrations for wastewater and water as stated in each user permit as directed by the DNR	Completed list of water and wastewater discharge and use concentration requirements	DPW Director, Supervisor, Departments heads Water/Sewer	August 2016
Determine our efficiency in meeting all state requirements and identify any possible problem areas in water use	A list of our strengths and weaknesses against current water use requirements	DPW Director Supervisor, Departments heads Water/Sewer	August 2016
Compile list of future mandates and possible mandates for all water and wastewater processes	Future vision of possible changes in water use	DPW Director Supervisor, Departments heads Water/Sewer	Dec 2016
Seek out groups who challenge the State/Federal mandates/changes through data and analysis of facts	Becoming an active member and contribute to the success of the chosen group	DPW Director Supervisor, Departments heads Water/Sewer	ongoing
Meet current mandate limits for water and wastewater regulations	No violations against existing water use	DPW Director Supervisor, Departments heads Water/Sewer	current

Strategic Priority: Infrastructure Maintenance & Expansion Strategic Initiative: Complete Schedules & Strategy for Major Facilities

Desired Outcome: Clear direction on facility needs/wants for City Hall, Library, Police Department

Target: Council Direction on City Hall, Library Police Department

Initiative:	Measure of Success	Who's Responsible	Target Date
Meeting with School District, Racine County, Library for possible joint use facility	One or all stakeholders agree to explore the feasibility of study	Administration	2016
Conduct Feasibility to identify individual stakeholder needs & possible Location	Stakeholders Agree and Adopt Recommendation of Feasibility Study	Administration	2016
Catalog all City facilities and build date	Completed list of all buildings/building	Department Heads	2016
Identify current condition of each building	List of deficiencies with financial costs	Department Heads	2016
Develop facilities replacement schedule and funding strategy	Priority list of which facilities need replacement first and funding needed for 2017 budget cycle	Administration	2016
Possible Design and Build	One or all stakeholders move forward with joint use facility	Administration	2017/2018

Strategic Priority: Infrastructure Maintenance & Expansion Strategic Initiative: Complete Schedules & Strategy for Major Facilities

Desired Outcome: Clear direction on facility needs/wants for Community Pool

Target: Council Direction on Community Pool

Initiative:	Measure of Success	Who's Responsible	Target Date
Release Pool RFP	Receive qualified RFP proposals	Administration & Public Works	February 2016
Identify and interview vendor (s) meeting RFP guidelines with 4 service groups and Common Council	Identify vendor for City to negotiate contract with Common Council approval to begin phases of feasibility study	Common Council & 4 Service Groups (Pool Board, Kiwanis, JayCees and Rotary)	March 2016
Consultant to complete Phase 1 Site Assessment	Site Assessment that identifies suitability of the current and/or adjacent sites to support the construction of an aquatic facility. Recommendations to be brought forth to 4 Service Groups and Common Council for approval	Administration & Public Works	April 2016
Consultant to complete Phase 2 Preliminary Design	Consultant to develop a preliminary plan for a new aquatics facility, including an opinion of probable cost for demolition and removal of the existing pool (if necessary) and construction/rehabilitation of the facility. The City may determine whether or not to proceed with the project.	Administration & Public Works	
Consultant to complete Phase 3 Pool Management Plan	The consultant will provide a pool management plan that will provide a guide for the sustainable operations of the pool. The plan will provide recommendations on a staffing model, fees, revenue-generating programming opportunities, concessions operations and other required information that will demonstrate the feasibility of the pool. At the conclusion of this Phase, the City will determine whether or not to proceed with the project.	Consultant, Administration & Public Works	

<p>Consultant to complete Phase 4 Referendum Education and Assistance</p>	<p>The consultant will provide necessary educational tools to the City in order to educate the public about the proposed pool design. The City intends to educate the public regarding the cost estimates and proposed pool design in anticipation of a referendum on the proposed pool construction. The referendum results will determine if Phases IV through VI are completed. At the conclusion of this Phase, the City will determine whether or not to proceed with the project.</p>	<p>Consultant</p>	<p>November 2016 Referendum</p>
<p>Consultant to complete Phase 5 Design and Bid</p>	<p>TBD The consultant will provide all necessary services to complete the design plans and specifications required to secure competitive construction bids. This Phase shall include, but not be limited to, completion of all sketches, drawings, documents, publications, meetings, and notifications necessary for the City to secure competitive bids. This Phase shall also include the consultant's review and tabulation of bids received, as well as a recommendation for contract award.</p>	<p>Consultant & Administration</p>	<p>2017</p>
<p>Consultant to complete Phase 6 Construction Management and Inspection</p>	<p>TBD The consultant shall provide construction management services to ensure that the contractor implements and performs all project construction related activities as planned and designed. The consultant is expected to assist the City to resolve any disputes that may arise during construction.</p>	<p>Consultant & Administration</p>	<p>2017</p>

Strategic Priority: A Competitive Workforce**Strategic Initiative: Total Employee Compensation Study****Desired Outcome:** Retention of high quality employees**Target:** Reduced rate of turnover

Initiative:	Measure of Success	Who's Responsible	Target Date
Determine variables for study	Collect job descriptions and current compensation package	Department Heads	February 1, 2016
Create and issue RFP to conduct study	Distribute to various consultants able to conduct study	Department Heads	Mid-February 2016
RFP due from consultants	Select consultant to recommend to the Council	Department Heads	Mid-March 2016
Present contract with consultant to Council	Council to consider contract	Department Heads	April 2016
Consultant to conduct Employee Compensation Study	City Administrator to be updated throughout study	Administration	July-August 2016
Present results of study to the Council	Council to be updated and consider recommended changes to current policy	Administration	August 2016
Implement policy and plan changes if desired by Council	Implement changes and notify affected employees	Administration	September-December 2016

Strategic Priority: A Competitive Workforce**Strategic Initiative: Create a Succession Plan for Entire Organization****Desired Outcome:** Trained workforce to assume leadership positions**Target:** Increase in internal candidates hired

Initiative:	Measure of Success	Who's Responsible	Target Date
Define and develop components of succession plan for the organization	Plan is established and presented to the City Administrator	Department Heads	January 2017
Compile a list of current job descriptions, qualifications, and required certifications	Job description packet is established	Department Heads	March 2016
Discuss training expectations with employees during performance review process	Meeting with employees during performance review process	Department Heads	Ongoing
Establish general career development and training needed for all employees. Separate mandatory and non-mandatory training	Create training manual for all positions	Department Heads	March 2017
Implement training program and succession plan	Budget for training opportunities and discuss with City Administrator on an ongoing basis	Department Heads	August 2017
Evaluate and monitor progress as defined in the plan to ensure no lapse in required training	Evaluation is part of annual performance review for employees.	Department Heads	Ongoing

Strategic Priority: A Competitive Workforce**Strategic Initiative: Conduct an Employee Satisfaction Survey****Desired Outcome:** Retention of high quality employees**Target:** Reduction of turnover rate and increase of internal candidates hired

Initiative:	Measure of Success	Who's Responsible	Target Date
Develop a set of questions determining satisfaction criteria	Questions gathered and collated into a survey	Department Heads	March 2016
Distributing survey to employees	Survey is distributed to all employees both written and electronically	Department Heads	April/May 2016
Receive feedback	Projected goal of 75% return of surveys	Department Heads	July/August 2016
Compile results and review with City Administrator	City Administrator receives data compiled into easy to read reports	Department Heads	Sept/Oct 2016
Review results and reports with Council.	Council is updated on employee satisfaction	Department Heads	November 2016
Publish results with employees	Provide information to employees in various forms of media (written, electronic, other)	Department Heads	December 2016
Implement action plans based on feedback from survey	Provide updates to employees and Council about action plans in place	Department Heads	Ongoing
Redistribute survey to employees after action plans have taken place every year	Survey is distributed to all employees both written and electronically	Department Heads	Ongoing
Compile results of survey and implement action plans if necessary	Provide updates to employees and Council about action plans in place	Department Heads	Ongoing

Strategic Priority: A Competitive Workforce**Strategic Initiative: Conduct exit interviews for all positions****Desired Outcome:** Consistently attaining higher number of qualified applicants for openings**Target:** 50% increase in qualified applicants

Initiative:	Measure of Success	Who's Responsible	Target Date
Determine perimeters to formulate exit questionnaire.	Perimeters determined	Administration	January 2016
Prepare standard exit questionnaire to conduct exit interviews	Questionnaire prepared	Administration	January 2016
Conduct exit interview with each employee that terminates employment with the City	Interview conducted	City Administrator	Ongoing
Review results annually and create action plans as necessary to better improve policies and procedures		Department Heads	Ongoing

Strategic Priority: Citizen Engagement**Strategic Initiative: Develop a Community Engagement and Education Program****Desired Outcome:** Improved two-way communication**Target:** Increase feedback 10% annually

Initiative:	Measure of Success	Who's Responsible	Target Date
Review existing public information tools the City currently uses	Public information tools are identified	Administration	November 2016
Research what tools other communities are utilizing	Information gathered	Administration	Nov 2016 - Jan 2017
Review findings and recommendations with the City Administrator	City Administrator is provided a report outlining options for implementing a program	Administration	Feb 2017
Create Community Engagement and Education Program based around findings	Program is created	Administration	July 2017
Review program and projected outcome with Council.	Council is updated prior to program implementation	Administration	August 2017
Implement program and market to residents	Provide information to residents in various forms of media (written, electronic, other)	Administration	Ongoing
Communicate and update residents on current city events, programs and legislature	Provide information to residents in various forms of media (written, electronic, other)	Administration	Ongoing

Strategic Priority: Citizen Engagement**Strategic Initiative: Conduct a Citizen Survey****Desired Outcome:** More citizen involvement**Target:** Increase 10% annually

Initiative:	Measure of Success	Who's Responsible	Target Date
Develop an RFP for conducting a community-wide survey	RFP created	Administration	2017
Marketing and communicating with residents of the importance of the survey	Marketing provided to residents about survey	Administration	2017
Hire consultant to assist with the survey	Council to approve contract with consultant	Administration	2017
Have residents complete the survey	Ensure there is a mechanism for all residents to complete the survey (electronic, written, other)	Administration	2017
Review the results with the Council	Discuss results with the Council	Administration	2017
Make recommendations for improvements based on the results of the survey	Council to review and approve the actions steps	Administration	Ongoing
Communicate with residents regarding results and actions that were taken	Provide updates to the residents through various media platforms	Administration	Ongoing

Strategic Priority: Citizen Engagement**Strategic Initiative:** Establish a citizen recruitment and application process**Desired Outcome:** Increased volunteerism at city functions and services**Target:** Full pool of volunteers – all functions

Initiative:	Measure of Success	Who's Responsible	Target Date
Research what methods other communities are utilizing	Information is identified	Administration	June 2016
Create citizen recruitment application for boards, committees and City volunteering opportunities	Application is created	Administration	July/Aug 2016
Review application process, projected outcome and methodology with Council.	Council is updated prior to program implementation	Administration	Sept/Oct 2016
Market application and opportunities on various forms of media	Provide information to residents in various forms of media (written, electronic, other)	Administration	Nov/Dec 2016
Communicate and update residents on current city opportunities and openings	Provide information to residents in various forms of media (written, electronic, other)	Administration	Ongoing
Update Council annual with citizen engagement data	Council to be updated annual with reports and/or statistically findings	Administration	Ongoing



Proposed New Programs or Staff additions for the upcoming budget year. Contains program descriptions, efficiency improvements and impacts to service. New Staff contains justification and estimated annual cost.

City of Burlington 2017 Annual Budget

New Programs & Staffing

CITY OF BURLINGTON, WISCONSIN
NEW PROGRAM

Fiscal: **2017**

Program Title:	K-9
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Describe the Program/Project and its Purpose:

With their keen eyesight, speed and sense of smell, police dogs can perform some tasks faster and at a lower cost than human officers with less risk to officers and the public.

Initial Cost	\$16,000
Anticipated Annual Cost of Operation	\$1,000

TOTAL	\$17,000
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How will this improve our service level and efficiency?

Burlington Police can use a K-9 team to track lost persons or fleeing suspects, search for discarded or hidden evidence or contraband, detect illegal drugs, search buildings and help protect officers. A K-9 would be also used to enhance the Police Department's community outreach through public appearances and demonstrations.

How will NOT fulfilling this request impact your operations?

We would rely on the availability of area department's K-9s when needed for drug detection, tracking, and searches.

CITY OF BURLINGTON, WISCONSIN

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: 2017

Classification of Expenditure:	New Equipment/ Water
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Addition or Replacement to Fleet?	Addition
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Initial Cost	\$6,000	This is a Scheduled Replacement x New Item to be scheduled
Anticipated Annual Maintenance Cost/Cost of Operation	\$50	
Cost Over 5 years	\$250	
TOTAL	\$0	

	\$6,300
Est. Salvage Value of Former Capital Asset	[]

EST. INITIAL INVESTMENT	\$6,300
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Justification for Equipment Replacement Fund Expenditure

The City of Burlington is required as being part of the Digger Hotline network, and for safety of our utilities, to locate and mark all of our utilities when requested. To perform this task, we need to have an electronic pipe and cable locator.

How will this improve our service level and efficiency?

By having an additional locator, we can locate more efficiently by having two people locating. The instrument would not be rushed between vehicles or job sites. Locators are also prone to malfunctions due to batteries, moisture or rough handling.

How will NOT fulfilling this request impact your operations?

With only one locator, operations will stay the same. In the event our locator goes into error, we are then rushing to borrow a locator or purchase a new one.

Attach documentation & pictures

City of Burlington, Wisconsin

EMPLOYEE REQUEST

Fiscal: 2017

Employee Title:	Park Attendent Full Time
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Describe the Program/Project and its Purpose:
<p>During my first 9 months of employment I could easily see that our Parks staff is understaffed. We do have part time employees for the summer but come late spring, it is hard to keep up with the demands of the City. With the addition of the cemetery and the Sunset Bike Trail, Parks staff is over taxed. Parks has also seen a large demand for park rentals and concerns of weeds along the lake, river and railroad tracks. The Park Board will also be advertising in 2017 to bring in more rentals. With the increased demands of the City and the possibility of more Park rentals, I would like to hire one person to patrol the Riverwalk, all central city parks, garbage cans and for care of City plantings. Each one of our central city parks has a constant daily flow of trash dropped, dog feces left, over grown bushes and general upkeep such as painting needed. This will leave the remaining Park employees to cut all grass, weed all flowers beds, maintain the cemetery and bike trail, ball diamonds, and upkeep on other park buildings and bathrooms.</p>

Initial Cost	\$43,680	year est.
Anticipated Annual Cost of Operation	\$17,472	.35% bennefits est.

TOTAL	\$61,152 year
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How will this improve our service level and efficiency?
<p>By having this position created will give us the availability of monitoring our central City parks on a daily basis. Problems will be solved sooner, trees and bushes trimmed earlier, less trash will build up and maintenance will occur sooner. Currently time has to be made between the other Park tasks to address these building issues. As time allows, this position can be expanded to include other Parks or even the parking structure to help keep trash picked up. Using experienced street repair crews or tree trimmers to pick trash is not efficient.</p>

How will NOT fulfilling this request impact your operations?
<p>The operation will stay the same with Parks crew one step behind and mainly responding by complaints and never being fully proactive. By having the dedicated daily parks attendant, will place us into the proactive category for park maintenance.</p>

CITY OF BURLINGTON, WISCONSIN
EMPLOYEE REQUEST

Fiscal: 2017

Employee Title:	Dispatcher Part-Time
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Describe the Program/Project and its Purpose:

A Part-Time Dispatcher to fill vacant dispatch shifts.

Initial Cost	\$250
Anticipated Annual Cost of Operation	\$15,000

TOTAL	\$15,250
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How will this improve our service level and efficiency?

To staff the Dispatch Center, the City needs to fill at least 9576 hours each year (8766 hours in a year + the 810 hours that the 5 Full-Time Dispatchers accumulate through Vacation and Leisure). A Full-Time Dispatcher works 1947 hours a year. Without accounting for Sick Time, Jury Duty, Funeral Leave, FMLA Leave, Comp Time Off, or Training, the City needs 5 Full-Time Equivalent employees (9576 hours that need to be filled / 1947 hours each Full Time employee works = 4.92). Mainly due to the loss of a Full Time Dispatcher in 2015, and the subsequent hiring process and the 14-week training of a new Full-Time Dispatcher, the City has paid \$29,000 in Dispatch overtime. This Part-Time Dispatcher could move to the Full-Time Dispatcher position if the Full-Time position is vacated.

How will NOT fulfilling this request impact your operations?

Operations will still continue, but not as monetarily efficient.



This section contains the most recent Municipal Facts Report, which compares the City of Burlington to other cities in various revenue, expenditure areas with per capita data.

City of Burlington 2017 Annual Budget

Municipal Facts Report 10 Comparison Cities



This section contains the expected total General Fund revenues, total General Fund expenditures and anticipated fund balance. The General Fund pays for most City Services offered to property owners in the City. Expenditures are mainly funded by Taxes, State Aid and other fee based sources.

City of Burlington 2017 Annual Budget

General Fund Fund Balance Revenues

GENERAL GOVERNMENT

GENERAL FUND												
Revenues												
Line Item	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	Projection		
										2018	2019	2020
All Taxes	\$ 4,686,193	\$ 5,063,222	\$ 5,202,966	\$ 4,977,601	\$ 5,024,206	\$ 5,743,300	\$ 5,765,790	\$ 5,824,759	1.4%	\$ 5,926,813	\$ 6,745,163	\$ 6,570,052
Debt Levy Portion of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406,157	\$ 406,157	\$ 431,280	6.2%	\$ 439,658	\$ 557,057	\$ 570,906
Intergovernmental Revenue	\$ 1,418,923	\$ 1,219,655	\$ 1,291,220	\$ 1,427,096	\$ 1,407,282	\$ 1,372,270	\$ 1,396,295	\$ 1,171,677	-14.6%	\$ 1,168,772	\$ 1,201,532	\$ 1,406,942
Licenses & Permits	\$ 283,705	\$ 321,130	\$ 365,091	\$ 362,435	\$ 471,345	\$ 432,480	\$ 484,530	\$ 387,980	-10.3%	\$ 395,640	\$ 398,599	\$ 402,475
Fines & Forfeitures	\$ 250,298	\$ 194,179	\$ 160,704	\$ 175,122	\$ 181,183	\$ 195,000	\$ 182,000	\$ 186,000	-4.6%	\$ 207,600	\$ 210,000	\$ 213,000
Public Charges for Services	\$ 53,072	\$ 54,267	\$ 50,768	\$ 35,124	\$ 97,159	\$ 61,000	\$ 86,010	\$ 99,120	62.5%	\$ 53,339	\$ 55,478	\$ 57,518
Special Assessments	\$ 10,639	\$ 11,373	\$ 27,970	\$ 22,665	\$ 17,906	\$ 15,000	\$ 11,970	\$ 15,000	0.0%	\$ 15,000	\$ 15,000	\$ 15,000
Property Sales & Recovery	\$ 39,092	\$ 22,360	\$ 64,468	\$ 27,069	\$ 13,767	\$ 10,000	\$ 20,000	\$ 10,000	0.0%	\$ 10,000	\$ 10,000	\$ 10,000
Interest/ Investment Income	\$ 13,183	\$ 8,497	\$ 4,945	\$ 14,187	\$ 36,171	\$ 12,500	\$ 10,700	\$ 12,500	0.0%	\$ 12,500	\$ 12,500	\$ 12,500
Other Miscellaneous Income (Less TID TRFR's)	\$ 9,959	\$ 15,073	\$ 21,831	\$ 16,117	\$ 12,158	\$ 18,600	\$ 14,200	\$ 14,200	-23.7%	\$ 17,350	\$ 17,500	\$ 18,150
Transfer in From TIF	\$ 430,000	\$ 100,000	\$ 294,415	\$ -	\$ -	\$ -	\$ -	\$ -				
Total Revenues	\$ 7,195,064	\$ 7,009,756	\$ 7,484,378	\$ 7,057,417	\$ 7,261,177	\$ 8,266,307	\$ 8,377,652	\$ 8,152,516	-1.4%	\$ 8,246,071	\$ 9,222,829	\$ 9,276,543
Alternative Revenue Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Total with Alternative Revenue	\$ 7,195,064	\$ 7,009,756	\$ 7,484,378	\$ 7,057,417	\$ 7,261,177	\$ 8,266,307	\$ 8,377,652	\$ 8,152,516	-1.4%	\$ 8,246,071	\$ 9,222,829	\$ 9,276,543
Expenditures												
Line Item	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	% Change Chg fr 2017	Projection		
										2018	2019	2020
General Government Total	\$ 738,151	\$ 922,674	\$ 915,747	\$ 867,200	\$ 873,268	\$ 936,802	\$ 931,948	\$ 980,515	4.7%	\$ 899,662	\$ 917,651	\$ 950,735
Salaries	\$ 365,557	\$ 393,051	\$ 313,864	\$ 291,753	\$ 291,299	\$ 305,581	\$ 306,012	\$ 303,677	-0.6%	\$ 306,030	\$ 310,300	\$ 322,882
Benefits	\$ 167,069	\$ 167,852	\$ 141,797	\$ 151,920	\$ 133,926	\$ 142,888	\$ 160,030	\$ 169,240	18.4%	\$ 155,949	\$ 162,393	\$ 169,183
Operating Expenses	\$ 205,525	\$ 361,772	\$ 460,085	\$ 423,527	\$ 448,043	\$ 488,333	\$ 465,906	\$ 507,598	3.9%	\$ 437,682	\$ 444,958	\$ 458,671
Public Safety Total	\$ 3,555,401	\$ 3,561,189	\$ 3,724,366	\$ 3,714,195	\$ 3,576,700	\$ 3,677,172	\$ 3,720,329	\$ 3,856,158	4.9%	\$ 3,943,824	\$ 4,010,852	\$ 4,097,237
Salaries	\$ 1,991,141	\$ 2,006,888	\$ 2,124,031	\$ 2,164,901	\$ 2,134,804	\$ 2,162,429	\$ 2,199,813	\$ 2,242,006	3.7%	\$ 2,276,365	\$ 2,304,620	\$ 2,338,369
Benefits	\$ 1,028,333	\$ 1,035,805	\$ 1,109,989	\$ 1,068,319	\$ 939,380	\$ 1,004,242	\$ 1,010,015	\$ 1,071,052	6.7%	\$ 1,120,288	\$ 1,158,950	\$ 1,200,781
Operating Expenses	\$ 535,927	\$ 518,497	\$ 490,346	\$ 480,975	\$ 502,515	\$ 510,501	\$ 510,501	\$ 543,100	6.4%	\$ 547,171	\$ 547,282	\$ 558,087
Public Works Total	\$ 1,996,859	\$ 1,990,849	\$ 2,132,117	\$ 2,014,267	\$ 1,845,564	\$ 1,947,975	\$ 1,804,660	\$ 1,969,461	1.1%	\$ 1,940,358	\$ 1,982,005	\$ 2,028,532
Salaries	\$ 421,089	\$ 429,782	\$ 448,374	\$ 409,114	\$ 416,691	\$ 424,791	\$ 420,602	\$ 406,858	-4.2%	\$ 412,361	\$ 417,946	\$ 423,615
Benefits	\$ 217,517	\$ 246,858	\$ 265,288	\$ 252,612	\$ 202,029	\$ 232,817	\$ 230,984	\$ 245,920	5.6%	\$ 262,407	\$ 273,694	\$ 285,588
Operating Expenses	\$ 1,905,156	\$ 1,314,209	\$ 1,418,455	\$ 1,352,541	\$ 1,226,845	\$ 1,290,367	\$ 1,153,074	\$ 1,316,683	2.0%	\$ 1,265,590	\$ 1,290,365	\$ 1,319,328
Health & Human Services	\$ 80,160	\$ 72,779	\$ 74,614	\$ 72,806	\$ 82,106	\$ 80,917	\$ 81,617	\$ 81,561	0.8%	\$ 83,122	\$ 84,714	\$ 86,337
Culture, Recreation & Education (Incl Parks)	\$ 550,395	\$ 578,137	\$ 587,125	\$ 616,289	\$ 583,067	\$ 583,067	\$ 578,247	\$ 644,200	10.5%	\$ 656,648	\$ 667,595	\$ 678,761
Conservation & Development	\$ 169,803	\$ 313,158	\$ 186,752	\$ 222,186	\$ 176,461	\$ 176,461	\$ 185,668	\$ 186,655	5.8%	\$ 198,726	\$ 189,015	\$ 199,397
Total Expenditures	\$ 7,090,770	\$ 7,438,787	\$ 7,620,722	\$ 7,506,943	\$ 7,137,165	\$ 7,402,394	\$ 7,302,468	\$ 7,718,550	4.3%	\$ 7,722,341	\$ 7,851,833	\$ 8,040,999
Allowed ERP>> 1.52% Act ERP>> 6.18%										Projection		
SPECIAL OUTLAY & DEBT SERVICE												
Special Capital Fund (Memo Posting ONLY)	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Total Expenditures with Special Outlay	\$ 7,090,770	\$ 7,438,787	\$ 7,620,722	\$ 7,506,943	\$ 7,137,165	\$ 7,402,394	\$ 7,302,468	\$ 7,718,550	4.3%	\$ 7,722,341	\$ 7,851,833	\$ 8,040,999
Revenue Over (under) Expenditures	\$ 104,295	\$ (429,030)	\$ (136,344)	\$ (449,526)	\$ 124,012	\$ 863,913	\$ 1,075,184	\$ 433,966	-49.8%	\$ 523,730	\$ 1,370,996	\$ 1,235,544
OTHER FINANCING SOURCES/(USES)												
										Projection		
										2018	2019	2020
Operating Transfer In - Airport (623)	\$ -	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	\$ 25,000	\$ 25,000
Operating Transfer In - Other	\$ -	\$ 297,787	\$ 300,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Operating Transfer Out - Stormwater Mgmt (462)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ -	\$ -		\$ -	\$ -	\$ (50,000)
Operating Transfer Out - TIF 3 RLF (468)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (158,914)	\$ -	\$ -		\$ (75,000)	\$ -	\$ (83,914)
Operating Transfer Out - Cap Proj Infra (470)	\$ -	\$ 219,831	\$ 22,628	\$ (9,309)	\$ -	\$ -	\$ (250,000)	\$ -		\$ -	\$ -	\$ (1,080,000)
Operating Transfer Out - Park Development (820)	\$ (50,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	0.0%	\$ (25,000)	\$ (25,000)	\$ (25,000)
Operating Transfer Out - Original Debt Service (313)	\$ (418,213)	\$ (428,459)	\$ (465,000)	\$ (73,543)	\$ (165,229)	\$ (406,157)	\$ (498,573)	\$ (524,195)	29.1%	\$ (500,000)	\$ (700,000)	\$ (900,000)
Operating Transfer Out - Library(251)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (405,500)	\$ (405,500)	\$ (405,500)	0.0%	\$ (405,500)	\$ (500,000)	\$ (500,000)
Operating Transfer Out - Equip Replacement(465)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (400,000)	\$ (400,000)	\$ (250,000)	-37.5%	\$ (300,000)	\$ (500,000)	\$ (500,000)
Operating Transfer In - CDBG Loan Repay	\$ 20,654	\$ 39,675	\$ 24,000	\$ 111	\$ 24,000	\$ 24,000	\$ -	\$ 24,000	0.0%	\$ 24,000	\$ 24,000	\$ 24,000
Tax Equivalent from Water Utility	\$ 301,890	\$ 456,625	\$ 480,294	\$ 472,392	\$ 460,000	\$ 460,000	\$ 479,000	\$ 475,000	3.3%	\$ 480,000	\$ 480,000	\$ 480,000
Other Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,000	\$ -	\$ -		\$ 150,000	\$ -	\$ -
Operating Transfer Out - Façade Grants Fund	\$ -	\$ -	\$ (30,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (30,000)	\$ (50,000)	150.0%	\$ -	\$ -	\$ (30,000)
100-484831-Sale of Capital Assets	\$ 890	\$ 366,449	\$ 1,401	\$ 116,260	\$ 86	\$ -	\$ (250)	\$ -		\$ 1,500	\$ 1,500	\$ 1,500
Subtotal	\$ (467,323)	\$ 455,365	\$ 343,116	\$ 807,702	\$ 287,360	\$ (392,657)	\$ (1,064,237)	\$ (980,695)	149.8%	\$ (625,000)	\$ (1,194,500)	\$ (2,638,414)
Net Expenditure & Other Sources	\$ (363,028)	\$ 26,335	\$ 206,772	\$ 358,176	\$ 411,371	\$ 471,256	\$ 10,947	\$ (546,729)	-216.0%	\$ (101,270)	\$ 176,496	\$ (1,402,870)
Fund Balance Begin 01/01	\$ 1,469,641	\$ 1,210,907	\$ 1,237,242	\$ 1,307,671	\$ 1,665,846	\$ 2,077,218	\$ 2,077,218	\$ 2,088,164	% Change	\$ 1,541,435	\$ 1,963,895	\$ 3,511,387
Revenue In	\$ 6,832,036	\$ 7,036,091	\$ 7,691,150	\$ 7,865,119	\$ 7,548,537	\$ 7,873,650	\$ 7,313,415	\$ 7,171,821	-8.9%	\$ 8,144,801	\$ 9,399,325	\$ 7,873,673
Expenditure Out	\$ (7,090,770)	\$ (7,438,787)	\$ (7,620,722)	\$ (7,506,943)	\$ (7,137,165)	\$ (7,402,394)	\$ (7,302,468)	\$ (7,718,550)	4.3%	\$ (7,722,341)	\$ (7,851,833)	\$ (8,040,999)
Fund Balance End 12/31	\$ 1,210,907	\$ 1,237,242	\$ 1,307,671	\$ 1,665,846	\$ 2,077,218	\$ 2,548,473	\$ 2,088,164	\$ 1,541,435	-39.5%	\$ 1,963,895	\$ 3,511,387	\$ 3,344,061
Fund Balance as a Percent of Expenditures*	17.08%	16.63%	17.16%	22.19%	29.10%	34.43%	28.60%	19.97%		25.43%	44.72%	41.59%

GENERAL GOVERNMENT

GENERAL FUND REVENUE

Revenue Summary										Projected					
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	% Chg	2019	% Chg	2020	% Chg
TAXES															
100-414111-000	General Property Tax Levy	\$ 5,115,730	\$ 5,358,295	\$ 5,531,616	\$ 5,376,055	\$ 5,625,640	\$ 5,625,640	\$ 5,681,109	0.986%	\$ 5,737,920	1.0%	\$ 6,455,299	12.5%	\$ 6,519,852	1.0%
	Debt Service Levy				\$ 200,000	\$ 406,157	\$ 406,157	\$ 431,280	6.19%	\$ 439,658	2.1%	\$ 557,057	26.7%	\$ 570,906	2.5%
100-565643-399	Tax to Revenue Sharing: Town of Burl.	\$ (45,009)	\$ (55,071)	\$ (43,686)	\$ (33,036)	\$ (22,490)				#DIV/0!		#DIV/0!		#DIV/0!	
	Taxes to Airport					\$ -	\$ -	\$ -							
251-414111-000	Taxes to Library	\$ (405,500)	\$ (405,500)	\$ (405,500)	\$ (405,500)					#DIV/0!		#DIV/0!		#DIV/0!	
465-494926-000	Taxes to Equipment Rep Fund	\$ (500,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)					#DIV/0!		#DIV/0!		#DIV/0!	
100-414135-000	Ag Use Penalty				\$ -	\$ -	\$ -	\$ -							
100-414134-000	Occupational Taxes	\$ 881	\$ 881	\$ 881	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -	
100-414131-000	Tax Equivalent from Water Utility	\$ 390,230			\$ -	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -	
100-414-133-000	Room Tax	\$ 47,042	\$ 51,829	\$ 108,736	\$ 98,342	\$ 105,000	\$ 102,000	\$ 105,000	0.00%	\$ 50,000	-53.9%	\$ 50,000	0.0%	\$ 50,000	0.0%
100-414132-000	Payments in lieu of Taxes - PILOT	\$ 31,340	\$ 34,524	\$ 35,321	\$ 38,161	\$ 35,000	\$ 38,000	\$ 38,500	10.00%	\$ 138,693	263.7%	\$ 239,663	72.8%		-100.0%
100-414199-000	Other Taxes/Interest on PP/RE Taxes	\$ 49	\$ 3,009	\$ 234	\$ 184	\$ 150	\$ 150	\$ 150	0.00%	\$ 200	33.3%	\$ 200	0.0%	\$ 200	0.0%
	Subtotal	\$ 4,634,763	\$ 4,737,967	\$ 4,977,601	\$ 5,024,206	\$ 6,149,457	\$ 6,171,947	\$ 6,256,039	1.7%	\$ 6,366,471	1.8%	\$ 7,302,220	14.7%	\$ 7,140,958	-2.2%
INTERGOVERNMENTAL REVENUE															
										2018	%	2019	%	2020	%
100-424221-000	Shared Revenue from State	\$ 651,233	\$ 653,804	\$ 653,659	\$ 663,764	\$ 671,003	\$ 671,003	\$ 453,997	-32.34%	\$ 455,000	0.1%	\$ 475,000	4.4%	\$ 670,000	41.1%
100-424239-000	Exempt Computer Aid	\$ 25,106	\$ 21,556	\$ 15,801	\$ 38,018	\$ 17,534	\$ 17,534	\$ 17,534	0.00%	\$ 17,885	2.0%	\$ 17,885	0.0%	\$ 18,300	2.3%
100-424223-000	Fire Insurance from State	\$ 33,528	\$ 31,965	\$ 36,011	\$ 33,238	\$ 36,000	\$ 36,000	\$ 36,000	0.00%	\$ 33,000	-8.3%	\$ 36,000	9.1%	\$ 34,000	-5.6%
100-424242-000	Municipal Services	\$ 1,759	\$ 1,839	\$ 1,812	\$ 1,907	\$ 1,787	\$ 1,787	\$ 1,913	7.05%	\$ 1,900	-0.7%	\$ 1,900	0.0%	\$ 1,900	0.0%
100-424240-000	General Transportation Aids	\$ 450,081	\$ 510,292	\$ 546,811	\$ 587,837	\$ 602,933	\$ 602,933	\$ 589,312	-2.26%	\$ 588,000	-0.2%	\$ 599,760	2.0%	\$ 611,755	2.0%
100-424244-000	Connecting Highway Aids	\$ 2,782	\$ 2,787	\$ 2,792	\$ 2,811	\$ 2,832	\$ 2,832	\$ 2,840	0.28%	\$ 2,787	-1.9%	\$ 2,787	0.0%	\$ 2,787	0.0%
100-424243-000	Other Transportation Aids	\$ -	\$ -	\$ 137	\$ -	\$ -	\$ -	\$ -							
100-424270-000	Recycling Grants	\$ 30,271	\$ 30,311	\$ 30,277	\$ 30,271	\$ 24,000	\$ 24,000	\$ 24,000	0.00%	\$ 30,000	25.0%	\$ 30,000	0.0%	\$ 30,000	0.0%
100-424249-000	Sidewalk Grants		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
100-424247-000	LRIP/TRIP		\$ 270	\$ 15,787	\$ 13	\$ -	\$ 13	\$ -							
100-424276-000	Clean Sweep Grant		\$ 12,750	\$ 13,301	\$ 12,965	\$ 13,000	\$ 13,000	\$ 13,000	0.00%	\$ 13,000	0.0%	\$ 13,000	0.0%	\$ 13,000	0.0%
100-424246-000	State Forestry Grant				\$ 25,000	\$ -	\$ 22,027	\$ 25,000		\$ 24,000	-4.5%	\$ 22,000	-8.3%	\$ 22,000	0.0%
100-424275-000	State Aid for Police Training	\$ 3,040	\$ 2,880	\$ 3,200	\$ 3,200	\$ -	\$ 985	\$ 1,000							
100-424241-000	Miscellaneous Grants		\$ -	\$ 96,000	\$ 2,907	\$ -	\$ -	\$ 2,900							
100-424272-000	State Safety Aid	\$ 20,572	\$ 12,026	\$ 9,729	\$ 3,633	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 2,500	0.0%	\$ 2,500	0.0%	\$ 2,500	0.0%
100-424277-000	State Historical Society Funding/Grant	\$ 613	\$ 9,077	\$ 1,099	\$ -	\$ -	\$ -	\$ -							
100-424271-000	Contract Reimbursement		\$ 984	\$ -	\$ 1,040	\$ -	\$ 1,000	\$ 1,000							
100-424366-000	DNR Aids In Lieu of Tax	\$ 670	\$ 681	\$ 679	\$ 679	\$ 681	\$ 681	\$ 681	0.00%	\$ 700	2.8%	\$ 700	0.0%	\$ 700	0.0%
	Subtotal	\$ 1,219,655	\$ 1,291,220	\$ 1,427,096	\$ 1,407,282	\$ 1,372,270	\$ 1,396,295	\$ 1,171,677	-14.6%	\$ 1,168,772	-0.2%	\$ 1,201,532	2.8%	\$ 1,406,942	17.1%
ALTERNATIVE REVENUE SOURCES															
										2018		2019		2020	
	ARRA Stimulus Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
	Gen Obligation, Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -	
LICENSES & PERMITS															
										2018		2019		2020	
100-434310-000	Business and Occupational Permits	\$ 23,353	\$ 22,260	\$ 19,772	\$ 21,641	\$ 23,000	\$ 23,000	\$ 23,000	0.00%	\$ 23,460	2.0%	\$ 23,929	2.0%	\$ 24,408	2.0%
100-434311-000	Soda License	\$ 9,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
100-434312-000	Operator License		\$ 11,005	\$ 11,707	\$ 11,273	\$ 11,000	\$ 11,000	\$ 11,000	0.00%	\$ 11,220	2.0%	\$ 11,444	1.0%	\$ 11,673	1.0%
100-434313-000	Cigarette License		\$ 1,850	\$ 2,100	\$ 2,000	\$ 1,900	\$ 2,200	\$ 1,900	0.00%	\$ 1,938	1.7%	\$ 1,977	1.0%	\$ 2,016	1.0%
100-434314-000	Jukebox License		\$ 90	\$ 90	\$ 80	\$ 80	\$ 90	\$ 80	0.00%	\$ 82	1.8%	\$ 83	1.0%	\$ 85	1.0%
100-434315-000	Taxi License		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
100-434316-000	Auction License		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
100-434317-000	Sundry License		\$ 530	\$ 600	\$ 630	\$ 400	\$ 640	\$ 400	0.00%	\$ 400	0.0%	\$ 400	0.0%	\$ 400	0.0%
100-434319-000	WI Cable TV License	\$ 134,355	\$ 132,244	\$ 129,674	\$ 133,293	\$ 135,000	\$ 135,000	\$ 135,000	0.00%	\$ 135,000	0.0%	\$ 135,000	0.0%	\$ 135,000	0.0%
100-434320-000	Parking Permits	\$ 750	\$ 290	\$ 415	\$ (105)	\$ 700	\$ 700	\$ 700	0.00%	\$ 1,000	42.9%	\$ 1,100	10.0%	\$ 1,100	0.0%
100-434322-000	Right of Way Permits	\$ 7,725	\$ 15,139	\$ 11,130	\$ 8,717	\$ 11,000	\$ 7,000	\$ 8,000	-27.27%	\$ 8,000	0.0%	\$ 8,000	0.0%	\$ 8,000	0.0%
100-434326-000	Telecommunications Antennae Site Fee	\$ 45,168	\$ 61,776	\$ 56,473	\$ 53,252	\$ 57,000	\$ 50,000	\$ 55,000	-3.51%	\$ 47,000	-16.0%	\$ 47,500	1.1%	\$ 48,000	1.1%
100-434318-000	Seals, Weights & Measures	\$ 7,005	\$ 7,440	\$ 7,405	\$ 7,420	\$ 7,400	\$ 7,400	\$ 7,400	0.00%	\$ 7,000	-5.4%	\$ 7,000	0.0%	\$ 7,000	0.0%
100-434323-000	Electrical Permits	\$ 2,440	\$ 1,445	\$ 5,616	\$ 250	\$ 5,000	\$ -	\$ -		\$ 2,500	#DIV/0!	\$ 2,600	4.0%	\$ 2,700	3.8%
100-434321-100	Residential Building Permits New	\$ 43,037	\$ 29,478	\$ 36,218	\$ 33,915	\$ 45,000	\$ 30,000	\$ 30,000	-33.33%	\$ 30,300	1.0%	\$ 30,452	0.5%	\$ 30,604	0.5%
100-434321-110	Residential Building Permits Remodel		\$ 15,837	\$ 14,024	\$ 17,657	\$ 14,000	\$ 18,000	\$ 14,000	0.00%	\$ 14,140	0.8%	\$ 14,211	0.5%	\$ 14,282	0.5%
100-434321-120	Residential Building Permits Misc		\$ 7,137	\$ 12,025	\$ 9,607	\$ 12,000	\$ 8,000	\$ 8,000	-33.33%	\$ 8,080	1.0%	\$ 8,120	0.5%	\$ 8,161	0.5%
100-434321-200	Commercial Building Permits New		\$ 4,267	\$ 22,027	\$ 6,720	\$ 25,000	\$ 60,000	\$ 20,000	-20.00%	\$ 20,200	0.3%	\$ 20,301	0.5%	\$ 20,403	0.5%
100-434321-210	Commercial Building Permits Remodel		\$ 13,541	\$ 16,210	\$ 37,232	\$ 17,000	\$ 70,000	\$ 15,000	-11.76%	\$ 15,150	0.2%	\$ 15,226	0.5%	\$ 15,302	0.5%
100-434321-220	Commercial Building Permits Misc		\$ 11,341	\$ 16,949	\$ 22,183	\$ 17,000	\$ 20,000	\$ 17,000	0.00%	\$ 17,170	0.9%	\$ 17,256	0.5%	\$ 17,342	0.5%
100-434324-000	Zoning Permits	\$ 48,141	\$ 29,421	\$ -	\$ -	\$ -	\$ -	\$ -							
100-434325-000	Reimburse Bldg Inspector Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 33,000	#DIV/0!	\$ 34,000	3.0%	\$ 36,000	5.9%
100-454519-000	Building Inspector				\$ 68,292	\$ -	\$ 1,500	\$ 1,500							
100-484847-000	Developer Reimbursement	\$ -	\$ -	\$ -	\$ 37,288	\$ 50,000	\$ 40,000	\$ 40,000	-20.00%	\$ 20,000		\$ 20,000		\$ 20,000	
	Subtotal	\$ 321,130	\$ 365,091	\$ 362,435	\$ 471,345	\$ 432,480	\$ 484,530	\$ 387,980	-10.3%	\$ 395,640	2.0%	\$ 398,599	0.7%	\$ 402,475	1.0%

