

City of Burlington

2016 Annual Budget
October 27, 2015

Mayor
Robert Miller
City Administrator
Carina Walters
Budget Officer/Treasurer
Steve DeQuaker



- Review 10/15/15 Budget Workshop
- Levy Limits & Expenditure Restraint Payment (ERP)
- CIP – 5 Year
- Advise staff on what CIP Projects to Fund
- Review Equipment Replacement Fund
- Debt Service/Debt Levy
- Adjourn

City of Burlington – 2016 Annual Budget Agenda

Review 10/15/15 Budget Workshop

- Salaries & Benefits All Funds
 - Projection for overall Salaries \$6,926,728
- WRS Contributions
 - Total Contribution from the City into WRS all funds: \$402,815
- Health Insurance
 - Total budgeted Health Insurance costs including opt-out all funds: \$1,416,600
- Utilities & Telephone
 - Total All Funds: \$750,146
 - Water & Sewer Utility represents \$545,000 of total
- Trash & Recycling (Tab 9 page 4)
 - Total for Trash & Recycle: \$513,632
 - Water & Sewer Utility represents \$545,000 of total
- Street Lighting (Tab 9 page 3)
 - Total for Street Lighting: \$260,000

City of Burlington – 2016 Annual Budget: 10/15/15 Review

Review 10/15/15 Budget Workshop

- Comments/Questions regarding this review

City of Burlington – 2016 Annual Budget: 10/15/15 Review

Levy Limits & Expenditure Restraint

- Levy Limit
 - Net New Construction was 1.434% or \$79.531 over 2015. Levy max: \$5,625,640
- Expenditure Restraint
 - The 2015 budget Qualified for Expenditure Restraint Payment in 2016
 - Numbers still due from the State, but approximately \$215,000 of the Shared Revenue figure is Expenditure Restraint (Tab 6 Page 3, Intergovernmental Revenue Line 1)
 - The 2016 budget should qualify for Expenditure Restraint Payment in 2017
 - Expenditure Restraint expected to be no more than 1.734%. Budget currently at 1 to 1.5%

City of Burlington – 2016 Annual Budget: Levy Limits & ERP

Levy Limits & Expenditure Restraint

- Comments/Questions regarding this review

City of Burlington – 2016 Annual Budget: Levy Limits & ERP

	2016 Project	Project Amount	Grant Funds/ Cost Share	FUNDED/ UNFUNDED	
CIP	Fire Station Exhaust System	\$ 95,000.00		UNFUNDED	
	Fire Station Remodel	\$ 58,000.00		UNFUNDED	
	Standpipe Painting	\$ 1,400,000.00		UNFUNDED	
	Radium/Strontium Well 11	\$ 900,000.00		UNFUNDED	
	Jefferson Street Bridge Design Phase 1	\$ 186,195.00	\$ 148,956.00	UNFUNDED	
	TOTAL CIP UNFUNDED	\$ 2,639,195.00			
New					
Programs	IworQ : Apple Software for Building Insp.	\$ 6,495.00		UNFUNDED	
	Capital Software Program	\$ 20,000.00		UNFUNDED	
	HRA Program Module	\$ 3,000.00		UNFUNDED	
	License Manager- Business Licensing Program	\$ 2,000.00		UNFUNDED	
	Strategic Plan Implementation	\$25,000		UNFUNDED	
	New Program Totals UNFUNDED	\$ 56,495.00			
Studies					
	Compensation / Insurance Study	\$ 20,000.00		UNFUNDED	
	Storm Water Utility Study	\$ 121,844.00	\$ 69,451.00	UNFUNDED	
	County HWY CMAQ Funded Bike/Ped Path	\$ 465,000.00	\$ 165,000.00	UNFUNDED	
	Pool Feasibility Study	\$ 50,000.00		UNFUNDED	
	5-Year Financial Plan	\$ 21,000.00		FUNDED	
	Joint Government Center	\$ 100,000.00		UNFUNDED	
	Library Feasibility Study	\$ 25,000.00		UNFUNDED	
	Tosan Property Phase 2 Study	\$ 12,500.00		UNFUNDED	
	Tosan Mitigation Costs	\$ 40,000.00		UNFUNDED	
	Study Totals UNFUNDED	\$ 834,344.00			
	FUNDED	\$ 21,000.00			
Staffing					
	Code Enforcement Officer PT	\$ 19,538.00		UNFUNDED	
	Staffing Totals UNFUNDED	\$ 19,538.00		UNFUNDED	
	FUNDED	\$ 21,000.00			
	UNFUNDED	\$ 3,549,572.00			
Equipment					
Replacement Fund	Admin / City Hall Copier	\$ 13,084.00		FUNDED	
	SCBA Apparatus	\$ 10,000.00		FUNDED	
	SCBA Compressor	\$ 49,500.00		FUNDED	
	Engine 923	\$ 240,250.00		FUNDED	
	PD Squad 1 (from 2015)	\$ 34,000.00		FUNDED	
	PD Squad 2	\$ 34,000.00		FUNDED	
	PD Squad 3	\$ 34,000.00		FUNDED	
	Backup Generator	\$ 70,000.00		FUNDED	
	Sterling Plow Truck	\$ 175,000.00		FUNDED	
	SCADA Upgrade	\$ 35,000.00		FUNDED	
	Tanker Truck	\$ 125,000.00		FUNDED	
	Vactor – Final Payment	\$ 72,900.00		FUNDED	
	SUBTOTAL ERF: FUNDED	\$ 892,734.00			
		TOTAL ALL	\$ 4,463,306.00	\$ 383,407.00	
		FUNDED	\$ 913,734.00		
		UNFUNDED	\$ 3,549,572.00		