Reduction in Annexation

0

GENERAL GOVERNMENT

GENERAL FUND REVENUE

Revenue Summary										Projected					
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	% Chg	2019	% Chg	2020	% Chg
FINES & FORFEITURES										2018		2019	0.0%	2020	0.0%
100-444411-000	Court Penalties	\$ 135,035	\$ 123,215	\$ 124,452	\$ 129,051	\$ 135,000	\$ 129,000	\$ 131,000	-2.96%	\$ 145,000	10.9%	\$ 147,000	1.4%	\$ 149,000	1.4%
100-444412-000	Parking Violations	\$ 59,144	\$ 37,489	\$ 50,670	\$ 52,132	\$ 60,000	\$ 53,000	\$ 55,000	-8.33%	\$ 62,000	13.2%	\$ 63,000	1.6%	\$ 64,000	1.6%
	Subtotal	\$ 194,179	\$ 160,704	\$ 175,122	\$ 181,183	\$ 195,000	\$ 182,000	\$ 186,000	-4.6%	\$ 207,000	11.3%	\$ 210,000	1.4%	\$ 213,000	1.4%
PUBLIC CHARGES FOR SERVICES										2018		2019	0.0%	2020	0.0%
100-454511-000	Clerks Revenue	\$ 7,506	\$ 12,649	\$ 5,398	\$ 5,161	\$ 6,000	\$ 6,000	\$ 6,000	0.00%	\$ 7,500	25.0%	\$ 7,600	1.3%	\$ 7,600	0.0%
100-454518-000	Publication Fees				\$ 960		\$ 850	\$ 850							
100-454521-000	Police Department	\$ 4,108	\$ 5,526	\$ 5,678	\$ 5,025	\$ 5,500	\$ 7,800	\$ 7,800	41.82%	\$ 7,839	0.5%	\$ 7,878	0.5%	\$ 7,918	0.5%
100-454521-001	Bond Fees				\$ (350)		\$ 970	\$ 970							
100-454522-000	Fire Department	\$ 10,177	\$ 7,550	\$ 424	\$ 5,950	\$ 12,500	\$ 15,000	\$ 16,000	28.00%	\$ 15,000	-6.7%	\$ 16,000	6.7%	\$ 17,000	6.3%
100-454523-000	Fire-Sprinkler, Alarm Dev Reim				\$ 14,450	\$ -	\$ 22,000	\$ 26,000							
100-484847-000	Developer Reimbursements				\$ 37,288		\$ 18,390	\$ 25,000							
100-454540-000	Street Department	\$ 16,504	\$ 13,809	\$ 1,390	\$ 5,820	\$ 10,000	\$ 1,300	\$ 1,500	-85.00%	\$ 7,000	423.1%	\$ 7,500	7.1%	\$ 8,000	6.7%
100-464612-000	Weed Cutting				\$ 3,565	\$ 4,000	\$ 1,200	\$ 1,500							
100-464613-000	Snow Plowing				\$ 9,507	\$ 6,000	\$ 6,000	\$ 6,000							
100-454591-000	Parks Department	\$ 15,972	\$ 11,234	\$ 22,234	\$ 9,784	\$ 17,000	\$ 6,500	\$ 7,500	-55.88%	\$ 16,000	130.8%	\$ 16,500	3.1%	\$ 17,000	3.0%
	Subtotal	\$ 54,267	\$ 50,768	\$ 35,124	\$ 97,159	\$ 61,000	\$ 86,010	\$ 99,120	62.5%	\$ 53,339	-46.2%	\$ 55,478	4.0%	\$ 57,518	3.7%
SPECIAL ASSESSMENTS										2018		2019	0.0%	2020	0.0%
100-454544-000	Sidewalks	\$ 11,373	\$ 16,740	\$ 22,665	\$ 17,906	\$ 15,000	\$ 11,970	\$ 15,000	0.00%	\$ 15,000	0.0%	\$ 15,000	0.0%	\$ 15,000	0.0%
	Infrastructure - SH 36 Assessments		\$ -	\$ -	\$ -	\$ -									
	Subtotal	\$ 11,373	\$ 16,740	\$ 22,665	\$ 17,906	\$ 15,000	\$ 11,970	\$ 15,000	0.0%	\$ 15,000	0.0%	\$ 15,000	0.0%	\$ 15,000	0.0%
PROPERTY SALES & RECOVERY										2018		2019	0.0%	2020	0.0%
100-484835-000	Insurance Recovery	\$ 22,360	\$ 64,468	\$ 27,069	\$ 13,681	\$ 10,000	\$ 14,000	\$ 10,000	0.00%	\$ 10,000	0.0%	\$ 10,000		\$ 10,000	
100-484831-000	Sale of General Property		\$ -	\$ -	\$ 86	\$ -	\$ 250	\$ -							
	Subtotal	\$ 22,360	\$ 64,468	\$ 27,069	\$ 13,767	\$ 10,000	\$ 14,250	\$ 10,000	0.0%	\$ 10,000	0.0%	\$ 10,000		\$ 10,000	
INTEREST/INVESTMENT INCOME										2018		2019	0.0%	2020	0.0%
100-484811-000	Investment Income	\$ 8,212	\$ 1,785	\$ 11,627	\$ 35,394	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 10,000	0.0%	\$ 10,000	0.0%	\$ 10,000	0.0%
100-484812-000	Interest Income from Airport Debt		\$ -	\$ -	\$ -	\$ -		\$ -							
100-484819-000	Interest on Special Assessments	\$ 285	\$ 3,160	\$ 2,559	\$ 777	\$ 2,500	\$ 700	\$ 2,500	0.00%	\$ 2,500	0.0%	\$ 2,500	0.0%	\$ 2,500	0.0%
	Subtotal	\$ 8,497	\$ 4,945	\$ 14,187	\$ 36,171	\$ 12,500	\$ 10,700	\$ 12,500	0.0%	\$ 12,500	0.0%	\$ 12,500	0.0%	\$ 12,500	0.0%
OTHER MISCELLANEOUS INCOME										2018		2019	0.0%	2020	0.0%
	Transfer in from TIF 4 - CLOSE		\$ -	\$ -		\$ -									
100-484841-000	Donations	\$ -	\$ -	\$ -	\$ -	\$ -									
100-484821-000	Rent - City Buildings	\$ 12,000	\$ 16,100	\$ 16,100	\$ 11,650	\$ 16,000	\$ 11,600	\$ 11,600	-27.50%	\$ 14,850	28.0%	\$ 15,000	1.0%	\$ 15,150	1.0%
	Agricultural Lease	\$ -	\$ -	\$ -		\$ -				\$ -		\$ -		\$ -	#DIV/0!
	TIF Reimbursement/Deferred Advance	\$ 100,000	\$ 294,415	\$ -		\$ -									
	Bond Fees	\$ -	\$ -	\$ -		\$ -									
100-484840-000	Miscellaneous	\$ 3,073	\$ 5,729	\$ 17	\$ 508	\$ 2,600	\$ 2,600	\$ 2,600	0.00%	\$ 2,500	-3.8%	\$ 2,500	0.0%	\$ 3,000	20.0%
	Subtotal	\$ 115,073	\$ 316,244	\$ 16,117	\$ 12,158	\$ 18,600	\$ 14,200	\$ 14,200	-23.7%	\$ 17,350	22.2%	\$ 17,500	0.9%	\$ 18,150	3.7%
	TOTAL	\$ 6,581,297	\$ 7,008,147	\$ 7,057,417	\$ 7,261,177	\$ 8,266,307	\$ 8,371,902	\$ 8,152,516	-1.4%	\$ 8,246,071	1.1%	\$ 9,222,829	11.8%	\$ 9,276,543	0.6%
	TOTAL WITHOUT SPECIAL REVENUE	\$ 6,581,297	\$ 7,008,147	\$ 7,057,417	\$ 7,261,177	\$ 8,266,307	\$ 8,371,902	\$ 8,152,516	-1.4%	\$ 8,246,071	1.1%	\$ 9,222,829	11.8%	\$ 9,276,543	0.6%



This section contains expenditures
for the Administrative and
Legislative branches of the
General Fund in
City Government.

City of Burlington 2017 Annual Budget

Administrative & Legislative
Administration
Finance
Mayor & Council
City Clerk
Elections
Assessor
Municipal Court
Attorney

GENERAL GOVERNMENT

ADMINISTRATION

The Administration Department is responsible for the day to day activity of the City of Burlington, including all aspects of personnel management, customer service, public information, and collecting various license fees, permit fees, fines and forfeitures. This department contains the City Administrator who provides management to the other departments in the City as defined by the Mayor and Common Council.

MISSION

Deliver quality service in a cost effective and efficient manner through promoting collaborative leadership and teamwork throughout the City of Burlington.

2017 GOALS

Implement the Downtown Strategic Plan initiatives to increase economic growth and stability downtown
 Implement and integrate a Capital Improvement Plan (CIP) with the city budget
 Work with property owners to redevelop the Dodge/Chestnut and Kuper Merchantile properties.
 Beautify the 256 W. State Street property
 Complete joint feasibility study with City, County, School Board, Library and Senior Center for new facility
 Complete the Burlington Community Pool Project
 Refine the property maintenance program and update city codes
 Implement the results of the comprehensive and benefit study.

2016 ACCOMPLISHMENTS

Worked with Racine County Economic Development Corporation, Burlington Chamber of Commerce and downtown business owners to complete the Downtown Strategic Plan
 Updated a comprehensive Capital Improvement Plan
 Completed the Aurora Medical Center project and related infrastructure
 Completed the ER TID 1 redevelopment project by seeking out new proposals or working with current development interests to construct a new downtown property that meets the goal of the strategic plan
 Completed the assessment, preliminary design and referendum for the Community Pool Project
 Completed a downtown parking study to evaluate parking needs and discrepancies
 Completed an employee compensation and benefit study
 Updated the employee handbook
 Began a property maintenance program with SafeBuilt

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
City Administrator	\$115,500	41.50%	\$47,933	\$48,412
Director of Admin Services	\$52,056	90.00%	\$46,850	\$47,318
PT Clerical	\$21,015	35.00%	\$7,247	\$7,429
Facilities Maint. Sup.	\$54,076	5.00%	\$2,664	\$2,731
FT Administrative Assist.	\$36,733	75.00%	\$27,144	\$27,825
TOTAL			\$131,837	\$133,715

GENERAL GOVERNMENT

ADMINISTRATION

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 138,917	40.19%	1.9%
Contract Services	\$ 45,392	13.13%	0.6%
Health Insurance	\$ 40,000	11.57%	0.5%
Benefits (Not Incl Ins.)	\$ 40,740	11.79%	0.6%
Repairs & Maintenance IT	\$ 28,000	8.10%	0.4%
All Other	\$ 52,608	15.22%	0.7%
TOTAL	\$ 345,656	100.00%	4.7%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 141,000	1.5%	\$ 143,115	1.5%	\$ 145,262	1.5%
Contract Services	\$ 45,846	2.0%	\$ 46,304	1.0%	\$ 46,767	1.0%
Health Insurance	\$ 40,400	1.0%	\$ 40,804	1.0%	\$ 41,212	1.0%
Benefits (Not Incl Ins.)	\$ 41,555	1.0%	\$ 41,970	1.0%	\$ 42,390	1.0%
Repairs & Maintenance IT	\$ 28,280	1.5%	\$ 28,563	1.0%	\$ 28,848	1.0%
All Other	\$ 53,134	1.0%	\$ 53,666	1.0%	\$ 54,202	1.0%
TOTAL	\$ 309,815	-10.4%	\$ 313,618	1.2%	\$ 317,470	1.2%

GENERAL GOVERNMENT

ADMINISTRATION												
Expenditure Summary												
Line Item	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-515132-111	Salaries and Wages	\$ 210,762	\$ 155,911	\$ 148,170	\$ 133,091	\$ 131,537	\$ 132,853	\$ 138,515	5.3%	\$ 140,593	\$ 142,702	\$ 144,842
100-515132-113	Overtime	\$ 214	\$ 200	\$ 380	\$ -	\$ 150	\$ 150	\$ 401	167.5%	\$ 401	\$ 401	\$ 401
100-515132-133	Longevity Pay	\$ 166	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ 100	\$ 100
100-515132-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -
100-515132-151	FICA	\$ 15,088	\$ 11,111	\$ 10,559	\$ 10,000	\$ 9,376	\$ 9,470	\$ 10,627	13.3%	\$ 10,840	\$ 11,056	\$ 11,278
100-515132-152	Retirement	\$ 13,752	\$ 10,408	\$ 11,292	\$ 8,566	\$ 8,812	\$ 9,044	\$ 9,446	7.2%	\$ 9,541	\$ 9,636	\$ 9,733
100-515132-153	Employee Benefits Corp (125)	\$ (2,269)	\$ (1,201)	\$ (1,029)	\$ 2,111	\$ (1,029)	\$ (1,000)	\$ (1,000)	-2.8%	\$ (1,000)	\$ (1,000)	\$ (1,000)
100-515132-154	Health Insurance	\$ 62,963	\$ 39,455	\$ 38,420	\$ 37,190	\$ 37,179	\$ 37,179	\$ 45,392	22.1%	\$ 45,846	\$ 48,596	\$ 51,512
100-515132-155	Life Insurance	\$ 668	\$ 157	\$ 133	\$ 95	\$ 150	\$ 120	\$ 123	-17.7%	\$ 125	\$ 127	\$ 129
100-515132-156	Vision	\$ 201	\$ 165	\$ 150	\$ 146	\$ 150	\$ 150	\$ 127	-15.4%	\$ 128	\$ 130	\$ 133
100-515132-157	Tuition Reimbursement/Training	\$ 5,300	\$ 5,850	\$ 8,740	\$ 3,425	\$ 10,800	\$ 10,800	\$ 10,800	0.0%	\$ 11,016	\$ 11,236	\$ 11,461
100-515132-158	Dental	\$ 3,285	\$ 2,119	\$ 1,915	\$ 1,740	\$ 1,915	\$ 1,750	\$ 1,767	-7.7%	\$ 1,785	\$ 1,803	\$ 1,821
100-515132-160	Workers Compensation Ins	\$ 2,559	\$ 3,728	\$ 3,304	\$ 2,896	\$ 3,304	\$ 3,000	\$ 3,000	-9.2%	\$ 3,030	\$ 3,060	\$ 3,091
100-515132-161	Unemployment	\$ 40	\$ 1,418	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515132-162	EAP Service	\$ 457	\$ 457	\$ 457	\$ 457	\$ 457	\$ 457	\$ 457	-0.1%	\$ 462	\$ 466	\$ 471
100-515132-211	Physicals		\$ 144	\$ 96	\$ 1,677	\$ 100	\$ 100	\$ 100	0.0%	\$ 102	\$ 103	\$ 105
100-515132-220	Utilities	\$ 7,555	\$ 6,839	\$ 6,383	\$ 5,163	\$ 6,500	\$ 5,000	\$ 5,000	-23.1%	\$ 5,300	\$ 5,618	\$ 5,955
100-515132-225	Telephone	\$ 5,807	\$ 5,656	\$ 6,579	\$ 8,411	\$ 6,600	\$ 2,100	\$ 2,100	-68.2%	\$ 2,184	\$ 2,271	\$ 2,362
100-515132-241	Repairs & Maintenance IT	\$ -	\$ -	\$ 27,157	\$ 26,720	\$ 28,000	\$ 28,000	\$ 28,000	0.0%	\$ 28,000	\$ 28,000	\$ 28,000
100-515132-242	Repairs & Maintenance Gen	\$ -	\$ 145	\$ 377	\$ 140	\$ 100	\$ 100	\$ 100	0.0%	\$ 100	\$ 100	\$ 100
100-515132-246	Repairs & Maint. Office Equip	\$ 18,404	\$ 11,628	\$ 755	\$ -	\$ 200	\$ 100	\$ 200	0.0%	\$ 204	\$ 208	\$ 212
100-515132-247	Repairs & Maint. Computer Equip	\$ 1,689	\$ 1,731	\$ 490	\$ 555	\$ 900	\$ 900	\$ 1,500	66.7%	\$ 1,545	\$ 1,591	\$ 1,639
100-515132-248	Repairs & Maint. Building	\$ 1,972	\$ 2,298	\$ 4,064	\$ 2,117	\$ 2,500	\$ 2,000	\$ 2,000	-20.0%	\$ 2,060	\$ 2,122	\$ 2,185
100-515132-298	Contract Services	\$ 57,387	\$ 64,151	\$ 29,441	\$ 63,891	\$ 40,000	\$ 40,000	\$ 40,000	0.0%	\$ 40,800	\$ 41,616	\$ 42,448
100-515132-310	Office Supplies & Postage	\$ 12,703	\$ 12,871	\$ 12,691	\$ 9,365	\$ 12,000	\$ 10,000	\$ 11,000	-8.3%	\$ 11,220	\$ 11,444	\$ 11,673
100-515132-311	Computer Software Maintenance	\$ 24	\$ 2,271	\$ 308	\$ -	\$ 200	\$ 200	\$ 200	0.0%	\$ 204	\$ 208	\$ 212
100-515132-324	Membership Dues	\$ 3,920	\$ 1,571	\$ 2,485	\$ 1,838	\$ 1,500	\$ 1,446	\$ 1,500	0.0%	\$ 1,515	\$ 1,530	\$ 1,545
100-515132-330	In-Service Training and Travel	\$ 7,363	\$ 5,903	\$ 1,710	\$ 6,624	\$ 4,500	\$ 3,000	\$ 4,500	0.0%	\$ 4,635	\$ 4,774	\$ 4,917
100-515132-344	Janitorial Supplies	\$ 477	\$ 320	\$ 403	\$ 502	\$ 400	\$ 250	\$ 400	0.0%	\$ 408	\$ 416	\$ 424
100-515132-390	Other Expenses	\$ 200	\$ 200	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0.0%	\$ 101	\$ 102	\$ 103
100-515132-399	Sundries	\$ 4,461	\$ 4,472	\$ 4,675	\$ 887	\$ 4,000	\$ 2,000	\$ 2,000	-50.0%	\$ 2,040	\$ 2,081	\$ 2,122
100-515132-505	Legal Fees	\$ 1,380	\$ 3,993	\$ 645	\$ 6,257	\$ 600	\$ 2,000	\$ 2,000	233.3%	\$ 2,000	\$ 2,000	\$ 2,000
100-515132-520	Property & Liability Expense	\$ 18,524	\$ 20,660	\$ 20,175	\$ 24,477	\$ 24,000	\$ 24,780	\$ 25,300	5.4%	\$ 25,806	\$ 26,322	\$ 26,849
100-515132-533	Copy Machine Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515132-570	Echo Lake Fire Expenditures	\$ -	\$ 27,108	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
	Building Inspector Costs out	\$ (123,724)	\$ -	\$ -						\$ -		
TOTAL		\$ 331,328	\$ 401,738	\$ 340,926	\$ 358,340	\$ 335,002	\$ 326,049	\$ 345,656	3.2%	\$ 350,989	\$ 358,822	\$ 366,825

GENERAL GOVERNMENT

FINANCE

Finance is responsible for the proper administration of the City's financial planning and management functions including preparing the Annual City Budget; coordinating the establishment and review of departmental objectives; billing for services; collecting and recording City revenues; managing the City's cash flow and investments; tabulating and collecting taxes; and keeping the City's books of accounts in accordance with recognized governmental accounting standards.

MISSION

Effectively manage all city funds in regards to timely payment of bills, accuracy of payroll and safety of investments.

2017 GOALS

Develop CIP/ERF Plans based on data input in Facility Dude
Implement Web Based Payroll Management Module for employee access to pay stubs and w-2
Improve HR Needs & Training
Maintain or improve AA- rating
Monitor funding needs for programs and expenditures

2016 ACCOMPLISHMENTS

Revised Employee Handbook
Upgraded Monthly Reporting to Department Heads via Web Based System (MiViewPoint)
Continued to Improve Monthly water billing update to provide budget to actuals sooner than in previous years
5 Year Financial Management Plan reviewed and implemented
Capital Improvement and Equipment Replacement software put in place
Payable, Payroll & Water attended Clarity update training

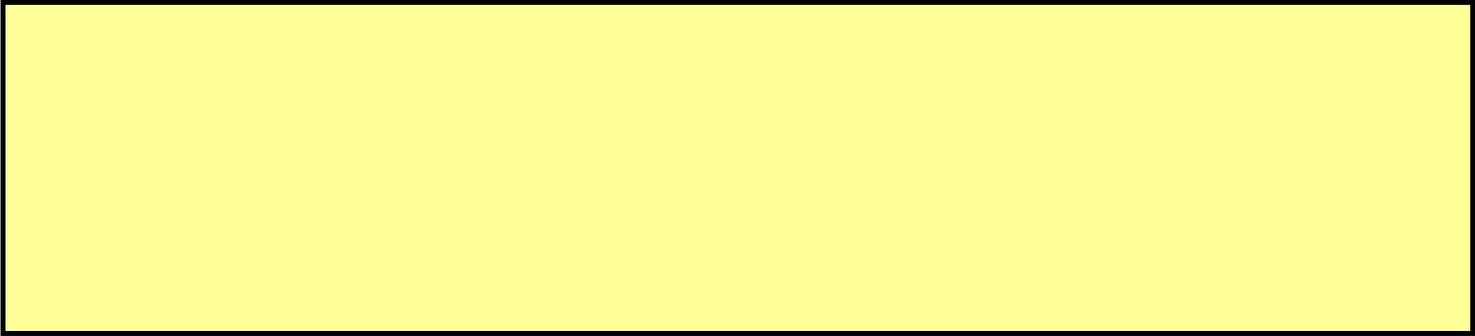
SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Budget Officer/Treasurer	\$64,726	46.50%	\$30,098	\$30,399
Payroll Clerk/Befits Coordinator	\$41,316	50.00%	\$20,658	\$20,865
Full Time Accounts Payable Clerk/Deputy Clerk	\$42,182	40.00%	\$16,873	\$17,041
Facilities Maintenance Supervisor	\$54,076	5.00%	\$2,664	\$2,731
		TOTAL	\$70,292	\$71,036

GENERAL GOVERNMENT

FINANCE

BUDGET NOTES



2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 71,036	36.3%	1.0%
Health Insurance	\$ 29,445	15.0%	0.4%
Property and Liability Ins	\$ 25,300	12.9%	0.3%
Benefits not Incl Ins.	\$ 15,673	8.0%	0.2%
Accounting and Auditing	\$ 13,800	7.0%	0.2%
All Other	\$ 40,505	20.7%	0.6%
TOTAL	\$ 195,758	100.0%	0.6%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 72,101	1.5%	\$ 73,183	1.5%	\$ 74,280	1.5%
Health Insurance	\$ 29,739	1.0%	\$ 30,036	1.0%	\$ 30,337	1.0%
Property and Liability Ins	\$ 25,553	1.0%	\$ 25,809	1.0%	\$ 28,389	10.0%
Benefits not Incl Ins.	\$ 15,829	1.0%	\$ 15,988	1.0%	\$ 16,148	1.0%
Accounting and Auditing	\$ 13,938	1.0%	\$ 14,077	1.0%	\$ 14,218	1.0%
All Other	\$ 40,910	1.0%	\$ 41,319	1.0%	\$ 41,732	1.0%
TOTAL	\$ 172,518	-11.9%	\$ 174,603	1.2%	\$ 176,715	1.2%

GENERAL GOVERNMENT

FINANCE												
Expenditure Summary												
Line Item	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-515141-111	Salaries	\$ 62,120	\$ 65,200	\$ 71,142	\$ 72,067	\$ 70,332	\$ 70,788	\$ 71,036	1.0%	\$ 71,850	\$ 72,928	\$ 74,022
100-515141-113	Overtime	\$ 466	\$ -	\$ -	\$ 82	\$ -	\$ (29)			\$ (29)	\$ (29)	\$ (29)
100-515141-133	Longevity	\$ 312	\$ 12	\$ -	\$ -	\$ 12	\$ -	\$ -				
100-515141-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515141-151	FICA	\$ 4,663	\$ 4,764	\$ 5,207	\$ 5,360	\$ 5,380	\$ 5,380	\$ 5,434	1.0%	\$ 5,488	\$ 5,597	\$ 5,709
100-515141-152	Retirement	\$ 5,486	\$ 6,441	\$ 7,475	\$ 4,896	\$ 7,685	\$ 4,800	\$ 4,830	-37.1%	\$ 4,848	\$ 4,896	\$ 4,945
100-515141-153	Employee Benefits	\$ 2	\$ 2	\$ 2	\$ 5	\$ 2	\$ 2	\$ 2	0.0%	\$ 2	\$ 2	\$ 2
100-515141-154	Health Insurance	\$ 25,769	\$ 27,660	\$ 29,255	\$ 29,904	\$ 30,493	\$ 30,305	\$ 29,445	-3.4%	\$ 33,335	\$ 35,335	\$ 37,455
100-515141-155	Life Insurance	\$ 209	\$ 144	\$ 178	\$ 186	\$ 183	\$ 210	\$ 275	50.3%	\$ 212	\$ 215	\$ 220
100-515141-156	Vision	\$ 125	\$ 81	\$ 86	\$ 86	\$ 86	\$ 86	\$ 86	0.0%	\$ 86	\$ 88	\$ 90
100-515141-157	Inservice Training	\$ 1,123	\$ 1,889	\$ 345	\$ 559	\$ 250	\$ 724	\$ 600	140.0%	\$ 739	\$ 753	\$ 769
100-515141-158	Dental	\$ 1,290	\$ 1,259	\$ 1,346	\$ 1,356	\$ 1,350	\$ 1,365	\$ 1,370	1.5%	\$ 1,379	\$ 1,392	\$ 1,406
100-515141-160	Workers Compensation	\$ 2,559	\$ 3,728	\$ 3,136	\$ 2,896	\$ 3,100	\$ 3,100	\$ 3,000	-3.2%	\$ 3,131	\$ 3,162	\$ 3,194
100-515141-161	Unemployment	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515141-162	EAP Program	\$ 59	\$ 59	\$ 59	\$ 377	\$ 60	\$ 88	\$ 75	25.0%	\$ 88	\$ 89	\$ 90
100-515141-163	Insurance Opt Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515141-211	Physicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515141-213	Accounting and Auditing	\$ 9,210	\$ 14,100	\$ 13,060	\$ 13,250	\$ 21,200	\$ 13,500	\$ 13,800	-34.9%	\$ 13,655	\$ 13,812	\$ 13,971
100-515141-215	Bond Rating Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500		\$ 1,508	\$ 1,515	\$ 1,523
100-515141-220	Utilities	\$ 2,080	\$ 3,610	\$ 3,765	\$ 3,128	\$ 3,700	\$ 3,442	\$ 3,600	-2.7%	\$ 3,648	\$ 3,867	\$ 4,099
100-515141-225	Telephone	\$ 3,226	\$ 4,055	\$ 5,157	\$ 6,404	\$ 4,000	\$ 2,958	\$ 3,500	-12.5%	\$ 3,076	\$ 3,199	\$ 3,327
100-515141-241	Repairs & Maint. IT	\$ -	\$ -	\$ 900	\$ 1,826	\$ 700	\$ 700	\$ 1,000	42.9%			
100-515141-242	Repairs & Maint. Services Other	\$ -	\$ -	\$ 6	\$ -	\$ -	\$ -	\$ -				
100-515141-246	Repairs & Maint. Services Office Equip	\$ 427	\$ 240	\$ 309	\$ 632	\$ 250	\$ 100	\$ 250	0.0%	\$ 101	\$ 102	\$ 103
100-515141-247	Computer Replacement	\$ 450	\$ 662	\$ 490	\$ -	\$ 900	\$ 791	\$ 1,200	33.3%	\$ 700	\$ 1,500	\$ 700
100-515141-248	Rep & Maint. Building	\$ 965	\$ 2,926	\$ 1,149	\$ 304	\$ 700	\$ 700	\$ 500	-28.6%	\$ 714	\$ 728	\$ 743
100-515141-298	Contract Services	\$ 9,020	\$ 14,332	\$ 8,993	\$ 8,119	\$ 8,900	\$ 10,750	\$ 9,000	1.1%	\$ 10,858	\$ 10,966	\$ 11,076
100-515141-310	Office Supplies & Postage	\$ 7,834	\$ 6,443	\$ 10,478	\$ 7,200	\$ 6,700	\$ 7,000	\$ 7,100	6.0%	\$ 7,140	\$ 7,283	\$ 7,428
100-515141-311	Computer Software Maintenance	\$ 3,124	\$ 6,674	\$ 2,826	\$ -	\$ 250	\$ 250	\$ 500	100.0%	\$ 255	\$ 260	\$ 265
100-515141-312	Computer Supplies & Maintenance	\$ -	\$ 71	\$ 30	\$ 31	\$ 50	\$ 50	\$ 200	300.0%	\$ 51	\$ 52	\$ 53
100-515141-313	Printing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515141-324	Membership Dues	\$ 110	\$ 65	\$ 265	\$ 265	\$ 100	\$ 160	\$ 275	175.0%	\$ 162	\$ 165	\$ 167
100-515141-330	Travel	\$ 3,505	\$ 2,403	\$ 1,397	\$ 1,612	\$ 500	\$ 1,400	\$ 1,700	240.0%	\$ 1,442	\$ 1,485	\$ 1,530
100-515141-344	Janitor Supplies	\$ 277	\$ 184	\$ 263	\$ 312	\$ 250	\$ 250	\$ 300	20.0%	\$ 253	\$ 255	\$ 258
100-515141-399	Misc. Exp/Publication	\$ 4,586	\$ 156	\$ 358	\$ 1,019	\$ 300	\$ 600	\$ 800	166.7%	\$ 606	\$ 612	\$ 618
100-515141-410	Bank Fees/Credit Cards	\$ -	\$ 2,670	\$ 4,497	\$ 4,822	\$ 5,000	\$ 6,500	\$ 7,000	40.0%	\$ 6,630	\$ 6,763	\$ 6,898
100-515141-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
100-515141-510	Insurance Bond	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,300	\$ 1,400	0.0%	\$ 1,307	\$ 1,313	\$ 1,320
100-515141-520	Property and Liability Ins	\$ 18,275	\$ 20,726	\$ 20,175	\$ 24,453	\$ 24,500	\$ 24,780	\$ 25,300	3.3%	\$ 25,276	\$ 25,781	\$ 26,297
100-515141-533	Copy Machine Rental	\$ 527	\$ 514	\$ 563	\$ 620	\$ 560	\$ 620	\$ 680	21.4%	\$ 620	\$ 620	\$ 620
TOTAL		\$ 169,208	\$ 192,471	\$ 194,309	\$ 193,171	\$ 198,893	\$ 194,169	\$ 195,758	-1.6%	\$ 199,130	\$ 204,709	\$ 208,868

GENERAL GOVERNMENT

LEGISLATIVE: Mayor & City Council

The Mayor and City Council exercises all legislative powers of the City; approves the City's financial plan; sets the tax rate, utility rates and other user fees and charges; sets policies, goals, and objectives to direct the City's growth and development; and adopts ordinances, rules, and regulations as necessary for the general welfare of the community and its visitors.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Mayor	\$7,200	50.00%	\$3,600	\$3,600
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
TOTAL			\$18,000	\$18,000

BUDGET NOTES

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2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 50,000	38.8%	0.7%
Festival/Fireworks/Block Party	\$ 18,000	14.0%	0.2%
Publications	\$ 16,000	12.4%	0.2%
Printing	\$ 12,000	9.3%	0.2%
Membership Dues	\$ 6,500	5.0%	0.1%
All Other	\$ 26,450	20.5%	0.4%
TOTAL	\$ 128,950	100.0%	1.8%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 18,000	-64.0%	\$ 18,000	0.0%	\$ 18,000	0.0%
Festival/Fireworks/Block Party	\$ 18,180	1.0%	\$ 18,362	1.0%	\$ 18,545	1.0%
Publications	\$ 16,160	1.0%	\$ 16,322	1.0%	\$ 16,485	1.0%
Printing	\$ 12,120	1.0%	\$ 12,241	1.0%	\$ 12,364	1.0%
Membership Dues	\$ 6,565	1.0%	\$ 6,631	1.0%	\$ 6,697	1.0%
All Other	\$ 26,715	1.0%	\$ 26,982	1.0%	\$ 27,251	1.0%
TOTAL	\$ 97,740	-24.2%	\$ 98,537	0.8%	\$ 99,342	0.8%

GENERAL GOVERNMENT

MAYOR & COUNCIL

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-515111-111	Regular Salaries	\$ 17,997	\$ 17,998	\$ 17,998	\$ 17,998	\$ 18,000	\$ 18,000	\$ 18,000	0.0%
100-515111-151	Social Security	\$ 1,348	\$ 1,348	\$ 1,348	\$ 1,348	\$ 1,350	\$ 1,350	\$ 1,350	0.0%
100-515111-241	Repairs & Maint IT		\$ -	\$ 300	\$ 179	\$ 200	\$ 1,450	\$ 1,500	650.0%
100-515111-246	Repairs & Maint Office Equipment	\$ 1,039	\$ 205	\$ -	\$ 75	\$ 500	\$ 100	\$ 100	-80.0%
100-515111-247	Repairs & Maint Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	
100-515111-248	Repairs & Maint Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 100	
100-515111-265	Festival/Fireworks/Block Party	\$ 12,150	\$ -	\$ 15,346	\$ 12,877	\$ 16,000	\$ 16,000	\$ 16,000	0.0%
100-515111-298	Contract Services	\$ 35,667	\$ -	\$ 72	\$ 10,595	\$ 17,000	\$ 17,000	\$ 6,000	-64.7%
100-515111-310	Office Supplies & Postage	\$ 3,227	\$ 1,765	\$ 3,560	\$ 3,466	\$ 3,300	\$ 2,500	\$ 4,000	21.2%
100-515131-310	Mayor Office Supplies & Postage	\$ 223	\$ 10	\$ 231	\$ 14	\$ 50	\$ 50	\$ 50	0.0%
100-515111-313	Printing	\$ (270)	\$ 2,403	\$ 3,136	\$ 5,383	\$ 5,000	\$ -	\$ 5,600	12.0%
100-515111-324	Membership Dues	\$ 2,943	\$ 3,243	\$ 3,217	\$ 3,475	\$ 3,350	\$ 3,094	\$ 3,350	0.0%
100-515111-330	Travel	\$ 25	\$ 528	\$ 93	\$ 478	\$ 200	\$ 500	\$ 500	150.0%
100-515131-330	Mayor Travel	\$ 25	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	0.0%
100-515111-390	Supplies & Other Expenses	\$ 6,328	\$ 19,910	\$ 305	\$ 3,749	\$ -	\$ 100	\$ 2,700	
100-515131-390	Mayor Supplies & Other Expenses	\$ 6,328	\$ -	\$ 100	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
100-515111-399	Publications	\$ 5,161	\$ 4,671	\$ 4,958	\$ 2,870	\$ 6,500	\$ 4,500	\$ 6,500	0.0%
100-515111-505	Legal Fees		\$ -	\$ -	\$ -	\$ -			
100-515111-800	Capital Outlay		\$ -	\$ -	\$ -	\$ -			
100-515131-800	Mayor Capital Outlay		\$ -	\$ -	\$ -	\$ 36,000	\$ 36,000	\$ 50,000	38.9%
100-515111-520	Property & Liability Insurance		\$ -	\$ -	\$ -	\$ -			
TOTAL		\$ 92,192	\$ 52,080	\$ 50,663	\$ 62,507	\$ 108,650	\$ 102,044	\$ 128,950	18.7%

GENERAL GOVERNMENT

LEGISLATIVE: CITY CLERK, ELECTIONS & ASSESSOR

The City Clerk is appointed by the Mayor and Council and is the custodian of official City records, ordinances, and Council proceedings. Elections maintains rolls of registered voters, polling places and absentee ballots. The City contracts with outside appraisal services to determine assessed values of properties located within the City limits and represent the City at the Board of Review.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
CITY CLERK				
City Clerk	\$46,797	50.00%	\$23,399	\$23,750
Deputy Clerk	\$1,034	100.00%	\$1,034	\$1,050
ELECTIONS				
Poll Workers	\$6,500	100.00%	\$13,000	\$7,000
TOTAL			\$37,433	\$31,799

MISSION

To deliver the highest level of customer service and optimize citizen access to local government, ensuring compliance with state statutes and City ordinances

2017 GOALS

Complete data entry into License Manager and utilize for all license and permit renewals in 2017 (includes implementation of a business license to be issued to all new and existing businesses in the City of Burlington).
 Implement AgendaQuick software with department heads for the preparation of Council meeting agendas and packets.
 Coordinate with administration to help develop a Community Engagement Program for the City of Burlington.
 Continue to work with Burlington High School and Catholic Central to educate and create interest among high school students to become more involved in the election process and volunteer their time during elections for community service hours.
 Create interest among current election inspectors to begin the process of potentially assuming a future role as chief election inspector.

2016 ACCOMPLISHMENTS

Successfully ran four elections and provided inspector training courses for each election.
 Thoroughly researched an alternate polling location for Wards 5-10. It was determined by both Council and Staff to retain United Methodist Church as the second polling location and continue to utilize this facility until a larger site becomes available.
 Created an election inspector information application for election inspectors seeking reappointment. Updated all poll worker records that now include better contact information, preferred polling location, election availability, and preference of a split shift or full day; as well as training dates to ensure they are meeting the state qualifications.
 Gave a presentation to the BHS Government AP students about elections and registration. Through this training, 8 high school student volunteers were recruited for the November 2016 election.
 Acquired License Manager Software Program in order to keep better track of customer information, licenses, permits, and payments with the ability to print reports.
 Acquired AgendaQuick in order to streamline the agenda process and enhance efficiencies throughout the various departments responsible for submitting agenda items and compiling meeting packets. Training was completed via phone sessions.
 Attended Treasurer's Completion year in Green Bay and received the Treasurer's Completion Certificate.

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 25,291	49.7%	0.3%
Health Insurance	\$ 10,580	20.8%	0.1%
General Code & Misc Publication	\$ 8,000	15.7%	0.1%
Benefits (not inc ins.)	\$ 4,584	9.0%	0.1%
Travel	\$ 800	1.6%	0.0%
All Other	\$ 1,620	3.2%	0.0%
TOTAL	\$ 50,876	100.0%	0.7%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 25,671	1.5%	\$ 26,056	1.5%	\$ 26,447	1.5%
Health Insurance	\$ 10,792	2.0%	\$ 11,008	2.0%	\$ 11,228	2.0%
General Code & Misc Publication	\$ 8,080	1.0%	\$ 8,161	1.0%	\$ 8,242	1.0%
Benefits (not inc ins.)	\$ 4,630	1.0%	\$ 4,676	1.0%	\$ 4,723	1.0%
Travel	\$ 808	1.0%	\$ 816	1.0%	\$ 824	1.0%
All Other	\$ 1,636	1.0%	\$ 1,653	1.0%	\$ 1,669	1.0%
TOTAL	\$ 43,537	1.5%	\$ 44,209	1.5%	\$ 44,891	1.5%

GENERAL GOVERNMENT

CITY CLERK

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-515140-111	Salaries and Wages	\$27,991	\$22,993	\$23,808	\$24,175	\$ 25,057	\$ 25,057	\$ 24,841	-0.9%	\$ 25,214	\$ 25,592	\$ 25,976
100-515140-113	Overtime	\$ -	\$ -	\$ -	\$ 427	\$ 608	\$ 608	\$ 450	-26.0%	\$ 450	\$ 450	\$ 450
100-515140-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515140-151	FICA	\$ 1,833	\$ 1,969	\$ 1,804	\$ 1,882	\$ 1,917	\$ 1,917	\$ 1,935	0.9%	\$ 1,964	\$ 1,993	\$ 2,023
100-515140-152	Retirement	\$ 1,565	\$ 1,640	\$ 1,737	\$ 1,673	\$ 1,614	\$ 1,614	\$ 1,734	7.4%	\$ 1,738	\$ 1,743	\$ 1,747
100-515140-153	Employee Benefits Corp (125)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515140-154	Health Insurance	\$11,619	\$ 8,015	\$10,611	\$10,989	\$ 11,170	\$ 11,170	\$ 10,580	-5.3%	\$ 11,638	\$ 12,337	\$ 13,077
100-515140-155	Life Insurance	\$ 240	\$ 25	\$ 32	\$ 35	\$ 35	\$ 35	\$ 22	-38.3%	\$ 22	\$ 22	\$ 23
100-515140-156	Vision	\$ 75	\$ 2	\$ 1	\$ 1	\$ 2	\$ 2	\$ 2	0.0%	\$ 2	\$ 2	\$ 2
100-515140-157	Inservice Training	\$ (48)	\$ 1,093	\$ -	\$ 459	\$ 650	\$ 650	\$ 650	0.0%	\$ 657	\$ 663	\$ 670
100-515140-158	Dental	\$ 390	\$ 197	\$ 219	\$ 220	\$ 220	\$ 283	\$ 224	1.6%	\$ 226	\$ 228	\$ 230
100-515140-160	Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515140-162	EAP Service	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	0.0%	\$ 18	\$ 18	\$ 18
100-515140-241	Repairs & Maint IT	\$ -	\$ -	\$ 250	\$ 383	\$ 500	\$ 500	\$ 500	0.0%	\$ 500		
100-515140-246	Repairs & Maint. Office Equip	\$ 124	\$ 1,103	\$ -	\$ 300	\$ 200	\$ 200	\$ 200	0.0%	\$ 202	\$ 204	\$ 206
100-515140-247	Repairs & Maint Computer	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ 200	\$ 200	-77.8%	\$ 202	\$ 204	\$ 206
100-515140-248	Repairs & Maint Building	\$ 154	\$ 103	\$ 109	\$ 66	\$ 50	\$ 60	\$ 60	20.0%	\$ 60		
100-515140-310	Office Supplies & Postage	\$ 604	\$ 957	\$ 882	\$ 628	\$ 700	\$ 500	\$ 500	-28.6%	\$ 505	\$ 510	\$ 515
100-515140-324	Membership Dues	\$ 90	\$ 120	\$ 100	\$ 65	\$ 110	\$ 130	\$ 150	36.4%	\$ 152	\$ 153	\$ 155
100-515140-330	Travel	\$ 763	\$ 1,308	\$ 2,743	\$ 2,137	\$ 1,100	\$ 1,100	\$ 800	-27.3%	\$ 808	\$ 816	\$ 824
100-515140-344	Janitor Suplies	\$ 38	\$ 1	\$ 2	\$ -	\$ 10	\$ 10	\$ 10	0.0%	\$ 10		
100-515140-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515140-399	General Code & Misc Publication	\$10,658	\$ 3,824	\$ 6,487	\$ 4,972	\$ 8,000	\$ 8,000	\$ 8,000	0.0%	\$ 8,160	\$ 8,323	\$ 8,490
100-515140-520	Property & Liability Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
TOTAL		\$56,114	\$43,368	\$48,804	\$48,429	\$ 52,861	\$ 52,054	\$ 50,876	-3.8%	\$ 52,527	\$ 53,259	\$ 54,612

GENERAL GOVERNMENT

ELECTIONS

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-515142-111	Salaries and Wages	\$20,655	\$4,154	\$ 8,539	\$ 2,215	\$ 16,000	\$ 15,268	\$ 7,500	-53.1%	\$ 8,500	\$ 8,500	\$16,000
100-515142-113	Overtime	\$ 968	\$ 99	\$ 764	\$ -	\$ 1,000	\$ 1,200	\$ 500	-50.0%	\$ 150	\$ 150	\$ 1,000
100-515142-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
100-515142-151	FICA	\$ 71	\$ 23	\$ 58	\$ -	\$ -	\$ 100	\$ 55		\$ 56	\$ 57	\$ 58
100-515142-152	Retirement	\$ 114	\$ 43	\$ 107	\$ -	\$ -	\$ 80	\$ 50		\$ 51	\$ 51	\$ 52
100-515142-154	Health Insurance	\$ 501	\$ 189	\$ 280	\$ -	\$ -	\$ 325	\$ 280		\$ 308	\$ 326	\$ 346
100-515142-156	Vision Insurance				\$ -		\$ 2	\$ 1				
100-515142-157	Training				\$ -		\$ -	\$ -				
100-515142-158	Dental				\$ -		\$ 25	\$ 12				
100-515142-160	Workers Comp				\$ -		\$ -	\$ -				
100-515142-190	Personal Services				\$ -		\$ -	\$ -				
100-515142-246	Voting Machine Maintenance	\$ 1,080	\$1,100	\$ 600	\$ 800	\$ 1,200	\$ 1,200	\$ 1,500	25.0%	\$ 600	\$ 1,100	\$ 1,200
100-515142-282	Poll Workers Wages	\$20,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515142-310	Operation Supplies	\$ 2,565	\$1,037	\$ 1,461	\$ 505	\$ 3,000	\$ 3,000	\$ 1,500	-50.0%	\$ 1,500	\$ 1,530	\$ 3,200
100-515142-321	Ballots & Advertising	\$12,144	\$1,858	\$ 8,844	\$ 2,399	\$ 15,000	\$ 10,000	\$ 8,000	-46.7%	\$ 9,000	\$ 8,840	\$15,000
100-515142-330	Travel	\$ 293	\$ 94	\$ 129	\$ 23	\$ 300	\$ 300	\$ 150	-50.0%	\$ 150	\$ 150	\$ 300
100-515142-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-515142-532	Rent	\$ 900	\$ 300	\$ 300	\$ 150	\$ 900	\$ 900	\$ 600	-33.3%	\$ 300	\$ 300	\$ 900
TOTAL		\$59,947	\$8,897	\$21,082	\$ 6,092	\$ 37,400	\$ 32,400	\$ 20,148	-46.1%	\$20,614	\$21,004	\$38,055

GENERAL GOVERNMENT

ASSESSOR												
Expenditure Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-515154-111	Salaries and Wages	\$15,633	\$10,822	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-133	Longevity Pay	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-141	Board of Review	\$ 742	\$ 389	\$ 1,050	\$ 547	\$ 600	\$ 1,000	\$ 1,000	66.7%	\$ 1,000	\$ 1,000	\$ 1,000
100-515154-151	FICA	\$ 1,218	\$ 814	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-152	Retirement	\$ 1,464	\$ 1,439	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-154	Health Insurance	\$ 2,964	\$ 3,522	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-155	Life Insurance	\$ 34	\$ 4	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-158	Dental	\$ 140	\$ 125	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-225	Telephone	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-298	Contract Services-Assessor Fees	\$19,850	\$34,000	\$44,500	\$44,500	\$44,500	\$ 44,500	\$ 44,500	0.0%	\$ 44,500	\$ 45,835	\$ 45,390
100-515154-299	Contract Services-WIDOR (Manuf.)	\$ 4,047	\$ 3,584	\$ 3,496	\$ 4,186	\$ 3,600	\$ 4,000	\$ 4,000	11.1%	\$ 4,060	\$ 4,121	\$ 4,183
100-515154-310	Office Supplies & Postage	\$ 339	\$ 352	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-330	Inservice Training and Travel	\$ 67	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
100-515154-900	Assessor Error	\$ -	\$ 8,818	\$ 6,066	\$ 3,428	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	\$ 2,000	\$ 2,000
	TOTAL	\$46,497	\$63,868	\$55,113	\$52,660	\$50,700	\$ 51,500	\$ 51,500	1.6%	\$ 51,560	\$ 52,956	\$ 52,573

GENERAL GOVERNMENT

LEGISLATIVE: Municipal Court & City Attorney

The City provides the Citizens of Burlington with a Municipal Court of the highest ethical and professional standards. The Municipal Court tries and determines all cases arising under the City's Code of Ordinances, and under other orders, rules, or regulations of the City or its Officials. The City Attorney provides legal advice to the Mayor, City Council, City departments, boards and commissions, and represents the City in all legal proceedings.

2017 GOALS

2016 ACCOMPLISHMENTS

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Municipal Court Judge	\$8,000	100.00%	\$8,000	\$8,000
Municipal Court Clerk	\$31,392	100.00%	\$31,392	\$31,706
TOTAL			\$39,392	\$39,706

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 40,009	51.5%	0.55%
Benefits (Not Incl Ins.)	\$ 27,833	35.9%	0.38%
Contract Services	\$ 3,700	4.8%	0.05%
Municipal Court Contract	\$ 3,061	3.9%	0.04%
Office Supplies & Postage	\$ 3,000	3.9%	0.04%
All Other	\$ 24	0.0%	0.00%
TOTAL	\$ 77,627	100.0%	1.1%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 40,609	1.5%	\$ 41,218	1.5%	\$ 41,836	1.5%
Benefits (Not Incl Ins.)	\$ 28,111	1.0%	\$ 28,393	1.0%	\$ 28,677	1.0%
Contract Services	\$ 3,737	1.0%	\$ 3,774	1.0%	\$ 3,812	1.0%
Municipal Court Contract	\$ 3,091	1.0%	\$ 3,122	1.0%	\$ 3,153	1.0%
Office Supplies & Postage	\$ 3,030	1.0%	\$ 3,060	1.0%	\$ 3,091	1.0%
All Other	\$ 25	1.0%	\$ 25	1.0%	\$ 25	1.0%
TOTAL	\$ 78,603	1.3%	\$ 79,592	1.3%	\$ 80,594	1.3%

GENERAL GOVERNMENT

MUNICIPAL COURT												
Expenditure Summary												
Acct	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-515121-111	Salaries and Wages	\$35,702	\$36,231	\$37,369	\$39,024	\$39,989	\$ 39,392	\$ 39,706	-0.7%	\$ 40,302	\$ 40,906	\$ 41,520
100-515121-113	Overtime	\$ 65	\$ 246	\$ -	\$ 291	\$ 508	\$ 300	\$ 303	-40.4%	\$ 600	\$ 600	\$ 600
100-515121-142	Witness Fees	\$ 365	\$ -	\$ 445	\$ 35	\$ 450	\$ 75	\$ 75	-83.3%	\$ 400	\$ 400	\$ 400
100-515121-151	FICA	\$ 2,753	\$ 2,814	\$ 2,813	\$ 3,053	\$ 3,098	\$ 3,100	\$ 3,061	-1.2%	\$ 3,107	\$ 3,153	\$ 3,200
100-515121-152	Retirement	\$ 3,368	\$ 3,844	\$ 4,167	\$ 2,108	\$ 4,374	\$ 2,125	\$ 2,177	-50.2%	\$ 2,198	\$ 2,220	\$ 2,243
100-515121-153	Employee Benefits Corp (125)	\$ -	\$ 4	\$ 4	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515121-154	Health Insurance					\$ -	\$ 20,047	\$ 21,161				
100-515121-157	Training	\$ 625	\$ 845	\$ 645	\$ 1,204	\$ 35	\$ 1,500	\$ 1,400	3900.0%	\$ 1,500	\$ 1,550	\$ 1,600
100-515121-161	Unemployment	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-515121-162	EAP Service	\$ 35	\$ 35	\$ 35	\$ 35	\$ 40	\$ 35	\$ 35	-12.5%	\$ 36	\$ 36	\$ 37
100-515121-225	Telephone		\$ 150	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	0.0%	\$ 122	\$ 124	\$ 125
100-515121-241	Repairs & Maint. IT		\$ -	\$ 200	\$ 154	\$ -	\$ 800	\$ 800		\$ 800		
100-515121-243	Service Contracts	\$ 950	\$ 1,565	\$ 166	\$ 207	\$ 1,200	\$ 1,200	\$ 200	-83.3%	\$ 203	\$ 206	\$ 209
100-515121-246	Repairs & Maint. Office Equip	\$ -	\$ 259	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0.0%	\$ 102	\$ 103	\$ 105
100-515121-248	Repairs & Maint. Office Bldg	\$ -	\$ 133	\$ 109	\$ 66	\$ 100	\$ 150	\$ 150	50.0%	\$ 152	\$ 155	\$ 157
100-515121-294	Jail Costs	\$ 1,100	\$ 690	\$ 570	\$ 50	\$ 700	\$ 100	\$ 100	-85.7%	\$ 102	\$ 103	\$ 105
100-515121-298	Contract Services	\$ -	\$ 2,787	\$ 3,231	\$ 3,327	\$ 3,400	\$ 3,500	\$ 3,700	8.8%	\$ 3,737	\$ 3,774	\$ 3,812
100-515121-310	Office Supplies & Postage	\$ 2,658	\$ 3,276	\$ 2,653	\$ 2,786	\$ 2,700	\$ 2,700	\$ 3,000	11.1%	\$ 3,060	\$ 3,121	\$ 3,184
100-515121-311	Computer Software Maintenance	\$ 12	\$ 719	\$ 6	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
100-515121-330	Travel	\$ 1,308	\$ 1,346	\$ 1,118	\$ 648	\$ 1,250	\$ 1,250	\$ 1,300	4.0%	\$ 1,303	\$ 1,305	\$ 1,308
100-515121-344	Janitor Supplies	\$ 36	\$ 25	\$ 33	\$ 38	\$ 33	\$ 38	\$ 40	21.2%	\$ 40	\$ 41	\$ 41
100-515121-520	Property & Liability Expense	\$ 100	\$ 100	\$ 200	\$ 100	\$ 200	\$ 200	\$ 200	0.0%	\$ 204	\$ 208	\$ 212
100-515121-505	Legal Fees		\$ -	\$ -	\$ -	\$ -	\$ -					
TOTAL		\$49,084	\$55,068	\$53,883	\$53,245	\$58,297	\$ 76,732	\$ 77,627	33.2%	\$ 57,966	\$ 58,006	\$ 58,857

GENERAL GOVERNMENT

ATTORNEY: 100-515161

Expenditure Summary

Acct	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-515161-220	Attorney Contract	\$ 29,070	\$ 36,518	\$ 35,093	\$ 44,824	\$ 50,000	\$ 50,000	\$ 55,000	10.0%	\$ 45,825	\$ 46,512	\$ 47,210
100-515161-272	Municipal Court	\$ 42,210	\$ 51,445	\$ 24,915	\$ 49,478	\$ 42,000	\$ 42,000	\$ 50,000	19.0%	\$ 50,750	\$ 51,511	\$ 52,284
100-515161-298	Contract Services	\$ 47,025	\$ 3,848	\$ 2,967	\$ 4,522	\$ 3,000	\$ 5,000	\$ 5,000	66.7%	\$ 5,075	\$ 5,151	\$ 5,228
100-515161-300	Judgement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
TOTAL		\$ 118,305	\$ 91,811	\$ 62,975	\$ 98,823	\$ 95,000	\$ 97,000	\$ 110,000	15.8%	\$ 101,650	\$ 103,175	\$ 104,722



This section contains the expenditures for the Public Safety (Police, Fire and Building Inspector) branch of the General Fund in City Government.

City of Burlington 2017 Annual Budget

Public Safety
Police
Fire
Building Inspector

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE

The Burlington Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and community crime prevention services. Our Police Department is committed to employing the highest standards of performance, best practices in policing, and accountability, and reflecting the values of the city it

MISSION

"It is the mission of the Burlington Police Department to protect life and property through fair and impartial enforcement of the law. We strive for excellence through our community partnerships to maintain and enhance a high quality of life in the City of Burlington."

2017 GOALS

- External Leadership Training for Field Training Officers
- Incident Command System Training
- K-9 Program
- Property Room Audit

2016 ACCOMPLISHMENTS

- Became members of the Wisconsin Internet Crimes Against Children Task Force (ICAC)
- Implemented a Case Management System
- In-squad GPS integration
- Introduce collaborative training with Racine County Sheriff's Department
- New Rifle Optics
- Web-Based TraCS

BUDGET NOTES

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Chief of Police	\$91,350	100.00%	\$91,350	\$92,720
Lieutenant	\$81,999	100.00%	\$81,999	\$83,229
Sergeant	\$72,203	100.00%	\$72,203	\$73,286
Sergeant Detective	\$72,203	100.00%	\$72,203	\$73,286
Sergeant	\$72,203	100.00%	\$72,203	\$73,286
Sergeant	\$72,203	100.00%	\$72,203	\$73,286
Investigator	\$65,521	100.00%	\$65,521	\$66,504
Admin. Services Mgr.	\$71,473	100.00%	\$71,473	\$72,188
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733
Crossing Guards	\$7,733	100.00%	\$7,733	\$7,733

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE

Dispatcher	\$37,421	100.00%	\$39,062	\$37,796
Dispatcher	\$37,421	100.00%	\$35,969	\$37,796
Dispatcher	\$37,421	100.00%	\$36,068	\$37,796
PT Dispatcher	\$13,306	100.00%	\$30,487	\$13,439
Dispatcher	\$38,395	100.00%	\$36,565	\$38,779
Dispatcher	\$31,717	100.00%	\$36,565	\$32,034
Patrol Officer	\$57,208	100.00%	\$60,632	\$58,066
Patrol Officer	\$64,986	100.00%	\$60,528	\$65,960
Patrol Officer	\$64,236	100.00%	\$60,528	\$65,199
Patrol Officer	\$64,236	100.00%	\$61,852	\$65,199
Patrol Officer	\$57,208	100.00%	\$61,852	\$58,066
Patrol Officer	\$64,236	100.00%	\$61,956	\$65,199
Patrol Officer	\$64,236	100.00%	\$61,956	\$65,199
Patrol Officer	\$64,236	100.00%	\$63,176	\$65,199
Patrol Officer	\$50,421	100.00%	\$56,456	\$51,177
Patrol Officer	\$64,236	100.00%	\$54,984	\$65,199
Patrol Officer	\$50,421	100.00%	\$54,984	\$51,177
Patrol Officer	\$50,421	100.00%	\$48,935	\$51,177
Patrol Officer	\$50,421	100.00%	\$10,166	\$51,177
Facilities Maint. Sup.	\$54,076	65.00%	\$35,150	\$35,501
TOTAL			\$1,628,890	\$1,680,784

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 1,816,846	62.3%	24.9%
Benefits (Not Incl Ins.)	\$ 440,806	15.1%	6.0%
Health Insurance	\$ 380,969	13.1%	5.2%
Fuel, Oil and Lubricants	\$ 40,800	1.4%	0.6%
Utility Services	\$ 40,000	1.4%	0.5%
All Other	\$ 199,020	6.8%	2.7%
TOTAL	\$ 2,918,440	100.0%	40.0%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 1,844,098	1.5%	\$ 1,871,760	1.5%	\$ 1,899,836	1.5%
Benefits (Not Incl Ins.)	\$ 445,214	1.0%	\$ 449,666	1.0%	\$ 454,163	1.0%
Health Insurance	\$ 384,778	1.0%	\$ 388,626	1.0%	\$ 392,512	1.0%
Fuel, Oil and Lubricants	\$ 42,024	3.0%	\$ 43,285	3.0%	\$ 44,150	2.0%
Utility Services	\$ 42,000	5.0%	\$ 42,840	2.0%	\$ 43,697	2.0%
All Other	\$ 201,010	1.0%	\$ 203,020	1.0%	\$ 205,051	1.0%
TOTAL	\$ 2,574,346	-11.8%	\$ 2,610,571	1.4%	\$ 2,646,896	1.4%

GENERAL GOVERNMENT

PUBLIC SAFETY - POLICE

Expenditure Summary												
Line Item	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-525211-111	Salaries	\$ 1,672,379	\$ 1,689,377	\$ 1,682,012	\$ 1,645,443	\$ 1,678,354	\$ 1,690,000	\$ 1,763,346	5.1%	\$ 1,789,796	\$ 1,816,643	\$ 1,843,892
100-525211-113	Overtime	\$ 42,240	\$ 40,361	\$ 49,567	\$ 55,602	\$ 35,000	\$ 50,000	\$ 40,000	14.3%	\$ 40,000	\$ 35,000	\$ 35,000
100-525211-114	Holiday Pay-Bonuses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-525211-115	Shift Commander	\$ 11,914	\$ 12,174	\$ 12,650	\$ 13,659	\$ 13,000	\$ 12,000	\$ 13,500	3.8%	\$ 13,703	\$ 13,908	\$ 14,117
100-525211-133	Longevity	\$ 3,161	\$ -	\$ -	\$ 610	\$ -	\$ 600	\$ 600		\$ 609	\$ 618	\$ 627
100-525211-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525211-151	FICA	\$ 131,299	\$ 133,135	\$ 133,006	\$ 130,722	\$ 138,509	\$ 138,500	\$ 143,081	3.3%	\$ 145,228	\$ 147,406	\$ 149,617
100-525211-152	Retirement	\$ 262,748	\$ 265,280	\$ 224,991	\$ 171,660	\$ 159,380	\$ 169,000	\$ 179,679	12.7%	\$ 181,476	\$ 183,290	\$ 185,123
100-525211-153	Employee Benefits Corp	\$ 78	\$ 126	\$ 78	\$ 63	\$ 100	\$ 100	\$ 100	0.0%	\$ 101	\$ 103	\$ 105
100-525211-154	Health Insurance	\$ 378,783	\$ 388,102	\$ 375,352	\$ 340,413	\$ 379,322	\$ 379,000	\$ 380,969	0.4%	\$ 419,066	\$ 444,210	\$ 470,862
100-525211-155	Life Insurance	\$ 3,024	\$ 2,090	\$ 2,160	\$ 2,241	\$ 2,130	\$ 2,130	\$ 2,317	8.8%	\$ 2,341	\$ 2,376	\$ 2,423
100-525211-156	Vision	\$ 1,421	\$ 1,147	\$ 1,253	\$ 1,178	\$ 1,179	\$ 1,179	\$ 1,179	0.0%	\$ 1,191	\$ 1,209	\$ 1,233
100-525211-158	Dental	\$ 21,683	\$ 21,784	\$ 21,482	\$ 19,881	\$ 21,675	\$ 20,000	\$ 19,939	-8.0%	\$ 20,138	\$ 20,340	\$ 20,543
100-525211-159	Clothing Allowance	\$ 14,035	\$ 11,184	\$ 10,462	\$ 12,908	\$ 14,650	\$ 14,650	\$ 14,650	0.0%	\$ 14,797	\$ 14,944	\$ 15,094
100-525211-160	Workers Compensation	\$ 37,999	\$ 57,675	\$ 57,732	\$ 56,604	\$ 58,000	\$ 57,000	\$ 58,580	1.0%	\$ 59,166	\$ 59,757	\$ 60,355
100-525211-161	Unemployment	\$ 321	\$ 84	\$ 159	\$ 51	\$ 180	\$ 180	\$ 180	0.0%	\$ 180	\$ 300	\$ 350
100-525211-162	EAP Service	\$ 1,270	\$ 1,270	\$ 1,270	\$ 953	\$ 1,300	\$ 1,300	\$ 1,300	0.0%	\$ 1,300	\$ 1,500	\$ 1,500
100-525211-163	Insurance Opt Out	\$ 16,800	\$ 16,800	\$ 19,200	\$ 19,200	\$ 14,400	\$ 19,200	\$ 19,200	33.3%	\$ 19,200	\$ 16,800	\$ 16,800
100-525211-211	Physicals/Testing	\$ 7,346	\$ 2,231	\$ 4,816	\$ 7,074	\$ 3,000	\$ 6,000	\$ 4,000	33.3%	\$ 4,000	\$ 5,500	\$ 6,000
100-525211-220	Utility Services	\$ 34,893	\$ 36,482	\$ 36,062	\$ 27,388	\$ 36,720	\$ 30,000	\$ 38,900	5.9%	\$ 41,234	\$ 43,708	\$ 46,331
100-525211-225	Telephone	\$ 15,933	\$ 18,619	\$ 21,669	\$ 23,905	\$ 14,000	\$ 15,000	\$ 14,560	4.0%	\$ 15,142	\$ 15,748	\$ 16,378
100-525211-226	Computer Equipment	\$ 1,495	\$ -	\$ 654	\$ 677	\$ 1,500	\$ 1,500	\$ 1,500	0.0%	\$ 1,500	\$ 1,500	\$ 1,500
100-525211-239	Equipment(Non-Capital)	\$ 12,721	\$ 9,137	\$ 10,060	\$ 11,536	\$ 12,000	\$ 12,000	\$ 12,360	3.0%	\$ 12,731	\$ 13,113	\$ 13,506
100-525211-240	Fuel, Oil and Lubricants	\$ 48,536	\$ 42,861	\$ 36,303	\$ 24,572	\$ 40,000	\$ 30,000	\$ 40,800	2.0%	\$ 41,616	\$ 42,448	\$ 43,297
100-525211-241	Rep. & Maint. IT		\$ -	\$ 16,250	\$ 7,141	\$ 17,000	\$ 15,000	\$ 17,000	0.0%	\$ 17,000		
100-525211-242	Rep. & Maint. Vehicles	\$ 16,943	\$ 8,413	\$ 10,955	\$ 15,659	\$ 22,000	\$ 17,000	\$ 21,000	-4.5%	\$ 21,000	\$ 21,000	\$ 21,000
100-525211-244	Rep. & Maint. Equipment	\$ 11,089	\$ 15,777	\$ 11,532	\$ 9,328	\$ 11,000	\$ 11,000	\$ 11,000	0.0%	\$ 11,000	\$ 11,000	\$ 11,000
100-525211-246	Rep. & Maint. Office Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-525211-248	Rep. & Maint. Building	\$ 18,332	\$ 61,628	\$ 12,853	\$ 15,495	\$ 14,000	\$ 14,000	\$ 14,000	0.0%	\$ 14,280	\$ 14,566	\$ 14,857
100-525211-294	Boarding of Prisoners	\$ -	\$ 4	\$ 5	\$ 10	\$ 100	\$ 100	\$ 100	0.0%	\$ 100	\$ 100	\$ 100
100-525211-299	Sundry Contract Services	\$ 15,799	\$ 21,769	\$ 25,489	\$ 27,864	\$ 20,000	\$ 28,000	\$ 20,000	0.0%	\$ 20,400	\$ 20,808	\$ 21,224
100-525211-310	Office Supplies and Postage	\$ 17,857	\$ 22,055	\$ 22,852	\$ 14,922	\$ 15,000	\$ 12,000	\$ 15,000	0.0%	\$ 15,300	\$ 15,606	\$ 15,918
100-525211-311	Computer Software Maintenance	\$ 60	\$ 18,712	\$ 2,218	\$ -	\$ 10,000	\$ 7,000	\$ 10,000	0.0%	\$ 10,000	\$ 16,000	\$ 16,000
100-525211-324	Publications, Subscriptions, Dues	\$ 1,150	\$ 1,680	\$ 1,338	\$ 2,173	\$ 2,000	\$ 1,500	\$ 2,000	0.0%	\$ 2,000	\$ 2,000	\$ 2,000
100-525211-330	Travel	\$ 14,867	\$ 14,011	\$ 9,261	\$ 11,524	\$ 7,000	\$ 7,000	\$ 9,000	28.6%	\$ 9,000	\$ 11,000	\$ 11,000
100-525211-344	Janitor Supplies	\$ 2,600	\$ 2,987	\$ 2,671	\$ 2,365	\$ 2,300	\$ 2,500	\$ 2,300	0.0%	\$ 2,323	\$ 2,369	\$ 2,441
100-525211-346	Uniform Repair Etc.	\$ 3,548	\$ 3,253	\$ 917	\$ 3,062	\$ 2,500	\$ 4,500	\$ 2,500	0.0%	\$ 2,525	\$ 2,576	\$ 2,627
100-525211-347	Firearm Supplies-Range	\$ 5,305	\$ 4,864	\$ 8,524	\$ 3,580	\$ 4,000	\$ 4,000	\$ 4,000	0.0%	\$ 4,040	\$ 4,121	\$ 4,203
100-525211-381	Investigations	\$ 5,648	\$ 7,722	\$ 1,560	\$ 3,580	\$ 6,000	\$ 5,000	\$ 6,000	0.0%	\$ 6,060	\$ 6,121	\$ 6,182
100-525211-382	Photo & Finger Printing	\$ 22	\$ 1,000	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	\$ 500	\$ 500
100-525211-384	Crime Prevention	\$ 3,400	\$ 3,400	\$ 2,801	\$ 1,691	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	\$ 2,000	\$ 2,000
100-525211-385	Parking Warrant Program	\$ 4,075	\$ -	\$ 4,500	\$ 4,090	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	\$ 3,000	\$ 3,000
100-525211-505	Legal Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
100-525211-520	Property and Liability Ins	\$ 19,876	\$ 21,813	\$ 11,151	\$ 21,804	\$ 23,460	\$ 23,000	\$ 23,500	0.2%	\$ 23,970	\$ 24,449	\$ 24,938
100-525211-533	Copy Machine Rent	\$ 3,795	\$ 3,796	\$ 4,447	\$ 4,832	\$ 3,800	\$ 4,800	\$ 4,800	26.3%	\$ 4,800	\$ 4,800	\$ 4,800
TOTAL		\$ 2,864,444	\$ 2,962,804	\$ 2,850,260	\$ 2,715,457	\$ 2,790,059	\$ 2,811,239	\$ 2,918,440	4.6%	\$ 2,993,810	\$ 3,042,436	\$ 3,108,444

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

The Fire Department provides a comprehensive fire service program, inspects structures for fire code compliance, conducts public service information and fire prevention programs, provides a training program for the City Fire Fighters, and maintains all fire fighting equipment.

MISSION

The City of Burlington Fire Department exists to provide fire inspection, suppression, public education, and other related services to the Burlington community in a professional and cost effective manner. As a department, we are committed to continual improvement.

2017 GOALS

Complete high hazard occupancy Pre-Plans
Complete 2016 fire prevention activities with all elementary schools
Design the first fire prevention program for grades 5 – 12
Complete Automatic Automated Reciprocal Aid Agreements with Town of Burlington and Rochester FD's
Enhance Water Rescue Response Capabilities
Train additional CPR instructors
Apply for fire prevention grant to enhance Fire Prevention Life Safety Programs that will improve BCF by?
Review inspection fee schedule
Continue 5S Organizational Processes
Develop a "New Construction Packet"
Create and Create and implement the first the first Juvenile Fire Setter Program
Identify / hire the first Identify/ hire the first Fire Department Chaplain
Complete Racine County radio initiative program

2016 ACCOMPLISHMENTS

New Fire Inspector Promoted
New Fire Engineer Hired
New Fire Chief Hired
BRS Associate EMS Program Development
Applied for AFG FEMA Grant in conjunction with Town of Burlington (SCBA's)
Brought FD Equipment up to NFPA , DOT and NIOSH Standards
(41 SCBA Bottles Hydro-tested, 4 Cascade System Storage Bottles Hydro-Tested, 31 SCBA's Flow Tested, Posi-Check Mask Fit Test for all FF's, Annual Pump Test on all Apparatus)
Live Fire Training per NFPA 1403 (Miller Motors House)
Began an 5S Lean Manufacturing Workplace Organizational Processes
Reviewed and Restructured MABAS Box Cards
Received Tank Inspector Certification
Burlington Area School District, inspections completed in cycle 1
Burlington Airport 80 Annual inspections completed
Over 100 special event inspections completed
Multiple public education/public relation activities
Ten new construction inspections completed, multiple visits associated with these projects
Over 300 General Fire Inspections completed
Granted full occupancy to the following: Aurora Health Care Center, Rugans, BASD Pac-House, Brusewitz Plumbing, Plymouth Church Remodel, Sears Outlet Store, Burlington Tanning Salon

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

BUDGET NOTES

New Fire Chief July 2016

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Fire Chief	\$79,585	100.00%	\$90,557	\$75,750
PT Admin Assistant	\$19,285	35.00%	\$6,750	\$6,817
Paid on Premis	\$12,736	100.00%	\$12,736	\$14,400
Deputy Fire Chief	\$3,150	100.00%	\$3,150	\$3,150
Assistant Fire Chief	\$2,368	100.00%	\$2,368	\$2,368
Assistant Fire Chief	\$2,368	100.00%	\$2,368	\$2,368
Fire Safety Officer	\$1,569	100.00%	\$1,569	\$1,569
Fire Dept. Secretary	\$785	100.00%	\$785	\$785
Fire Dept. Treasurer	\$785	100.00%	\$740	\$740
Fire Engineer	\$62,271	100.00%	\$62,271	\$62,894
Fire Engineer	\$48,828	100.00%	\$48,828	\$49,316
Fire Engineer	\$46,400	100.00%	\$46,400	\$46,864
Fire Inspector	\$61,351	100.00%	\$61,351	\$61,965
TOTAL			\$339,873	\$328,986

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 354,399	44.97%	4.9%
Benefits (Not Incl Ins)	\$ 104,266	13.23%	1.4%
Health Insurance & Opt Out	\$ 100,084	12.70%	1.4%
Retirement	\$ 46,873	5.95%	0.6%
Rep. & Maint Equipment	\$ 33,000	4.19%	0.5%
All Other	\$ 149,497	18.97%	2.0%
TOTAL	\$ 788,120	100.00%	10.8%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 359,715	1.5%	\$ 365,111	1.5%	\$ 370,588	1.5%
Benefits (Not Incl Ins)	\$ 105,309	1.0%	\$ 106,362	1.0%	\$ 107,426	1.0%
Health Insurance & Opt Out	\$ 101,085	1.0%	\$ 102,096	1.0%	\$ 103,117	1.0%
Retirement	\$ 47,341	1.0%	\$ 47,815	1.0%	\$ 48,293	1.0%
Rep. & Maint Equipment	\$ 33,330	1.0%	\$ 33,997	2.0%	\$ 34,677	2.0%
All Other	\$ 150,992	1.0%	\$ 152,502	1.0%	\$ 154,027	1.0%
TOTAL	\$ 797,773	1.2%	\$ 807,882	1.3%	\$ 818,127	1.3%

GENERAL GOVERNMENT

PUBLIC SAFETY - FIRE

Expenditure Summary

Acct	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
100-525220-111	Salaries	\$ 233,241	\$ 237,607	\$ 239,077	\$ 294,820	\$ 340,025	\$ 353,738	\$ 321,374	-5.5%	\$ 326,195	\$ 331,088	\$ 336,054
100-525220-111	Intern Program							\$ 7,000		\$ 7,035	\$ 7,070	\$ 7,106
100-525220-113	Overtime	\$ 15,636	\$ 18,486	\$ 9,300	\$ 7,326	\$ 14,000	\$ 12,000	\$ 14,000	0.0%	\$ 14,000	\$ 14,000	\$ 14,000
100-525220-133	Longevity	\$ 874	\$ 672	\$ 509	\$ 1,035	\$ 600	\$ 1,000	\$ 1,000	66.7%	\$ 1,000	\$ 1,005	\$ 1,005
100-525220-143	Officers	\$ 27,444	\$ 65,693	\$ 94,243	\$ 62,764	\$ 11,000	\$ 11,025	\$ 11,025	0.2%	\$ 11,190	\$ 11,358	\$ 11,529
100-525220-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		
100-525220-151	FICA	\$ 4,620	\$ 5,059	\$ 5,971	\$ 7,101	\$ 6,088	\$ 7,900	\$ 7,418	21.8%	\$ 7,529	\$ 7,642	\$ 7,757
100-525220-152	Retirement	\$ 47,702	\$ 54,452	\$ 52,867	\$ 44,959	\$ 44,000	\$ 53,060	\$ 46,873	6.5%	\$ 47,107	\$ 47,343	\$ 47,579
100-525220-153	Employee Benefits	\$ 96	\$ 72	\$ 44	\$ 100	\$ 180	\$ 180	\$ 140	-22.2%	\$ 140	\$ 180	\$ 180
100-525220-154	Health Insurance & Opt Out	\$ 60,981	\$ 55,451	\$ 54,797	\$ 43,184	\$ 68,582	\$ 50,000	\$ 100,084	45.9%	\$ 106,089	\$ 112,455	\$ 119,202
100-525220-155	Life Insurance	\$ 497	\$ 478	\$ 594	\$ 640	\$ 561	\$ 640	\$ 758	35.1%	\$ 765	\$ 777	\$ 792
100-525220-156	Vision	\$ 292	\$ 214	\$ 205	\$ 235	\$ 240	\$ 240	\$ 300	25.0%	\$ 303	\$ 308	\$ 314
100-525220-157	Inservice Training	\$ 8,736	\$ 6,356	\$ 11,374	\$ 10,977	\$ 11,500	\$ 11,500	\$ 11,500	0.0%	\$ 11,730	\$ 11,965	\$ 12,204
100-525220-158	Dental	\$ 2,975	\$ 3,232	\$ 3,910	\$ 4,238	\$ 4,328	\$ 4,328	\$ 4,328	0.0%	\$ 4,371	\$ 4,415	\$ 4,459
100-525220-159	Clothing Allowance	\$ 2,100	\$ 3,650	\$ 2,569	\$ 2,338	\$ 3,250	\$ 3,250	\$ 2,600	-20.0%	\$ 2,626	\$ 2,652	\$ 2,679
100-525220-160	Workers Compensation	\$ 7,850	\$ 13,052	\$ 11,660	\$ 15,039	\$ 10,500	\$ 10,500	\$ 11,000	4.8%	\$ 11,220	\$ 11,444	\$ 11,673
100-525220-161	Unemployment	\$ 48	\$ 13,052	\$ -	\$ -	\$ 200	\$ 200	\$ 200	0.0%	\$ 200	\$ 200	\$ 200
100-525220-162	EAP Service	\$ 141	\$ 141	\$ 141	\$ 141	\$ 160	\$ 150	\$ 150	-6.3%	\$ 152	\$ 153	\$ 155
100-525220-163	LOSA	\$ 18,375	\$ 18,925	\$ 19,190	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	0.0%	\$ 19,285	\$ 19,574	\$ 19,868
100-525220-211	Physicals	\$ 4,583	\$ 4,663	\$ 4,550	\$ 3,233	\$ 5,610	\$ 4,500	\$ 4,500	-19.8%	\$ 4,590	\$ 4,682	\$ 4,775
100-525220-220	Utility Services	\$ 14,150	\$ 16,175	\$ 18,486	\$ 16,638	\$ 22,000	\$ 22,000	\$ 22,000	0.0%	\$ 23,320	\$ 24,719	\$ 26,202
100-525220-225	Telephone	\$ 3,968	\$ 3,994	\$ 4,392	\$ 5,637	\$ 4,500	\$ 4,500	\$ 4,500	0.0%	\$ 4,680	\$ 4,867	\$ 5,062
100-525220-240	Fuel, Oil, Lubricants	\$ 4,507	\$ 8,974	\$ 11,830	\$ 8,515	\$ 9,500	\$ 9,250	\$ 9,800	3.2%	\$ 9,996	\$ 10,196	\$ 10,400
100-525220-241	Rep. & Maint. IT		\$ -	\$ 1,087	\$ 1,371	\$ 1,200	\$ 1,200	\$ 1,200	0.0%	\$ 1,200		
100-525220-242	Rep. & Maint. Vehicles	\$ 15,079	\$ 22,792	\$ 23,453	\$ 19,171	\$ 24,000	\$ 24,000	\$ 24,000	0.0%	\$ 24,240	\$ 24,482	\$ 24,727
100-525220-244	Rep. & Maint Equipment	\$ 21,072	\$ 29,071	\$ 32,495	\$ 30,125	\$ 33,000	\$ 33,000	\$ 33,000	0.0%	\$ 33,330	\$ 33,663	\$ 34,000
100-525220-246	Rep. & Maint. Office Equip	\$ 1,888	\$ 2,591	\$ 3,174	\$ 428	\$ 3,500	\$ 3,500	\$ 3,500	0.0%	\$ 3,553	\$ 3,606	\$ 3,660
100-525220-248	Rep. & Maint. Buildings	\$ 11,869	\$ 8,847	\$ 5,885	\$ 11,624	\$ 19,500	\$ 19,500	\$ 19,500	0.0%	\$ 19,890	\$ 20,288	\$ 20,694
100-525220-275	Volunteer Fire Dept.	\$ 30,023	\$ 33,528	\$ 31,965	\$ 30,100	\$ 30,100	\$ 30,100	\$ 30,100	0.0%	\$ 30,552	\$ 31,010	\$ 31,475
100-525220-275	2% Dues Expenditures						\$ 5,900	\$ 5,900				
100-525220-276	Arson Investigation	\$ 446	\$ 500	\$ 218	\$ 230	\$ 475	\$ 475	\$ 475	0.0%	\$ 475	\$ 475	\$ 475
100-525220-293	Fire Prevention	\$ 1,070	\$ 707	\$ 1,170	\$ 797	\$ 900	\$ 900	\$ 1,500	66.7%	\$ 1,515	\$ 1,530	\$ 1,545
100-525220-295	Medical Service/Supply	\$ -	\$ -	\$ -	\$ 1,642	\$ 1,500	\$ 1,500	\$ 3,000	100.0%	\$ 3,000	\$ 3,000	\$ 3,000
100-525220-296	Emergency Medical	\$ -	\$ -	\$ -	\$ 251	\$ 12,000	\$ 4,500	\$ 12,000	0.0%	\$ 12,000	\$ 12,000	\$ 12,000
100-525220-298	Contract Services	\$ 3,983	\$ 7,589	\$ 11,699	\$ 17,740	\$ 14,200	\$ 40,000	\$ 20,000	40.8%	\$ 20,300	\$ 20,605	\$ 20,914
100-525220-310	Office Supplies/Postage	\$ 1,886	\$ 3,400	\$ 3,215	\$ 2,284	\$ 2,750	\$ 2,750	\$ 2,800	1.8%	\$ 2,842	\$ 2,885	\$ 2,928
100-525220-324	Membership Dues	\$ -	\$ -	\$ 1,593	\$ 2,240	\$ 600	\$ 2,500	\$ 2,300	283.3%	\$ 2,300	\$ 2,300	\$ 2,300
100-525220-330	Travel	\$ 2,212	\$ 1,310		\$ -	\$ 300	\$ 300	\$ 500	66.7%	\$ 510	\$ 520	\$ 531
100-525220-389	Protective Clothing	\$ 10,493	\$ 11,220	\$ 15,931	\$ 19,776	\$ 16,000	\$ 16,000	\$ 16,000	0.0%	\$ 16,320	\$ 16,646	\$ 16,979
100-525220-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -
100-525220-520	Property and Liability Insurance	\$ 9,069	\$ 11,374	\$ 7,551	\$ 12,094	\$ 11,000	\$ 12,544	\$ 12,795	16.3%	\$ 13,051	\$ 13,312	\$ 13,578
100-525220-800	Capital Outlay	\$ -	\$ -	\$ -	\$ -			\$ -		\$ -		
TOTAL		\$ 567,904	\$ 663,327	\$ 685,144	\$ 697,789	\$ 746,849	\$ 777,630	\$ 788,120	5.5%	\$ 798,601	\$ 814,414	\$ 832,000

11000

GENERAL GOVERNMENT

PUBLIC SAFETY: BUILDING INSPECTOR

The Building Inspector is charged with the task of inspecting all plans and construction within the City limits to assure that all structures are constructed safely and in compliance with the City Codes and Ordinances.

MISSION

To effectively administer the building codes and ordinances of the City of Burlington in relation to construction and remodeling, and to maintain the public safety as it relates to those codes.

2017 GOALS

Implement an online permit application and inspection program to ease the application process for builders, homeowners and staff.
Simplify and revise the permit fee schedule to reflect the industry standards.
Work with SafeBuilt to review City ordinances and make possible changes where needed.
Implement an inspection program for change in tenant/business owners of commercial property prior to future occupancy
Create a calendar tickler system to track active permits nearing expiration

2016 ACCOMPLISHMENTS

Contracted with SafeBuilt to create a property maintenance program for commercial and residential properties
Provided inspection services for multiple new commercial and residential projects without the need to use independent contracting services
Worked with the ChocolateFest committee to determine a preventive plan regarding electrical needs and code compliance
Contracted with Graef to provide City Planner services
Investigated several web-based permit and inspection programs that fits the needs of the department, builders and patrons.