Capital Improvement Plan – 5 Year/ERF/Funding Options

- Other Items and funding status:
 - Compensation/Insurance Study
 - \$20,000 May have more expense as we look at Insurance Issues.
 - Feasibility Study for Pool
 - \$50,000
 - Strategic Plan
 - Costs related to plan implementation – if needed – could approve as necessary or \$25,000
 - 5 Year Financial Plan – funded in 2016 per council action
 - \$21,000 with annual updates
 - Tosan Property Phase 2 study
 - Cost approximately \$10k-15k
 - Mitigation costs can range from \$20k- \$40 k

City of Burlington – 2016 Annual Budget: Equipment

Capital Options

- Comments/Questions so far

Debt Service/Debt Levy

- Fully Funded Debt Levy: \$406,157
 - Cost to homeowner is .49 per 1,000 or \$84.43 on Average Home.
 - Overall MIL rate at \$9.07 is up 26 cents or \$44.80 on the Average Home from 2014.

Net New Construction: 1.4340%				
Prior Year Levy: 5,546,109 : 5,625,640				
	Max Levy	\$5,625,640.20	\$ 6.81	MIL Rate O&M
	Debt Levy	\$ 406,157.00	\$ 0.49	MIL Rate Debt
	TIF Levy	\$1,464,310.50	\$ 1.77	MIL Rate TIF
	O&M	\$7,089,950.70	\$ 8.58	Combined O&M
	Total w/TIF	\$7,496,107.70	\$ 9.07	MIL Rate Total
Total Tax Change Cost to Homeowner				\$172,300 Home Tax
2014 Avg Home value:		2014 Mil Rate	\$ 8.81	\$1,762.00
\$	172,300	2014 Proposed	\$ 9.07	\$1,814.92
		Variance:	\$0.26	\$52.92

Debt Service

- Fully funding debt service frees operational Levy
 - Current Updated Budget shows fully funded Levy
 - Council can elect a smaller amount
 - Current budget diverts funds to start paying off the Infrastructure Fund

Debt Service

- Comments/Questions regarding this information

October 27, 2015

- Other Discussion
 - Comments/Questions on any items discussed tonight
- November 5, 2015 Budget Meeting
 - Council can decide if this meeting is needed
 - Budget Public Hearing set for November 17, 2015
 - Budget Adoption on December 1, 2015
 - Tax Bills mailed second week in December

City of Burlington – 2016 Annual Budget