GENERAL GOVERNMENT

PUBLIC SAFETY: BUILDING INSPECTOR

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Building Inspector	\$71,050	100.00%	\$71,050	\$71,761
TOTAL			\$71,050	\$71,761

BUDGET NOTES

2016 Budget full year of full time building inspector. Also added certification costs to in-service training.
 2016/2017 Added Membership Dues Line Item #324

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Salaries	\$ 71,761	47.97%	1.0%
Contract Services	\$ 26,000	15.23%	0.3%
Health Insurance	\$ 22,786	17.38%	0.4%
Benefits (Not including Ins.)	\$ 9,427	4.28%	0.1%
Sealers Weights & Measures	\$ 6,400	6.30%	0.1%
All Other	\$ 13,224	8.84%	0.2%
TOTAL	\$ 149,598	100.00%	2.0%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Salaries	\$ 71,761	0.0%	\$ 71,761	0.0%	\$ 71,761	0.0%
Contract Services	\$ 26,260	1.0%	\$ 26,523	6.0%	\$ 26,788	6.0%
Health Insurance	\$ 23,242	2.0%	\$ 23,707	2.0%	\$ 24,181	2.0%
Benefits (Not including Ins.)	\$ 9,521	1.0%	\$ 9,616	1.0%	\$ 9,713	1.0%
Sealers Weights & Measures	\$ 6,400	0.0%	\$ 6,400	0.0%	\$ 6,400	0.0%
All Other	\$ 13,356	1.0%	\$ 13,490	1.0%	\$ 13,625	1.0%
TOTAL	\$ 150,540	0.6%	\$ 151,496	0.6%	\$ 152,467	0.6%

GENERAL GOVERNMENT

PUBLIC SAFETY - BUILDING INSPECTOR

Expenditure Summary

	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-525231-111	Salaries		\$ 59,662	\$ 69,303	\$ 55,192	\$ 71,050	\$ 71,050	\$ 71,761	1.0%	\$ 72,837	\$ 73,930	\$ 75,039
100-525231-113	Overtime		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-133	Longevity		\$ 166	\$ 166	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-145	Employee Reimbursement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-151	FICA		\$ 4,449	\$ 5,249	\$ 3,798	\$ 5,435	\$ 5,435	\$ 5,490	1.0%	\$ 5,572	\$ 5,572	\$ 5,572
100-525231-152	Retirement		\$ 3,979	\$ 4,188	\$ 3,753	\$ 4,689	\$ 4,689	\$ 4,880	4.1%	\$ 4,904	\$ 4,929	\$ 4,954
100-525231-153	Employee Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-154	Health Insurance		\$ 20,071	\$ 23,594	\$ 15,105	\$ 22,339	\$ 22,339	\$ 22,786	2.0%	\$ 23,242	\$ 24,636	\$ 26,114
100-525231-155	Life Insurance		\$ 438	\$ 465	\$ 82	\$ 512	\$ 164	\$ 170	-66.8%	\$ 173	\$ 175	\$ 179
100-525231-156	Vision		\$ 61	\$ 60	\$ 50	\$ 60	\$ 60	\$ 60	0.0%	\$ 61	\$ 62	\$ 63
100-525231-157	Inservice Training		\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.0%	\$ 1,500	\$ 1,500	\$ 1,500
100-525231-158	Dental		\$ 1,118	\$ 1,086	\$ 721	\$ 1,082	\$ 541	\$ 541	-50.0%	\$ 546	\$ 552	\$ 557
100-525231-160	Workers Compensation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-161	Unemployment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-162	EAP Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-211	Physicals		\$ -	\$ -	\$ 96	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-219	Sealers Weights & Measures		\$ -	\$ -	\$ 6,400	\$ 6,400	\$ 6,400	\$ 6,400	0.0%	\$ 6,400	\$ 6,400	\$ 6,400
100-525231-220	Utilities		\$ -	\$ 666	\$ 876	\$ 600	\$ 600	\$ 700	16.7%	\$ 714	\$ 728	\$ 743
100-525231-225	Telephone	\$ 1,300	\$ 2,236	\$ 468	\$ 410	\$ 300	\$ 300	\$ 300	0.0%	\$ 306	\$ 312	\$ 318
100-525231-241	Rep. & Maint. IT		\$ -	\$ -	\$ 172	\$ 700	\$ 700	\$ 100	-85.7%	\$ 100		
100-525231-242	Rep. & Maint. Vehicles		\$ -	\$ -	\$ -	\$ -	\$ 427	\$ 100		\$ 101	\$ 102	\$ 103
100-525231-246	Rep. & Maint. Office Equip		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-247	Repairs & Maint Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500		\$ 5,500	\$ 5,500	\$ 5,500
100-525231-248	Rep. & Maint. Buildings		\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0.0%	\$ 102	\$ 104	\$ 106
100-525231-298	Contract Services	\$ 3,117	\$ 12,715	\$ 20,933	\$ 11,299	\$ 14,000	\$ 14,000	\$ 26,000	85.7%	\$ 26,130	\$ 26,261	\$ 26,392
100-525231-310	Office Supplies/Postage		\$ 279	\$ 1,462	\$ 1,363	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,010	\$ 1,020	\$ 1,030
100-525231-324	Membership Dues		\$ 279	\$ 1,462	\$ -	\$ -	\$ 145	\$ 400		\$ 404	\$ 408	\$ 412
100-525231-330	Travel		\$ 1,641	\$ 1,312	\$ 1,199	\$ 2,000	\$ 1,600	\$ 1,400	-30.0%	\$ 1,400	\$ 1,400	\$ 1,400
100-525231-344	Janitor Supplies		\$ -	\$ 2	\$ -	\$ 10	\$ 10	\$ 10	0.0%	\$ 10	\$ 10	\$ 11
100-525231-372	Auto Expense	\$ 700	\$ 1,107	\$ 1,173	\$ 435	\$ 500	\$ 400	\$ 400	-20.0%	\$ 400	\$ 400	\$ 400
100-525231-520	Property and Liability Insurance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-525231-800	Capital Outlay	\$123,724	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	TOTAL	\$128,841	\$108,201	\$131,588	\$100,953	\$132,278	\$ 131,460	\$149,598	13.1%	\$151,413	\$154,002	\$156,794



This section contains expenditures for the Department of Public Works (Streets, Parks, Trash, Recycling, and Forestry) branches of the General Fund of City Government; the Utility Section of Public Works is found under Tab 13.

City of Burlington 2017 Annual Budget

Public Works

Streets

Trash & Recycling

Parks

Forestry

GENERAL GOVERNMENT

DEPARTMENT OF PUBLIC WORKS: Streets, Solid Waste, Parks & Forestry

The Street Department provides maintenance of public street and drainage ways, and maintains public buildings. The Solid Waste program contracts to provide sanitation services including residential, commercial collection, bulky trash collection and recycling. The Parks program is responsible for maintaining public facilities, outdoor parks, and recreation facilities.

MISSION

The City of Burlington, Department of Public Works are dedicated servants of the community. It is our duty to provide the public with a clean, safe, pleasant and affordable place for our residents to live and raise their families. We will accomplish this through fair and equitable distribution of services, with an emphasis on continuous improvement of our organization. We are efficient, professional and fiscally responsible. We are an asset to our community.

2017 GOALS

1. Full rebuild of Kendal Street water, sewer, storm, curb and street.
2. Finish Storm Water management plan
3. Provide ADA accessibility from Veteran's Terrace Parking lot into Echo Park playground area
4. Increase park rentals
5. Hire one more park employee
6. Restart street crack filling and sealing program
7. Finish cutting down all infected Ash Trees
8. Start a Green Tier Program for environmental steward ship for industries
9. Start on a new canoe launch to add to the Historical Fox River Trail
- 10 Reapply for the Urban Forestry Grant
- 11 Assess and correct historical district trash issues
- 12 Remove broken bricks from pavement in downtown area

2016 ACCOMPLISHMENTS

1. Rebuild employee communication and direction
2. Grind all forgotten stumps from Urban Forest Program 2015
3. Revise 5-year comprehensive Outdoor Recreation Plan for 2015 -2019.
4. Finished grouping all departments under one safety program
5. Finished agreement with Johns on trash pickup and past due monies
6. Submitted Wehmhoff Jucker Grant
7. Implemented new City wide maintenance program (Facility Dude)

Salaries Charged to Streets & Solid Waste

Streets & Solid Waste	Annual Salary	% Charged	2016 Actual	2017 Proposed
Engineering Tech	\$62,157	50.00%	\$31,079	\$31,389
DPW Supervisor	\$73,606	50.00%	\$11,055	\$0
Mechanic	\$53,012	65.00%	\$34,458	\$34,803
Streets Foreman	\$59,261	100.00%	\$59,261	\$59,854
Maint. Worker III	\$52,611	100.00%	\$52,611	\$53,137
Laborer 1	\$0	100.00%	\$0	\$0
Laborer 1	\$49,899	100.00%	\$49,899	\$50,398
Admin. Assist.	\$38,107	50.00%	\$19,054	\$19,244
Seasonal Employee	\$5,720	100.00%	\$5,720	\$5,515
Compost	\$7,150	85.00%	\$6,078	\$6,138
Maint. Worker III	\$52,611	100.00%	\$52,611	\$53,137
Maint. Worker III	\$52,715	100.00%	\$52,715	\$53,242
TOTAL			\$374,541	\$366,858

Salaries Charged to Parks

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
DPW Supervisor	\$73,606	50.00%	\$11,055	\$0
Mechanic	\$53,012	35.00%	\$18,554	\$18,740
Admin. Assist.	\$38,107	50.00%	\$19,054	\$19,244
Parks Foreman	\$59,365	100.00%	\$59,365	\$59,959
Maint. Worker III	\$52,611	100.00%	\$52,611	\$53,137
Maint. Worker III	\$7,150	15.00%	\$1,073	\$1,083
Maint. Worker III	\$12,100	100.00%	\$12,100	\$12,221
Maint. Worker II	\$12,100	100.00%	\$12,100	\$12,221
Maint. Worker III	\$52,611	100.00%	\$52,611	\$53,137
Night & Weekend Attendants	\$5,500	100.00%	\$5,500	\$5,555
5 Seasonal Employees	\$5,460	100.00%	\$5,460	\$27,573
TOTAL			\$249,483	\$262,871

BUDGET NOTES

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2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	\$ 700,773	26.8%	9.6%	Streets & Parks
Health Insurance	\$ 205,029	7.9%	2.8%	
Benefits Not Incl Ins.	\$ 152,830	5.9%	2.1%	
Street Lighting	\$ 260,000	10.0%	3.6%	Streets
Contract Services	\$ 109,585	4.2%	1.5%	Garbage
Contract Services Refuse	\$ 365,000	14.0%	5.0%	
Contract Services Recycling	\$ 104,000	4.0%	1.4%	
Outside Services	\$ 50,000	1.9%	0.7%	Parks
Repairs & Maint. Supplies	\$ 46,000	1.8%	0.6%	
Contract Services	\$ 22,500	0.9%	0.3%	Forestry
Spray/Fertilizer	\$ 11,000	0.4%	0.2%	
All Other	\$ 583,395	22.4%	8.0%	
TOTAL	\$ 2,610,111	100.0%	35.7%	

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 711,284	1.5%	\$ 721,954	1.5%	\$ 732,783	1.5%
Health Insurance	\$ 207,079	1.0%	\$ 209,150	1.0%	\$ 211,241	1.0%
Benefits Not Incl Ins.	\$ 154,358	1.0%	\$ 155,901	1.0%	\$ 157,460	1.0%
Street Lighting	\$ 262,600	1.0%	\$ 267,852	2.0%	\$ 273,209	2.0%
Contract Services	\$ 110,681	1.5%	\$ 112,894	2.0%	\$ 115,152	2.0%
Contract Services Refuse	\$ 368,650	2.0%	\$ 376,023	2.0%	\$ 383,543	2.0%
Contract Services Recycling	\$ 105,040	2.0%	\$ 107,141	2.0%	\$ 109,284	2.0%
Outside Services	\$ 50,500	1.0%	\$ 51,005	1.0%	\$ 51,515	1.0%
Repairs & Maint. Supplies	\$ 46,460	1.0%	\$ 46,925	1.0%	\$ 47,394	1.0%
Contract Services	\$ 22,725	1.5%	\$ 22,952	1.0%	\$ 23,182	1.0%
Spray/Fertilizer	\$ 11,110	1.0%	\$ 11,221	1.0%	\$ 11,333	1.0%
All Other	\$ 589,229	1.0%	\$ 595,121	1.0%	\$ 601,072	1.0%
TOTAL	\$ 2,639,716	1.1%	\$ 2,678,139	1.5%	\$2,717,169	1.5%

GENERAL GOVERNMENT

STREETS and TRASH/RECYCLING

Expenditure Summary											2018	2019	2020
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	3 Year Projection			
STREETS													
100-535321-111	Salaries	\$ 415,101	\$ 407,347	\$ 397,864	\$ 387,887	\$ 388,791	\$ 384,602	\$ 366,858	-5.6%	\$ 372,361	\$ 377,946	\$ 383,615	
100-535321-113	Overtime	\$ 14,681	\$ 41,027	\$ 40,220	\$ 28,804	\$ 36,000	\$ 36,000	\$ 40,000	11.1%	\$ 40,000	\$ 40,000	\$ 40,000	
100-535321-133	Longevity	\$ 312	\$ 312	\$ 312	\$ 24	\$ 300	\$ 300	\$ 300	0.0%	\$ 305	\$ 309	\$ 314	
100-535321-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -		\$ -	\$ -	\$ -	
100-535321-151	FICA	\$ 32,219	\$ 34,424	\$ 33,346	\$ 31,461	\$ 32,519	\$ 32,519	\$ 31,125	-4.3%	\$ 31,592	\$ 32,065	\$ 32,546	
100-535321-152	Retirement	\$ 48,046	\$ 56,325	\$ 56,970	\$ 28,495	\$ 29,853	\$ 29,853	\$ 27,291	-8.6%	\$ 27,455	\$ 27,620	\$ 27,786	
100-535321-153	Employee Benefits	\$ 92	\$ 72	\$ 72	\$ -	\$ 72	\$ 72	\$ 72	0.0%	\$ 72	\$ 100	\$ 100	
100-535321-154	Health Insurance	\$ 133,735	\$ 137,280	\$ 120,714	\$ 106,113	\$ 133,548	\$ 133,548	\$ 154,457	15.7%	\$ 169,903	\$ 180,097	\$ 190,903	
100-535321-155	Life	\$ 1,206	\$ 974	\$ 1,001	\$ 1,067	\$ 1,000	\$ 1,000	\$ 1,323	32.3%	\$ 1,336	\$ 1,356	\$ 1,383	
100-535321-156	Vision	\$ 512	\$ 383	\$ 275	\$ 211	\$ 300	\$ 300	\$ 279	-7.0%	\$ 282	\$ 286	\$ 292	
100-535321-157	In Service Training	\$ 299	\$ 820	\$ 1,544	\$ 1,655	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	\$ 3,000	\$ 3,000	
100-535321-158	Dental	\$ 8,687	\$ 8,118	\$ 7,103	\$ 5,571	\$ 8,000	\$ 8,000	\$ 6,247	-21.9%	\$ 6,310	\$ 6,373	\$ 6,437	
100-535321-159	Clothing Allowance	\$ 6,834	\$ 6,502	\$ 6,774	\$ 5,900	\$ 5,700	\$ 5,906	\$ 5,700	0.0%	\$ 5,757	\$ 5,815	\$ 5,873	
100-535321-160	Workers Compensation	\$ 9,277	\$ 14,439	\$ 14,046	\$ 16,177	\$ 13,000	\$ 13,000	\$ 13,000	0.0%	\$ 13,260	\$ 13,525	\$ 13,796	
100-535321-161	Unemployment	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
100-535321-162	EAP Service	\$ 323	\$ 323	\$ 323	\$ 323	\$ 325	\$ 325	\$ 325	0.0%	\$ 328	\$ 332	\$ 335	
100-535321-163	Insurance Opt Out	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 2,800	\$ 2,400	-50.0%	\$ 2,400	\$ 2,400	\$ 2,400	
100-535321-211	Physicals	\$ 435	\$ 517	\$ 113	\$ 232	\$ 400	\$ 286	\$ 400	0.0%	\$ 408	\$ 416	\$ 424	
100-535321-220	Utilities	\$ 22,463	\$ 21,281	\$ 22,499	\$ 18,323	\$ 24,480	\$ 15,000	\$ 22,000	-10.1%	\$ 22,880	\$ 23,795	\$ 24,747	
100-535321-225	Telephone	\$ 5,345	\$ 4,292	\$ 4,631	\$ 5,464	\$ 4,600	\$ 5,076	\$ 4,600	0.0%	\$ 4,692	\$ 4,786	\$ 4,882	
100-535321-234	Salt & Sand	\$ 41,641	\$ 109,522	\$ 96,898	\$ 73,117	\$ 75,000	\$ 76,826	\$ 75,000	0.0%	\$ 76,500	\$ 78,030	\$ 79,591	
100-535321-240	Fuel, Oil and Lubricants	\$ 43,553	\$ 47,072	\$ 42,935	\$ 28,465	\$ 45,000	\$ 20,000	\$ 45,000	0.0%	\$ 45,900	\$ 46,818	\$ 47,754	
100-535321-241	Rep & Maint. IT		\$ -	\$ 513	\$ 2,203	\$ 3,000	\$ 1,000	\$ 3,000	0.0%	\$ 3,000			
100-535321-242	Rep & Maint. Vehicles	\$ 39,307	\$ 44,756	\$ 44,857	\$ 17,606	\$ 40,000	\$ 24,000	\$ 35,000	-12.5%	\$ 35,350	\$ 35,704	\$ 36,061	
100-535321-244	Rep & Maint. Equipment	\$ 15,459	\$ 28,240	\$ 10,623	\$ 9,657	\$ 17,500	\$ 8,000	\$ 15,500	-11.4%	\$ 15,655	\$ 15,812	\$ 15,970	
100-535321-246	Rep & Maint. Office Equip	\$ 2,294	\$ -	\$ 1,066	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	0.0%	\$ 2,525	\$ 2,550	\$ 2,576	
100-535321-248	Rep & Maint Building	\$ 7,440	\$ 6,325	\$ 6,753	\$ 1,724	\$ 2,000	\$ 2,000	\$ 3,000	50.0%	\$ 3,030	\$ 3,060	\$ 3,091	
100-535321-249	Rep & Maint Grounds	\$ 28	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
100-535321-250	Rep & Maint Seal Coat	\$ -	\$ -	\$ 46,500	\$ 24,000	\$ 40,560	\$ -	\$ 40,560	0.0%				
100-535321-251	Rep & Maint Crack Filling	\$ -	\$ -	\$ 6,290	\$ 26,000	\$ 27,040	\$ 12,000	\$ 27,040	0.0%				
100-535321-261	Street Lighting	\$ 260,514	\$ 275,919	\$ 285,756	\$ 266,537	\$ 260,000	\$ 260,000	\$ 260,000	0.0%	\$ 265,200	\$ 270,504	\$ 275,914	
100-535321-298	Contract Services	\$ 120,417	\$ 112,527	\$ 100,872	\$ 117,644	\$ 109,585	\$ 90,000	\$ 109,585	0.0%	\$ 110,681	\$ 111,788	\$ 112,906	
100-535321-310	Office Supplies/Postage	\$ 3,739	\$ 5,094	\$ 5,370	\$ 3,906	\$ 4,000	\$ 3,000	\$ 4,000	0.0%	\$ 4,000	\$ 4,000	\$ 4,000	
100-535321-311	Computer Software Maintenance	\$ 2,952	\$ 836	\$ 50	\$ -	\$ 2,500	\$ 1,500	\$ 2,500	0.0%	\$ 2,538	\$ 2,576	\$ 2,614	
100-535321-313	Printing	\$ -	\$ 234	\$ -	\$ -	\$ 600	\$ 200	\$ 600	0.0%	\$ 606	\$ 612	\$ 618	
100-535321-324	Membership Dues	\$ 716	\$ 1,027	\$ 200	\$ -	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	\$ 500	\$ 500	
100-535321-330	Travel	\$ 3,839	\$ 363	\$ 741	\$ 306	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	\$ 500	\$ 500	
100-535321-350	Rep & Maint Supplies Streets	\$ 53,097	\$ 69,315	\$ 52,521	\$ 48,124	\$ 40,000	\$ 35,000	\$ 40,000	0.0%	\$ 40,400	\$ 40,804	\$ 41,212	
100-535321-351	Rep & Maint Curb&Gut, Sidewalks	\$ 94,657	\$ 36,527	\$ 35,490	\$ 31,358	\$ 33,000	\$ 26,000	\$ 35,000	6.1%	\$ 35,700	\$ 36,414	\$ 37,142	
100-535321-352	Rep & Maint Storm Sewers	\$ 4,741	\$ 7,160	\$ 3,867	\$ 4,836	\$ 6,500	\$ 5,500	\$ 6,500	0.0%	\$ 6,695	\$ 6,896	\$ 7,103	
100-535321-353	Rep & Maint Parking Structure	\$ 2,344	\$ 4,246	\$ 7,372	\$ 8,053	\$ 6,500	\$ 7,121	\$ 7,000	7.7%	\$ 7,140	\$ 7,283	\$ 7,428	
100-535321-354	Parking Structure Utilities	\$ 2,689	\$ 8,444	\$ 4,623	\$ 9,495	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,200	\$ 5,408	\$ 5,624	
100-535321-355	Rep & Maint Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000		\$ 6,000	\$ 6,000	\$ 6,000	
100-535321-356	Rep & Maint Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	
100-535321-374	Emergency Government Alert	\$ 4,459	\$ 3,414	\$ 2,250	\$ 7,495	\$ 7,500	\$ 10,000	\$ 7,500	0.0%	\$ 7,500	\$ 7,500	\$ 7,500	

GENERAL GOVERNMENT

STREETS and TRASH/RECYCLING

Expenditure Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-535321-390	Supplies-Other	\$ 892	\$ 120	\$ 377	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
100-535321-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
100-535321-520	Property and Liability Ins	\$ 17,241	\$ 21,856	\$ 14,155	\$ 25,140	\$ 18,870	\$ 22,351	\$ 22,798	20.8%	\$ 23,254	\$ 23,719	\$ 24,193
100-535321-800	Capital Outlay	\$ 120	\$ 23,688	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
SUB TOTAL		\$1,426,588	\$1,545,918	\$1,482,773	\$1,348,173	\$1,434,343	\$ 1,297,660	\$1,453,461	1.3%	\$1,420,213	\$1,446,698	\$1,477,129

TRASH & RECYCLE

Expenditure Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
100-575710-256	Monitoring Wells		\$ -	\$ 3,083	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-575710-296	Contract Services-Environ		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
100-575710-295	Clean Sweep	\$ 10,685	\$ 19,385	\$ 18,107	\$ 25,698	\$ 22,000	\$ 24,000	\$ 22,000	0.0%	\$ 22,550	\$ 23,114	\$ 23,692
100-575710-297	Contract Services Recycling	\$ 147,929	\$ 150,887	\$ 153,151	\$ 95,391	\$ 103,360	\$ 103,000	\$ 104,000	0.6%	\$ 97,951	\$ 101,163	\$ 104,481
100-575710-298	Contract Services Refuse	\$ 381,197	\$ 386,356	\$ 389,870	\$ 337,915	\$ 363,272	\$ 355,000	\$ 365,000	0.5%	\$ 374,019	\$ 384,765	\$ 396,308
100-575710-299	Contract Services Landfill	\$ 24,450	\$ 38,015	\$ 20,443	\$ 38,387	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,625	\$ 26,266	\$ 26,922
SUB TOTAL		\$ 564,261	\$ 594,643	\$ 584,654	\$ 497,391	\$ 513,632	\$ 507,000	\$ 516,000	0.5%	\$ 520,145	\$ 535,307	\$ 551,403
TOTAL		\$1,990,849	\$2,140,561	\$2,067,427	\$1,845,564	\$1,947,975	\$ 1,804,660	\$1,969,461	1.1%	\$1,940,358	\$1,982,005	\$2,028,532

GENERAL GOVERNMENT

PARKS, FORESTRY & POOL

Expenditure Summary									
Line Item	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-555551-111	Salaries	\$262,114	\$258,525	\$274,087	\$295,241	\$299,660	\$ 268,283	\$ 262,871	-12.3%
100-555551-111	Part Time Wages								
100-555551-113	Overtime	\$ 7,670	\$ 15,029	\$ 16,860	\$ 15,360	\$ 15,000	\$ 18,000	\$ 17,000	13.3%
100-555551-133	Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
100-555551-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
100-555551-151	FICA	\$ 20,341	\$ 21,150	\$ 21,970	\$ 23,566	\$ 23,605	\$ 23,802	\$ 21,410	-9.3%
100-555551-152	Retirement	\$ 25,796	\$ 28,009	\$ 33,256	\$ 18,163	\$ 18,889	\$ 18,262	\$ 16,779	-11.2%
100-555551-153	Employee Benefits	\$ 24	\$ 24	\$ 24	\$ -	\$ 24	\$ -	\$ -	
100-555551-154	Health Insurance	\$ 58,632	\$ 58,389	\$ 37,315	\$ 9,448	\$ 59,000	\$ 25,000	\$ 50,571	-14.3%
100-555551-155	Life Insurance	\$ 873	\$ 689	\$ 418	\$ 478	\$ 450	\$ 500	\$ 643	42.9%
100-555551-156	Vision Insurance	\$ 197	\$ 150	\$ 140	\$ 80	\$ 150	\$ 100	\$ 171	14.0%
100-555551-157	Inservice Training	\$ -	\$ -	\$ 420	\$ 315	\$ 800	\$ 800	\$ 800	0.0%
100-555551-158	Dental Insurance	\$ 3,316	\$ 3,059	\$ 3,349	\$ 3,234	\$ 3,500	\$ 3,400	\$ 4,012	14.6%
100-555551-159	Clothing Allowance	\$ 3,466	\$ 3,353	\$ 3,189	\$ 2,649	\$ 2,900	\$ 2,500	\$ 2,900	0.0%
100-555551-160	Workers Compensation	\$ 9,277	\$ 12,677	\$ 14,046	\$ 16,177	\$ 9,500	\$ 11,800	\$ 5,000	-47.4%
100-555551-161	Unemployment	\$ 4,432	\$ 2,484	\$ 3,657	\$ 2,887	\$ 5,700	\$ 1,800	\$ 3,000	-47.4%
100-555551-162	EAP Service	\$ 153	\$ 153	\$ 153	\$ 153	\$ 153	\$ 153	\$ 153	0.0%
100-555551-163	Health Ins. Opt Out	\$ 4,800	\$ 4,000	\$ -	\$ -	\$ 7,200	\$ -	\$ 7,200	0.0%
100-555551-211	Physicals	\$ 210	\$ 214	\$ 351	\$ 589	\$ 415	\$ 415	\$ 415	0.0%
100-555551-220	Utilities	\$ 40,874	\$ 39,002	\$ 41,049	\$ 41,400	\$ 31,110	\$ 30,000	\$ 31,110	0.0%
100-555551-225	Telephone	\$ 1,140	\$ 1,409	\$ 873	\$ 880	\$ 816	\$ 800	\$ 816	0.0%
100-555551-240	Fuel, Oil, and Lubricants	\$ 16,123	\$ 19,897	\$ 16,023	\$ 10,647	\$ 18,500	\$ 16,000	\$ 18,000	-2.7%
100-555551-241	Rep. & Maint. IT	\$ -	\$ -	\$ 458	\$ 2,201	\$ 3,000	\$ 2,500	\$ 3,000	0.0%
100-555551-242	Rep. & Maint. Vehicles	\$ 2,471	\$ 4,715	\$ 5,972	\$ 1,826	\$ 4,500	\$ 4,000	\$ 4,500	0.0%
100-555551-244	Rep. & Maint. Equipment	\$ 6,444	\$ 5,864	\$ 1,439	\$ 8,223	\$ 3,377	\$ 4,000	\$ 3,377	0.0%
100-555551-245	Cemetery Grounds & Maintenance	\$ -	\$ -	\$ 4,616	\$ 343	\$ 3,500	\$ 3,500	\$ 7,500	114.3%
100-555551-246	Rep. & Maint. Office Equipment	\$ 395	\$ -	\$ 839	\$ -	\$ -	\$ -	\$ -	
100-555551-248	Rep& Maint. Bldgs	\$ 2,549	\$ 4,486	\$ 3,180	\$ 1,731	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
100-555551-265	Festival Expenses	\$ -	\$ -	\$ -	\$ 1,900	\$ -	\$ -	\$ -	
100-555551-298	Outside Services	\$ 44,547	\$ 56,504	\$ 38,910	\$ 31,651	\$ 26,000	\$ 20,000	\$ 46,000	76.9%
100-555551-310	Office Supplies/Postage	\$ 1,601	\$ 1,612	\$ 1,245	\$ 709	\$ 1,000	\$ 1,200	\$ 1,200	20.0%
100-555551-311	Computer Software Maintenance	\$ 12	\$ 656	\$ 6	\$ -	\$ 750	\$ 1,000	\$ 1,200	60.0%
100-555551-324	Memberships and Dues	\$ 86	\$ -	\$ -	\$ -	\$ 450	\$ 200	\$ 400	-11.1%
100-555551-330	Travel	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ 125	\$ 125	0.0%
100-555551-350	Repairs & Maint. Supplies	\$ 42,165	\$ 21,447	\$ 23,249	\$ 24,414	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
100-555551-505	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
100-555551-520	Property and Liability Ins	\$ 14,925	\$ 18,079	\$ 17,530	\$ 20,816	\$ 22,144	\$ 20,587	\$ 20,998	-5.2%
100-555551-800	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	0.0%
TOTAL		\$574,633	\$581,577	\$564,624	\$535,208	\$634,217	\$ 550,727	\$ 603,150	-4.9%

POOL

Expenditure Summary									
Line Item	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-555532-350	Pool	\$ -	\$ -	\$ 25,000	\$ 6,146	\$ -	\$ -	\$ -	
TOTAL		\$ -	\$ -	\$ 25,000	\$ 6,146	\$ -	\$ -	\$ -	

FORESTRY

Expenditure Summary									
Line Item	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-555561-240	Spray/Fertilizer	\$ -	\$ -	\$ 12,145	\$ 7,455	\$ 11,000	\$ 5,000	\$ 11,000	0.0%
100-555561-298	Contract Services	\$ -	\$ 2,063	\$ 6,475	\$ 24,130	\$ 22,500	\$ 15,000	\$ 22,500	0.0%
100-555561-350	Repairs & Maint. Supplies	\$ -	\$ -	\$ 12,768	\$ 1,310	\$ 4,000	\$ 4,000	\$ 4,000	0.0%
TOTAL		\$ -	\$ 2,063	\$ 31,388	\$ 32,895	\$ 37,500	\$ 24,000	\$ 37,500	56.3%

TOTAL PARKS & FORESTRY & POOL **\$574,633** **\$583,639** **\$621,011** **\$574,249** **\$671,717** **\$ 574,727** **\$ 640,650** **-4.6%**



This section contains expenditures for the Health, Education and Recreation branch of the General Fund in City Government. The Library is governed and controlled by its own board. The City makes an annual contribution to the Library as approved by the Common Council.

City of Burlington 2017 Annual Budget

Health, Education & Recreation
Library
Health Officer
Animal Shelter
Historical Society
Senior Citizens

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION

This department consists of several key areas. The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington. The City contracts with Racine County to provide health screening programs and flu shots to its residents, and with Countryside Humane Society to care for loose animals found within City limits. The City donates money annually to support the local Historical Society and appropriates money to support the work of the Historical Preservation Committee. The City also donates money annually to support the Senior Citizen Center and its programs.

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Health Officer Contract	\$ 74,561	87.60%	1.0%
Animal Shelter	\$ 7,000	8.22%	0.1%
All Other	\$ 3,550	4.17%	0.0%
TOTAL	\$ 85,111	100.00%	1.2%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Health Officer Contract	\$ 76,798	2.0%	\$ 79,102	2.0%	\$ 81,475	2.0%
Animal Shelter	\$ 7,140	1.0%	\$ 7,283	2.0%	\$ 7,428	2.0%
All Other	\$ 3,586	1.0%	\$ 3,434	1.0%	\$ 3,485	1.5%
TOTAL	\$ 87,523	2.8%	\$ 89,819	2.6%	\$ 92,388	2.9%

SPECIAL REVENUE FUND

LIBRARY

The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington. The Library is open to patrons six days a week (65 Hours), and offers a number of special services such as juvenile and adult programs, public internet access, interlibrary loan, books on tape, videos, CD's, and DVD's.

MISSION

The Burlington Public Library, by providing free access to diverse resources, strives to link all members of the community with the spirit and power of ideas.

2017 GOALS

Renovate/replace building. Explore options, co-ordinate with city efforts as possible, engage public in expansion discussion and raise civic awareness.

Secondary goals

Welcome donations by creating a wish list for potential donors.

Develop a way to accept credit card donations in the online catalog.

Participate in developing the marketing program to be initiated by Lakeshores Library System.

Develop Survey Monkey poll about new/renovated library, to raise awareness and gather input.

2016 ACCOMPLISHMENTS

Goal was to increase library's visibility. Accomplishments: Created PR position. Increased social media presence. Increased Facebook posts. Experimented with online newsletter.

Goal was to explore renovation/replacement of building. Participated in joint building feasibility study.

Attended classes and seminars on building projects. Visited new and remodelled libraries.

Goal was to maintain outreach. Continued outreach to schools, day cares, senior centers, and Hispanic services.

Continued the expansion of electronic access to materials, with emphasis on ease of access. Provided online classes, databases, zinio magazines and Overdrive e-books. Additionally, Bookmyne, the online access to our catalog, was improved and updates. Survey monkey was used for a poll during National Library Week. Initiated use of a tablet to sign up participants and record reading records.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Head Librarian	\$64,471	100.00%	\$64,471	\$65,116
Assistant Librarian	\$49,650	100.00%	\$49,650	\$50,147
Assistant Librarian	\$42,000	100.00%	\$42,000	\$42,420
Assistant Librarian	\$39,520	100.00%	\$39,520	\$39,915
Facilities Maint. Sup.	\$10,815	20.00%	\$2,163	\$10,923
Part Time & Seasonal Employees	\$188,888	100.00%	\$188,888	\$190,777
TOTAL			\$386,692	\$399,298

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 420,995	56.42%	5.8%
Benefits	\$ 151,499	20.30%	2.1%
Health Insurance	\$ 80,067	10.73%	1.1%
Materials	\$ 83,000	11.12%	1.1%
Utilities	\$ 23,000	3.08%	0.3%
All Other	\$ 5,775	0.77%	0.1%
TOTAL	\$ 764,336	102.44%	10.5%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 427,310	1.5%	\$ 433,720	1.5%	\$ 440,225	1.5%
Benefits	\$ 153,014	1.0%	\$ 154,544	1.0%	\$ 156,090	1.0%
Health Insurance	\$ 80,868	1.0%	\$ 81,676	1.0%	\$ 82,493	1.0%
Materials	83,830	1.0%	\$ 84,668	1.0%	\$ 85,515	1.0%
Utilities	\$ 23,230	1.0%	\$ 23,695	2.0%	\$ 23,932	1.0%
All Other	\$ 5,833	1.0%	\$ 5,891	1.0%	\$ 5,950	1.0%
TOTAL	\$ 774,084	1.3%	\$ 784,194	1.3%	\$ 794,205	1.3%

SPECIAL REVENUE FUND

LIBRARY

Revenue & Funding Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
251-414111-000	Taxes	\$405,500	\$405,500	\$405,500	\$405,500	\$405,500	\$405,500	\$405,500	0.0%
251-454571-000	Open Access Payments	\$286,988	\$273,106	\$247,518	\$230,854	\$266,000	\$266,000	\$271,990	2.3%
251-454572-000	Library Fines	\$22,347	\$20,196	\$19,756	\$21,314	\$21,000	\$21,000	\$21,000	0.0%
251-454573-000	Photocopier Income	\$1,490	\$1,597	\$1,600	\$1,458	\$1,000	\$1,000	\$1,000	0.0%
251-454574-000	Cataloging	\$2,445	\$167	\$39	\$43	\$50	\$-	\$-	
251-454577-000	Miscellaneous Income	\$3,073	\$3,271	\$3,534	\$2,967	\$1,000	\$1,000	\$1,000	0.0%
251-454578-000	Resource Development	\$31,888	\$30,345	\$27,502	\$25,650	\$17,246	\$17,246	\$30,221	75.2%
251-454579-000	LSTA Lakeshores	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-454580-000	345 Program	\$-	\$-	\$-	\$-	\$1,200	\$1,200	\$1,200	0.0%
251-454581-000	327 Materials	\$-	\$-	\$-	\$-	\$4,500	\$4,500	\$4,500	0.0%
251-454582-000	330 Travel	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-454585-000	LSTA 327 Kindle	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-454586-000	LSTA 327 Els	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-484811-000	Interest Income	\$362	\$344	\$378	\$304	\$500	\$500	\$300	-40.0%
251-454587-000	Private Donation	\$-	\$-	\$-	\$-	\$20,000	\$20,000	\$-	
251-454587-220	Utilities	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-484835-000	Insurance Recovery	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
251-494932-000	Transfer from Other Balance	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
TOTAL		\$754,093	\$734,526	\$705,828	\$688,090	\$737,996	\$737,946	\$736,711	-0.2%

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
251-555511-111	Salaries	\$428,362	\$405,071	\$404,867	\$397,464	\$422,482	\$422,500	\$420,995	-0.4%
251-555511-145	Employee Reimbursement	\$9	\$-	\$-	\$-	\$-	\$-	\$-	
251-555511-151	FICA	\$31,593	\$31,614	\$30,624	\$29,856	\$32,320	\$33,320	\$31,904	-1.3%
251-555511-152	Retirement	\$23,393	\$33,492	\$30,206	\$23,284	\$32,500	\$32,500	\$32,500	0.0%
251-555511-153	Employee Benefits Corp	\$269	\$249	\$201	\$119	\$290	\$290	\$290	0.0%
251-555511-154	Health Insurance	\$70,136	\$75,356	\$77,909	\$79,062	\$76,500	\$76,500	\$80,067	4.7%
251-555511-155	Life Insurance	\$765	\$807	\$940	\$885	\$800	\$800	\$941	17.6%
251-555511-156	Vision	\$221	\$251	\$251	\$251	\$250	\$250	\$250	0.0%
251-555511-158	Dental	\$2,974	\$3,312	\$3,312	\$2,991	\$3,300	\$3,300	\$3,000	-9.1%
251-555511-160	Workers Compensation	\$1,292	\$1,782	\$2,138	\$1,435	\$1,350	\$1,350	\$1,350	0.0%
251-555511-161	Unemployment	\$80	\$-	\$-	\$1,248	\$250	\$250	\$250	0.0%
251-555511-162	EAP Service	\$847	\$847	\$847	\$847	\$847	\$847	\$847	0.0%
251-555511-211	Physicals	\$96	\$295	\$114	\$115	\$100	\$100	\$100	0.0%
251-555511-220	Utilities	\$23,090	\$25,023	\$23,350	\$18,981	\$26,520	\$20,000	\$23,000	-13.3%
251-555511-225	Telephone	\$4,715	\$4,829	\$5,588	\$4,514	\$3,500	\$3,500	\$5,000	42.9%
251-555511-241	Rep. & Maint. IT	\$-	\$-	\$-	\$49	\$2,500	\$-	\$-	
251-555511-242	Rep. & Maint. Equip.	\$4,008	\$4,206	\$7,355	\$5,794	\$7,500	\$6,500	\$7,500	0.0%
251-555511-247	Rep./Maint. Bldg.	\$11,041	\$14,968	\$27,954	\$12,747	\$10,500	\$10,500	\$11,500	9.5%
251-555511-298	Contract Services	\$-	\$-	\$-	\$-	\$500	\$500	\$500	0.0%
251-555511-310	Office Supplies/Postage	\$12,123	\$11,357	\$10,281	\$8,890	\$15,500	\$11,000	\$16,000	3.2%
251-555511-312	Computer Supplies	\$1,243	\$2,152	\$589	\$983	\$4,600	\$2,500	\$4,700	2.2%
251-555511-318	Automation	\$4,692	\$4,465	\$4,123	\$4,916	\$5,000	\$5,000	\$5,100	2.0%
251-555511-319	Consortium Costs	\$16,607	\$18,103	\$19,823	\$21,767	\$22,150	\$22,150	\$24,000	8.4%
251-555511-324	Membership Dues	\$1,072	\$498	\$666	\$537	\$1,042	\$650	\$1,042	0.0%
251-555511-327	Materials	\$76,927	\$75,338	\$86,851	\$68,620	\$83,000	\$83,000	\$83,000	0.0%
251-555511-330	Inservice Training / Travel	\$3,088	\$3,811	\$2,736	\$2,658	\$4,000	\$3,000	\$4,000	0.0%
251-555511-345	Programs	\$447	\$694	\$57	\$308	\$1,000	\$500	\$1,000	0.0%
251-555511-519	Liability Ins.-Bldg.	\$3,786	\$4,093	\$4,337	\$5,302	\$4,000	\$5,345	\$5,500	37.5%
251-555511-800	Capital Outlay	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
TOTAL		\$722,875	\$722,614	\$745,118	\$693,624	\$762,301	\$746,152	\$764,336	0.3%

OTHER FINANCING SOURCES (USES)

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
	Gen Fund Transfers In	\$0	\$-	\$-	\$-	\$-	\$-	\$-	
251-595922-000	Trfr to Equip Replacement Fund	\$-	\$(5,000)	\$(5,000)	\$-	\$-	\$-	\$(5,000)	
TOTAL		\$0	\$(5,000)	\$(5,000)	\$0	\$0	\$0	\$(5,000)	

Beginning Fund Balances 01/01	\$69,785	\$99,448	\$106,360	\$62,069	\$56,535	\$56,535	\$48,329	
Net Change	\$31,218	\$6,912	\$(44,291)	\$(5,535)	\$(24,305)	\$(8,206)	\$(32,625)	34.2%
Ending Fund Balance 12/31	\$99,448	\$106,360	\$62,069	\$56,535	\$32,230	\$48,329	\$15,704	

City Contribution

2018	2019	2020
3 Year Projection		
\$405,500	\$405,500	\$413,610

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION - Health Officer & Animal Shelter

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-545411-291	Health Officer Contract	\$66,545	\$68,379	\$62,475	\$73,367	\$74,617	\$ 74,617	\$74,561	-0.1%
100-545430-298	Animal Shelter	\$ 6,235	\$ 6,235	\$10,331	\$ 8,739	\$ 6,300	\$ 7,000	\$ 7,000	11.1%
TOTAL		\$72,779	\$74,614	\$72,806	\$82,106	\$80,917	\$ 81,617	\$81,561	0.8%

HEALTH, EDUCATION & RECREATION - Historical Society & Senior Citizens

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-555512-291	Historical Society Donation	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
100-555512-310	Office Supplies HPC		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
100-555514-220	Admin Utilities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
100-555514-399	Senior Citizens Donation	\$ 2,504	\$ 2,485	\$ 2,512	\$ 2,508	\$ 2,500	\$ 2,520	\$ 2,550	2.0%
TOTAL		\$ 3,504	\$ 3,485	\$ 3,512	\$ 3,508	\$ 3,500	\$ 3,520	\$ 3,550	1.4%



This section contains expenditures for the Planning and Development Branch of the General Fund in City Government. Planning and development is monitored by the Plan Commission and conforms to the Master Plan of the City.

City of Burlington 2017 Annual Budget

Planning & Development Plan Commission Economic Development

GENERAL GOVERNMENT

PLANNING & DEVELOPMENT

The Plan Commission is authorized to create and manage a master plan for the physical development of the City, including the character and extent of streets, walks, parks, parking, airports, sites for public buildings, waterways, removal of blight and a comprehensive zoning scheme. All planning matters are referred to the Plan Commission prior going to the City Council, including but not limited to rezoning applications, minor subdivisions, major subdivisions/preliminary plats, site plans, conditional use permits, landscape plans, Stormwater management plans and final plats. The Plan Commission is charged with reviewing the information presented to them and to provide a detailed recommendation to the City Council. In addition, the City contracts with the Racine County Economic Development Corporation to solicit new business opportunities for the City. In addition, the City provides support to the Chamber of Commerce for local tourism efforts.

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Contract Services	\$ 60,000	32.1%	0.8%
Town Annexation Revenue Sharing	\$ 11,155	6.0%	0.2%
Economic Development	\$ 80,000	42.9%	1.1%
All Other	\$ 35,500	19.0%	0.5%
TOTAL	\$ 186,655	100.0%	2.6%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Contract Services	\$ 60,600	1.0%	\$ 61,206	1.0%	\$ 61,818	1.0%
Town Annexation Revenue Sharing	\$ 22,016	97.4%	\$ 11,071	-49.7%	\$ 194	-98.2%
Economic Development	\$ 82,000	2.5%	\$ 83,640	2.0%	\$ 85,313	2.0%
All Other	\$ 36,210	2.0%	\$ 36,934	2.0%	\$ 37,673	2.0%
TOTAL	\$ 200,826	7.6%	\$ 192,851	-4.0%	\$ 184,998	-4.1%

GENERAL GOVERNMENT

PLAN COMMISSION

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-565641-298	Contract Services	\$ 67,974	\$ 50,059	\$ 64,344	\$ 40,094	\$ 60,000	\$ 60,000	\$ 60,000	0.0%
100-565641-299	Land Use	\$ -	\$ -	\$ 17,291	\$ 38,713	\$ 28,000	\$ 28,000	\$ 35,000	25.0%
100-565641-300	Reimburse Multi PW Bldg		\$ -	\$ -	\$ -	\$ -		\$ -	
100-565641-310	Supplies & Postage	\$ 437	\$ 443	\$ 756	\$ 428	\$ 300	\$ 300	\$ 500	66.7%
100-565641-313	Printing		\$ -	\$ -	\$ -	\$ -		\$ -	
100-565641-800	Outlay		\$ -	\$ -	\$ -	\$ -		\$ -	
100-565643-399	Town Annexation Revenue Sharing	\$ 45,009	\$ 55,071	\$ 43,686	\$ 33,036	\$ 32,848	\$ 22,368	\$ 11,155	-66.0%
100-565643-399	TOL Annexation Revenue Sharing			\$ -	\$ -	\$ 113	\$ -	\$ -	
100-565690-000	Property Tax Rebate		\$ -	\$ -	\$ -	\$ -		\$ -	
		\$113,420	\$105,574	\$126,077	\$112,271	\$121,261	\$ 110,668	\$ 106,655	-12.0%

ECONOMIC DEVELOPMENT

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
100-565639-399	Economic Development	\$ 72,979	\$ 81,179	\$249,596	\$108,843	\$ 75,000	\$ 75,000	\$ 80,000	6.7%
	Property Acquisition	\$126,759	\$ -	\$ -	\$ -	\$ -		\$ -	
	TOTAL	\$199,738	\$ 81,179	\$249,596	\$108,843	\$ 75,000	\$ 75,000	\$ 80,000	6.7%

Total Planning & Development	\$313,158	\$186,752	\$375,673	\$221,114	\$196,261	\$ 185,668	\$ 186,655	-4.9%
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This section contains payments for City Debt (Debt Service) and an overall Debt Schedule of these payments. Income and expenditures for the Tax Increment Finance Districts (or TIF; also known as TID) in the City are also in this section. TID's are funded by Taxes specific to the property located within the TID.

City of Burlington 2017 Annual Budget

Debt Service & TIF Districts Overall Debt Payment Schedule General Debt Service TIF District 3 ER TIF District 1 TIF District 5

GENERAL GOVERNMENT

DEBT SERVICE SCHEDULES

Fund Mgr	DEBT SCHEDULES (Original Amount after description)	% Allocate	Beginning Principal	Principal Remaining	Principal 2017	Interest 2017	Total 2017	Principal Remaining
AWM	2007 Refunding Bonds 2.4M General Debt Service	100.00%	\$ 1,500,000	\$ 1,500,000.00	\$ 100,000.00	\$ 61,787.50	\$ 161,787.50	\$ 1,400,000.00
DTC	2014A Gen Obligation Refunding Bonds 6.2M		\$ 6,200,000	\$ 5,155,000.00	\$ 485,000.00	\$ 179,497.50	\$ 664,497.50	\$ 4,670,000.00
	TID 3	17.18%	\$ 1,065,000	\$ 365,000.00	\$ 365,000.00	\$ 1,277.50	\$ 366,277.50	\$ -
	ER TID	30.24%	\$ 1,875,000	\$ 1,875,000.00		\$ 43,382.50	\$ 43,382.50	\$ 1,875,000.00
	Water	10.56%	\$ 655,000	\$ 585,000.00	\$ 25,000.00	\$ 78,767.50	\$ 103,767.50	\$ 560,000.00
	Waste Water	16.21%	\$ 1,005,000	\$ 900,000.00	\$ 40,000.00	\$ 21,677.50	\$ 61,677.50	\$ 860,000.00
	General Debt Service	25.81%	\$ 1,600,000	\$ 1,430,000.00	\$ 55,000.00	\$ 34,392.50	\$ 89,392.50	\$ 1,375,000.00
DTC	2010B Gen Ob Refunding Bond 4.2M		\$ 4,290,000					
	TID 3	87.69%	\$ 3,434,769					
	TID 4		\$ 653,263					
	Gen Debt Service	12.31%	\$ 201,968					
AWM	2011 GO Refunding Bond 9.12M	100.00%	\$ 9,120,000	\$ 3,960,000.00	\$ 905,000.00	\$ 97,131.25	\$ 1,002,131.25	\$ 3,055,000.00
	TIF 3	70.70%					\$ -	\$ -
COB	2010 Tax Increment Bond-Kohls Developer		\$ 2,000,000	\$ 138,301.74	\$ 138,301.74		\$ -	
	TIF 3	100.00%					\$ -	
WDA	2008 Clean Water Fund Loan 5096-02 4.53M		\$ 4,528,149	\$ 2,971,113.47	\$ 214,528.84	\$ 73,572.29	\$ 288,101.13	\$ 2,756,584.63
	Waste Water				\$ 214,528.84	\$ 73,572.29	\$ 288,101.13	
WDA	2008 Clean Water Fund Loan 5096-04 960K		\$ 960,910	\$ 586,140.49	\$ 47,271.20	\$ 13,301.02	\$ 60,572.22	\$ 538,869.29
	Waste Water	100.00%			\$ 47,271.20	\$ 13,301.02	\$ 60,572.22	
WDA	2012 Safe Drinking Water Loan 5475-01		\$ 2,044,276	\$ 1,520,032.58	\$ 87,277.00	\$ 32,729.00	\$ 120,006.00	\$ 1,432,755.58
	Water	100.00%			\$ 87,277.00	\$ 32,729.00	\$ 120,006.00	
AWM	2011A Waterworks System Revenue Refunding Bond		\$ 2,090,000	\$ 1,275,000.00	\$ 190,000.00	\$ 36,497.50	\$ 226,497.50	\$ 1,085,000.00
	Water							
WDA	2012 Clean Water Fund Loan 7.1M	100.00%	\$ 7,722,769	\$ 6,766,176.31	\$ 344,457.36	\$ 172,439.84	\$ 516,897.20	\$ 6,421,718.95
	Sewer							
DTC	2012A Street Improvement Bonds	100.00%	\$ 3,155,000	\$ 3,055,000.00	\$ 50,000.00	\$ 74,335.00	\$ 124,335.00	\$ 3,005,000.00
	Debt Service							
DTC	2012 1.46 Tax Ref Bond Princip	100.00%	\$ 1,146,000	\$ 710,000.00	\$ 145,000.00	\$ 11,708.75	\$ 156,708.75	\$ 565,000.00
	ER TID 1	65.51%			\$ 95,000.00	\$ 5,943.75		
	Debt Service	34.49%			\$ 50,000.00	\$ 5,765.00		
DTC	2015A 4.215 GO Refunding	100.00%	\$ 4,215,000	\$ 2,815,000.00	\$ 1,405,000.00	\$ 28,150.00	\$ 1,433,150.00	\$ 1,410,000.00
	TID 3				\$ 1,405,000.00	\$ 42,250.00	\$ 1,447,250.00	
DTC	2015B 4.5M Taxable GO Note	100.00%	\$ 4,500,000	\$ 4,500,000.00	\$ 700,000.00	\$ 67,377.50	\$ 767,377.50	\$ 3,800,000.00
	TID 5				\$ 700,000.00	\$ 67,377.50	\$ 767,377.50	
USB	Honeywell Lease	100.00%	\$ 1,147,507.00	\$ 1,019,946.32	\$ 66,405.23	\$ 26,910.49	\$ 93,315.72	\$ 953,541.09
	General						\$ -	
USB	USB Lease Truck Chasis	100.00%	\$ 342,000	\$ 205,201.15	\$ 66,405.43	\$ 20,015.47	\$ 86,420.90	\$ 138,795.72
	Sewer						\$ -	
BMO	BMO Bank Lease DPW Truck	100.00%	\$ 147,220	\$ 59,793.77	\$ 29,424.89	\$ 1,538.66	\$ 30,963.55	\$ 30,368.88
	STREETS Equipment Replacement Fund						\$ -	
FRSB	FRSB Non Revolving Equity Taable Notye	100.00%	\$ 300,000	\$ 300,000.00		\$ 6,843.75	\$ 6,843.75	\$ 300,000.00
	TID 5							

GENERAL DEBT SERVICE

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
313-414111-000	General Property Taxes	\$ 428,459	\$ 465,000	\$ 460,404	\$ 200,000	\$ -	\$ 92,416	\$ -	
313-484811-000	Interest Income	\$ 193	\$ 910	\$ 327	\$ 327	\$ 900	\$ 900	\$ 400	-55.6%
313-491000-000	Proceeds From Borrowing	\$ -	\$ -	\$ 4,540,000	\$ -	\$ -	\$ -	\$ -	
313-491001-000	Proceeds from Bond Sale	\$ 697,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-492000-000	St. Project Note Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-492001-000	St. Project Note Paydown	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-492002-000	St. Project Note Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494912-000	Repayment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494913-000	Swimming Pool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494914-000	TIF Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494915-000	Festival Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494916-000	Little League	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494917-000	96 GO Sewerage Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494923-000	Trans From Deb Ser Sinking Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-494929-000	Trans From Gen Fund	\$ -	\$ -	\$ 25,238	\$ 200,126	\$ 406,157	\$ 406,157	\$ 524,195	29.1%
313-495010-000	Trans From TIF 3	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
313-495020-000	Trans From TIF 4	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
313-495030-000	Trans From Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-495040-000	Honeywell Rebates	\$ -	\$ -	\$ -	\$ 53,567	\$ -	\$ -	\$ -	
Total		\$ 428,652	\$ 465,910	\$ 5,065,969	\$ 454,020	\$ 407,057	\$ 499,473	\$ 524,595	28.9%

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
313-585810-613	92 State Trust Fund Loan Pool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585810-619	State Trust Fnd Loan Pension	\$ 529,008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585810-627	2001 Refunding Bonds Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585610-646	2009 State Trust Fund Loan Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313585620-646	2011 State Trust Fund Loan Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585820-643	Principal 2010A 6.4M GO Bond	\$ -	\$ 52,334	\$ 40,457	\$ 2,984	\$ -	\$ -	\$ -	
313-585810-645	Principal 4.29M Ref Bond 2010B	\$ -	\$ -	\$ 4,475,000	\$ 65,000	\$ -	\$ -	\$ -	
313-585810-642	Principal 6.5M GO Bonds	\$ 50,000	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
313-585810-646	Principal St Trust Fund Loan Pens	\$ 265,482	\$ -	\$ -	\$ 62,815	\$ -	\$ -	\$ -	
313-585810-649	Principal 1.46M 2012B Ref Bond	\$ -	\$ 135,000	\$ 145,000	\$ 50,000	\$ -	\$ -	\$ -	
313-585820-619	Interest 2009 St Trust Fund Loan	\$ 34,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585820-623	Interest 1992 St Trust Fund Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585820-635	97 Bond Note	\$ 63,975	\$ 63,975	\$ 63,975	\$ 63,975	\$ -	\$ -	\$ -	
313-585820-640	2001 Refunding Bonds Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585820-642	Interest 6.5M GO Bonds	\$ -	\$ -	\$ -	\$ 35,005	\$ -	\$ -	\$ -	
313-585820-644	Interest 2010A 6.4M GO Bond	\$ 52,263	\$ 52,334	\$ 40,457	\$ -	\$ 253,500	\$ 225,000	\$ 255,000	0.6%
313-585820-645	Interest 2010B 4.29M Ref Bond	\$ 2,844	\$ 2,844	\$ 2,844	\$ 2,194	\$ 183,620	\$ 181,157	\$ 176,280	-4.0%
313-585820-646	Int 2009 State Trust Fund Loan	\$ 11,005	\$ -	\$ -	\$ 30,501	\$ -	\$ -	\$ -	
313-585820-648	Interest 1.46M 2012B Ref Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585820-649	Interest 3.15 2012A Street Bonds	\$ 27,319	\$ 10,831	\$ 7,463	\$ 76,335	\$ -	\$ -	\$ -	
313-585590900-	Other Financing Charges	\$ -	\$ -	\$ 211,158	\$ -	\$ -	\$ -	\$ -	
313-585590900-	Other Fin Use-Pay To Escrow	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-585810-646	Lease Honeywell Principal	\$ -	\$ -	\$ 62,921	\$ 62,815	\$ 64,640	\$ 64,640	\$ 66,405	2.7%
313-585820-646	Lease Honeywell Interest	\$ -	\$ -	\$ 30,995	\$ 30,995	\$ 28,676	\$ 28,676	\$ 26,910	-6.2%
313-585590900-	Debt Service Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-5852011 St	2011 State Trust Fund Loan Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595900-200	Debt Service Issuance Costs	\$ 8,461	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595900-300	Debt Discount Expense	\$ 5,314	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 1,050,468	\$ 367,318	\$ 5,080,270	\$ 542,618	\$ 530,436	\$ 499,473	\$ 524,596	Chg fr 2015

OTHER FINANCING SOURCES (USES)

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
313-590000-000	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595900-000	Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595900-100	Pay to Escroqw	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595900-200	Issuance Costs	\$ 8,461	\$ -	\$ 65,656	\$ -	\$ -	\$ -	\$ -	
313-595900-300	Debt Discount	\$ 5,314	\$ -	\$ 28,210	\$ -	\$ -	\$ -	\$ -	
313-595922-000	Debt Service Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313-595921-000	General Fund transfer Out	\$ -	\$ 143,702	\$ -	\$ 9,033	\$ -	\$ -	\$ -	
Total		\$ 13,775	\$ 143,702	\$ 93,866	\$ 9,033	\$ -	\$ -	\$ -	

Beginning Fund Balances 01/01

Net Change

15,542	(592,499)	0	79,566	0	\$ 0	\$ 0	\$ 0
(608,041)	242,294	79,566	(79,565)	(123,379)	\$ 0	\$ (0)	-500.0%
(592,499)	0	79,566	0	(123,379)	\$ 0	\$ 0	

Ending Fund Balance 12/31

GENERAL GOVERNMENT

TAX INCREMENT FINANCE DISTRICT 3

SALARIES CHARGED TO THIS DEPARTMENT

Position	Actual Salary	% Charged	2016 Actual	2017 Proposed
City Administrator	\$ 115,502	5.00%	\$5,775	\$5,833
Budget Officer/Treasurer	\$ 63,769	5.00%	\$3,188	\$3,236
TOTAL			\$8,964	\$9,069

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
463-414111-000	General Property Taxes	\$4,382,416	\$4,161,342	\$4,565,495	\$ 4,150,561	\$ 4,200,000	\$ 3,943,300	\$ 4,150,000	-1.2%
463-424239-000	Exempt Computer Aid	\$ 16,852	\$ 16,630	\$ 20,583	\$ 18,451	\$ 18,000	\$ 17,743	\$ 18,000	0.0%
463-484811-000	Interest Income	\$ 62,601	\$ 36,735	\$ 66,703	\$ 12,669	\$ 50,000	\$ 14,000	\$ 14,000	-72.0%
463-484832-000	Land Sale		\$ -	\$ -	\$ -	\$ -			
463-494912-000	Proceeds from Borrowing		\$ -	\$ -	\$ -	\$ -			
TOTAL		\$4,461,869	\$4,214,707	\$4,652,781	\$ 4,181,680	\$ 4,268,000	\$ 3,975,043	\$ 4,182,000	-2.0%

EXPENDITURE SUMMARY

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
ADMINISTRATION									
463-515132-111	City Administrator Wages	\$6,708	\$ 6,711	\$ 6,814	\$ 4,356	\$ 5,862	\$ 5,862	\$5,833	-0.5%
463-515132-151	Admin FICA	\$ 425	\$ 436	\$ 446	\$ 327	\$ 448	\$ 448	\$ 452	1.0%
463-515132-152	Admin WRS/Pension	\$ 396	\$ 446	\$ 468	\$ 276	\$ 387	\$ 387	\$ 388	0.2%
463-515132-154	Admin Health	\$ 2,461	\$ 1,015	\$ 982	\$ 803	\$ 1,182	\$ 1,182	\$ 1,206	2.0%
463-515132-155	Admin Life	\$ 4	\$ 5	\$ 5	\$ 1	\$ 6	\$ 6	\$ 6	0.0%
463-515132-156	Admin Vision	\$ 3	\$ 3	\$ 3	\$ 2	\$ 3	\$ 3	\$ 3	0.0%
463-515132-158	Admin Dental	\$ 50	\$ 50	\$ 50	\$ 33	\$ 54	\$ 54	\$ 54	0.0%
463-515141-111	Budget Officer/Treasurer Wages	\$ 3,070	\$ 3,088	\$ 3,153	\$ 3,192	\$ 3,236	\$ 3,236	\$3,236	0.0%
463-515141-151	Finance FICA	\$ 223	\$ 229	\$ 236	\$ 239	\$ 248	\$ 248	\$ 250	1.0%
463-515141-152	Finance WRS/Pension	\$ 175	\$ 204	\$ 221	\$ 217	\$ 214	\$ 24	\$ 24	-88.8%
463-515141-154	Finance Health	\$ 1,066	\$ 1,155	\$ 1,014	\$ 1,034	\$ 1,181	\$ 1,181	\$ 1,180	-0.1%
463-515141-155	Finance Life	\$ 6	\$ 7	\$ 8	\$ 8	\$ 8	\$ 8	\$ 8	0.0%
463-515141-156	Finance Vision	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3	0.0%
463-515141-158	Finance Dental	\$ 34	\$ 34	\$ 34	\$ 34	\$ 34	\$ 34	\$ 34	0.0%
463-515141-310	Office Supplies/Postage		\$ -	\$ -	\$ -	\$ -		\$ -	
463-515161-211	Redevelopment		\$ -	\$ -	\$ -	\$ -		\$ -	
SUBTOTAL		\$ 14,623	\$ 13,385	\$ 13,437	\$ 10,526	\$ 12,866	\$ 12,676	\$ 12,677	-1.5%

PLANNING

463-565616-390	TIF 3 Industrial Park	\$ -	\$ -	\$ -	\$ -	\$ -			
463-565641-298	Contract Services	\$ 2,619	\$ 4,330	\$ 17,591	\$ 9,778	\$ 31,700	\$ 10,000	\$ 10,000	-68.5%
463-565642-390	Developers Rebate	\$ 288,584	\$ 251,515	\$ 276,282	\$ 312,469	\$ 200,000	\$ 288,064	\$ 113,866	-43.1%
463-565641-299	Miscellaneous	\$ 4,146	\$ 1,500	\$ 3,000	\$ 3,150	\$ 5,000	\$ 3,200	\$ 3,200	-36.0%
463-565642-399	Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL		\$ 295,348	\$ 257,344	\$ 296,873	\$ 325,397	\$ 236,700	\$ 301,264	\$ 127,066	-46.3%

**GENERAL GOVERNMENT
TAX INCREMENT FINANCE DISTRICT 3**

DEBT SERVICE PRINCIPAL									
463-585810-000	DEBT SERVICE PRINCIPAL	\$ 2,369,747	\$ 2,708,433	\$ 2,937,331	\$ 8,624,007	\$ 3,245,000	\$ 3,245,000	\$ 2,675,000	-17.6%
			\$ -	\$ -		\$ -			
	SUBTOTAL	\$ 2,369,747	\$ 2,708,433	\$ 2,937,331	\$ 8,624,007	\$ 3,245,000	\$ 3,245,000	\$ 2,675,000	-17.6%
DEBT SERVICE INTEREST									
463-585820-000	DEBT SERVICE INTEREST	\$ 651,365	\$ 614,588	\$ 504,743	\$ 377,353	\$ 204,655	\$ 204,655	\$ 140,659	-31.3%
	SUBTOTAL	\$ 651,365	\$ 614,588	\$ 504,743	\$ 377,353	\$ 204,655	\$ 204,655	\$ 140,659	-31.3%
	TOTAL EXPENDITURES	\$ 3,331,083	\$ 3,593,751	\$ 3,752,384	\$ 9,337,283	\$ 3,699,221	\$ 3,763,595	\$ 2,955,402	-20.1%
	REVENUE OVER (UNDER) EXPENDITURE	\$ 1,130,786	\$ 620,956	\$ 900,396	(\$ 5,155,603)	\$ 568,779	\$ 211,449	\$ 1,226,598	115.7%
OTHER FINANCING SOURCES (USES)									
463-590000-000	Associated Bank Fees		\$ -	\$ -		\$ -			
463-595920-399	Transfer to Debt Service Fund-323	\$ -	\$ -	\$ (10,000)	\$ -			\$ -	
	Face Value of Long Term Debt				\$ 4,215,000				
	Premiums on Bonds Issued				\$ 69,151				
	Advance to TID 5 Repay 2018							\$ -	
	Transfer to ER TID Fund 461	\$ -	\$ -	\$ -	\$ -	\$(1,833,692)	\$(1,833,692)	\$ (15,559)	-99.2%
463-595924-000	Operating Transfer to General Fund	\$ (100,000)	\$ 294,415	\$ -	\$ -			\$ -	
	SUBTOTAL	\$ (100,000)	\$ 294,415	\$ (10,000)	\$ 4,284,151	\$(1,833,692)	\$(1,833,692)	\$ (15,559)	-99.2%
	TOTAL	\$ 1,030,786	\$ 915,371	\$ 890,396	\$ (871,452)	\$(1,264,913)	\$(1,622,243)	\$ 1,211,039	-195.7%
	Beginning Fund Balance 01/01	\$ 1,460,960	\$ 2,491,746	\$ 3,417,116	\$ 4,307,512	\$ 3,436,061	\$ 3,436,061	\$ 1,813,818	
	Net Change	\$ 1,030,786	\$ 915,371	\$ 890,396	\$ (871,452)	\$(1,264,913)	\$(1,622,243)	\$ 1,211,039	-195.7%
	Ending Fund Balance 12/31	\$ 2,491,746	\$ 3,417,116	\$ 4,307,512	\$ 3,436,061	\$ 2,171,148	\$ 1,813,818	\$ 3,024,857	

GENERAL GOVERNMENT

ENVIRONMENTAL REMEDIATION TAX INCREMENT FINANCE DISTRICT 1

SALARIES CHARGED TO THIS DEPARTMENT

Position	Actual Salary	% Charged	2015 Actual	2016 Proposed
City Administrator	\$ 115,502	0.50%	\$578	\$586
Budget Officer/Treasurer	\$ 63,769	0.50%	\$319	\$324
TOTAL			\$896	\$910

ENVIRONMENTAL REMEDIATION TIF DISTRICT

Revenue/Transfer In Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
461-414111-000	Property Tax Increment	\$ 48,176	\$ -	\$ -	\$ 33,683	\$ -	\$ 39,831	\$ 39,000	
461-	Intergovernmental		\$ -	\$ -	\$ -	\$ -			
461-424239-000	Exempt Computer Aid		\$ -	\$ -	\$ 149	\$ -	\$ 62	\$ 62	
461-484810-000	Loan Reimbursements Hampton	\$ 27,919	\$ 29,937	\$ 32,053	\$ 32,755	\$ 30,000	\$ 30,000	\$ 20,000	-33.3%
461-484811-000	Interest Income	\$ 80,732	\$ 78,819	\$ 76,370	\$ 75,749	\$ 78,000	\$ 74,000	\$ 73,000	-6.4%
461-491001-000	Refunding Bond Proceeds	\$ 762,500	\$ -	\$ -	\$ -	\$ -			
	REVENUE/TRANSFER IN	\$ 919,327	\$ 108,756	\$ 108,423	\$ 142,336	\$ 108,000	\$ 143,893	\$ 132,062	22.3%

EXPENDITURE SUMMARY

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
461-515132-298	ADMIN Contract Servcies				\$ 85	\$ 500	\$ -	\$ 350	-30.0%
461-565641-299	Miscellaneous				\$ 150	\$ -	\$ 150	\$ 150	
461-565641-398	Downtown Parking Structure				\$ -	\$ -	\$ -	\$ -	
461-	Administrative Salries & Benes		\$ -	\$ -	\$ -	\$ 795	\$ 795	\$ 811	2.0%
461-	Finance Salaries & Benes		\$ -	\$ -	\$ -	\$ 487	\$ 487	\$ 497	2.0%
461-585810-601	6.4M Principal 2010A GO Bond		\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	0.0%
461-585810-603	2014 6.2M GO Refunding Bond	\$ 815,419	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	
461-585820-600	Debt Service Interest	\$ 114,028	\$ 158,802	\$ 145,901	\$ -	\$ -	\$ -	\$ -	
461-585820-601	Interest 6.4M 2010A GO Bond			\$ 71,981	\$ 43,383	\$ 43,383	\$ 43,383	\$ 43,383	0.0%
461-585820-602	Interest 2011 State Trust Fund Loan				\$ -	\$ -	\$ -	\$ -	
461-585820-603	Interest 2012 Refunding Bond				\$ 7,939	\$ 7,036	\$ 7,036	\$ 5,944	-15.5%
461-595900-000	Debt Discount		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
461-595900-200	Issuance Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL	\$ 929,447	\$ 158,802	\$ 217,882	\$ 146,556	\$ 147,201	\$ 146,851	\$ 146,134	-0.7%

OPERATING EXPENSES/TRANSFERS

461-585810-603	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
	OPERATING EXPENSES/TRANSFERS								
461-595900-000	Other Fin Use-Debt Discount		\$ -	\$ -	\$ -	\$ -			
461-595920-000	Transfer to Debt Service Fund		\$ 39,675	\$ 30,000	\$ -	\$ -			
461-494924-000	Transfer in from TID 3				\$ -	\$ 1,833,692	\$ 1,833,692	\$ 15,559	-99.2%
	FaceValue of Bonds Issued					\$ -			
	Discount Paid on Issued Bonds					\$ -			
	SUBTOTAL	\$ -	\$ 39,675	\$ 30,000	\$ -	\$ 1,833,692	\$ 1,833,692	\$ 15,559	-99.2%

Total Expenditures \$ 929,447 \$ 198,477 \$ 187,882 \$ 146,556 \$(1,686,491) \$(1,686,841) \$ 130,575 -107.7%

Beginning Fund Balance 01/01	(\$1,738,423)	(\$1,738,423)	(\$1,748,543)	(\$1,828,001)	(\$1,832,222)	(\$1,832,222)	(\$1,487)	-99.9%
Net Change	\$ (10,120)	\$ (10,372)	\$ (79,459)	\$ (4,220)	\$ 1,794,491	\$ 1,830,735	\$ 1,487	-99.9%
Ending Fund Balance 12/31	(\$1,748,543)	(\$1,748,794)	(\$1,828,001)	(\$1,832,222)	(\$37,731)	(\$1,487)	\$0	-100.0%

GENERAL GOVERNMENT

TAX INCREMENT DISTRICT 5

SALARIES CHARGED TO THIS DEPARTMENT

Position	Actual Salary	% Charged	2015 Actual	2016 Proposed
City Administrator	\$ 115,502	3.00%	\$3,465	\$586
Budget Officer/Treasurer	\$ 63,769	3.00%	\$1,913	\$324
TOTAL			\$5,378	\$910

TAX INCREMENT DISTRICT 5

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
452-484811-000	General Property Taxes			\$ -	\$ 2,463	\$ -	\$ -	\$ 198,096	
452-494921-000	Exempt Computer Aid			\$ -	\$ -	\$ -	\$ -	\$ -	
452-410000-000	Developer Revenue				\$ 113,622	\$ 69,828	\$ 96,595	\$ 598,996	757.8%
452-410000-001	Developer Revenue: PILOT							\$ -	
452-494912-000	Bond Proceeds				\$ 4,500,000	\$ -	\$ -	\$ -	
452-494912-001	Loan Proceeds Fox River				\$ 300,000	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ 4,916,085	\$ 69,828	\$ 96,595	\$ 797,092	1041.5%

EXPENDITURE SUMMARY

Line Item	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
ADMINISTRATION									
452-515132-111	City Administrator Wages					\$ 3,517	\$ 3,517	\$ 3,552	1.0%
452-515132-151	Admin-FICA					\$ 269	\$ 269	\$ 272	1.0%
452-515132-152	Admin WRS/Pension					\$ 232	\$ 232	\$ 232	0.2%
452-515132-154	Admin Health					\$ 709	\$ 709	\$ 723	2.0%
452-515132-155	Admin Life					\$ 3	\$ 3	\$ 3	0.0%
452-515132-156	Admin Vision					\$ 1	\$ 1	\$ 1	0.0%
452-515132158-	Admin Dental					\$ 32	\$ 32	\$ 32	0.0%
452-515141-111	Treasurer Wages					\$ 1,942	\$ 1,942	\$ 1,961	1.0%
452-515141-151	Finance FICA					\$ 149	\$ 149	\$ 150	1.0%
452-515141-152	Finance WRS/Pension					\$ 128	\$ 128	\$ 128	0.2%
452-515141-154	Finance Health					\$ 670	\$ 670	\$ 683	2.0%
452-515141-155	Finance Life					\$ 5	\$ 5	\$ 5	0.0%
452-515141-156	Finance Vision					\$ 5	\$ 5	\$ 5	0.0%
452-515141158	Finance Dental					\$ -	\$ -	\$ -	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ 7,662	\$ 7,662	\$ 7,749	1.1%
STREETS OUTLAY									
	Streets Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PLANNING									
								70%	
452-565639-399	TID 5 Planning Expenditures			\$ 180,805	\$ 451,718	\$ 1,500	\$ 16,016	\$ 1,500	0.0%
452-565641-298	TID 5 Contract Services			\$ 14,000	\$ 4,042,657	\$ -	\$ 100,000	\$ -	
	TOL Revenue Share							\$ 112	
	SUBTOTAL	\$ -	\$ -	\$ 194,805	\$ 4,494,375	\$ 1,500	\$ 116,016	\$ 1,612	7.4%
DEBT SERVICE									
452-585810-601	2015A Taxable GO Promissory Note Principal				\$ -	\$ -	\$ -	\$ 700,000	
452-585810-602	Fox River Taxable Loan Principal				\$ -	\$ -	\$ -	\$ -	
452-585820-601	2015A Taxable GO Promissory Note Interest				\$ 26,767	\$ 69,828	\$ 69,828	\$ 67,378	
452-585820-602	Fox River Taxable Loan Interest				\$ -	\$ -	\$ 5,419	\$ 6,844	
452-585831-000	Discounts on Bonds Issued				\$ 9,000	\$ -	\$ -	\$ -	
452-585831-001	Loan Issuance Costs				\$ 41,080	\$ -	\$ -	\$ -	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ 76,847	\$ 69,828	\$ 75,247	\$ 774,221	1008.8%
OPERATING EXPENSES/TRANSFERS									
	Transfer (IN)/OUT					\$ -	\$ -	\$ -	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Expenditures	\$ -	\$ -	\$ 194,805	\$ 4,571,222	\$ 78,990	\$ 198,925	\$ 783,582	892.0%
	Beginning Fund Balance 01/01	\$0	\$0	\$0	(\$194,805)	\$150,057	\$150,057	\$47,727	-68.2%
	Net Change	\$ -	\$0	\$(194,805)	\$ 344,862	\$ (9,162)	\$ (102,330)	\$ 13,511	-247.5%
	Ending Fund Balance 12/31	\$0	\$0	(\$194,805)	\$150,057	\$140,895	\$47,727	\$61,238	-56.5%



This section contains
The Enterprise Funds for the
City. These entities are treated as
business entities. They are funded
by their own revenues rather than
by taxes. Water and Sewer Utili-
ties are a part of Public Works.
The Municipal Airport
is also an Enterprise Fund.

City of Burlington 2017 Annual Budget

Enterprise Funds

Utility Debt Payment Schedule

Water Utility

Sewer Utility

Municipal Airport

ENTERPRISE FUNDS

WATER UTILITY

The Water Utility provides adequate water flows and pressures throughout the service area for domestic consumption and fire fighting purposes, and maintains a quality and cost efficient product by the operation and management of a cost effective distribution system. This division also repairs all water lines, towers, tanks and apparenthness.

MISSION

To be responsible custodians and to provide good quality drinking water at adequate pressures and in sufficient quantity for consumption and fire protection purposes to all current and future utility customers.

2017 GOALS

1. Bring Well 11 back online after Radium and Strontium upgrade
2. Obtain bids for repainting Dunford Drive Standpipe and Well 7 Tower
3. Search entire system for leaks by listening to each hydrant and street valve.

2016 ACCOMPLISHMENTS

1. Continued with meter change out program. Industrial and residential
2. Upgraded billing program
3. Upgraded radio reads with new laptop

ENTERPRISE FUNDS

WATER UTILITY

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Budget Officer/Treasurer	\$64,726	22.50%	\$14,563	\$14,709
City Administrator	\$115,500	25.00%	\$28,875	\$29,164
City Clerk	\$46,797	25.00%	\$11,699	\$11,816
Admin. Assist.	\$36,733	25.00%	\$9,183	\$9,275
Payroll Clerk/ Benefit Coord.	\$41,316	25.00%	\$10,329	\$10,432
PT Clerical	\$19,285	15.00%	\$2,893	\$2,922
Facilities Maint. Sup.	\$54,076	5.00%	\$2,704	\$2,731
Director of Admin Services	\$52,056	10.00%	\$5,206	\$5,258
Engineering Tech	\$62,157	50.00%	\$31,079	\$31,389
Mayor	\$7,200	25.00%	\$1,800	\$1,800
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
PT Utility Clerk	\$8,410	100.00%	\$8,410	\$8,787
Utility Manager	\$85,000	50.00%	\$42,500	\$42,925
Billing Coord.	\$39,666	70.00%	\$27,766	\$28,044
Water Foreman	\$61,811	100.00%	\$61,811	\$63,795
Water Operator	\$54,330	100.00%	\$54,330	\$55,398
Water Operator	\$54,850	100.00%	\$54,850	\$56,448
FT Utility Clerk	\$42,182	60.00%	\$25,309	\$25,562
TOTAL			\$400,506	\$407,655

BUDGET NOTES

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2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 408,626	18.03%	5.6%
All Benefits	\$ 263,141	11.61%	3.6%
Health Insurance	\$ 142,792	6.30%	2.0%
Power	\$ 230,000	10.15%	3.1%
Chemicals	\$ 40,000	1.76%	0.5%
All Other	\$ 1,412,966	62.34%	19.3%
TOTAL	\$ 2,354,733	103.90%	32.2%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 414,755	1.5%	\$ 420,977	1.5%	\$ 427,291	1.5%
All Benefits	\$ 265,772	1.0%	\$ 268,430	1.0%	\$ 271,114	1.0%
Health Insurance	\$ 144,220	1.0%	\$ 145,662	1.0%	\$ 147,118	1.0%
Power	\$ 230,000	0.0%	\$ 232,300	1.0%	\$ 234,623	1.0%
Chemicals	\$ 40,400	1.0%	\$ 40,804	1.0%	\$ 41,212	1.0%
All Other	\$ 1,427,096	1.0%	\$ 1,441,367	1.0%	\$ 1,455,781	1.0%
TOTAL	\$ 2,522,243	7.1%	\$ 2,549,539	1.1%	\$ 2,577,139	1.1%

ENTERPRISE FUNDS

WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES								
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
Charges for Sales & Services								
Water Utility Sales	2,332,569	2,344,258	1,999,630	2,135,214	2,234,800	2,108,414	2,275,804	1.8%
Assessments & Contributions	321,115	39,730	12,966	1,081,005	33,500	33,500	34,500	3.0%
Other Sources/(USES)	(107,208)	-	(46,060)	(99,187)	(51,339)	(93,461)	138,366	-369.5%
Other Sales	12,009	12,420	9,330	8,305	2,308,000	1,059,000	276,000	-88.0%
TOTAL OPERATING REVENUE	2,558,486	2,396,408	1,975,866	3,125,337	4,524,962	3,107,453	2,724,670	-39.8%

OPERATING EXPENSES								
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
Operation & Maintenance	\$1,161,129	\$1,100,833	\$1,163,464	\$1,016,122	\$1,281,181	\$1,168,411	\$1,249,733	-2.5%
Depreciation	\$525,664	\$587,906	\$593,376	\$610,265	\$568,000	\$619,000	\$630,000	10.9%
Taxes (Tax Equivalent)	\$451,999	\$475,447	\$467,064	\$507,989	\$474,000	\$479,000	\$475,000	0.2%
TOTAL EXPENSES	\$2,138,791	\$2,164,186	\$2,223,904	\$2,134,375	\$2,323,181	\$2,266,411	\$2,354,733	1.4%

Revenue Over (UNDER) Expenses	\$ 419,694	\$ 232,222	\$ (248,038)	\$ 990,962	\$ 2,201,780	\$ 841,042	\$ 369,937	-83.2%
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CASHFLOW							
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
Sales Revenue		\$2,396,408	\$2,021,927	\$3,224,524	\$4,576,300	\$3,200,914	\$2,724,670
Expenses		(\$2,164,186)	(\$2,223,904)	(\$2,134,375)	(\$2,323,181)	(\$2,266,411)	(\$2,354,733)
Add Back Depreciation		\$587,906	\$ 593,376	\$610,265	\$568,000	\$619,000	\$630,000
Subtotal Cash before Debt	\$0.00	\$820,127.85	\$391,398.53	\$1,700,414	\$2,821,119	\$1,553,503	\$999,937
Bond Principal Payments		(\$280,343)	(\$276,761)	(\$294,139)	(\$301,100)	(\$301,100)	(\$308,104)
Other				(\$28,349)		(\$28,000)	(\$28)
Sub total before Capital	\$0	\$539,785	\$114,638	\$1,377,926	\$2,520,019	\$1,224,403	\$691,805
Capital Improvements/Equip Replace		(\$308,562)	(\$68,000)	(\$181,876)	(\$2,335,000)	(\$1,092,000)	(\$556,280)
Subtotal Before Restricted Cash	\$0	\$231,223	\$46,638	\$1,196,049	\$185,019	\$132,403	\$135,525
Adjusted Contributions A/P, A/R		\$65,781	\$74,448	\$57,123	\$68,000	\$68,000	\$68,000
Due to other Funds (Net Chg)		\$23,669	\$25,000	\$20,455	\$26,000	\$26,000	\$26,000
Required Cash for Bond Payments		(\$23,362)	(\$23,063)	(\$29,236)	(\$25,092)	(\$29,758)	(\$25,680)
Cont. to Municipal Activity (Sheldon St)		(\$249,885)		\$6,976			
Other Balancing							
Net Cash	\$0	\$47,426	\$123,022	\$1,251,367	\$253,927	\$196,644	\$203,845

ENTERPRISE FUNDS

WATER UTILITY												
Revenue Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
SALES REVENUE										3 Year Projection		
622-404601-000	Unmetered Water Residential	\$ 118	\$ 238	\$ 244	\$ 331	\$ 400	\$ 320	\$ 401	0.3%	\$ 320	\$ 320	\$ 320
622-404602-000	Unmetered Water Commercial	\$ 355	\$ 355	\$ 812	\$ 788	\$ 900	\$ 720	\$ 903	0.3%	\$ 720	\$ 720	\$ 720
622-404610-000	Residential	\$ 814,379	\$ 761,231	\$ 756,133	\$ 789,705	\$ 927,000	\$ 787,950	\$ 930,000	0.3%	\$ 811,589	\$ 835,936	\$ 861,014
622-404611-000	Commercial	\$ 480,614	\$ 447,220	\$ 351,719	\$ 366,368	\$ 360,000	\$ 360,000	\$ 360,000	0.0%	\$ 367,200	\$ 374,544	\$ 382,035
622-404612-000	Industrial	\$ 439,121	\$ 300,071	\$ 279,560	\$ 342,704	\$ 360,000	\$ 312,232	\$ 360,000	0.0%	\$ 315,354	\$ 318,508	\$ 321,693
622-404620-000	Fire Protection-Private	\$ 34,651	\$ 35,476	\$ 35,857	\$ 38,246	\$ 35,000	\$ 40,000	\$ 38,000	8.6%	\$ 41,200	\$ 42,436	\$ 43,709
622-404630-000	Hydrant Rental	\$ 469,895	\$ 472,563	\$ 486,497	\$ 503,709	\$ 475,000	\$ 524,082	\$ 497,000	4.6%	\$ 539,804	\$ 555,999	\$ 572,679
622-404640-000	Public	\$ 56,803	\$ 49,402	\$ 51,798	\$ 56,801	\$ 50,000	\$ 55,260	\$ 56,000	12.0%	\$ 56,365	\$ 57,493	\$ 58,642
622-404700-000	Forfeited Discounts	\$ 23,435	\$ 22,532	\$ 22,230	\$ 21,472	\$ 12,500	\$ 13,000	\$ 20,000	60.0%	\$ 13,390	\$ 13,792	\$ 14,205
622-404710-000	Misc Services Revenue	\$ 4,318	\$ 3,496	\$ 5,277	\$ 4,697	\$ 4,000	\$ 5,200	\$ 4,000	0.0%	\$ 5,252	\$ 5,305	\$ 5,358
622-404740-000	Other Water Revenue	\$ 417	\$ 242,725	\$ 60	\$ 517	\$ 1,000	\$ 650	\$ 500	-50.0%	\$ 663	\$ 676	\$ 690
622-404750-000	Sewer Billing Fees/Mtr Ret	\$ 8,463	\$ 8,948	\$ 9,444	\$ 9,876	\$ 9,000	\$ 9,000	\$ 9,000	0.0%	\$ 9,180	\$ 9,364	\$ 9,551
622-404780-000	Loan Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000	\$ 1,057,000	\$ 270,000	-88.3%	\$ 1,057,000	\$ 1,057,000	\$ 1,057,000
	SUBTOTAL	2,332,569	2,344,258	\$ 1,999,630	\$ 2,135,214	\$ 4,534,800	\$ 3,165,414	\$ 2,545,804	-43.9%	\$ 3,218,037	\$ 3,272,091	\$ 3,327,616
SPECIAL ASSESSMENTS & CONTRIBUTIONS												
622-454542-000	Special Assessment - Water		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 12,000	\$ 12,000	\$ 12,000
622-454565-000	Contributions in Aid	\$ 1,953	\$ 2,445	\$ 1,966	\$ 2,976	\$ 1,500	\$ 1,500	\$ 2,500	66.7%	\$ 1,530	\$ 1,561	\$ 1,592
622-454566-000	Contributions - Developers	\$ 92,020	\$ -	\$ 11,000	\$ 4,000	\$ 12,000	\$ 12,000	\$ 12,000	0.0%	\$ 12,000	\$ 12,000	\$ 12,000
622-454567-000	Contributions - City	\$ 37,285	\$ -	\$ -	\$ 1,074,029	\$ 20,000	\$ 20,000	\$ 20,000	0.0%	\$ 20,000	\$ 20,000	\$ 20,000
622-454568-000	Contributions - State of WI	\$ 227,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	SUBTOTAL	321,115	39,730	\$ 12,966	\$ 1,081,005	\$ 33,500	\$ 33,500	\$ 34,500	3.0%	\$ 45,530	\$ 45,561	\$ 45,592
MISCELLANEOUS REVENUE												
622-484811-000	Interest Revenue	\$ 12,009	\$ 12,420	\$ 9,330	\$ 8,305	\$ 8,000	\$ 2,000	\$ 6,000	-25.0%	\$ 2,000	\$ 2,000	\$ 2,000
	SUBTOTAL	12,009	12,420	\$ 9,330	\$ 8,305	\$ 8,000	\$ 2,000	\$ 6,000	-25.0%	\$ 2,000	\$ 2,000	\$ 2,000
OTHER SOURCES/Expenses												
622-404270-000	Interest Series 2002			\$ (40,543)	\$ (38,596)	\$ -	\$ (42,123)	\$ (36,498)		\$ (42,123)	\$ (42,123)	\$ (42,123)
622-400270-000	Interest 2011 Revenue Bond				\$ (46,098)							
622-404271-000	Int Series 2003-925K	\$(108,556)	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
622-404272-025	GO Bond Interest			\$ (5,517)	\$ (14,510)	\$ (14,398)	\$ (14,398)	\$ (7,168)	-50.2%			
622-404275-000	2014 Refunding Bond Int			\$ -	\$ 17	\$ -						
622-404274-026	Interest Series 2012		\$ -	\$ -	\$ -	\$ (36,941)	\$ (36,941)	\$ (17,969)	-51.4%	\$ (19,952)	\$ (18,971)	\$ (17,969)
622-404280-000	Amort of Debt Discount	\$ (10,384)	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
622-404281-000	Amortization/BAB Rebate	\$ 11,732	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
	Transfer from Sewer utility		\$ -	\$ -				\$ 200,000		\$ -	\$ -	\$ -
622-494929-000	Transfer (to) from other Funds		\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
	SUBTOTAL	(107,208)	-	(46,060)	(99,187)	(51,339)	(93,461)	138,366	-369.5%	\$ (62,074)	\$ (61,094)	\$ (60,092)
	TOTAL	2,558,486	2,396,408	\$ 1,975,866	\$ 3,125,337	\$ 4,524,962	\$ 3,107,453	\$ 2,724,670	-39.8%	\$ 3,203,493	\$ 3,258,558	\$ 3,315,116

ENTERPRISE FUNDS

WATER UTILITY												
Expense Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
UTILITY PLANT ACCOUNTS										3 Year Projection		
622-501503-000	Materials & Supplies Main inv.	\$ 1,349	\$ 2,348	\$ 1,409	\$ 1,079	\$ 3,500	\$ 2,000	\$ 3,500	0.0%	\$ 3,553	\$ 3,606	\$ 3,660
622-501505-000	Hydrant Inventory	\$ 298	\$ -	\$ 366	\$ 552	\$ -	\$ 3,500	\$ 3,500		\$ 3,500	\$ 3,500	\$ 3,500
622-503460-000	Meters & Labor		\$ -	\$ -	\$ -	\$ 70,000	\$ 65,000	\$ 64,434	-8.0%	\$ 64,434	\$ 64,434	\$ 64,434
622-503460-001	New Meter Labor		\$ 684	\$ 965	\$ 29	\$ -	\$ 1,100	\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000
622-503480-000	New Hydrants		\$ -	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ 20,000	0.0%	\$ 20,000	\$ 20,000	\$ 20,000
622-504030-000	Depreciation	\$ 407,608	\$ 469,181	\$ 474,519	\$ 491,218	\$ 450,000	\$ 500,000	\$ 510,000	13.3%	\$ 520,200	\$ 530,604	\$ 541,216
622-504030-100	Depreciation Contributed	\$ 118,056	\$ 118,725	\$ 118,857	\$ 119,047	\$ 118,000	\$ 119,000	\$ 120,000	1.7%	\$ 121,200	\$ 122,412	\$ 123,636
622-504080-000	Tax Equivalent City	\$ 451,999	\$ 475,447	\$ 467,064	\$ 507,989	\$ 474,000	\$ 479,000	\$ 475,000	0.2%	\$ 479,750	\$ 484,548	\$ 489,393
622-504270-000	Interest/Bond Debt	\$ 32	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
622-504280-000	Amortization		\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
622-504399-000	Operating Transfer Sewer	\$ 122,434	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
622-504400-000	Oper Transfer - Debt Service		\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
	SUBTOTAL	1,101,776	1,066,385	\$1,063,178	\$1,119,914	\$1,135,500	\$1,179,600	\$1,197,434	5.5%	\$ 1,213,636	\$1,230,103	\$1,246,839
PUMPING EXPENSES										3 Year Projection		
622-506200-000	Labor	\$ 51,022	\$ 62,422	\$ 65,801	\$ 53,482	\$ 50,000	\$ 55,000	\$ 53,016	6.0%	\$ 53,811	\$ 54,618	\$ 55,438
622-506220-000	Power	\$ 256,857	\$ 221,946	\$ 214,195	\$ 223,661	\$ 250,000	\$ 225,000	\$ 230,000	-8.0%	\$ 232,300	\$ 234,623	\$ 236,969
622-506230-000	Supplies	\$ 8,785	\$ 10,864	\$ 7,351	\$ 7,298	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	\$ 10,200	\$ 10,404	\$ 10,612
622-506250-000	Maintenance - supplies	\$ 28,606	\$ 30,012	\$ 35,523	\$ 19,229	\$ 50,000	\$ 30,000	\$ 40,000	-20.0%	\$ 40,800	\$ 41,616	\$ 42,448
622-506250-001	Maint - labor	\$ 31,709	\$ 30,342	\$ 25,633	\$ 27,691	\$ 20,000	\$ 28,000	\$ 27,450	37.3%	\$ 27,862	\$ 28,280	\$ 28,704
622-506310-000	Chemicals	\$ 51,717	\$ 35,907	\$ 26,866	\$ 25,042	\$ 55,000	\$ 35,000	\$ 40,000	-27.3%	\$ 42,000	\$ 44,100	\$ 46,305
622-506320-000	Operation Sup & Exp.	\$ 5,406	\$ 2,550	\$ 4,750	\$ 3,353	\$ 6,000	\$ 4,000	\$ 6,000	0.0%	\$ 6,120	\$ 6,242	\$ 6,367
	SUBTOTAL	434,102	394,042	\$ 380,119	\$ 359,757	\$ 441,000	\$ 387,000	\$ 406,466	-7.8%	\$ 413,093	\$ 419,884	\$ 426,844
TRANSMISSION EXPENSES										3 Year Projection		
622-506400-000	Labor	\$ 19,041	\$ 20,051	\$ 20,947	\$ 16,485	\$ 25,000	\$ 17,000	\$ 16,342	-34.6%	\$ 16,587	\$ 16,836	\$ 17,088
622-506410-000	Supplies	\$ 1,101	\$ 1,155	\$ 1,401	\$ 2,289	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,040	\$ 2,081	\$ 2,122
622-506500-000	Reservoirs - supplies	\$ 15,272	\$ 5,124	\$ 8,833	\$ 6,786	\$ 10,000	\$ 5,000	\$ 10,000	0.0%	\$ 10,200	\$ 10,404	\$ 10,612
622-506500-001	Reservoirs - labor	\$ 1,235	\$ 920	\$ 372	\$ 165	\$ 1,000	\$ 250	\$ 164	-83.6%	\$ 166	\$ 169	\$ 171
622-506510-000	Main Breaks- supplies	\$ 22,977	\$ 87,676	\$ 62,098	\$ 14,266	\$ 50,000	\$ 40,000	\$ 50,000	0.0%	\$ 51,000	\$ 52,020	\$ 53,060
622-506510-001	Main Breaks - labor	\$ 22,383	\$ 26,842	\$ 22,571	\$ 18,722	\$ 20,000	\$ 20,000	\$ 18,559	-7.2%	\$ 18,837	\$ 19,120	\$ 19,406
622-506520-000	Service - supplies	\$ 15,860	\$ 13,532	\$ 46,409	\$ 18,166	\$ 15,000	\$ 12,000	\$ 15,500	3.3%	\$ 15,810	\$ 16,126	\$ 16,449
622-506520-001	Service - labor	\$ 3,407	\$ 2,765	\$ 11,204	\$ 3,159	\$ 5,000	\$ 5,000	\$ 3,132	-37.4%	\$ 3,179	\$ 3,226	\$ 3,275
622-506530-000	Meter Repairs & Testing Supplies	\$ 1,568	\$ 2,932	\$ 1,881	\$ 2,563	\$ 4,000	\$ 2,500	\$ 4,000	0.0%	\$ 4,080	\$ 4,162	\$ 4,245
622-506653-001	Meter Repairs - labor	\$ 2,291	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -		\$ -	\$ -	\$ -
622-506540-000	Hydrants - supplies	\$ 11,801	\$ 10,327	\$ 14,222	\$ 17,942	\$ 10,000	\$ 6,000	\$ 10,000	0.0%	\$ 10,200	\$ 10,404	\$ 10,612
622-506540-001	Hydrants - labor	\$ 1,689	\$ 1,503	\$ 2,112	\$ 1,988	\$ 4,000	\$ 3,000	\$ 1,971	-50.7%	\$ 2,000	\$ 2,030	\$ 2,061
622-506550-000	Maintenance Plant	\$ -	\$ 1,988	\$ -	\$ -	\$ -	\$ -	\$ 20,000		\$ 20,400	\$ 20,808	\$ 21,224
622-506550-001	Maintenance Plant Labor	\$ -	\$ 383	\$ 145	\$ 1,492	\$ 300	\$ 400	\$ 1,479	392.9%	\$ 1,501	\$ 1,523	\$ 1,546
	SUBTOTAL	118,625	175,197	\$ 192,195	\$ 104,023	\$ 151,300	\$ 113,150	\$ 153,145	1.2%	\$ 156,000	\$ 158,908	\$ 161,872
CUSTOMER ACCOUNT EXPENSES										3 Year Projection		
622-509010-000	Labor/Meter Reading	\$ 8,840	\$ 6,823	\$ 7,948	\$ 5,109	\$ 9,000	\$ 5,500	\$ 5,065	-43.7%	\$ 5,141	\$ 5,218	\$ 5,296
622-509020-000	A/C Labor	\$ 73,764	\$ 78,236	\$ 83,778	\$ 82,341	\$ 75,000	\$ 82,000	\$ 81,624	8.8%	\$ 82,848	\$ 84,091	\$ 85,352
622-509030-000	Office Supplies	\$ 3,307	\$ 2,003	\$ 1,671	\$ 2,686	\$ 5,000	\$ 3,500	\$ 5,000	0.0%	\$ 5,050	\$ 5,101	\$ 5,152
622-509040-000	Uncollectibles	\$ 1,205	\$ 3,596	\$ (815)	\$ 543	\$ (800)	\$ 550	\$ 800	-200.0%	\$ 840	\$ 882	\$ 926
	SUBTOTAL	87,117	90,659	\$ 92,581	\$ 90,680	\$ 88,200	\$ 91,550	\$ 92,489	4.9%	\$ 93,879	\$ 95,291	\$ 96,726

ENTERPRISE FUNDS

WATER UTILITY

ADMINISTRATIVE & GENERAL EXPENSES											3 Year Projection		
622-509200-000	Labor	\$ 104,423	\$ 110,361	\$ 125,080	\$ 106,504	\$ 134,000	\$ 125,000	\$ 123,911	-7.5%	\$ 125,770	\$ 127,656	\$ 129,571	
622-509200-001	Sick, Vacation, & Comp.	\$ 26,477	\$ 32,804	\$ 36,615	\$ 41,911	\$ 35,000	\$ 40,000	\$ 41,000	17.1%	\$ 41,820	\$ 42,656	\$ 43,510	
622-509210-000	Office Supply	\$ 14,886	\$ 14,074	\$ 15,293	\$ 15,490	\$ 13,000	\$ 13,000	\$ 13,000	0.0%	\$ 13,130	\$ 13,261	\$ 13,394	
622-509230-000	Outside Services	\$ 13,547	\$ 25,756	\$ 35,562	\$ 17,211	\$ 42,000	\$ 30,000	\$ 42,000	0.0%	\$ 42,840	\$ 43,697	\$ 44,571	
622-509240-000	Property Ins.	\$ 15,260	\$ 13,273	\$ 14,289	\$ 20,881	\$ 14,500	\$ 14,500	\$ 14,790	2.0%	\$ 15,086	\$ 15,388	\$ 15,695	
622-509250-000	Education - supplies	\$ 435	\$ 702	\$ 511	\$ 284	\$ 550	\$ 450	\$ 450	-18.2%	\$ 455	\$ 459	\$ 464	
622-509250-001	Education - labor	\$ 1,028	\$ 1,001	\$ 836	\$ 1,271	\$ 900	\$ 1,200	\$ 1,260	40.0%	\$ 1,279	\$ 1,298	\$ 1,317	
622-509260-000	Benefits		\$ 3,277	\$ 3,865	\$ 6,522	\$ -	\$ 5,000	\$ 5,000		\$ 5,050	\$ 5,101	\$ 5,152	
622-509260-145	Employee Reimbursement	\$ 10,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509260-151	FICA	\$ 26,523	\$ 28,189	\$ 31,023	\$ 27,664	\$ 33,464	\$ 33,464	\$ 33,448	0.0%	\$ 34,117	\$ 34,799	\$ 35,495	
622-509260-152	Pension	\$ 34,785	\$ 40,197	\$ 45,542	\$ 24,562	\$ 44,542	\$ 44,542	\$ 26,511	-40.5%	\$ 26,776	\$ 27,044	\$ 27,314	
622-509260-153	EBC	\$ 95	\$ 83	\$ 96	\$ 128	\$ 100	\$ 100	\$ 125	25.0%	\$ 125	\$ 125	\$ 125	
622-509260-154	Health Insurance	\$ 95,212	\$ 103,267	\$ 127,265	\$ 131,635	\$ 132,650	\$ 132,650	\$ 142,792	7.6%	\$ 151,359	\$ 160,441	\$ 256,705	
622-509260-155	Life Insurance	\$ 962	\$ 764	\$ 926	\$ 835	\$ 926	\$ 926	\$ 924	-0.2%	\$ 942	\$ 957	\$ 976	
622-509260-156	Vision	\$ 408	\$ 334	\$ 264	\$ 247	\$ 350	\$ 300	\$ 344	-1.9%	\$ 350	\$ 356	\$ 363	
622-509260-158	Dental	\$ 4,826	\$ 4,935	\$ 5,425	\$ 5,841	\$ 5,200	\$ 6,000	\$ 5,398	3.8%	\$ 5,506	\$ 5,588	\$ 5,700	
622-509260-160	Workers Compensation	\$ 5,840	\$ 7,655	\$ 7,227	\$ 6,461	\$ 7,400	\$ 7,200	\$ 7,400	0.0%	\$ 7,548	\$ 7,699	\$ 7,853	
622-509260-161	Unemployment	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509260-162	EAP	\$ 19	\$ 199	\$ 199	\$ 199	\$ 200	\$ 200	\$ 200	0.0%	\$ 200	\$ 200	\$ 200	
622-509260-163	Insurance Opt Out		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509260-220	City Hall Utilities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509260-505	Legal Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509270-000	Bank Fees/Credit Cards		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
622-509280-000	Reg. Comm. Exp.	\$ 139	\$ 247	\$ 125	\$ 372	\$ 200	\$ 260	\$ 200	0.0%	\$ 202	\$ 204	\$ 206	
622-509300-000	Miscellaneous - supplies	\$ 1,202	\$ 1,681	\$ 2,942	\$ 2,167	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,020	\$ 2,040	\$ 2,061	
622-509300-151	Social Security			\$ 685	\$ -	\$ -	\$ 719	\$ 726					
622-509300-001	Misc - labor	\$ 242	\$ 323	\$ 400	\$ 1,085	\$ 450	\$ 2,300	\$ 1,075	138.9%	\$ 1,097	\$ 1,119	\$ 1,141	
622-509330-000	Transportation - supplies	\$ 10,982	\$ 11,756	\$ 8,300	\$ 9,368	\$ 8,000	\$ 9,000	\$ 9,500	18.8%	\$ 9,595	\$ 9,691	\$ 9,788	
622-509330-001	Trans - labor	\$ 425	\$ 722	\$ 752	\$ 2,696	\$ 750	\$ 800	\$ 2,672	256.3%	\$ 2,726	\$ 2,780	\$ 2,836	
622-509350-000	General Plant - supplies	\$ 25,957	\$ 32,542	\$ 28,394	\$ 30,463	\$ 25,000	\$ 20,500	\$ 25,000	0.0%	\$ 25,250	\$ 25,503	\$ 25,758	
622-509350-001	General Plant - labor	\$ 3,382	\$ 3,761	\$ 4,899	\$ 5,522	\$ 6,000	\$ 5,000	\$ 5,474	-8.8%	\$ 5,584	\$ 5,695	\$ 5,809	
	SUBTOTAL	397,171	437,903	495,830	460,003	507,181	\$ 495,111	\$ 505,199	-0.4%	\$ 518,825	\$ 533,756	\$ 636,002	
	TOTAL EXPENSES	2,138,791	2,164,186	2,223,904	2,134,375	2,323,181	2,266,411	2,354,733	1.4%	2,395,433	2,437,942	2,568,282	

ENTERPRISE FUNDS

WATER UTILITY

Capital Expense Summary							
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
Backup Generators Small							\$ 5,000
Well House Generator: 1 of 3							\$ 200,000
Kendall Street Reconstruct							\$ 281,280
SCADA Upgrades			\$ 35,000		\$ 35,000	\$ 35,000	
Vehicle				\$ 181,876			\$ 63,000
ARRA projects							
Air Conditioning at Well #7 & StndP		\$ 73,449					
Gross Alpha & Radium Removal							
Air Conditioning At wells 7, 9,10	\$ 25,000	\$ 5,000				\$ -	\$ -
Well 8 Pump Rehab	\$ 10,000	\$ 30,000					
New Parking Lot/Roadwork Imp.		\$ 11,760				\$ -	\$ -
James & Johnson		\$ 188,353					
Service Truck					\$ -	\$ -	
Radium/Strontium We11 11				\$ -	\$ 900,000	\$1,057,000	
Standpipe & elevated tank maint				\$ -	\$1,400,000	\$ -	
Cable Line Locator			\$ 8,000				\$ 7,000
Valve Operator			\$ 25,000				
TOTALS	\$ 35,000	\$ 308,562	\$ 68,000	\$ 181,876	\$2,335,000	\$1,092,000	\$ 556,280

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for the treatment and disposal of all waste water (sewage) that is generated in the Sanitary Sewer Service (SSA) area in a method that meets all State and Federal requirements. The SSA includes City of Burlington, Bohner's Lake Sanitary District, Echo Lak Sanitary District, and Brown's Lake Sanitary District.

MISSION

To be the responsible custodian of Wastewater Collection for all current and future customers consistent with state and federal regulations in the most cost effective manner possible and to educate the public about the benefits of being a good water steward.

2016 GOALS

1. Increase lab productivity by acquiring more outside work
2. Hire a part time lab tech to assist with additional lab work
3. Continue working with the Department of Natural Resources in developing a workable limit of phosphorus removal
4. Obtain site specific phosphorus limit for the Burlington WWTP

2015 ACCOMPLISHMENTS

1. Installed new gas burner to improve digester efficiency
2. Upgraded water samplers for inflow and outflow
3. Cross trained lab techs to work in the field
4. No plant discharge violations
5. Upgraded water truck with a new Kenworth. Most upgrade work was done in house

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2016 Actual	2017 Proposed
Budget Officer/Treasurer	\$64,726	22.50%	\$14,563.36	\$14,282
City Administrator	\$115,500	25.00%	\$28,875.03	\$33,714
City Clerk	\$46,797	25.00%	\$11,699.32	\$11,473
Payroll Clerk/Benefits Coordinator	\$41,316	25.00%	\$10,329.07	\$10,432
PT Clerical	\$19,285	15.00%	\$2,892.71	\$7,429
Engineering Tech	\$62,157	50.00%	\$31,078.53	\$31,389
Mayor	\$7,200	25.00%	\$1,800.00	\$1,800
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Utility Manager	\$85,000	50.00%	\$42,500.02	\$42,925
WWTP Operator	\$54,850	100.00%	\$54,849.60	\$55,503
Lab Tech	\$58,906	100.00%	\$58,905.60	\$62,646
Lab Tech	\$45,510	100.00%	\$45,510.40	\$45,966
PT Lab Tech	\$27,469	100.00%	\$27,469.00	\$44,390
WWTP Operator	\$54,330	100.00%	\$54,329.60	\$54,873
WWTP Foreman	\$61,921	100.00%	\$61,920.77	\$62,540
WWTP Operator	\$52,250	100.00%	\$52,249.60	\$52,772
Administrative Assistant	\$38,106	100.00%	\$38,105.60	\$38,487
Billing Coordinator	\$39,666	30.00%	\$11,899.68	\$12,019
TOTAL			\$ 556,178	\$589,839

BUDGET NOTES

BUDGET NOTES

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 605,839	17.23%	0.08
Benefits, Less Health Insurance	\$ 316,895	9.01%	0.04
220-Electric	\$ 220,000	6.26%	0.03
Health Insurance	\$ 193,727	5.51%	0.03
Sludge Removal	\$ 100,000	2.84%	0.01
All Other	\$ 2,649,403	75.33%	0.36
TOTAL	\$ 3,892,138	100.00%	0.53

3 Year Projection	2018	PY % Inc	2019.00	PY % Inc	2020	PY % Inc
Total Salaries & Wages	\$ 614,927	1.5%	624150.93	1.5%	\$ 633,513	1.5%
Benefits, Less Health Insurance	\$ 320,064	1.0%	323265.08	1.0%	\$ 326,498	1.0%
220-Electric	\$ 228,800	4.0%	233376.00	2.0%	\$ 238,044	2.0%
Health Insurance	\$ 193,727	0.0%	195664.42	1.0%	\$ 197,621	1.0%
Sludge Removal	\$ 102,000	2.0%	103020.00	1.0%	\$ 104,050	1.0%
All Other	\$ 2,702,391	2.0%	2756438.56	2.0%	\$ 2,811,567	2.0%
TOTAL	\$ 4,161,909	6.9%	4235914.98	1.8%	\$ 4,311,293	1.8%

ENTERPRISE FUNDS

WASTE WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES

Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
Public Charges for Services	\$2,642,222	\$ 2,321,954	\$ 3,049,942	\$ 3,036,691	\$ 3,141,750	\$ 3,020,144	\$ 3,307,750	5.3%
Miscellaneous Revenues	\$ 22,131	\$ 51,279	\$ 40,846	\$ 31,227	\$ 9,050	\$ 9,050	\$ 9,300	2.8%
Other Funding Sources	\$ 465,195	\$ -	\$ 660,506	\$ -	\$ -	\$ -	\$ -	
TOTAL OPERATING REVENUE	\$3,129,548	\$ 2,373,233	\$ 3,751,294	\$ 3,067,918	\$ 3,150,800	\$ 3,029,194	\$ 3,317,050	5.3%

OPERATING EXPENSES

Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
Wages & Benefits	\$ 813,690	\$ 876,964	\$ 836,915	\$ 794,460	\$ 924,707	\$ 888,057	\$ 921,905	-0.3%
Operation Expenses	\$1,718,798	\$ 1,860,564	\$ 1,905,946	\$ 2,644,355	\$ 2,417,679	\$ 2,380,286	\$ 2,675,233	10.7%
Utilities	\$ 302,604	\$ 335,175	\$ 320,422	\$ 292,490	\$ 295,000	\$ 248,544	\$ 295,000	0.0%
Transfer to Water Utility								
TOTAL EXPENSES	\$ 2,835,091	\$ 3,072,703	\$ 3,063,282	\$ 3,731,305	\$ 3,637,385	\$ 3,516,888	\$ 3,892,138	7.0%

Revenue OVER (UNDER) Expenses	\$ 294,457	\$ (699,470)	\$ 688,012	\$ (663,387)	\$ (486,585)	\$ (487,694)	\$ (575,088)	18.2%
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CASHFLOW

Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
Sales Revenue		\$ 2,373,233	\$ 3,751,294	\$ 3,067,918	\$ 3,150,800	\$ 3,029,194	\$ 3,317,050
Expenses		\$(3,072,703)	\$(3,063,282)	\$(3,731,305)	\$(3,637,385)	\$(3,516,888)	\$(3,892,138)
Bond Proceeds		\$6,558,920			\$0	\$0	\$1,720,000
Add Back Depreciation		\$ 1,366,840	\$ 1,482,904	\$ 1,666,752	\$ 1,600,000	\$ 1,700,000	\$ 1,850,000
Subtotal Cash before Debt		\$ 7,226,290	\$ 2,170,916	\$ 1,003,365	\$ 1,113,415	\$ 1,212,306	\$ 2,994,912
Loan/Bond Principal Payments		\$(841,882)	\$(1,201,576)	\$(665,805)	\$(686,814)	\$(686,814)	\$(703,874)
Other Transfer Out							
Sub total before Capital		\$ 6,384,408	\$ 969,340	\$ 337,560	\$ 426,601	\$ 525,492	\$ 2,291,039
Capital Improvements		\$(7,808,822)	\$(202,906)	\$(77,572)	\$(72,906)	\$(72,906)	\$(1,824,088)
Subtotal Before Restricted Cash		\$(1,424,414)	\$ 766,434	\$ 259,988	\$ 353,695	\$ 452,586	\$ 466,951
Adjusted Contributions A/P, A/R		\$709,052	\$66,000	\$291,220	\$66,000	\$66,000	\$250,000
Due to other Funds (Net Chg)		\$311,536	\$25,000	\$25,000	\$25,000	\$25,000	\$27,000
Required Cash for Bond Payments		\$(70,157)	\$(100,131)	\$(85,253)	\$(57,235)	\$(89,890)	\$(94,155)
Other Transfer Out		\$122,434	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Advance to Water Utility							\$(100,000)
Net Cash		\$(351,549)	\$817,303	\$550,955	\$447,460	\$513,696	\$609,796

ENTERPRISE FUNDS												
WASTE WATER TREATMENT PLANT												
Revenue Summary												
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
OTHER SEWER REVENUES												
3 Year Projection												
621-404740-000	Other Sewer Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
SUBTOTAL		-	-	-	-	-	-	-		-	-	-
PUBLIC CHARGES FOR SERVICES												
3 Year Projection												
621-454542-000	Special Assessment - Sewer	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -		\$ -	\$ -	\$ -
621-454560-000	Sewer Charge	\$ 1,531,718	\$ 1,453,311	\$ 1,871,449	\$ 1,883,784	\$ 1,900,000	\$ 1,923,040	\$ 1,995,000	5.0%	\$ 1,980,731	\$ 2,040,153	\$ 2,101,358
621-454561-000	Echo Lake Sewer Charge	\$ 204,308	\$ 48,704	\$ 42,798	\$ 27,153	\$ 120,000	\$ 52,684	\$ 126,000	5.0%	\$ 250,000	\$ 300,000	\$ 350,000
621-454562-000	Browns Lake Sewer Charge	\$ 284,883	\$ 195,513	\$ 345,589	\$ 323,539	\$ 350,000	\$ 438,154	\$ 420,000	20.0%	\$ 438,154	\$ 438,154	\$ 438,154
621-454563-000	WWTP Lab Testing	\$ 35,505	\$ 37,420	\$ 37,195	\$ 32,717	\$ 40,000	\$ 32,000	\$ 40,000	0.0%	\$ 32,000	\$ 36,000	\$ 37,000
621-454564-000	Septage	\$ 321,925	\$ 305,699	\$ 397,073	\$ 405,564	\$ 400,000	\$ 318,948	\$ 400,000	0.0%	\$ 400,000	\$ 450,000	\$ 500,000
621-454565-000	Contributions in Aid	\$ 59,250	\$ 58,848	\$ 74,787	\$ 101,871	\$ 50,000	\$ 29,000	\$ 60,000	20.0%	\$ 29,000	\$ 29,000	\$ 29,000
621-454566-000	Bohners Lake Sewer Charge	\$ 186,716	\$ 202,963	\$ 252,655	\$ 245,261	\$ 250,000	\$ 216,000	\$ 250,000	0.0%	\$ 216,000	\$ 216,000	\$ 216,000
621-454567-000	Sewer Forfeited Discounts	\$ 17,597	\$ 16,455	\$ 17,199	\$ 16,618	\$ 16,000	\$ 9,568	\$ 16,000	0.0%	\$ 16,500	\$ 17,000	\$ 175,000
621-454569-000	WWTP Miscellaneous Services	\$ 320	\$ 3,039	\$ 11,196	\$ 185	\$ 750	\$ 750	\$ 750	0.0%	\$ 500	\$ 500	\$ 500
SUBTOTAL		2,642,222	2,321,954	3,049,942	3,036,691	3,141,750	3,020,144	3,307,750	5.3%	3,362,885	3,526,807	3,847,012
MISCELLANEOUS REVENUE												
3 Year Projection												
621-484811-000	Interest on Investments	\$ 16,727	\$ 14,528	\$ 7,416	\$ 20,732	\$ 7,500	\$ 7,500	\$ 7,500	0.0%	\$ 9,000	\$ 9,000	\$ 9,000
621-484812-000	Interest on TIF Advances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-484831-000	Sale of General Property	\$ 1,155	\$ 1,667	\$ 274	\$ 4,655	\$ 300	\$ 300	\$ 300	0.0%	\$ -	\$ -	\$ -
621-484832-000	Miscellaneous Income	\$ -	\$ 35,084	\$ 1,532	\$ 5,840	\$ 250	\$ 250	\$ 1,500	500.0%	\$ 250	\$ 250	\$ 250
621-484835-000	Insurance Recovery	\$ 4,249	\$ -	\$ 31,624	\$ -	\$ 1,000	\$ 1,000	\$ -		\$ 1,000	\$ 1,000	\$ 1,000
SUBTOTAL		22,131	51,279	40,846	31,227	9,050	9,050	9,300	2.8%	10,250	10,250	10,250
OTHER FINANCING SOURCES												
3 Year Projection												
621-494900-000	Capital Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-494912-000	Long Term Debt Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-494921-000	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-494922-000	Operating Transfers In	\$ 122,434	\$ -	\$ 660,506	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-499000-000	Contributions Other	\$ 342,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
SUBTOTAL		\$ 465,195	\$ -	\$ 660,506	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
TOTAL		\$ 3,129,548	\$ 2,373,233	\$ 3,751,294	\$ 3,067,918	\$ 3,150,800	\$ 3,029,194	\$ 3,317,050	5.3%	\$ 3,373,135	\$ 3,537,057	\$ 3,857,262

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

Expense Summary												
Acct	Line Item	2012	2013	2014	2015	2016	2016 Est.	2017	Budget %	2018	2019	2020
		Actual	Actual	Actual	Actual	Budget	Actual	Budget	Chg fr 2017	3 Year Projection		
621-506410-000	Uncollectible Accounts	\$ 1,189	\$ 4,111	\$ 16	\$ (201)	\$ 200	\$ 200	\$ 200	0.0%	\$ 200	\$ 200	\$ 200
621-575740-111	Salaries	\$ 499,969	\$ 525,891	\$ 504,420	\$ 496,634	\$ 590,000	\$ 551,610	\$ 589,839	0.0%	\$ 598,687	\$ 607,667	\$ 616,782
621-575740-113	Overtime	\$ 22,841	\$ 27,266	\$ 21,222	\$ 20,810	\$ 25,000	\$ 20,000	\$ 16,000	-36.0%	\$ 16,000	\$ 16,000	\$ 16,000
621-575740-143	Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-145	Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-151	FICA	\$ 38,222	\$ 40,366	\$ 39,719	\$ 38,673	\$ 38,365	\$ 42,970	\$ 48,261	25.8%	\$ 48,985	\$ 49,720	\$ 50,465
621-575740-152	Retirement	\$ 52,816	\$ 62,671	\$ 64,060	\$ 33,858	\$ 63,804	\$ 63,804	\$ 40,585	-36.4%	\$ 73,053	\$ 131,496	\$ 236,692
621-575740-153	Employee Benefits	\$ 74	\$ 62	\$ 62	\$ 100	\$ 65	\$ 65	\$ 100	53.8%	\$ 100	\$ 100	\$ 100
621-575740-154	Health Insurance	\$ 170,300	\$ 184,572	\$ 181,395	\$ 171,317	\$ 182,000	\$ 182,000	\$ 193,727	6.4%	\$ 213,100	\$ 225,886	\$ 239,439
621-575740-155	Life Insurance	\$ 1,580	\$ 908	\$ 931	\$ 783	\$ 950	\$ 950	\$ 1,110	16.8%	\$ 1,121	\$ 1,138	\$ 1,160
621-575740-156	Vision	\$ 414	\$ 296	\$ 263	\$ 270	\$ 275	\$ 275	\$ 284	3.1%	\$ 286	\$ 291	\$ 296
621-575740-157	Inservice Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-158	Dental	\$ 7,350	\$ 7,779	\$ 7,645	\$ 7,731	\$ 8,000	\$ 7,800	\$ 7,852	-1.8%	\$ 7,931	\$ 8,050	\$ 8,211
621-575740-159	Clothing Allowance	\$ 4,934	\$ 4,987	\$ 5,467	\$ 5,188	\$ 5,500	\$ 4,636	\$ 5,500	0.0%	\$ 4,682	\$ 4,729	\$ 4,776
621-575740-160	Workers Compensation	\$ 13,699	\$ 17,234	\$ 15,175	\$ 17,543	\$ 15,300	\$ 16,000	\$ 17,000	11.1%	\$ 17,000	\$ 17,000	\$ 17,000
621-575740-161	Unemployment	\$ 2,826	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-162	EAP Service	\$ 447	\$ 447	\$ 447	\$ 447	\$ 447	\$ 447	\$ 447	0.0%	\$ 447	\$ 447	\$ 447
621-575740-163	Sick, Vacation, & Comp	\$ (1,781)	\$ 4,485	\$ (3,892)	\$ 1,107	\$ (5,000)	\$ (2,500)	\$ 1,200	-124.0%	\$ (2,550)	\$ (2,601)	\$ (2,653)
621-575740-164	Insurance Opt Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-211	Physicals-Med.	\$ 367	\$ 355	\$ 334	\$ 559	\$ 830	\$ 600	\$ 830	0.0%	\$ 838	\$ 847	\$ 855
621-575740-220	Electric	\$ 240,317	\$ 263,554	\$ 227,234	\$ 225,505	\$ 220,000	\$ 191,544	\$ 220,000	0.0%	\$ 233,200	\$ 247,192	\$ 262,024
621-575740-221	Water	\$ 25,948	\$ 26,821	\$ 26,564	\$ 27,551	\$ 25,000	\$ 15,000	\$ 25,000	0.0%	\$ 25,750	\$ 26,523	\$ 27,318
621-575740-222	Gas	\$ 36,339	\$ 44,800	\$ 66,624	\$ 39,434	\$ 50,000	\$ 42,000	\$ 50,000	0.0%	\$ 51,000	\$ 52,020	\$ 53,060
621-575740-225	Telephone	\$ 2,959	\$ 3,830	\$ 5,605	\$ 5,483	\$ 5,200	\$ 4,700	\$ 5,200	0.0%	\$ 5,304	\$ 5,410	\$ 5,518
621-575740-240	Fuel, Oil and Lubricants	\$ 10,921	\$ 10,161	\$ 11,366	\$ 9,132	\$ 8,000	\$ 5,000	\$ 7,500	-6.3%	\$ 7,650	\$ 7,803	\$ 7,959
621-575740-241	Repairs & Maint - IT	\$ -	\$ -	\$ -	\$ 1,275	\$ -	\$ 400	\$ 500		\$ -	\$ -	\$ -
621-575740-242	Repairs and Maint - Vehicles	\$ 4,950	\$ 5,682	\$ 3,675	\$ 6,814	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,100	\$ 5,202	\$ 5,306
621-575740-244	Repairs and Maint - Equip	\$ 63,285	\$ 48,619	\$ 47,256	\$ 32,318	\$ 50,000	\$ 24,000	\$ 50,000	0.0%	\$ 51,000	\$ 52,020	\$ 53,060
621-575740-245	Ground Improvements	\$ 1,426	\$ 1,105	\$ 2,199	\$ 714	\$ 2,500	\$ 2,000	\$ 2,500	0.0%	\$ 2,575	\$ 2,652	\$ 2,732
621-575740-246	Repairs and Maint - Off Equip	\$ 7,120	\$ 3,043	\$ 4,183	\$ 4,650	\$ 5,000	\$ 2,000	\$ 5,000	0.0%	\$ 5,050	\$ 5,101	\$ 5,152
621-575740-247	WWTP Reserve Plant Replacement	\$ 2,658	\$ -	\$ 3,379	\$ -	\$ 13,810	\$ 13,811	\$ 13,810	0.0%	\$ 13,810	\$ 13,810	\$ 13,810
621-575740-248	Plant Operation	\$ 26,508	\$ 29,476	\$ 25,797	\$ 32,846	\$ 50,000	\$ 24,000	\$ 50,000	0.0%	\$ 51,000	\$ 52,020	\$ 53,060
621-575740-249	Laboratory	\$ 26,690	\$ 24,300	\$ 22,203	\$ 22,236	\$ 25,000	\$ 26,400	\$ 25,000	0.0%	\$ 26,250	\$ 27,563	\$ 28,941
621-575740-252	Manhole Repair	\$ 2,137	\$ 13,110	\$ -	\$ 1,275	\$ 5,000	\$ 2,500	\$ 5,000	0.0%	\$ 5,150	\$ 5,305	\$ 5,464
621-575740-253	Phosphate Removal	\$ 19,289	\$ 14,193	\$ 13,789	\$ 15,990	\$ 35,000	\$ 25,000	\$ 35,000	0.0%	\$ 42,000	\$ 50,400	\$ 60,480
621-575740-254	Sludge Removal	\$ 12,204	\$ 132,918	\$ 89,075	\$ 96,331	\$ 63,000	\$ 81,000	\$ 100,000	58.7%	\$ 110,000	\$ 121,000	\$ 133,100
621-575740-298	Contract Services	\$ 56,066	\$ 86,813	\$ 65,460	\$ 58,532	\$ 57,000	\$ 25,000	\$ 57,000	0.0%	\$ 58,710	\$ 60,471	\$ 62,285
621-575740-310	Office Supplies/Postage	\$ 5,450	\$ 6,645	\$ 8,508	\$ 6,966	\$ 6,000	\$ 6,000	\$ 6,000	0.0%	\$ 6,120	\$ 6,242	\$ 6,367
621-575740-330	Sewer Travel	\$ 4,600	\$ 2,769	\$ 1,677	\$ 7,244	\$ 5,000	\$ 3,000	\$ 5,000	0.0%	\$ 5,000	\$ 5,000	\$ 5,000
621-575740-342	Disinfection Ultra Violet	\$ 4,108	\$ 2,090	\$ 3,023	\$ 1,085	\$ 6,000	\$ 2,000	\$ 5,000	-16.7%	\$ 5,150	\$ 5,305	\$ 5,464
621-575740-353	Rep. & Maint. Lift St.	\$ 32,049	\$ 12,755	\$ 14,040	\$ 7,414	\$ 30,000	\$ 28,000	\$ 30,000	0.0%	\$ 31,500	\$ 33,075	\$ 34,729
621-575740-359	San. Sewer Rep/Maint.	\$ 40,121	\$ 9,824	\$ 16,016	\$ 32,575	\$ 30,000	\$ 10,000	\$ 25,000	-16.7%	\$ 25,750	\$ 26,523	\$ 27,318
621-575740-371	Reg/Permits & Outside	\$ 24,150	\$ 24,317	\$ 21,860	\$ 20,516	\$ 35,000	\$ 20,000	\$ 35,000	0.0%	\$ 35,000	\$ 35,000	\$ 35,000
621-575740-374	Safety	\$ 4,360	\$ 4,170	\$ 5,719	\$ 6,908	\$ 4,000	\$ 4,000	\$ 5,000	25.0%	\$ 5,000	\$ 5,000	\$ 5,000
621-575740-375	TV & Seal San. Sewer	\$ 10,030	\$ 8,941	\$ 9,984	\$ 11,084	\$ 17,000	\$ 15,000	\$ 17,000	0.0%	\$ 17,510	\$ 18,035	\$ 18,576
621-575740-400	Depreciation	\$ 1,307,845	\$ 1,366,840	\$1,482,904	\$1,666,752	\$ 1,600,000	\$ 1,700,000	\$ 1,850,000	15.6%	\$1,813,000	\$1,776,740	\$1,741,205
621-575740-505	Legal Fees	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-510	Insurance	\$ 40,005	\$ 48,607	\$ 47,897	\$ 61,950	\$ 49,000	\$ 55,930	\$ 57,000	16.3%	\$ 58,140	\$ 59,303	\$ 60,489
621-575740-520	Loan/Bond Interest	\$ -	\$ -	\$ -	\$ 225,128	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
621-575740-622	Interest Expense (Debt Service)	\$ 50	\$ -	\$ -	\$ 308,576	\$ 310,339	\$ 294,945	\$ 277,893	-10.5%	\$ 277,893	\$ 277,893	\$ 277,893
621-575740-630	Amortization	\$ 6,761	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
TOTAL		\$ 2,835,091	\$ 3,072,703	\$3,063,282	\$3,731,305	\$ 3,637,385	\$ 3,516,888	\$ 3,892,138	7.0%	\$3,953,292	\$4,043,374	\$4,185,882

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

Capital Expense Summary/ER Fund Detail							
Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
Tanker Truck Replacement					\$ 125,000.00	\$ 184,000.00	
WW Plant Expansion Phase 2	\$2,000,000.00	\$5,722,769.00					
Vactor Sewer Truck		\$0.00	\$72,906.10	\$77,572.00	\$72,906.00	\$72,906.00	
DPW Building Portion	\$150,000.00						
Stand-By Generator		\$75,000.00					
1-Ton Service Truck			\$70,000.00				
Flare Replacement			\$40,000.00				
Pump Upgrades			\$20,000.00				
Pine Street Extension							\$104,088.00
Sewer Capital Projects							\$413,737.00
Kendall Street Reconstruct							\$1,306,263.00
	\$2,150,000	\$5,797,769	\$202,906	\$77,572	\$72,906	\$72,906	\$1,824,088

ENTERPRISE FUNDS

BURLINGTON AIRPORT

The Burlington Municipal Airport operates, and maintains the taxiways, runways and hangar space at the Airport

BUDGET NOTES

2015 and forward - Airport sold hangar building housing office to City, Now renting space from City. City sold storage hangar to Airport.

2017 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Fuel For Resale	\$ 600,000	71.53%	8.2%
Contract Services	\$ 12,000	1.43%	0.2%
Repairs & Maint Grounds	\$ 10,000	1.19%	0.1%
Electric	\$ 14,000	1.67%	0.2%
Snow Removal	\$ 13,000	1.55%	0.2%
All Other	\$ 210,495	25.09%	2.9%
TOTAL	\$ 859,495	102.46%	11.8%

3 Year Projection	2018	PY % Inc	2019	PY % Inc	2020	PY % Inc
Fuel For Resale	\$ 612,000	2.0%	\$ 618,120	1.0%	\$ 624,301	1.0%
Contract Services	\$ 12,300	2.5%	\$ 12,546	2.0%	\$ 12,797	2.0%
Repairs & Maint Grounds	\$ 10,200	2.0%	\$ 10,404	2.0%	\$ 10,612	2.0%
Electric	\$ 14,000	0.0%	\$ 14,140	1.0%	\$ 14,281	1.0%
Snow Removal	\$ 13,260	2.0%	\$ 13,393	1.0%	\$ 13,527	1.0%
All Other	\$ 214,705	2.0%	\$ 218,999	2.0%	\$ 223,379	2.0%
TOTAL	\$ 876,465	2.0%	\$ 887,602	1.3%	\$ 898,897	1.3%

ENTERPRISE FUNDS

BURLINGTON AIRPORT: 623

Revenue Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
TAXES												
623-414111-000	Tax Levy		\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
SECIAL ASSESSMENT												
623-454542-000	Special Assess-Airport	\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
MISCELLANEOUS REVENUE												
623-484811-000	Interest Income	\$ 21	\$ 45	\$ 73	\$ 63	\$ 71	\$ 70	\$ 70	-1.4%	\$ 71	\$ 71	\$ 72
623-484821-000	Rent/Lease Buildings	\$ -	\$ -	\$ 38,394	\$ 67,313	\$ -	\$ 67,000	\$ 67,000				
623-484828-000	Agricultural Lease	\$ 8,688	\$ 6,250	\$ 11,121	\$ 11,121	\$ 6,250	\$ 11,000	\$ 11,000	76.0%	\$ 11,110	\$ 11,221	\$ 11,333
623-484829-000	Rents	\$ 22,466	\$ 26,100	\$ 20,695	\$ 25,308	\$ 26,100	\$ 26,000	\$ 26,000	-0.4%	\$ 26,000	\$ 26,000	\$ 26,000
623-484830-000	Hangar Sales Revenue	\$ (567)	\$ 6,265	\$ 108,735	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-484832-000	Miscellaneous Income	\$ 300	\$ 300	\$ 25	\$ 16	\$ 30	\$ 20	\$ 20	-33.3%	\$ 20	\$ 20	\$ 21
623-484840-000	Fuel Surcharge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-484848-000	Fuel Sales	\$ 860,705	\$ 882,401	\$ 848,199	\$ 744,324	\$ 800,000	\$ 750,000	\$ 775,000	-3.1%	\$ 813,750	\$ 854,438	\$ 897,159
	Subtotal	\$ 891,612	\$ 921,361	\$ 1,027,242	\$ 848,145	\$ 832,451	\$ 854,090	\$ 879,090	2.6%	\$ 850,951	\$ 891,750	\$ 934,585
OTHER SOURCES												
623-494929-000	Transfer from other Fund	\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$ -
623-499950-000	Capital Contributions	\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	TOTAL	\$ 891,612	\$ 921,361	\$ 1,027,242	\$ 848,145	\$ 832,451	\$ 854,090	\$ 879,090	2.9%	\$ 850,951	\$ 891,750	\$ 934,585

Expense Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017	2018	2019	2020
										3 Year Projection		
623-575740-200	Fuel For Resale	\$ 743,644	\$ 778,822	\$ 758,900	\$ 576,610	\$ 716,000	\$ 590,000	\$ 600,000	-16.2%	\$ 606,000	\$ 612,060	\$ 618,181
623-575740-205	Fuel Tax	\$ 10,696	\$ 10,521	\$ 11,480	\$ 12,118	\$ 8,305	\$ 12,744	\$ 12,960	56.1%	\$ 7,030	\$ 7,100	\$ 7,171
623-575740-210	Credit Card Fees	\$ 18,570	\$ 19,481	\$ 18,434	\$ 16,208	\$ 13,750	\$ 17,440	\$ 17,440	26.8%	\$ 17,817	\$ 18,202	\$ 18,595
623-575740-220	Electric	\$ 8,799	\$ 9,758	\$ 14,362	\$ 13,863	\$ 8,000	\$ 14,000	\$ 14,000	75.0%	\$ 14,420	\$ 14,853	\$ 15,298
623-575740-225	Telephone	\$ 2,346	\$ 2,576	\$ 2,852	\$ 3,019	\$ 2,000	\$ 3,000	\$ 3,000	50.0%	\$ 3,060	\$ 3,121	\$ 3,184
623-575740-242	Repairs & Maint Equipment	\$ 3,790	\$ 14,707	\$ 13,175	\$ 17,767	\$ 15,000	\$ 10,000	\$ 10,000	-33.3%	\$ 10,500	\$ 11,025	\$ 11,576
623-575740-244	Snow Removal	\$ 6,102	\$ 16,011	\$ 14,580	\$ 12,935	\$ 11,000	\$ 13,000	\$ 13,000	18.2%	\$ 13,650	\$ 14,333	\$ 15,049
623-575740-245	Repairs & Maint Grounds	\$ 22,671	\$ 13,033	\$ 18,301	\$ 19,272	\$ 15,000	\$ 15,000	\$ 10,000	-33.3%	\$ 10,200	\$ 10,404	\$ 10,612
623-575740-246	Repairs & Maint Taxiway	\$ 10,780	\$ 2,608	\$ 8,009	\$ 2,395	\$ 12,000	\$ 2,500	\$ 2,500	-79.2%	\$ 2,538	\$ 2,576	\$ 2,614
623-575740-247	Repairs & Maint Buildings	\$ 1,167	\$ 1,004	\$ 5,344	\$ 12,339	\$ 20,000	\$ 15,000	\$ 30,000	50.0%	\$ 30,600	\$ 31,212	\$ 31,836
623-575740-249	Weathermation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-265	Airport Fly-In	\$ 1,006	\$ 830	\$ 777	\$ 1,267	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	\$ 2,000	\$ 2,000
623-575740-298	Contract Services	\$ 13,823	\$ 21,970	\$ 11,950	\$ 11,172	\$ 18,000	\$ 12,000	\$ 12,000	-33.3%	\$ 12,240	\$ 12,485	\$ 12,734
623-575740-310	Operating Supplies	\$ 501	\$ 723	\$ 1,456	\$ 1,241	\$ 1,000	\$ 1,200	\$ 1,500	50.0%	\$ 1,500	\$ 1,500	\$ 1,500
623-575740-330	Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-400	Operating Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-450	Rent	\$ 10,380	\$ 10,380	\$ 4,325	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-500	New Taxiway Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-505	Legal Fees	\$ -	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
623-575740-510	Insurance	\$ 5,224	\$ 5,280	\$ 3,878	\$ 5,281	\$ 5,500	\$ 5,877	\$ 5,995	9.0%	\$ 6,055	\$ 6,115	\$ 6,177
623-575740-511	Depreciation	\$ 83,886	\$ 83,818	\$ 92,429	\$ 99,752	\$ 100,700	\$ 100,000	\$ 100,000	-0.7%	\$ 100,600	\$ 100,500	\$ 100,400
623-575740-512	Advertising/Printing	\$ 95	\$ 98	\$ 98	\$ 98	\$ -	\$ 100	\$ 100		\$ 100	\$ 100	\$ 100
623-575740-623	Operating Transfer Out/Admin	\$ -	\$ 15,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	\$ 25,000	\$ 25,000
	TOTAL	\$ 943,479	\$ 1,006,620	\$ 982,450	\$ 830,337	\$ 973,255	\$ 838,861	\$ 859,495	-13.8%	\$ 863,309	\$ 872,585	\$ 882,027
Tab 13 Page 16												
Revenue Over (Under) Expenses											10/20/16	
		(\$51,866.99)	(\$85,259.06)	\$44,791.56	\$17,808.07	(\$140,804.00)	\$15,229.00	\$ 19,595	28.7%	(\$12,357.85)	\$19,165.81	\$52,558.38



This section contains Non-Major Funds. These funds are used to finance specific purposes in the city. Funding can be from the General Fund, Donations, Grants or Loans.

City of Burlington 2017 Annual Budget

Non-Major Funds

Community Development Block Grant Fund
Storm Water Management Fund
Downtown Redevelopment Fund
Police Donations Fund
Façade Grant Fund
TIF 3 Revolving Loan Fund
Capital Projects Infrastructure Fund
Library Trust Fund
Park Development Fund
Wemhoff Trust Fund

NON-MAJOR FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT

Revenue/Transfer In Summary									
Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
253-484811-000	Investment Income	\$ 15,467	\$ 13,566	\$ 12,575	\$ 10,706	\$ 15,000	\$ 12,000	\$ 15,000	0.0%
253-484810-000	Loan Reimbursements	\$ 33,181	\$ 33,593	\$ 34,255	\$ 54,067	\$ 33,000	\$ 50,000	\$ 50,000	51.5%
253-484812-000	Interest		\$ 837	\$ -	\$ -		\$ -	\$ -	
TOTAL		\$ 48,648	\$ 47,996	\$ 46,831	\$ 64,773	\$ 48,000	\$ 62,000	\$ 65,000	35.4%
Expenditure Summary									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
253-565639-299	565639-299 DOC Repayment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
253-565639-298	565639-298 Contract Services	\$ 2,508	\$ 9,650	\$ 3,226	\$ 1,859	\$ 2,500	\$ 1,860	\$ 1,900	-24.0%
253-565639-399	565639-399 Economic Development	\$ -	\$196,110	\$ -	\$ 29,132	\$ 45,000	\$ -	\$ -	
TOTAL		\$ 2,508	\$205,760	\$ 3,226	\$ 30,992	\$ 47,500	\$ 1,860	\$ 1,900	-96.0%
OTHER FINANCING SOURCES (USES)									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2012 Actual	2017 Budget	Budget % Chg fr 2017
253-595921-000	Gen Fund Transfers Out		\$ -	\$ -		\$ -	\$ -		
	Transfer to Debt Service Fund		\$ -	\$ -		\$ -	\$ -		
	Property Sales		\$ -	\$ -		\$ -	\$ -		
	Debt Service Reimbursements		\$ -	\$ -		\$ -	\$ -		
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Beginning Fund Balances 01/01	\$88,267	\$134,408	(\$23,356)	\$20,248	\$54,029	\$54,029	\$114,169	
	Net Change	\$46,140	(\$157,764)	\$43,604	\$33,781	\$500	\$60,140	\$63,100	12520.0%
	Ending Fund Balance 12/31	\$134,408	(\$23,356)	\$20,248	\$54,029	\$54,529	\$114,169	\$177,269	

NON-MAJOR FUNDS

STORM WATER MANAGEMENT

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Budget	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
462-484811-000	Interest on Investments	\$ 1	\$ 3	\$ 3	\$ 4	\$ 3	\$ 3	\$ 3	0.0%
	Loan Proceeds					\$ 69,451	\$ 69,451		
462-474745-000	Management Fees	\$ -	\$ -	\$ -			\$ -	\$ -	
TOTAL		\$ 1	\$ 3	\$ 3	\$ 4	\$ 69,454	\$ 69,454	\$ 3	-100.0%

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
462-565617-800	Industrial Park Outlay	\$ -	\$ -	\$ -	\$11,209	\$ -	\$ -		
462-565641-298	Contract Services				\$12,702	\$121,844	\$ 109,142		
462-595921-399	Transfer (IN)/OUT	\$ -	\$ -	\$ -	\$ 89	\$ -	\$ (50,000)	\$ -	
TOTAL		\$ -	\$ -	\$ -	\$24,000	\$121,844	\$ 59,142	\$ -	

Beginning Fund Balance 01/01	\$13,282	\$13,284	\$13,287	\$13,290	(\$10,706)	(\$10,706)	(\$393)	
Net Change	\$1	\$3	\$3	(\$23,996)	(\$52,390)	\$10,312	\$3	-100.0%
Ending Fund Balance 12/31	\$13,284	\$13,287	\$13,290	(\$10,706)	(\$63,096)	(\$393)	(\$390)	

NON-MAJOR FUNDS

DOWNTOWN ECONOMIC DEVELOPMENT

Revenue/Transfer In Summary									
Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Budget	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
466-424241-000	Intergovernmental (Grants)		\$ -	\$ -	\$205,000		\$ 205,000		
466-484811-000	Investment Income	\$ -	\$ -	\$ -	\$ -		\$ -		
466-494912-000	Proceeds From Borrowing		\$ -	\$ -	\$ -		\$ -		
TOTAL		\$ -	\$ -	\$ -	\$205,000	\$ -	\$205,000	\$ -	
Expenditure Summary									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
466-565641-399	Conservation & Development	\$ -	\$ 30	\$ -	\$205,000	\$ -	\$ 205,000	\$ -	
466-565641-398	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ -	\$ 30	\$ -	\$205,000	\$ -	\$ 205,000	\$ -	
Other Financing Sources (Uses)									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
	Transfer In		\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	
	Transfer Out		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	
	Beginning Fund Balance 01/01	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Net Change	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Ending Fund Balance 12/31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

NON-MAJOR FUNDS

FAÇADE GRANTS

Revenue/Transfer In Summary

Acct	Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
467-484811-000	Investment Income	\$ 14	\$ 11	\$ 34	\$ 8	\$ 14	\$ 14	\$ 14	0.0%
467-494926-000	Transfer In	\$ -	\$ -	\$ -	\$ 20,000	\$20,000	\$ 30,000	\$ 50,000	150.0%
TOTAL		\$ 14	\$ 11	\$ 34	\$ 20,008	\$20,014	\$ 30,014	\$ 50,014	149.9%

EXPENDITURE SUMMARY

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
467-535320-500	Conservation & Development	\$11,644	\$ 5,575	\$ 2,529	\$ 10,888	\$20,000	\$ 20,000	\$ 50,000	150.0%
467-595921-000	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL		\$11,644	\$ 5,575	\$ 2,529	\$ 10,888	\$20,000	\$ 20,000	\$ 50,000	150.0%

Beginning Fund Balances 01/01	\$1,614	(\$10,016)	(\$15,579)	(\$18,074)	(\$8,954)	(\$8,954)	\$1,060	
Net Change	(\$11,630)	(\$5,564)	(\$2,495)	\$9,120	\$14	\$10,014	\$14	0.0%
Ending Fund Balance 12/31	(\$10,016)	(\$15,579)	(\$18,074)	(\$8,954)	(\$8,940)	\$1,060	\$1,074	

NON-MAJOR FUNDS

TIF 3 REVOLVING LOAN FUND

Revenue/Transfer In Summary									
Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
468-484810-000	Loan Reimbursements	\$ 3,673	\$ 3,375	\$ 3,453	\$ 2,392	\$ 3,453	\$ 3,453	\$ 3,500	1.4%
468-484811-000	Investment Income	\$ 460	\$ 367	\$ 287	\$ 147	\$ 460	\$ 460	\$ 500	8.7%
468-484812-000	Land Sales		\$ -	\$ -	\$ -				
	TOTAL	\$ 4,133	\$ 3,742	\$ 3,740	\$ 2,539	\$ 3,913	\$ 3,913	\$ 4,000	2.2%
Expenditure Summary									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
468-535320-500	Conservation & Development	\$ 411	\$250,030	\$250,000	\$150,000		\$ 75,000	\$ -	
	Downtown Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL	\$ 411	\$250,030	\$250,000	\$150,000	\$ -	\$ 75,000	\$ -	
OTHER FINANCING SOURCES (USES)									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
	Transfers In	\$ -	\$ -	\$ -	\$ -		\$ 158,914	\$ -	
	Transfers Out	\$ -	\$ -	\$ (25,238)	\$ (29,511)	\$ -	\$ -	\$ -	
	Property Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Notes Issued	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL	\$ -	\$ -	\$ (25,238)	\$ (29,511)	\$ -	\$ 158,914	\$ -	
	Beginning Fund Balances 01/01	\$599,208	\$602,930	\$356,642	\$ 85,144	\$ (91,827)	\$ (91,827)	\$ (4,000)	
	Net Change	\$3,722	(\$246,288)	(\$271,498)	(\$176,972)	\$3,913	\$87,827	\$4,000	-132.3%
	Ending Fund Balance 12/31	\$602,930	\$356,642	\$ 85,144	\$ (91,827)	\$ (87,914)	\$ (4,000)	\$ (0)	

NON-MAJOR FUNDS

Police Donations									
Revenue/Transfer In Summary									
Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. 5	2017 Budget	Budget % Chg fr 2017
802-484811-000	Interest Income		\$ 2	\$ 4	\$ 4		\$ 3	\$ 3	
802-484842-000	Other		\$6,630	\$ 5,843	\$ 5,030		\$ 5,000	\$ 5,000	
TOTAL REVENUE		\$ -	\$6,632	\$ 5,847	\$ 5,034	\$ -	\$ 5,003	\$ 5,003	
EXPENDITURE SUMMARY									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. 5	2017 Budget	Budget % Chg fr 2017
802-525211-390	Public Safety	\$ -	\$3,510	\$ 2,500	\$ 2,500	\$ -	\$ 5,000	\$ 5,000	
802-525211-392	Misc Donations Out	\$ -	\$ -	\$ -	\$ 2,487	\$ -	\$ -		
SUBTOTAL		\$ -	\$3,510	\$ 2,500	\$ 4,987	\$ -	\$ 5,000	\$ 5,000	
OPERATING EXPENSES/TRANSFERS									
		\$ -	\$ -			\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -		
SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures		\$ -	\$3,510	\$ 2,500	\$ 4,987	\$ -	\$ 5,000	\$ 5,000	
Beginning Fund Balance 01/01		\$0	\$5,033	\$8,155	\$11,502	\$11,549	\$11,549	\$11,552	
Net Change		\$0	\$3,122	\$3,347	\$47	\$0	\$3	\$3	
Ending Fund Balance 12/31		\$5,033	\$8,155	\$11,502	\$11,549	\$11,549	\$11,552	\$11,555	

NON-MAJOR FUNDS

CAPITAL PROJECTS INFRASTRUCTURE

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
470-492000-000	Loan Proceeds		\$ -	\$ -	\$ -	\$ 148,956	\$ 148,956	\$ 6,003,311	3930.3%
470-495100-000	Transfer In Gen Fund		\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ 250,000	212.5%
470-495100-000	Transfer In Gen 465 Fund						\$ 100,000		
470-484840-000	Misc Income	\$ 1,717,974	\$ 955,501	\$ 14,701	\$ -	\$ -	\$ -	\$ -	
470-484811-000	Investment Income	\$ 4,300	\$ 7,184	\$ 1,184	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	0.0%
TOTAL		\$ 1,722,274	\$ 962,685	\$ 15,885	\$ -	\$ 230,156	\$ 250,156	\$ 6,254,511	2617.5%

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
470-515100-800	Street Project	\$ 11,882	\$ -	\$ -	\$ -	\$ -	\$ -		
	Kendall Street Reconstruct Street/Storm		\$ -	\$ -		\$ -		\$ 603,311	
470-555551-800	Lewis Street Retaining Wall Rebuild		\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 250,000	400.0%
470-515100-801	2 Yr Street Project 2012-2013	\$ 1,633,713	\$ 786,365	\$ 505,039	\$ -	\$ -	\$ -		
470-565641-300	Public Works		\$ -	\$ -	\$ 27,605	\$ -	\$ -		
470-525220-800	Washington St Roadwork/FD Parking Lot	\$ 20,226	\$ 190,727	\$ -	\$ -	\$ -	\$ -		
470-535321-800	Other Projects & Pool	\$ 2,527	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 5,400,000	5300.0%
470-535321-800	Bridge Repair/Maintenance		\$ -	\$ -	\$ -	\$ 186,195	\$ 186,195		
470-585900-100	Cost of Debt Issuance	\$ 34,913	\$ -	\$ -	\$ -	\$ -	\$ -		
470-585900-200	Debt Discounts	\$ 14,713	\$ -	\$ -	\$ -	\$ -	\$ -		
	Transfers (IN) OUT		\$(447,761)	\$ -		\$ -			
TOTAL		\$ 1,717,974	\$ 529,330	\$ 505,039	\$ 27,605	\$ 336,195	\$ 336,195	\$ 6,253,311	1760.0%

Beginning Fund Balances 01/01	\$ (983,502)	\$ (979,202)	\$ (545,848)	\$ (1,035,002)	\$ (1,062,607)	\$ (1,062,607)	\$ (1,148,646)		
Net Change	\$ 4,300	\$ 433,354	(\$ 489,154)	(\$ 27,605)	(\$ 106,039)	(\$ 86,039)	\$ 1,200		-101.1%
Ending Fund Balance 12/31	\$ (979,202)	\$ (545,848)	\$ (1,035,002)	\$ (1,062,607)	\$ (1,168,646)	\$ (1,148,646)	\$ (1,147,446)		

NON-MAJOR FUNDS

LIBRARY TRUST FUND

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
811-454571-000	Book Sales	\$ 4,227	\$ 2,045	\$ 2,289	\$ 1,992	\$ 4,400	\$ 2,000	\$ 2,000	-54.5%
811-484811-000	Interst Income	\$ 716	\$ 576	\$ 558	\$ 336	\$ 995	\$ 300	\$ 350	-64.8%
811-484841-000	Donations (Friends)	\$ 6,198	\$ 230	\$ 404	\$ 595	\$ 700	\$ 500	\$ 600	-14.3%
811-494949-000	Other Revenue	\$ 2,632	\$ 2,125	\$ 23,642	\$ 12,711	\$ -	\$ -	\$ -	
811-494949-001	Grocery Receipts	\$ 1,626	\$ 1,847	\$ 1,320	\$ 1,157	\$ 1,400	\$ 1,200	\$ 1,200	-14.3%
811-494949-002	Grants	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	
811-494949-003	Ink Cartridge Recycle	\$ 77	\$ 96	\$ 71	\$ 91	\$ 150	\$ 100	\$ 100	-33.3%
811-494949-004	Donations (Books/Mags)	\$ 1,000	\$ 3,045	\$ 3,329	\$ 2,722	\$ 1,500	\$ 2,750	\$ 2,800	86.7%
811-494949-005	Miscellaneous	\$ -	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ 16,476	\$ 9,968	\$ 31,911	\$ 19,601	\$ 9,145	\$ 6,850	\$ 7,050	-22.9%

Expenditure Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
811-555511-324	Member	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	0.0%
811-555511-326	Advertising	\$ 332	\$ 269	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0.0%
811-555511-327	PR Materials	\$ 4,300	\$ 2,606	\$ 5,931	\$ 8,230	\$ 4,300	\$ 6,500	\$ 5,000	16.3%
811-555511-390	Misc Expense	\$ 14,328	\$ 6,243	\$ 5,171	\$ 4,358	\$ 7,000	\$ 5,000	\$ 5,000	-28.6%
811-555511-800	Outlay		\$ 246	\$ 2,253	\$ 50	\$ -	\$ 50	\$ 50	
TOTAL		\$ 19,010	\$ 9,415	\$ 13,404	\$ 12,688	\$ 11,850	\$ 12,100	\$ 10,600	-10.5%

Beginning Fund Balance January 1st	\$101,801	\$ 99,268	\$ 99,821	\$118,328	\$125,241	\$ 125,241	\$119,991	
Net Change	(\$2,534)	\$553	\$18,507	\$6,914	(\$2,705)	(\$5,250)	(\$3,550)	31.2%
Fund Balance December 31st	\$ 99,268	\$ 99,821	\$118,328	\$125,241	\$122,536	\$ 119,991	\$116,441	

NON-MAJOR FUNDS

PARK DEVELOPMENT FUND

Revenue/Transfer In Summary

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
820-424241-000	Grants	\$ 3,623	\$ -	\$ -	\$ -	\$ 45,000	\$ 36,834	\$ -	
820-424250-000	Riverside Park Grant	\$ 2,428	\$ 42,230	\$ -	\$ -	\$ -	\$ -	\$ -	
820-454590-000	Park Development	\$ 35,279	\$ 17,026	\$ 16,452	\$ -	\$ 9,000	\$ 40,000	\$ 16,546	83.8%
820-484835-000	Insurance Recovery		\$ 42,227	\$ 18,409	\$ -	\$ -	\$ -	\$ -	
820-484811-000	Investment Income	\$ 9	\$ 28	\$ 95	\$ 8	\$ 10	\$ 10	\$ 10	0.0%
820-484841-000	Donations & Materials	\$ 140	\$ 100	\$ -	\$ 68	\$ 100	\$ 100	\$ 70	-30.0%
820-484842-000	Public Site Fee				\$ 9,050	\$ -	\$ 8,550	\$ 8,600	
820-494929-000	General Fund Contribution	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%
TOTAL		\$ 66,480	\$126,611	\$ 59,956	\$ 34,126	\$ 79,110	\$ 110,494	\$ 50,226	-36.5%

EXPENDITURE SUMMARY

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
820-555511-225	Beaumont Field Backstop		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,184	
820-555551-200	Echo Park	\$ 45,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
820-555551-298	Contract Services	\$ 396	\$ 5,254	\$ 31,854	\$ 7,243	\$ 6,000	\$ 1,000	\$ 6,000	0.0%
820-555551-399	Miscellaneous		\$ -	\$ -	\$ 1,581	\$ -	\$ -	\$ -	
820-555551-600	Ball Diamond Lights		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
820-555551-800	Parks Outlay	\$ 11,337	\$ 1,624	\$204,112	\$ 21,010	\$120,000	\$ -	\$ 84,000	-30.0%
820-595929-399	Transfer In From Wemhoff		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ 57,236	\$ 6,878	\$235,966	\$ 29,834	\$126,000	\$ 1,000	\$156,184	24.0%

Beginning Fund Balance January 1st	\$ 69,108	\$ 78,352	\$198,084	\$ 22,075	\$ 26,366	\$ 26,366	\$135,860	
Net Change	\$9,244	\$119,733	(\$176,010)	\$4,291	(\$46,890)	\$109,494	(\$105,958)	126.0%
Fund Balance December 31st	\$ 78,352	\$198,084	\$ 22,075	\$ 26,366	\$ (20,524)	\$ 135,860	\$ 29,902	

NON-MAJOR FUNDS

WEMHOFF TRUST FUND

Revenue/Transfer In Summary									
Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
821-484811-000	Investment Income	\$ 116	\$ 235	\$ 1,436	\$ (3,305)	\$ 130	\$ 1,500	\$ 1,500	1053.8%
Total		\$ 116	\$ 235	\$ 1,436	\$ (3,305)	\$ 130	\$ 1,500	\$ 1,500	1053.8%
EXPENDITURE SUMMARY									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
821-555551-399	Misc Expenditure	\$ 2,730	\$ -	\$ -	\$ -	\$ 51,000	\$ -	\$ -	
Total		\$ 2,730	\$ -	\$ -	\$ -	\$ 51,000	\$ -	\$ -	
OTHER FINANCING SOURCES (USES)									
Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
	Transfer In		\$ -	\$ -		\$ -	\$ -		
	Transfer Out		\$ -	\$ -		\$ -			
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Beginning Fund Balances 01/01		\$ 54,746	\$ 52,132	\$ 52,366	\$ 53,802	\$ 50,497	\$ 50,497	\$ 51,997	
Net Change		\$ (2,614)	\$ 235	\$ 1,436	\$ (3,305)	\$ (50,870)	\$ 1,500	\$ 1,500	-102.9%
Ending Fund Balance 12/31		\$ 52,132	\$ 52,366	\$ 53,802	\$ 50,497	\$ (373)	\$ 51,997	\$ 53,497	



This section contains Internal Service Funds. These funds are funded by taxes or by General Fund revenue transfers and are for specific purposes. The City is self insured for employee benefits. Equipment Replacement is designed as a savings account for equipment purchases, so the impact to the General Fund can be minimized.

City of Burlington 2017 Annual Budget

Internal Service Funds
Self Insurance Fund
Equipment Replacement Fund

INTERNAL SERVICE FUND

SELF INSURANCE FUND

Revenue/Transfer In Summary

Acct	Departmental Contribution	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
501-474929-000	Dental Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
501-474930-000	Premiums from Departments	\$1,069,075	\$1,142,628	\$1,168,076	\$ 1,112,204	\$ 1,001,989	\$1,032,000	\$ 1,100,000	\$ 1,200,000.00	16.3%
501-474931-000	Premiums from Retirees	\$ 134,989	\$ 63,673	\$ 74,960	\$ 55,825	\$ 41,110	\$ 56,718	\$ 41,762	\$ 50,000	-11.8%
501-474932-000	Stop Loss reimbursement	\$ 146,393	\$ 106,120	\$ 227,892	\$ 166,052	\$ 140,768	\$ 161,968	\$ 143,876	\$ 150,000	-7.4%
501-474935-000	Prior Year Subrogation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
501-474936-000	Miscellaneous Income	\$ 6,200	\$ 4,745	\$ 3,359	\$ 2,748	\$ 2,509	\$ 2,797	\$ 2,500	\$ 2,500	-10.6%
501-484811-000	Investment Income	\$ 467	\$ 1,383	\$ 1,747	\$ 5,914	\$ 1,358	\$ 7,200	\$ 3,564	\$ 3,500	-51.4%
TOTAL FUNDING		\$1,357,124	\$1,318,549	\$1,476,033	\$ 1,342,743	\$ 1,187,734	\$1,260,682	\$ 1,291,702	\$ 1,406,000	11.5%

EXPENDITURE SUMMARY

Acct	Line Item	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget	Budget % Chg fr 2017
CLAIMS & ADMINISTRATION										
501-514800-000	Claims Expense	\$ -	\$ 291,467	\$ 297,597	\$ 262,430	\$ 305,423	\$ 315,000	\$ 315,000	\$ 315,000	0.0%
501-514900-000	Administrative Exp.	\$ 485,268	\$ 105,352	\$ 125,992	\$ 97,862	\$ 94,582	\$ 129,000	\$ 115,000	\$ 100,000	-22.5%
501-514900-001	Healthy Emp. Partnership	\$ 17,962	\$ 20,970	\$ 18,344	\$ 18,684	\$ 17,940	\$ 6,000	\$ 18,000	\$ 18,000	200.0%
501-541900-145	ADMIN Emp Reimburse	\$ (140)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
501-514900-151	ADMIN FICA	\$ 967	\$ 919	\$ 892	\$ 897	\$ 873	\$ 900	\$ 900	\$ 900	0.0%
501-514900-154	ADMIN Health Insurance	\$ 3,702	\$ 3,703	\$ 3,706	\$ 3,633	\$ 3,331	\$ 3,700	\$ 3,400	\$ 3,400	-8.1%
501-514900-155	ADMIN Life Insurance	\$ 6,579	\$ -	\$ 33	\$ 1	\$ -	\$ -	\$ -		
501-514900-156	ADMIN Vision Insurance	\$ 18	\$ -	\$ 15	\$ -	\$ 0	\$ -	\$ -		
501-514900-158	ADMIN Dental Insurance	\$ 296	\$ -	\$ 277	\$ -	\$ -	\$ -	\$ -		
501-514950-000	Dental expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
501-515000-000	Vision Insurance Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal		\$ 514,652	\$ 422,411	\$ 446,857	\$ 383,508	\$ 422,150	\$ 454,600	\$ 452,300	\$ 437,300	-3.8%
501-515132-154	ADMIN Claims	\$ 63,887	\$ 164,143	\$ 26,952	\$ 32,297	\$ 41,170	\$ 32,000	\$ 30,000	\$ 35,000	9.4%
501-515140-154	CLERK Claims	\$ 3,093	\$ 1,591	\$ 311	\$ -	\$ 443	\$ 2,000	\$ 1,700	\$ 1,000	-50.0%
501-515141-154	FINANCE Claims	\$ 908	\$ 23,429	\$ 3,574	\$ 2,210	\$ 10,555	\$ 3,000	\$ 2,500	\$ 5,000	66.7%
501-515154-154	ASSESSOR Dental	\$ -	\$ -	\$ 7,638	\$ -	\$ 6,657	\$ -	\$ -	\$ -	
Subtotal		\$ 67,888	\$ 189,163	\$ 38,475	\$ 34,507	\$ 58,825	\$ 37,000	\$ 35,000	\$ 41,000	10.8%
501-525211-154	POLICE Claims	\$ 306,344	\$ 267,812	\$ 164,405	\$ 192,359	\$ 278,693	\$ 190,000	\$ 175,000	\$ 190,000	0.0%
501-525220-154	FIRE Claims	\$ 26,524	\$ 42,424	\$ 35,691	\$ 12,090	\$ 21,482	\$ 40,000	\$ 20,000	\$ 25,000	-37.5%
501-525231-154	BLDG INSPECTOR Claims	\$ -	\$ -	\$ 5,712	\$ 23,922	\$ 745	\$ -	\$ 4,000	\$ 5,000	
Subtotal		\$ 332,869	\$ 310,236	\$ 205,807	\$ 228,370	\$ 300,920	\$ 230,000	\$ 199,000	\$ 220,000	-4.3%

INTERNAL SERVICE FUND

SELF INSURANCE FUND										
501-515132-154	STREETS Claims	\$ 152,677	\$ 71,847	\$ 26,952	\$ 32,297	\$ 41,170	\$ 28,000	\$ 25,000	\$ 40,000	42.9%
Subtotal		\$ 152,677	\$ 71,847	\$ 26,952	\$ 32,297	\$ 41,170	\$ 28,000	\$ 25,000	\$ 40,000	42.9%
501-555511-154	LIBRARY Claims	\$ 10,883	\$ 8,077	\$ 6,135	\$ 36,580	\$ 52,614	\$ 37,000	\$ 120,000	\$ 120,000	224.3%
501-555551-154	PARKS Claims	\$ 179,340	\$ 183,163	\$ 228,264	\$ 241,322	\$ 257,371	\$ 250,000	\$ 250,000	\$ 260,000	4.0%
Subtotal		\$ 190,223	\$ 191,239	\$ 234,399	\$ 277,903	\$ 309,985	\$ 287,000	\$ 370,000	\$ 380,000	32.4%
501-575740154	WASTE WATER CLAIMS	\$ 75,110	\$ 100,184	\$ 64,543	\$ 111,059	\$ 48,074	\$ 100,000	\$ 100,000	\$ 50,000	-50.0%
501-575750154	WATER Claims	\$ 21,602	\$ 73,574	\$ 23,460	\$ 66,286	\$ 83,133	\$ 60,000	\$ 60,000	\$ 80,000	33.3%
Subtotal		\$ 96,712	\$ 173,758	\$ 88,003	\$ 177,345	\$ 131,207	\$ 160,000	\$ 160,000	\$ 130,000	-18.8%
501-580000-000	RETIREES Health Expense	\$ 118,039	\$ 203,823	\$ 168,746	\$ 193,032	\$ 56,932	\$ 170,000	\$ 100,000	\$ 60,000	-64.7%
501-581000-000	ELECTED and OTHER	\$ 16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ 118,055	\$ 203,823	\$ 168,746	\$ 193,032	\$ 56,932	\$ 170,000	\$ 100,000	\$ 60,000	-64.7%
501-590000-000	OPERATING TRANSFER OUT		\$ 134,531	\$ 9,504	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ -	\$ 134,531	\$ 9,504	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ 1,473,075	\$ 1,697,008	\$ 1,218,743	\$ 1,626,961	\$ 1,321,189	\$ 1,366,600	\$ 1,341,300	\$ 1,308,300	-4.3%
BEGINNING BALANCE 1/01		\$770,878	\$654,927	\$276,468	\$533,759	\$249,542	\$116,086	\$116,086	\$66,488	
Net Change		(\$115,951)	(\$378,459)	\$257,291	(\$284,217)	(\$133,456)	(\$105,918)	(\$49,598)	\$97,700	-192.2%
ENDING BALANCE 12/31		\$654,927	\$276,468	\$533,759	\$249,542	\$116,086	\$10,168	\$66,488	\$164,188	

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

Department Allocation to Determine Funding

Acct	Departmental Contribution	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
	Administration	\$ 10,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	Finance	\$ 10,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Clerk	\$ 10,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
	Council	\$ 10,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
	Police	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 70,000	\$ 70,000	\$ 75,000
	Fire	\$ 155,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 145,000	\$ 145,000	\$ 60,000
	Streets	\$ 195,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 135,000	\$ 135,000	\$ 57,000
	Parks	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 25,000	\$ 25,000	\$ 33,000
	Library	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
	Levy Amount	\$ 500,000	\$ 255,000	\$ 255,000	\$ 250,000	\$ 400,000	\$ 390,000	\$ 255,000

Revenue Summary

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
465-494926-000	Transfer from Other Funds	\$ 500,000	\$ 255,000	\$ 255,000	\$ 250,000	\$ 400,000	\$ 400,000	\$ 255,000
465-424273-000	Police Grants Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
465-454540-000	Sale of Equipment	\$ 22,515	\$ 57,291	\$ 20,862	\$ 250	\$ 2,500	\$ 2,500	\$ 1,500
465-484811-000	Interest	\$ 506	\$ 745	\$ 3,160	\$ (5,752)	\$ 500	\$ 500	\$ 500
465-484831-000	Sale of Property: PD	\$ 2,565	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -
465-484841-000	Vehicles - DPW	\$ 12,255		\$ 90,046	\$ 6,341	\$ 6,000	\$ 6,000	\$ 8,000
465-494926-000	Operating Transfer					\$ (100,000)	\$ (100,000)	
	TOTAL FUNDING	\$ 537,841	\$ 313,036	\$ 369,368	\$ 250,839	\$ 309,000	\$ 309,000	\$ 265,000

INTERNAL SERVICE FUNDS
EQUIPMENT REPLACEMENT FUND

EXPENDITURE SUMMARY

Acct	Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Est. Actual	2017 Budget
CITY COUNCIL/MAYOR								
465-515111-800	Capital Outlay-Computer	\$ 67	\$ 5,000	\$ 5,000	\$ 7,590	\$ -		\$ -
Subtotal		\$ 67	\$ 5,000	\$ 5,000	\$ 7,590	\$ -	\$ -	\$ -
ADMINISTRATION								
465-515132-801	Website Software			\$ 3,738	\$ -	\$ 5,910	\$ 6,000	
465-515132-801	Building Inspector Software				\$ -	\$ 6,495	\$ 6,500	
465-515132-801	Server Upgrade		\$ 26,358		\$ -	\$ -	\$ -	
465-515132-801	Laser Fich Upgrade		\$ 21,663		\$ -	\$ -	\$ -	
465-515132-801	Copier Replacement				\$ -	\$ 13,084	\$ 14,000	
465-515132-801	Server/Duplex Scanner		\$ 29,790		\$ -	\$ -	\$ -	
465-515132-800	Software Upgrades	\$ 26,730	\$ -	\$ 5,000	\$ 11,619	\$ 20,000	\$ 20,000	
Subtotal		\$ 26,730	\$ 77,811	\$ 8,738	\$ 11,619	\$ 45,489	\$ 46,500	\$ -
FINANCE								
465-515141-802	Finance Dept Outlay (Server Licensing)			\$ -		\$ -		\$ -
465-515141-800	Computer Software Upgrades/Accounting SW			\$ -	\$ 49,608	\$ 3,000	\$ 3,000	
Subtotal		\$ -	\$ -	\$ -	\$ 49,608	\$ 3,000	\$ 3,000	\$ -
CITY CLERK								
465-515140-800	Voting Machines		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
465-515140-800	Microphones & Laptops for Elections			\$ 3,800	\$ -	\$ 2,000	\$ 2,500	
Subtotal		\$ -	\$ -	\$ 3,800	\$ -	\$ 2,000	\$ 2,500	\$ 20,000
MUNICIPAL COURT								
	Software Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**INTERNAL SERVICE FUNDS
EQUIPMENT REPLACEMENT FUND**

POLICE								
465-525211-800	Police Outlay		\$ 49,312	\$ -	\$ -		\$ -	
465-525211-802	Police Outlay - Boiler		\$ -	\$ -	\$ -		\$ -	
465-525211-803	Smart Speed Radar Unit			\$ -			\$ -	
465-525211-800	Communication Equip				\$ 26,714	\$ 70,000	\$ 65,000	
465-525211-803	A/C Unit				\$ 63,370	\$ -		
465-525211-803	Intercom/Recorder	\$ 145,374	\$ 11,073					
465-525211-802	Computer/Server	\$ 2,560	\$ -		\$ -			
465-525211-805	Dodge Van							
465-525211-805	Squad 1			\$ 31,500	\$ 27,173	\$ 36,498	\$ 36,500	\$ 36,500
465-525211-805	Squad 2	\$ 77,737	\$ 59,735	\$ 31,500		\$ 36,498		\$ 36,500
465-525211-805	Squad 3 from 2014				\$ -	\$ 36,000	\$ 36,000	
Subtotal		\$ 225,671	\$ 120,120	\$ 63,000	\$ 117,256	\$ 178,996	\$ 137,500	\$ 73,000
FIRE								
465-525220-805	Fire Truck (Unit 923)			\$ -	\$ -	\$ 241,000	\$ -	
465-525220-803	Power Operated Equipment			\$ -	\$ -	\$ -	\$ -	
465-525220-804	Roof Replacement	\$ 30,835	\$ -		\$ -	\$ -		
465-525220-803	Thermal Imaging Camera		\$ -		\$ -	\$ 49,500	\$ 49,500	\$ 13,095
465-525220-803	SCBA Bottles	\$ 10,464	\$ 9,750	\$ 9,850	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
465-525220-805	Command Vehicle			\$ 37,900	\$ -	\$ -	\$ -	\$ -
465-525220-803	Communication Equip	\$ 15,473	\$ -		\$ -	\$ -	\$ -	\$ 60,582
Subtotal		\$ 56,772	\$ 9,750	\$ 47,750	\$ -	\$ 300,500	\$ 59,500	\$ 83,677
STREETS & SOLID WASTE								
465-535321-800	Building Equipment				\$ -			
465-535321-803	Backhoe Payment				\$ -	\$ 12,000	\$ 12,000	\$ 12,000
465-535321-804	Zero Turn Mower (2017)		\$ 47,315		\$ 6,551	\$ -		
465-535321-803	Graco Line Laser Lining System		\$ 10,900	\$ 10,400	\$ -			
465-535321-801	Landtec GEM Gas Analyzer		\$ 9,462	\$ 9,500	\$ -			
465-535321-802	Outlay Vehicles		\$ 81,050	\$ 81,000	\$ 30,946	\$ 81,050	\$ 64,760	\$ 64,760
465-535321-802	Outlay Computer	\$ 165,284	\$ -		\$ 64,759			
465-535321-801	Heat Patch Machine	\$ 9,185	\$ -		\$ -			
465-535321-802	Pickup Trucks	\$ 18,804	\$ -					
465-535321-802	Vehicles & Equipment (2017 Blower)			\$ 74,073		\$ 175,000	\$ 184,000	\$ 6,500
465-535321-800	Plow Wing				\$ -			\$ 17,000
Subtotal		\$ 193,272	\$ 148,727	\$ 174,973	\$ 102,256	\$ 268,050	\$ 260,760	\$ 100,260

**INTERNAL SERVICE FUNDS
EQUIPMENT REPLACEMENT FUND**

EQUIPMENT REPLACEMENT FUND								
PARKS								
465-555551-804	Power Op Equip				\$ 2,746	\$ -		\$ 34,000
465-555551-802	Vehicles				\$ -	\$ -		
Subtotal		\$ -	\$ -	\$ -	\$ 2,746	\$ -	\$ -	\$ 34,000
PLAN COMMISSION								
465-565641-398	Downtown Projects: Honeywell				\$ -	\$ -	\$ -	
Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY								
465-555511-800	Building			\$ 10,100	\$ 3,155	\$ -	\$ -	
465-555511-800	Carpeting				\$ -	\$ -	\$ -	
465-555511-800	Boiler Replace		\$ 51,000	\$ -	\$ -	\$ -	\$ -	
465-555511-800	Roof Repair	\$ 60,419	\$ -		\$ -	\$ -	\$ -	
465-555511-800	Microfilm Reader		\$ 14,700		\$ -	\$ -	\$ -	
465-555511-800	Copier Replacement				\$ -	\$ -		
Subtotal		\$ 60,419	\$ 65,700	\$ 10,100	\$ 3,155	\$ -	\$ -	\$ -
TOTAL EXPENDITURE		\$ 562,932	\$ 427,108	\$ 313,361	\$ 294,230	\$ 798,035	\$ 509,760	\$ 310,937
Beginning Balance 01/01		\$ 1,608,452	\$ 1,583,361	\$ 1,469,289	\$ 1,525,297	\$ 1,481,905	\$ 1,481,905	\$ 1,281,145
Net Change		(\$25,091)	(\$114,072)	\$56,007	(\$43,391)	(\$489,035)	(\$200,760)	(\$45,937)
Ending Balance 12/31		\$ 1,583,361	\$ 1,469,289	\$ 1,525,297	\$ 1,481,905	\$ 992,870	\$ 1,281,145	\$ 1,235,208

CITY OF BURLINGTON, WISCONSIN

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: Mid-year 2017

Classification of Expenditure:	Election Equipment
---------------------------------------	--------------------

Addition or Replacement to Fleet?	Replacement
--	-------------

Initial Cost	\$18,850	This is a <input checked="" type="checkbox"/> Scheduled Replacement <input type="checkbox"/> New Item to be scheduled
Anticipated Annual Maintenance Cost/Cost of Operation	\$1,256	
Cost Over 5 years	\$6,280	
TOTAL	\$25,130	

Est. Salvage Value of Former Capital Asset	\$0
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EST. INITIAL INVESTMENT	\$18,850
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Justification for Equipment Replacement Fund Expenditure

Racine County is in the process of updating all election equipment. The purchase of the ImageCast Evolution (ICE) voting equipment would replace BOTH of the current machines used at each of our polling locations - the optical scan (Eagle) and the touch screen (Edge) - a total of 4 pieces of equipment. This item is a required purchase per Racine County.

How will this improve our service level and efficiency?

The ImageCast is specifically designed to help elections run efficiently with an all-in-one optical scan tabulator and ballot marking device. The touch-screen interface offers visual ballot review and ballot casting. It meets the highest of security standards and is completely ADA accessible. Having one machine at each polling location rather than two, will decrease programming costs, and set up and take down time. Also, annual maintenance costs would decrease because there would be 2 machines instead of 4 to service.

How will NOT fulfilling this request impact your operations?

The City of Burlington would not have the same voting equipment as other municipalities throughout Racine County and would no longer be supported and machines would not be able to be programmed for future elections.

Attach documentation & pictures

To: All Municipal Clerks

Date: July 7, 2016

RE: Budgeting information for future purchase of new voting equipment

This information has been shared previously, both with municipal clerks at the meeting where the voting equipment was demonstrated, and with the attendees invited to the County Executive's Heads of Government meeting. I have drafted this memo so you have a more condensed format for your budgeting purposes. The purchase of the ImageCast Evolution (ICE) voting equipment would replace BOTH of the current pieces used at a polling place – the optical scan (Eagle) and the touch screen (Edge).

The projected timeline for replacing our aging voting system would be to budget the funds for purchase in 2017, with delivery and training to occur mid-year 2017, and implementation to start with the 2018 Spring Election(s). The purchase would be from Command Central and they will also be maintaining the equipment going forward.

The following provides a breakdown of costs:

Initial purchase & delivery costs

ICE Voting Machine	\$8,475/machine (includes modems)*
Acceptance testing, group training, & delivery to county	\$ 950/machine

* This number may come down based on volume at time of purchase, per the information provided from Command Central.

Ongoing expenses after Year 1

Hardware Maintenance Agreement	\$ 400/year/machine
Firmware	\$ 228/year/machine

Similar to the process followed for previous equipment purchases, Racine County will facilitate this purchase for the group. The county will initially pay the vendor, with reimbursement to come from the municipalities, based on the number of units ordered by the municipality.

Please contact me if you have additional questions.

IMAGECAST® EVOLUTION

**THE FIRST ALL-IN-ONE OPTICAL SCAN
TABULATOR AND BALLOT MARKING DEVICE**

Dominion's ImageCast® Evolution provides both ballot scanning and accessible ballot marking solutions in one universal integrated device.



ImageCast® Evolution Optical Scan Tabulator & Ballot Marking Device: Redefining the Standard for Poll-Based Voting

- Integrated accessible voting - everyone uses the same ballot on the same machine
- Designed for simple, hassle-free election preparation
- 19" touchscreen display for an intuitive user experience
- Can mark and scan ballots up to 22 inches



TO LEARN MORE ABOUT OUR TECHNOLOGY, PEOPLE AND SERVICES



STANDARD FEATURES & ADVANTAGES

💡 Easy to use for all

- Intuitive touch screen interface for:
 - Visual ballot review and ballot casting
 - Navigating poll worker and administrative menus
- Accessible, audio-visual ballot marking interface, supporting a range of assistive input devices, including an ATI (Audio-Tactile Interface), sip & puff, or paddles

STANDARD FEATURES

- High resolution scanning technology
- Automatic detection of fraudulent ballots
- Ultrasonic multi-feed detector that prevents the device from accepting more than one ballot at a time
- Ballot scanning and tabulation, ballot review and second chance voting, as well as ballot marking functionality - all in one device to allow “no-touch” accessible voting
- Dual, removable commercial memory cards for redundancy
- Internal diverter for simplified ballot sorting
- Patented AuditMark® image technology



BENEFITS

Dominion has invested in the development of proprietary technology that truly sets its products apart from the competition. Focusing on two key aspects of the electoral process – risk-limiting auditing and voter intent – Dominion’s technology improves the transparency and integrity of the election process.

- **AuditMark® technology:** Each digital ballot image has an AuditMark® appended at the bottom, showing a record of how that ballot was interpreted by the tabulator on Election Day. Why bother purchasing a scanner if it can’t tell you what it read?
- **Marginal Mark detection:** This feature makes it possible for voters to clarify their intent when they cast their ballot. Thresholds can be configured to jurisdictional requirements.

**STATE-OF-THE-ART TECHNOLOGY, EXPERTISE & EXPERIENCE.
DEDICATED TO MAKING YOUR ELECTION A SUCCESS.**

Newest Members of the ImageCast® Evolution Family:

- Monroe County, *Florida*
- Baker County, *Florida*
- City of Ottawa, *Ontario*
- Guernsey County, *Ohio*
- State of *New Mexico*
- Hamilton County, *Tennessee*



SECURE

STATE-OF-THE-ART SECURITY TO SATISFY THE NEEDS AND EXPECTATIONS OF VOTERS, AND FOR YOUR ADDED PEACE OF MIND

EAC VVSG 2005 certified, featuring the highest security standards - with symmetric and asymmetric encryption - while preserving transparency through end-to-end system auditability.

Integrated ballot security features.

Encryption and security protocols are designed to meet the drafted Next Iteration requirements of the VVSG.

Extensive internal security monitoring to ensure data integrity and maintain public confidence.



EFFICIENT

SPECIFICALLY DESIGNED TO HELP YOUR ELECTION RUN EFFICIENTLY

All in one tabulator and accessible ballot marking device.

AuditMark® ballot image auditing capability retains a secure digital image of every ballot cast in your election.

Meets EAC VVSG 2005 standards with superior accessibility for all voters; designed to meet the drafted Next Iteration requirements of the VVSG.



ACCESSIBLE

PRESERVING THE INTEGRITY, PRIVACY AND DIGNITY OF VOTERS WITH ACCESSIBILITY NEEDS

A single unit to service all voters, featuring an integrated printer for ballot marking.

Randomized oval marking patterns and writing make the machine-marked ballots indistinguishable from hand-marked ballots, ensuring voter privacy.

Integrated privacy shield and screen cover.

Multi-lingual audio-visual support for all voters.

Please contact us for more information:

sales@dominionvoting.com

1.866.654.VOTE



CITY OF BURLINGTON, WISCONSIN

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: First half of 2017

Classification of Expenditure:	Ford Police Interceptor Utility Vehicle
---------------------------------------	---

Addition or Replacement to Fleet?	Replacement
--	-------------

Initial Cost	\$37,000	This is a Scheduled Replacement
Anticipated Annual Maintenance Cost/Cost of Operation	\$1,000	
Cost Over 5 years	\$5,000	
TOTAL	\$42,000	

Est. Salvage Value of Former Capital Asset	\$2,000
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EST. INITIAL INVESTMENT	\$35,000
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Justification for Equipment Replacement Fund Expenditure

The police department will be replacing a 2013 Ford Police Interceptor Utility Vehicle with over 100,000 miles at the time of replacement. We will replace this vehicle with a new Ford Police Interceptor Utility Vehicle which will be equipped with all of the essential equipment needed for patrol and during critical incidents such as traffic crashes, crime scenes, medical responses, mutual aid requests, etc. This vehicle will be all-wheel drive which is essential during snow storms. These vehicles have been proven to be an exceptional patrol vehicle.

How will this improve our service level and efficiency?

Patrol vehicles are driven almost 24-hours-a-day / 7-days-a-week. This extensive use requires us to replace them frequently. As patrol vehicles approach 100,000 miles, they become increasingly costly to maintain adequate levels of performance. By replacing such vehicles, it prevents costly repairs as well as out-of-service time. The vehicle's performance is reduced and does not perform as well in emergency driving situations.

How will NOT fulfilling this request impact your operations?

Police vehicles with over 100,000 miles become very costly to maintain. The performance of the squad is significantly reduced and does not perform as needed during emergency driving. Repair costs and out-of-service time may increase significantly.

Attach documentation & pictures

CITY OF BURLINGTON, WISCONSIN

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: Second half of 2017

Classification of Expenditure:	Ford Police Interceptor Utility Vehicle
---------------------------------------	---

Addition or Replacement to Fleet?	Replacement
--	-------------

Initial Cost	\$37,000	This is a Scheduled Replacement
Anticipated Annual Maintenance Cost/Cost of Operation	\$1,000	
Cost Over 5 years	\$5,000	
TOTAL	\$42,000	

Est. Salvage Value of Former Capital Asset	\$2,000
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EST. INITIAL INVESTMENT	\$35,000
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Justification for Equipment Replacement Fund Expenditure

The police department will be replacing a 2013 Ford Police Interceptor Utility Vehicle with over 100,000 miles at the time of replacement. We will replace this vehicle with a new Ford Police Interceptor Utility Vehicle which will be equipped with all of the essential equipment needed for patrol and during critical incidents such as traffic crashes, crime scenes, medical responses, mutual aid requests, etc. This vehicle will be all-wheel drive which is essential during snow storms. These vehicles have been proven to be an exceptional patrol vehicle.

How will this improve our service level and efficiency?

Patrol vehicles are driven almost 24-hours-a-day / 7-days-a-week. This extensive use requires us to replace them frequently. As patrol vehicles approach 100,000 miles, they become increasingly costly to maintain adequate levels of performance. By replacing such vehicles, it prevents costly repairs as well as out-of-service time. The vehicle's performance is reduced and does not perform as well in emergency driving situations.

How will NOT fulfilling this request impact your operations?

Police vehicles with over 100,000 miles become very costly to maintain. The performance of the squad is significantly reduced and does not perform as needed during emergency driving. Repair costs and out-of-service time may increase significantly.

Attach documentation & pictures

City of Burlington, Wisconsin
EQUIPMENT REPLACEMENT FUND EXPENDITURE
Budget Year: 2017

We own these mowers, 1200 hours on each, 2005 purchased.

Classification of Expenditure:	Zero turn lawn mower @ 2
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Addition or Replacement to Fleet?	replacement
-----------------------------------	-------------

Initial Cost	\$25,000	This is a Scheduled Replacement <input checked="" type="checkbox"/> New Item to be scheduled
Operation	\$1,000	
Cost Over 5 years	\$5,000	
TOTAL	\$30,000	

Est. Salvage Value of Former Capital Asset	\$7,000
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EST. INITIAL INVESTMENT	\$18,000
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Justification for Equipment Replacement Fund Expenditure

The parks department has grown with the addition of the Burlington Cemetery. This has increased our cutting hours on machines. With the larger requirements of the cemetery, Shilio Hills, and Fox Circle, Sunset bike trail and all parks, our mower fleet will need to be kept at a younger state. 2016 was a dry year and we still saw large hours added to the mowers. In a wet year the maintenance on the old mowers will drastically rise.

How will this improve our service level and efficiency?

Our cutting time will remain the same but maintenance cost will lower. With younger mowers, the break downs will be less and the chance of falling behind in a wet year are low.

How will NOT fullfilling this request impact your operations?

By not filling this request, mowing will stay the same but we will be faced with higher maintenance cost due to the mowers age and higher demand of use.

Attach documentation & pictures

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: 2017

Classification of Expenditure:	Streets Snow Removal
	Blower for Zero Turn Mower
Addition or Replacement to Fleet?	Addition

Initial Cost	\$6,500	This is a Scheduled Replacement X New Item to be scheduled
Operation	\$200	
Cost Over 5 years	\$1,000	
TOTAL	\$7,500	

Est. Salvage Value of Former Capital Asset	\$1,000
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EST. INITIAL INVESTMENT	\$5,500
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Justification for Equipment Replacement Fund Expenditure

Currently we use a rotary power broom for pushing snow. It does not work well for heavy snow and only moves snow a limited distance. With a blower, we can move more snow off the trail and not have to go back and move it later during snow removal operations.

How will this improve our service level and efficiency?

Snow can be thrown from the walkway instead of plowing to the edge. Snow removal would be needed in the areas the blower is used when snow "removal" operations are started. Snow removal occurs after several storms have piled up enough snow to justify removal. By using the blower it will reduce labor and fuel costs in select areas. One operator in a blower will reduce having to come back with a tractor, skid steer and truck to remove snow.

How will NOT fulfilling this request impact your operations?

With out a new blower, our operation will stay the same. We plow until enough snow has piled up. We then go back with a loaders and trucks to remove the snow.

Attach documentation & pictures

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: 2017

Classification of Expenditure:	New, Side Wing for Single Axle Plow Truck
Addition or Replacement to Fleet?	Addition

Initial Cost	\$17,000	This is a Scheduled Replacement X New Item to be scheduled
Operation	\$400	
Cost Over 5 years	\$2,000	
TOTAL	\$19,000	

Est. Salvage Value of Former Capital Asset

EST. INITIAL INVESTMENT \$17,000

Justification for Equipment Replacement Fund Expenditure

One plow truck does not have a wing. By adding a wing we will be able to plow a 4' wider path. Being able to plow 3 to 4 extra feet per pass will save on labor.

How will this improve our service level and efficiency?

A plow truck with a wing is more efficient when plowing streets. Instead of making two to three passes it can sometimes be done in one. If any snow needs to be pushed off the street, the wing also helps with this process. A truck without a wing can only plow close to the curb or mailboxes. A wing will also help when plowing wide streets such as 36 north out to Walmart. Less travel time, less labor and less fuel. A wing is also very helpful in plowing corners back. A wing can push right up to a corner and past as the turn is made. A truck without a wing must stay a few feet away from the curb so the rear tires do not bounce over the curb when turning right.

How will NOT fulfilling this request impact your operations?

Plowing will remain the same. Multiple passes will be needed, turns will all ways be wide, and there will be no reduction in drive time.

Attach documentation & pictures

CITY OF BURLINGTON, WISCONSIN

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2017

Date Equipment will be replaced: 2017

Classification of Expenditure:	Communication
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Addition or Replacement to Fleet?	Replacement
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Initial Cost	\$132,755	This is a <input checked="" type="checkbox"/> Scheduled Replacement <input type="checkbox"/> New Item to be scheduled
Anticipated Annual Maintenance Cost/Cost of Operation	\$0	
Cost Over 5 years	\$0	
TOTAL	\$132,755	

Est. Salvage Value of Former Capital Asset	\$0
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EST. INITIAL INVESTMENT	\$132,755
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Justification for Equipment Replacement Fund Expenditure

Expenditure is 50% funded by Equipment Replacement fund (\$60,582 over 10 years) with the balance funded through line item budget for 10 years at approximately \$7,220 per year. This is a County sponsored replacement program with funding provided by the County. See attached Memo.

How will this improve our service level and efficiency?

See Attached Memo

How will NOT fulfilling this request impact your operations?

See Attached Memo

Attach documentation & pictures



DATE: September 20, 2016

SUBJECT: DISCUSSION – Racine County Fire Chief’s Association Radio Improvement Project

SUBMITTED BY: Chief Alan Babe, Fire Department

BACKGROUND/HISTORY:

In an effort to collaborate with surrounding agencies and be fiscally conservative, the Racine County Fire Chief’s Association (RCFCA), through our radio committee initiative, has been offered an opportunity to replace our existing radios, both mobile and handheld portables. The project would be funded by Racine County for individual fire departments, based on their specific radio/mobile needs. Racine County would purchase radios and offer municipalities the ability to payback the loan over a 10 year time frame. The first payment due to the County would also include a 2% maintenance fee.

Ms. MT Boyle, Chief of Staff for Racine County Executive Jon Delegrave, attended the RCFCA on July 20, 2016 meeting to reaffirm the County Executive’s interest in assisting the west end county fire departments future proof their mobile and portable radios by replacing outdated radios with a standard platform that is intrinsically safe and capable of individual radio ID’s (MDC Identifiers). Pete Kinzelman, at the Radio Tower who maintains our radio system, is recommending we stay with the Motorola product line which makes troubleshooting the county system easier when problems arise.

Importantly, this radio improvement project will also address Firefighter/EMT safety, and again future proof our radio communications for the next 20 years. There is a significant need for Joint Dispatch to see the radio ID of all transmitting radios, which facilitates the Firefighter/EMT safety. With this capability, MDC/ ID numbers are translated into text message for Dispatchers to quickly identify if a firefighter is in distress.

Dave Feiler, from BAYCOM, has surveyed the City Fire Department’s current equipment and recommended the following mobile and hand held portables that they will need. For your convenience, attached is the estimate from BAYCOM.

BUDGET/FISCAL IMPACT:

The City will annually pay to the County \$13,275 over ten years. The first year payment would include a one-time maintenance fee of \$2,655 totaling \$15,930.

Following is a breakdown of the City’s total costs:

- \$ 109,952.29 (portable handhelds)
- \$ 22,801.90 (mobile radios)
- \$ 132,754.19
- \$ 2,655.00 (one time maintenance fee)
- \$ 135,409.19

The dollar amount in the Equipment Replacement Fund for Communications beginning in 2017, will equate to \$60,582. This amount will be amortized over the life of the 10 year loan. The remaining half of the loan will come out of the Fire Department Operational Budget over the same 10 year span.

RECOMMENDATION:

Staff recommends taking advantage of this opportunity to update radios that are approaching 25 years in service and are no longer supported by the manufacturer; as well as eliminate safety concerns for our firefighters operating under the current equipment.

TIMING/IMPLEMENTATION:

This item is for discussion at tonight's Committee of Whole meeting and is scheduled to be brought forward as a Resolution to the October 4, 2016 Committee of the Whole.

ATTACHMENTS:

Baycom estimate



serious mobility *CURRENT*
when it matters most

Dave Feiler
11408 W. Lincoln Avenue
West Allis, WI 53227
(414) 546-7625
dfeiler@baycominc.com

City of Burlington Fire Department
Attn: Chief Alan Babe

8/16/2016
REVISED

SUBJECT: APX6000XE Portable Radio Model 1.5 / 08162016

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
39	H98SDD9PW5 N / Motorola APX6000 Model 1.5	\$1,479.86	\$57,714.54
39	UHF, 8 Character Top Display and Dual Mic.		
39	QA01749 / Advanced System Software Key	\$0.00	\$0.00
39	Q241 / Analog Operation	\$0.00	\$0.00
39	H35 / Conventional Operation	\$305.00	\$11,895.00
39	QA02006 / XE Ruggedized Radio - DeltaT, IS/FM	\$488.00	\$19,032.00
39	QA01427 / Impact Green Housing	\$15.25	\$594.75
15	WPLN7080 / Single Unit Charger	\$100.00	\$1,500.00
4	NNTN7073B / Multi Unit Charger with Display	\$1,060.00	\$4,240.00
39	NNTN8575A / XE RSM w/ 3.5mm Jack & XT Cable	\$384.00	\$14,976.00
0	NNTN8092A / FM Approved - Int. Safe Spare Battery	\$113.60	\$0.00
0	PMLN5657B / Leather Swivel Carrying Case	\$52.00	\$0.00
0	RLN6488A / Anti-Sway Strap	\$10.95	\$0.00
			\$0.00

Please follow WCA Contract Instructions

All costs reflect Racine County Contract

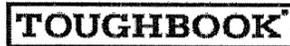
EQUIPMENT COST: \$109,952.29
SHIPPING: \$0.00

Payment Terms: Net 10 Days
Quotation Good For 30 Days.

PURCHASE PRICE: \$109,952.29

Approved By:

Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms
All of the information listed on this proposal is confidential and proprietary information.
If You Have Any Questions Please Contact Dave Feiler 414-546-7625





serious mobility ^{CURRENT}
when it matters most

Dave Feiler
11408 W. Lincoln Avenue
West Allis, WI 53227
(414) 546-7625
dfeiler@baycominc.com

City of Burlington Fire Department
Attn: Chief Alan Babe

8/16/2016
REVISED

SUBJECT: APX6500 Mobile UHF Radio / 08162016

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	M25QSS9PW1AN / APX6500 Mobile Radio - UHF	\$1,429.84	\$14,298.40
10	G241 / Astro Ready - Analog	\$0.00	\$0.00
10	G48 / Conventional Operation	\$305.00	\$3,050.00
10	G444 / O5 Control Head Software	\$0.00	\$0.00
10	G442 / O5 Control Head	\$263.52	\$2,635.20
10	G67/ Remote Mount Configuration	\$181.17	\$1,811.70
10	G426 / Unity Gain UHF - Roof Top Antenna	\$13.12	\$131.20
10	W22 / Heavy Duty Palm Mic	\$43.92	\$439.20
10	W432 / 13 Watt Auxilary Speaker	\$43.62	\$436.20
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Please follow WCA Contract Instructions

All Costs reflect Racine County Contract Pricing

EQUIPMENT COST: \$22,801.90
SHIPPING: \$0.00

Payment Terms: Net 10 Days
Quotation Good For 30 Days.

PURCHASE PRICE: \$22,801.90

Approved By:

Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms
All of the information listed on this proposal is confidential and proprietary information.
If You Have Any Questions Please Contact Dave Feiler 414-546-7625



DEPT	CLASS	YEAR PRCH	QTY.	AVG LIFE	DESCRIPTION	Serial numbers	COST	YEAR OF REPLACE	2017	2018	2019	2020	2021	
CITY HALL	OFFICE													
		2037	1	15	Replace Voting Machine		\$ 5,200	2017	(12,207.72)					
		2017	1	15	NEW VOTING Machine		\$ 12,207	2037	1,191.21	1,191.21	1,191.21	1,191.21	1,191.21	
		2009	1	10	City Hall Carpeting		\$ 4,445	2019	620.98	620.98	(6,209.79)			
		2037	1	15	Replace Voting Machine		\$ 5,200	2017	(12,207.72)					
		2017	1	15	NEW VOPTing Machine		\$ 12,207	2037	1,191.21	1,191.21	1,191.21	1,191.21	1,191.21	
		2010	1	5	TOSHIBA DIGITAL COPIER		\$ 9,225	2016	3,093.02	3,093.02	3,093.02	3,093.02	3,093.02	
		2009	1	11	CITY HALL TUCK POINTING		\$ 24,380	2020	3,201.61	3,201.61	3,201.61	(32,016.07)	4,204.37	
		2009	1	11	CITY HALL CENTRAL AC		\$ 9,600	2020	1,260.68	1,260.68	1,260.68	(12,606.79)	1,655.53	
		2009	1	11	CITY HALL FURNACE		\$ 12,190	2020	1,600.80	1,600.80	1,600.80	(16,008.05)	2,102.19	
		2015	10	5	Tablet PC's Council		\$ 10,000	2020	2,363.92	2,363.92	2,363.92	(11,819.60)	2,794.06	
CITY HALL	COMM													
		2008	1	15	REP. SOUND SYS.-COUNCIL CHAMBERS		\$ 10,975	2023	1,208.15	1,208.15	1,208.15	1,208.15	1,208.15	
		2011	1	5	WEB SITE SOFTWARE		\$ 5,000	2016	1,397.03	1,397.03	1,397.03	1,397.03	1,397.03	
		2008	1	5	REP. COMPUTER SERVER UPGRADE		\$ 22,300	2013	4,542.31	4,542.31	4,542.31	4,542.31	(27,253.86)	
		2011	1	9	NEW COMPUTER SOFTWARE UPGRADE		\$ 36,295	2020	5,070.52	5,070.52	5,070.52	(50,705.16)		
		2007	1	6	REP. COMP. SERVER/DUPLEX SCANNER		\$ 24,375	2013	4,964.97	4,964.97	4,964.97	(29,789.82)		
		2001	1	6	LASERFICHE		\$ 14,500	2007	2,953.52	2,953.52	2,953.52	2,953.52	(17,721.12)	
		2007	1	6	REP. LASERFICHE		\$ 17,725	2013	4,190.05	4,190.05	(25,140.28)			
CITY HALL	VEHICLE													
		2014	1		2013 Ford Escape FWD		\$ 15,000	2025	2,095.54	2,095.54	2,095.54	2,095.54	2,095.54	
		2015	1	15	Finance Software		\$ 56,000	2026	7,353.96	7,353.96	7,353.96	7,353.96	7,353.96	
LIBRARY	EQUIP													
		2012	1	20	Roof		\$ 59,000	2032	5,757.48	5,757.48	5,757.48	5,757.48	5,757.48	
		2011	1	10	Carpeting		\$ 30,817	2021	4,305.22	4,305.22	4,305.22	4,305.22	(43,052.24)	
		2012	1	9	Shelving		\$ 9,500	2021	1,426.15	1,426.15	1,426.15	1,426.15	(12,835.37)	
		2011	1	10	A/C - Heat - Furnace		\$ 4,000	2021	558.81	558.81	558.81	558.81	(5,588.12)	
		2010	1	5	Copier		\$ 8,600	2015	2,002.41	2,002.41	2,002.41	2,002.41	2,002.41	
		Total Value:						\$ 473,109						
TOTAL To be replaced					DEPT. TOTAL TO BE PURCHASED THIS YEAR:				(24,415.45)	-	(31,350.08)	(152,945.49)	(106,450.71)	

DEPT	CLASS	YEAR PRCH	QTY.	DESCRIPTION		COST	YEAR OF REPLACE	2017	2018	2019	2020	2021
FIRE	VEHICLES	2005	1	05 PIERCE ENFORCER AERIAL	6A0294938	\$ 465,512	2035	42,308.32	42,308.32	42,308.32	42,308.32	42,308.32
		2009	1	REP. PIERCE ENGINE		\$ 282,995	2029					
		1996	1	UNIT 923	1HTSEAN8V	\$ 114,900	2016					
		2016	1	REP. UNIT 923		\$ 224,250	2036	53,085.96	53,085.96	53,085.96	53,085.96	53,085.96
		1996	1	PIERCE - 100' AERIAL PLATFORM	4PICT0257T	\$ 544,000	2026	49,441.75	49,441.75	49,441.75	49,441.75	49,441.75
		1997	1	1998 D458FORD PU 2FTPF27L6WCA58429	2FTPF27L6WCA58429	\$ 16,000	2011					
		2011	1	REP. D458FORD PU		\$ 24,450	2021	2,788.93	2,788.93	2,788.93	2,788.93	(36,256.15)
		2000	1	PIERCE ENFORCER PUMPER/CHASSIS		\$ 274,994	2021	26,426.23	26,426.23	26,426.23	26,426.23	(554,950.86)
		2014		2014 Ford Explorer Command Vehcile		\$ 38,000	2024	5,308.71	5,308.71	5,308.71	5,308.71	5,308.71
FIRE	TOOLS	1993	1	MAKO AIR COMPRESSOR		\$ 15,000	2013					
		2013	1	REP. MAKO AIR COMPRESSOR		\$ 29,275	2033	2,856.79	2,856.79	2,856.79	2,856.79	2,856.79
		1998	1	ADCO CHRYSLER GENERATOR	00319	\$ 12,003	2023	1,107.55	1,107.55	1,107.55	1,107.55	1,107.55
		2009	1	REP. THERMAL IMAGING CAMERA		\$ 15,100	2018	2,109.51	(21,095.14)	2,947.05	2,947.05	2,947.05
		2006	1	THERMAL IMAGING CAMERA		\$ 7,723	2013					
		2013	1	REP. THERMAL IMAGING CAMERA		\$ 9,760	2020	1,761.96	1,761.96	1,761.96	(12,333.71)	1,723.05
		2010	1	REP. THERMAL IMAGING CAMERA		\$ 10,363	2017	(13,095.72)	1,829.51	1,829.51	1,829.51	1,829.51
		2002	30	Pagers		\$ 10,000	2010	1,805.28	1,805.28	1,805.28	1,805.28	1,805.28
		2011	1	Re-Roof		\$ 43,000	2031	4,196.13	4,196.13	4,196.13	4,196.13	4,196.13
		2018	10	SCBA Bottles		\$ 10,000	2022	(10,000.00)	3,333.33	3,333.34	3,333.33	(10,000.00)
		2017	10	SCBA Bottles		\$ 10,000	2021	3,333.33	3,333.33	3,333.34	(10,000.00)	2,857.74
		2016	10	SCBA Bottles		\$ 10,000	2020	3,333.33	3,333.34	(10,000.00)	2,857.74	2,857.74
		2015	10	SCBA Bottles		\$ 10,000	2019	3,333.34	(10,000.00)	2,857.74	2,857.74	2,857.74
FIRE	COMM	2002	1	COMMUNICATION SYSTEM		\$ 36,689	2017	(60,582.05)	6,669.00	6,669.00	6,669.00	6,669.00
		2009	1	Phone System		\$ 3,500	2024	385.29	385.29	385.29	385.29	385.29
Total Value:						\$2,217,514						

TOTAL To be replaced			DEPT. TOTAL TO BE PURCHASED THIS YEAR:					(83,677.77)	(31,095.14)	(10,000.00)	(22,333.71)	(601,207.02)
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DEPT	CLASS	YEAR PRCH	QTY.	DESCRIPTION		COST	YEAR OF REPLACE	2017	2018	2019	2020	2021
PARKS	VEHICLES	1989	1	89 IHC TRK 1HTLCCFM5KH638977	1HTLCCFM5KH638977	\$ 65,355	2012					
		2012	1	REP. IHC TRK		\$ 141,000	2035	13,227.07	13,227.07	13,227.07	13,227.07	13,227.07
		2007	1	REP.CHEVY TRUCK		\$ 45,400	2018	5,961.96	(65,581.57)			
		2007	1	REP. CHEVY TRUCK		\$ 45,400	2018	5,961.96	(65,581.57)			
		2008	1	REP. DUMP TRUCK		\$ 29,750	2020	3,702.99	3,702.99	3,702.99	(44,435.84)	
PARKS	PO EQU	2004	1	DIAMOND GROOMER		\$ 13,679	2020	1,459.70	1,459.70	1,459.70	(23,355.17)	
		2009	1	CHIPPER		\$ 31,725	2025	3,385.40	3,385.40	3,385.40	3,385.40	3,385.40
		2011	1	REP. SMITH SUPER RIG 3 WHEEL		\$ 17,600	2028	1,827.73	1,827.73	1,827.73	1,827.73	1,827.73
		2011	1	REP. JOHN DEER TRACTOR		\$ 30,735	2027	3,279.76	3,279.76	3,279.76	3,279.76	3,279.76
		2011	1	REP. JOHN DEER TRACTOR		\$ 30,735	2027	3,279.76	3,279.76	3,279.76	3,279.76	3,279.76
		2011	1	REP. SWEEPSTAR		\$ 27,895	2024	3,313.98	3,313.98	3,313.98	3,313.98	3,313.98
		2008	1	REP. JOHN DEER		\$ 11,240	2018	1,570.26	(15,702.60)			
		2008	1	REP. JOHN DEER		\$ 19,890	2018	2,778.69	(27,786.90)			
		2012	1	REP. ROTARY MOWER		\$ 97,100	2020	13,565.15	13,565.15	13,565.15	(135,651.51)	
		2005	1	Toro Zero-Turn		\$ 7,702	2015					
		2015	1	REP. TORO ZERO TURN		\$ 10,760	2025	1,503.20	1,503.20	1,503.20	1,503.20	1,503.20
		2005	1	Toro Zero-Turn		\$ 7,702	2015					
		2015	1	REP. TORO ZERO TURN		\$ 10,760	2025	1,503.20	1,503.20	1,503.20	1,503.20	1,503.20
		2010	1	Behnke Trailer		\$ 2,672	2025	294.14	294.14	294.14	294.14	294.14
		2010	1	Behnke Trailer 2		\$ 2,672	2025	294.14	294.14	294.14	294.14	294.14
Total Value:						\$ 754,827						

TOTAL To be replaced			DEPT. TOTAL TO BE PURCHASED THIS YEAR:					-	(174,652.64)	-	(203,442.52)	-
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DEPT	CLASS	YEAR PRCH	QTY.	DESCRIPTION		COST	YEAR OF REPLACE	2017	2018	2019	2020	2021
DPW	OFFICE	2003	1	LINEAR COPIER	59V001686	\$ 12,000	2010					
		2005	1	PLOTTER	C3196A	\$ 5,084	2015					
		2015	1	REP. PLOTTER		\$ 7,105	2025	992.59	992.59	992.59	992.59	992.59
DPW	VEHICLES											
		1989	1	87 IHC TRK 1HTLDTVN8HH516114	1HTLDTVN8HH516114	\$ 68,000	2009					
		2009	1	REP. 505		\$ 7,112	2024	782.90	782.90	782.90	782.90	782.90
		1991	1	91 MACK TRK IM2P285C3MM011255	IM2P285C3MM011255	\$ 72,000	2011					
		2009	1	REP. 520		\$ 158,000	2027	16,023.39	16,023.39	16,023.39	16,023.39	16,023.39
		1995	1	95 TRK 1FTEF25Y9SLB92387	1FTEF25Y9SLB92387	\$ 14,146	2009					
		2009	1	REP. 57		\$ 21,850	2021	2,595.82	2,595.82	2,595.82	2,595.82	(33,745.70)
	sold	1995	1	96 FORD DUMP 1FDYK82E5TVAO1085	1FDYK82E5TVAO1085	\$ 71,112	2009					
		2009	1	REP. 504		\$ 175,000	2026	18,173.49	18,173.49	18,173.49	18,173.49	18,173.49
	sold	1995	1	96 FORD TRK	1FDYK82E7TVAO1086	\$ 71,112	2009					
		2009	1	REP. 506		\$ 170,000	2026	17,654.25	17,654.25	17,654.25	17,654.25	17,654.25
	sold	1996	1	97 FORD TRK IFDYK82E8VVA14271	IFDYK82E8VVA14271	\$ 71,142	2009					
		2009	1	REP. 508		\$ 170,000	2024	18,713.96	18,713.96	18,713.96	18,713.96	18,713.96
		2001	1	01 STERLING SNOWPLOW TRUCK	2FZAAWBSX1AH17701	\$ 101,493	2016					
		2016	1	REP. 503		\$ 167,590	2031	18,448.66	18,448.66	18,448.66	18,448.66	18,448.66
		2005	1	05 CHEVY CC25903 292544		\$ 17,714	2015					
		2015	1	REP. 48		\$ 24,745	2025	3,456.95	3,456.95	3,456.95	3,456.95	3,456.95
		2005	1	05 CHEVY CC25903 294717		\$ 17,714	2015					
		2015	1	REP. 51		\$ 24,745	2025	3,456.95	3,456.95	3,456.95	3,456.95	3,456.95
		2005	1	05 CHEVY CC25903 294961		\$ 17,714	2015					
		2015	1	REP. 53		\$ 24,745	2025	3,456.95	3,456.95	3,456.95	3,456.95	3,456.95
DPW	TOOLS	1985	1	FLYGT PUMP		\$ 8,776	2015					
		2015	1	REP. PUMP		\$ 23,930	2045	2,174.89	2,174.89	2,174.89	2,174.89	2,174.89
		1996	1	ALITEC MILLING MACHINE #CP18BH	220020394	\$ 7,600	2016					
		2016	1	REP. MILLING MACHINE		\$ 14,835	2036	1,447.67	1,447.67	1,447.67	1,447.67	1,447.67
	PO EQU	2008	1	REP. TIGER		\$ 64,820	2033	5,981.12	5,981.12	5,981.12	5,981.12	5,981.12
		2008	1	REP. CASE LOADER		\$ 41,067	2028	4,007.50	4,007.50	4,007.50	4,007.50	4,007.50
		2007	1	REP. WACKER		\$ 31,035	2025	3,147.38	3,147.38	3,147.38	3,147.38	3,147.38
		2010	1	REP. CASE LOADER		\$ 135,045	2022	14,866.04	14,866.04	14,866.04	14,866.04	14,866.04
		2010	1	REP. WHEEL LOADER		\$ 165,700	2025	18,240.61	18,240.61	18,240.61	18,240.61	18,240.61
		2009	1	REP. CASE		\$ 102,700	2022	12,200.96	12,200.96	12,200.96	12,200.96	12,200.96
		2012	1	REP. LEAF LOADER		\$ 21,770	2027	2,396.49	2,396.49	2,396.49	2,396.49	2,396.49
		2008	1	REP. PLOW BUCKET		\$ 15,370	2018	2,147.23	(21,472.33)			
		1998	1	SNOWBLOWER MP3D SCHMIDT ENG	3726	\$ 76,279	2023	7,038.47	7,038.47	7,038.47	7,038.47	7,038.47
		2007	1	REP. GARBAGE TRUCK		\$ 114,760	2035	10,452.20	10,452.20	10,452.20	10,452.20	10,452.20
		1980	1	SNOWBLOWER MP-3D		\$ 39,000	2014					
		2009	1	REP. SNOWBLOWER		\$ 102,840	2038	9,351.04	9,351.04	9,351.04	9,351.04	9,351.04
				Total Value:		\$2,566,150				(220,000.00)		
TOTAL To be replaced				DEPT. TOTAL TO BE PURCHASED THIS YEAR:				-	(21,472.33)	(220,000.00)	-	(33,745.70)
TOTAL To be replaced				TOTAL STREETS & PARKS				-	(196,124.97)	(220,000.00)	(203,442.52)	(33,745.70)

DEPT	CLASS	YEAR PRCH	QTY.	DESCRIPTION		COST	YEAR OF REPLACE	2017	2018	2019	2020	2021
POLICE	VEHICLE	2001	1	907 2001 JEEP WRANGLER	1J4FA49561P340193	\$ 16,000	2009					
		2009	1	REP. 907	173778	\$ 20,200	2015					
		2008	1	901 Van		\$ 22,000	2016					
		2009	1	908 REP. Charger		\$ 11,800	2014					
		2005	1	909 2005 FORD EXPEDITION 00128	00128	\$ 25,000	2012					
		2011	1	906 REP		\$ 26,100	2013					
		2012	1	902 Rep. 902		\$ 22,000	2018	4,481.20	(26,887.22)			
		2008	1	903								
		2016		HVAC Unit								
		2016	1	Boilers								
		2012	1	904 Ford Police Utility Vehcile SUV/Explorer		\$ 26,589	2015					
		2006	1									
		2009	1	REP. 905								
		2010	1	REP. 905		\$ 24,500						
		2010	1	New Police Squad		\$ 26,500	2016	9,255.32	9,255.32	9,255.32	9,255.32	9,255.32
		2016	1	REPL NEW 2010 SQUAD		\$ 30,000	2022	6,110.73	6,110.73	6,110.73	6,110.73	6,110.73
		2010	1	New Police Squad		\$ 26,500	2016	9,255.32	9,255.32	9,255.32	9,255.32	(37,021.27)
		2016	1	REPL NEW 2010 SQUAD		\$ 30,000	2022	6,110.73	6,110.73	6,110.73	6,110.73	6,110.73
		2011	1	New Squad 906-Interceptor		\$ 22,500	2017	(36,498.98)	13,449.96	13,449.96	13,449.96	(40,349.88)
		2011	1	New Squad 903-Interceptor		\$ 22,500	2017	(36,498.98)	13,449.96	13,449.96	13,449.96	(40,349.88)
		2014		Squad		\$ 23,400	2018	9,124.75	(38,780.19)	11,459.16	11,459.16	11,459.16
		2014		Squad		\$ 23,400	2018	9,124.75	(38,780.19)	11,459.16	11,459.16	11,459.16
		1998	3	DEFIB	10969658-59-61-63-66	\$ 15,875	2018		(29,433.92)	8,411.44	8,411.44	8,411.44
		2018	3	REP. DEFIB		\$ 23,310	2038		2,274.69	2,274.69	2,274.69	2,274.69
POLICE	TOOLS	2001	1	CCTVSYSTEM		\$ 18,766	2013					
		2013	1	REP. CCTVSYSTEM		\$ 28,030	2025	3,488.90	3,488.90	3,488.90	3,488.90	3,488.90
		2001	1	RADAR UNIT-SMART SPEED SIGNAL		\$ 13,000	2016	2,998.86	2,998.86	2,998.86	2,998.86	2,998.86
		2016	1	REP. RADAR UNIT		\$ 21,470	2031	2,363.46	2,363.46	2,363.46	2,363.46	2,363.46
POLICE	PO EQU											
		2010	1	REP. GENERATOR		\$ 34,295	2014	5,601.51	5,601.51	5,601.51	5,601.51	5,601.51
		2011	3	REP. Dispatch console		\$ 44,990	2040	4,090.85	4,090.85	4,090.85	4,090.85	4,090.85
		2004	9	BASE REPEATER AND 9 PORTABLE RADIOS		\$ 8,091	2014					
		2014	9	REP. BASE REPEATER		\$ 11,300	2024	1,578.64	1,578.64	1,578.64	1,578.64	1,578.64
		2010	2	Sump Pump		\$ 6,000	2010	1,714.64	1,714.64	(6,858.57)	1,960.00	1,960.00
POLICE	COMM	1990	1	911 SYSTEM		\$ 38,163	2011					
		2011	1	REP. 911 SYSTEM		\$ 74,480	2031	7,268.09	7,268.09	7,268.09	7,268.09	7,268.09
		1998	1	MOTOROLA COMMAND DISPATCH CONSOLE		\$ 14,500	2013					
		2013	1	REP. COMMAND DISPATCH CONS		\$ 23,900	2028	2,630.96	2,630.96	2,630.96	2,630.96	2,630.96
		2012	5	REP. VIDEO CASSETTE RECORDERS		\$ 28,400	2019	5,127.01	5,127.01	(35,889.06)	6,479.00	6,479.00
		2012	1	REP. VOICE LOGGER		\$ 28,450	2022	3,974.55	3,974.55	3,974.55	3,974.55	3,974.55
		1983	1	Radio Base Station for PD Dept.		\$ 75,000	2011					
		2003	20	PORTABLE RADIOS		\$ 73,500	2019	7,843.25	7,843.25	(125,491.98)		
		2019	20	REP. PORTABLE RADIOS		\$ 125,500	2035			13,392.21	13,392.21	13,392.21
	COMP	2008	1	COMPUTER SERVER		\$ 6,600	2013	1,560.19	1,560.19	1,560.19	(7,800.93)	1,844.08
		2008	5	Laptops COMPUTERS		\$ 22,000	2013	5,200.62	5,200.62	5,200.62	(26,003.11)	6,146.93
		2013	1	Server for Badger Tracks		\$ 7,000	2020	1,474.32	1,474.32	1,474.32	1,474.32	(8,845.90)
				Muni court computer								
				Total Value:		\$ 1,269,393						
TOTAL To be replaced				DEPT. TOTAL TO BE PURCHASED THIS YEAR:				(72,997.95)	(133,881.52)	(168,239.61)	(33,804.05)	(126,566.93)
				TOTAL VALUE:		\$ 7,280,993						